



**APPROVED**

**CITY OF YPSILANTI  
HUMAN RELATIONS COMMISSION AGENDA  
REGULAR MEETING  
MONDAY, MARCH 28, 2016  
7:00 P.M.  
CITY COUNCIL CHAMBERS**

**I. CALL TO ORDER**

The meeting was called to order at 7:09 p.m.

**II. ROLL CALL**

Benjamin Elmgren	Absent
Krista Nordberg	Present
Jennifer Symanns	Present
Sue Melke	Present (Left at 8:10 p.m.)
Theresa Saunders	Present
John Shuler	Present
Tanasia Morton	Present

**III. AGENDA APPROVAL**

Commissioner Symanns moved, seconded by Commissioner Saunders, to approve the agenda.

On a voice vote, the motion carried, and the agenda was approved.

**IV. APPROVAL OF MINUTES**

- February 22, 2016

Commissioner Shuler offered some grammatical edits to the minutes.

Commissioner Symanns moved, seconded by Commissioner Morton, and the minutes were approved as amended.

**V. AUDIENCE PARTICIPATION/COMMISSION RESPONSE**

None

## **VI. DISCUSSION ITEMS**

— Former HRC Commissioner Darlene Scott Proclamation. **(See Attached)**

Commissioner Saunders asked if Ms. Scott start date is available.

Commissioner Shuler responded he did not have the date when he drafted the proclamation.

Commissioner Saunders asked if the exact date is available.

Commissioner Shuler responded it is possible.

Deputy Clerk Hellenga added that information is available and he will forward it to Commissioner Shuler.

Commissioner Symanns stated this resolution is from the HRC and asked if it will be forwarded to City Council.

Commissioner Shuler responded no.

Commissioner Symanns asked if former Commissioner Glen Sard should also be honored by resolution.

Commissioner Shuler responded Mr. Sard was not on the Commission for as long and said Ms. Scott served for over 20 years.

Commissioner Saunders asked how long Mr. Sard served.

Commissioner Shuler responded two terms.

Commissioner Saunders asked if a Commissioner should be honored if they served not matter the length of time they spent with the Commission.

Commissioner Shuler responded the reason Ms. Scott is being honored is because of how long she spent as a member of this Commission.

Council Member Murdock stated he believed Ms. Scott has served on the Commission since its inception.

Commissioner Saunders replied that might require another "whereas" in the resolution.

Commissioner Symanns suggested the proclamation be amended by adding Ms. Scott start date and if she has been a part of the Commission since its inception.

Commissioner Shuler responded he will add those items to the proclamation.

Commissioner Melke offered a grammatical edit.

**Commissioner Nordberg moved, seconded by Commissioner Melke to approve the resolution.**

**On a voice vote, the motion carried, and the proclamation was approved as amended.**

— Revised Police Complaint Form Approval and Revised Ypsilanti Police Department Policy 16 Approval.

Commissioner Melke suggested the title of "Professional Accountability Form" be changed and include the word "citizen".

Commissioner Saunders stated she would agree except if a person's residency is outside the borders of the City they might not feel that they would be able to file a complaint.

Commissioner Melke responded she was not implying that citizens are specific to the City.

Commissioner Shuler suggested civilian.

Commissioner Saunders added the word "citizen" would exclude undocumented workers.

Commissioner Symanns stated the word "citizen" could be interpreted to narrowly and "civilian" would be conceptually the same.

Commissioner Shuler replied "civilian" means non-police.

Commissioner Symanns responded she is not certain everyone would be able to appreciate that definition. She said the form is really for professional accountability.

Commissioner Melke replied many people would not understand that a professional accountability form is a complaint form.

Commissioner Symanns stated the Michigan State Police and other jurisdictions use a Professional Accountability Form.

Commissioner Saunders suggested adding "Complaint Form" to the beginning.

Commissioner Symanns responded under the title is states use this form if you want to file a complaint.

Commissioner Morton added it might be useful to increase the font size of the words "Complaint Form".

Commissioner Melke responded she would prefer the form be titled "Police Complaint Form".

Commissioner Shuler stated there does not seem to be a consensus on the title of the form.

