

**PLANNING COMMISSION  
MEETING MINUTES  
June 15, 2016  
CITY COUNCIL CHAMBER  
7:00 P.M.**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**II. ROLL CALL**

**Present:** C. Zuellig, A. Bedogne, B. Mason, L. MacGregor, P. Hollifield,  
J. Talaga, M. Dunwoodie, Toi Dennis

**Absent:** H. Jugenitz (excused)

**Staff:** Bonnie Wessler, City Planner  
Nan Schuette, Executive Secretary

**III. APPROVAL OF MINUTES**

Commissioner Hollifield moved to approve the minutes of May 18, 2016, (Support: J. Talaga) and the motion carried unanimously.

**IV. AUDIENCE PARTICIPATION**

None

**V. PRESENTATION AND PUBLIC HEARING ITEMS**

1. Zoning Ordinance Update

An update of the Zoning Ordinance was presented by Ms. Wessler, City Planner, including a power point presentation. She began with the Table of Contents, reviewing each line and explaining in detail various changes. She also reviewed "Solutions & Layouts" which included where to find specific items in the ordinance, all of the articles, how to use it, who uses it and all definitions, including signs discussing it in great detail. Uses will all be in one section. The new list of "Solutions and Layouts" makes for easier access, and use, by Planning Commission members. All Use Regulations are in one place. Also noted are the parking types and

quantities, storage of vehicles, which had previously been a sub-section (she may include this also in another section), site regulations, and landscaping. Commissioner Zuellig asked if parking types and off-street parking could be included in the same section, to which, Ms. Wessler agreed. All of the changes on landscaping and screening have been made.

Some people have asked about the blue border and Ms. Wessler stated that it is actually a thumb index.

Most of the conversation was centered on signage, i.e. duration of signs for elections and other events, house sales, construction, etc. Also discussed was type of signs, i.e. feather. After much discussion on this, it was agreed that members would go through the signage and provide feedback to Ms. Wessler. A sub-committee was formed consisting of Commissioners Dennis, Dunwoodie and Talaga, to discuss amendments on signage, hopefully within the next two weeks. Ms. Wessler added that she hopes to have a draft ready for next month except for signage.

Discussion was held on the definition of murals and how they should be permitted. Ms. Wessler was directed by the board to check with other communities to provide clarity and report at the next meeting.

It was noted that there was no public hearing due to the lack attendance by any members of the public.

## **VI. NEW BUSINESS**

### 1. Elections

After some discussion, and because not all commission members were in attendance, Commissioner MacGregor moved to table this item until next month (Support: P. Hollifield) and the motion carried unanimously.

## **VI. OLD BUSINESS**

### 1. 298 Jarvis – Site Plan

Matt made a motion to deny but it was not supported for lack of a second.

Ms. Wessler stated that she had not spoken with the project manager since the last meeting and has no idea as to what is going on with this item. Commissioner MacGregor moved to table this item (Support: B. Mason) and carried unanimously.

## **VII. FUTURE BUSINESS DISCUSSION/UPDATES**

1. Continuation of zoning ordinance
2. Forest Avenue bike lanes
3. Elections

## **VIII. COMMITTEE REPORTS**

1. Non-Motorized Advisory Committee – May minutes

## **IX ADJOURNMENT**

Since there was no further business, Commissioner Dennis moved to adjourn the meeting (Support: A. Bedogne) and the motion carried unanimously. The meeting adjourned at 8:36 pm.