Commissioner Symanns responded she does not have an issue with the current title of the form.

Commissioner Saunders agreed and said after examining the form in greater depth she feels it is more than a complaint form.

Commissioner Shuler added a complaint form could suggest filing complaint without response or action taken as a result. He added this form demands accountability to the complaint.

Commissioner Melke responded she understands why the word "accountable" better describes what the form is but it should be worded as simply as possible.

Commissioner Saunders replied a complaint form does not require more data than a name.

Commissioner Saunders stated if the form was changed from "use this form to file a complaint" to "Complaint Form/Professional Accountability Form".

Commissioner Symanns responded she is fine with the current title.

Commissioner Nordberg asked where this form will be made available.

Commissioner Shuler responded online.

Commissioner Nordberg said online the form should be under the title of police complaint form online.

Commissioner Symanns asked what if the form is called "Professional Accountability/Complaint Form".

Commissioner Melke interjected the police policy for complaints calls the form a "Complaint Form".

Commissioner Nordberg stated she agrees the form does more than file a complaint.

Commissioner Melke responded the form does not hold people accountable.

Commissioner Nordberg stated she is most concerned with a citizen being able to access the form as a "complaint form".

Commissioner Morton suggested the form be titled "Accountability/Complaint Form".

Commissioner Melke responded she would agree to a form titled "City of Ypsilanti Police Department" on the first line and on the second "Accountability/Complaint Form".

Commissioner Symanns stated she would prefer the word "professional" remain in the title.

Commissioner Morton responded the word "professional" is up to discretion.

Commissioner Symanns replied police officers are expected to be professional and this forms purpose is to ensure officers are accountable for their professionalism.

Commissioner Melke stated the word "professional" assumes something positive about the officer and it is not known if the term is deserved.

Commissioner Shuler responded it implies officers should be professionally accountable.

Commissioner Melke replied she understands but the form does not hold the officer accountable.

Commissioner Shuler responded filing out the form it sets in motion the process to hold an officer accountable.

Commissioner Melke disagreed.

Commissioner Shuler asked if the form states the complainant will be responded to.

Commissioner Symanns responded yes, the form states there will be receipt of the filing.

Commissioner Morton added the form asks if the complainant would like to be contacted.

Commissioner Melke replied the form should not need to say that.

Commissioner Saunders stated the complaint is only followed up if identifying information is included.

Commissioner Shuler responded there are two types of follow-up; one following the complainant and the other is investigating the complaint and holding the officer accountable. He said in the policy governing how a complaint is processed a complaint must be responded to within 7 days and a resolution within 30 days.

Commissioner Melke responded she sees where it states complaints will be responded to within 7 days but she does not see where it states the complainant will receive a resolution in 30 days.

Commissioner Shuler replied he was asking if that was included.

Commissioner Symanns added that was discussed by the Task Force and should be included in the policy. She stated the form states "once submitted the form will be sent to the City Manager, Police Chief, City Attorney, and the City Clerk" and the complainant will receive receipt in 7 days of submitting the complaint. She said under the section titled permissions it asks if the complainant is willing to be contacted for further information and because of that it should state the complainant will only receive receipt if contact information was provided. She said the form should also include how that receipt will be delivered.

Commissioner Melke added under permissions it asks if the complainant wants their information disclosed to the Police Department, which is after the section asking for that information.

Commissioner Symanns stated there are two contradictory statements on this form. She said the form states, "once this form is submitted it will be sent to the Police Chief" and under permissions it asks if the complainant wants their contact information shared with the Police Department. She added it is unclear if the Chief is getting this information.

Commissioner Saunders responded the form states once the form is submitted it will go to the Police Chief.

Commissioner Symanns asked why the form asks if the complainant wants their information shared with the Police Department.

Commissioner Saunders responded the complainant could omit their information from the form.

Commissioner Symanns responded if the complainant does enter their information but does not want that information to go to the Police Department it would still be sent. She added that process needs to be made clearer.

Commissioner Melke agreed and said this information would automatically be sent to the Chief if completed online.

Commissioner Shuler responded he is not certain how the online process would function. He suggested replacing the word "form" with "complaint".

Commissioner Melke stated the Commission should review the police policy and see how it matches to the form and ask why the form asks for race.

Commissioner Symanns responded to examine patterns.

Commissioner Melke asked if that information will be collected.

Commissioner Saunders responded in the affirmative.

Commissioner Melke replied the information might be collected but nothing is done with it.

Commissioner Saunders responded that is incorrect, and said the Chief of Police reviews that information.

Commissioner Melke stated if the information is only available to the Chief there is no transparency.

Commissioner Saunders responded a person would have to file a complaint for the Chief to compile the data into a report.

Commissioner Melke stated she does not believe a report will be created if a complaint is filed because the Police Department will not go through a year's worth of data to compile a report.

Commissioner Nordberg stated to her knowledge there are not many formal complaints filed in the City.

Commissioner Saunders stated the City of Willow Run has filed no incidents of crime with the Sherriff's Office. She said that does not mean there is not crime it is just not reported.

Commissioner Shuler stated the complaint process is more involved in the policy.

Commissioner Melke responded she believes the two items go together. She added what the policy states it not necessarily what the complaint form states.

Commissioner Shuler asked what discrepancies Commissioner Melke sees.

Commissioner Melke responded the title of the complaint form.

Commissioner Symanns agreed there is some disconnect between the form and the police policy. She asked what will happen to the form if a person is not comfortable with the complaint going to the Police Department.

Commissioner Shuler responded under permissions it states, a copy of the compliant form may be requested through the Ypsilanti Police Department, and do you want your name and contact information disclosed". He said if a sentence were added explaining if "no" is checked then your form will be sent to the YPD with name and contact information redacted.

Commissioner Saunders suggested that be made clear before asking for personal information.

Commissioner Symanns stated sometimes an individual does not want to follow a formal complaint process they just want to be heard. She suggested maybe adding a section asking how would the complainant like the issue resolved.

Commissioner Melke said it might be helpful to go over the procedure and then return to the form. She asked how a police officer is protected if they file a complaint against another officer.

Commissioner Shuler asked if there is a specific section Commissioner Melke is referring to.

Commissioner Symanns responded Commissioner Melke is responding to Section 1 Subsection 1 where it refers to internal and external complaints. She said the title of the form could be "City of Ypsilanti Police Department" on the first line and the second could read "complaint form". She said she is not certain using the form for both is the correct process.

Commissioner Saunders said she has questions about what best practices are for a police department to handle complaints. She asked if the Commission had spoken to anyone this complaint would be relevant to.

Commissioner Shuler responded the Task Force amended the current policy and complaint form. He said the existing complaint form was changed to make it much simpler.

Commissioner Symanns added the procedure is the same and was adjusted to make reference to timeframe. She said this policy is fairly standard procedure for police departments. She

stated some might be satisfied with this complaint form and policy but for those who aren't the Task Force is also examining implementing a citizen review board. She said rather than trying to reinvent the whole policy it might be best to examine other avenues on how to file a complaint.

Commissioner Melke stated the City does not have a review board so a legitimate policy needs to be completed. She said the policy should be developed that is best for the citizens. She said there should be a separate form for police officers to file a complaint. She said this form would not be appropriate for a person whistleblowing.

Commissioner Symanns responded a person whistleblowing would probably not use this method and would not view this form as the only avenue to file a complaint. She said the more she thinks about it the more she is inclined to calling the form a complaint/professional accountability form.

Commissioner Melke stated she feels the policy should be different for citizens and police officers. She added there should also be separate forms for internal and external complaints.

Commissioner Shuler responded this policy provides a procedure for how the Police Chief and Lieutenants investigate a complaint and resolve it and it would not be investigated differently because of where it originated.

Commissioner Melke disagreed.

Commissioner Shuler asked how investigations would differ.

Commissioner Melke responded who information is provided to. She added an officer filing a complaint might not want information given to certain individuals.

Commissioner Shuler asked what information.

Commissioner Melke responded if the complaint was filed against the Chief he could bury the complaint.

Commissioner Symanns responded a copy of the complaint also goes to the City Manager. She said the procedure only dictates how the Police Department will react when they receive a complaint.

Commissioner Melke stated it is this Commission's time to go through the policy and decide what needs to be amended.

Commissioner Shuler responded the Commission can go through the policy and asked what parts of the policy Commissioner Melke would like to change.

Commissioner Melke replied she would like to discuss the entire policy.

Commissioner Shuler stated it is difficult to examine the policy in its entirety and asked if the Commission could take a more systematic approach.

Commissioner Symanns suggested Commissioner Melke draft a substitute policy and return with it for the next Commission meeting.

Commissioner Melke responded she is leaving the meeting. She added when she attended the Joint Task Force Meeting she was told by Council Member Robb she would have the opportunity to discuss the policy during the HRC meeting. She said now she is being told to write the policy instead engaging in discussion with the HRC.

Commissioner Shuler replied it was a suggestion and not necessarily the will of the Commission and he believes Commissioner Melke should have her input.

Commissioner Melke stated simply because this policy was approved by the Task Force does not mean the Commission should approve the policy without examining it.

Commissioner Symanns responded that is not what she was suggesting and said this policy was been reviewed several times and she is asking Commissioner Melke to return to the Commission with a revision.

Commissioner Shuler stated he does not believe Commission Melke is suggesting discarding the policy.

Commissioner Morton stated she has an issue with Section 2 subsection a and b should be switched. She said as a citizen she would want to take her complaint to an entity other than what she is complaining.

Commissioner Symanns responded this policy is for the Police Department.

Commissioner Melke stated this document can be requested by FOIA and citizens can read what is in this policy. She stated it is not just a police form it is how the police react to a citizen's complaint.

Commissioner Shuler asked for specifics of what she feels should be changed.

Commissioner Melke stated she would remove the section governing internal complaints.

Commissioner Shuler asked if the Police Department had a separate procedure to address internal complaints.

Commissioner Melke responded she is uncertain and said she doesn't believe aspects of this policy would be able to be applied for an internal complaint.

Commissioner Shuler asked for those sections to be identified.

Commissioner Melke stated the policy reads complaints will be held with strict confidence and information will only be provided on a need to know basis. She asked how confidentiality could be protected in such a small department.

Commissioner Saunders asked if Commissioner Melke is suggesting a procedure be developed for maintaining confidentiality.

Commissioner Symanns responded the claim that maintaining confidentiality in a small department is ridiculous.

Commissioner Melke responded she didn't say they couldn't she asked if they could.

Commissioner Saunders asked again if Commissioner Melke is suggesting a procedure be developed for maintaining confidentiality.

Commissioner Melke responded in the affirmative and added it should be a part of the procedure.

Commissioner Symanns stated in her experience when there is a complaint the Police Department investigates and asked what other entity would perform the investigation.

Commissioner Melke responded she was not suggesting another body would perform the investigation.

Commissioner Symanns stated she does not find issue with one procedure governing both internal and external complaints.

Commissioner Melke stated the complaint is supposed to go to the Chief which might not be appropriate.

Commissioner Symanns responded amendments to the form have already been discussed that would shield the identity of the complainant.

Commissioner Morton stated the policy states "members of the Police Department who wish to file a formal complaint against another member of the department will issue the form with the Lieutenant or the Chief of Police", and asked what if the complaint is against a Lieutenant or the Chief of Police.

Commissioner Symanns responded this is the practice used in other departments and added if the complaint is against the Police Chief the complaint could be filed with the City Manager. She added the police should be asked what they would be comfortable with.

Commissioner Melke stated under Section 2 it states "the shift supervisor should insist..." the word "insist" should be removed.

Commissioner Shuler asked to revisit Section 2a. He said the shift supervisor has the responsibility to maintain confidentiality.

Commissioner Melke stated she only questioned how a small department is able to maintain confidentiality.

Commissioner Shuler asked if Commissioner Melke feels that officers would talk more in a small department.

Commissioner Melke responded she feels the information is made available to too many people in the department

Commissioner Saunders asked would the complaint go to if not the lieutenant or the Chief.

Commissioner Melke responded she does not have the solution.

Commissioner Symanns stated these are professionals who investigate very sensitive matters and have access to incredibly personal information. She said the expectation of officers is to maintain that level of confidence.

Commissioner Melke stated it would be a different scenario if the complaint was against the lieutenants or the Chief of Police.

Commissioner Symanns asked what Commissioner Melke's suggests.

Commissioner Melke responded she does not have a suggestion.

Commissioner Shuler stated confidentiality would be maintained the same way in a small department as it would in a large department. He asked Commissioner Melke how she feels confidentiality would not be maintained in a small department.

Commissioner Melke responded there are not as many administrative layers in a small department.

Commissioner Symanns responded larger departments are not structured that differently. She said the Chief would know about the complaint and possibly a shift supervisor.

Commissioner Shuler stated the shift supervisor takes the complaint who is not supposed to speak about the complaint. He said after the complaint is processed the shift supervisor informs the Lieutenant and the Chief. He said only three people in a department of 25 are aware of the complaint.

Commissioner Melke stated those involved in the investigation are made aware of the complaint.

Commissioner Shuler responded he did not read that in the policy and asked if Commissioner Melke read it.

Commissioner Melke responded she was just asking a question without having to go through the whole policy.

Commissioner Shuler responded the policy cannot be torn apart before going through it and asked Commissioner Melke to point out a section in order to amend the policy.

Commissioner Melke responded she had to leave.

Commissioner Morton stated she had concerns with section 3.a3 and asked if the City Manager could be added to the list of submission options.

Commissioner Symanns asked if it would be worthwhile to ask the Chief and see how the police feel about the policy. She added if the policies for internal and external complaints were separated they would most likely be very similar.

Commissioner Saunders stated it might be worthwhile to have a section in the policy specific to the police department.

Commissioner Symanns responded the investigation would be the same for both processes.

Commissioner Saunders stated when a complaint is filed the City Manager, City Attorney, and the City Clerk are informed which would widen the number of people who are aware of the issue.

Commissioner Symanns stated law enforcement is structured differently than other governmental entities and it is a paramilitary hierarchical organization. She said if an officer has a complaint it can be taken to the City Attorney, County Prosecutor, or the Michigan State Police.

Commissioner Saunders asked if those avenues for an officer's complaint be written in the policy.

Commissioner Symanns responded the policy could list other avenues if the complaint is against the Chief or a Lieutenant.

Commissioner Shuler added Section 3 could be amended adding a sentence regarding a complaint against the Chief of Police.

Commissioner Symanns stated if the issue was criminal in nature an outside police agency would investigate.

Commissioner Saunders stated if she had a criminal complaint against the Chief of Police the complaint should be directed to the City Manager who would enlist the help of an outside agency.

Commissioner Symanns replied she believes an officer would first contact the State Police before the City Manager.

Commissioner Shuler responded the policy could read "members of the Police Department who wish to submit a formal complaint against another member will initiate this report with the Lieutenant or the Chief of Police. In the case that the complaint is against the Chief of Police the City Manager will take direct responsibility for processing the complaint".

Commissioner Morton added the statement eliminates room for assumption.

Commissioner Shuler stated the current procedure for filing a police complaint includes a five page packet and parts are still relevant.

Commissioner Symanns stated there is still reference to the packet in the policy.

Commissioner Shuler responded the complaint packet could be added as an attachment.

Commissioner Nordberg stated she is more inclined to title the form a Police Complaint form.

Commissioner Symanns responded if the policy refers to the form as a "police complaint form" then it would be best to title the form "police complaint form".

Commissioner Nordberg stated professional accountability sounds like a resolution to the complaint.

Commissioner Shuler stated the Commission can use the current packet, removing the complaint form, for internal use for documentation.

Commissioner Symanns stated when she asked Commissioner Melke to draft a substitute policy the intention was to hear other ideas and not to stymie her opinion.

Commissioner Shuler agreed and said he will adjust the current packet in order to adapt it to the proposed process.

Commissioner Symann asked if the title of the form should be Complaint Form or Professional Accountability Form.

Commissioner Shuler responded he would like the title to use both terms.

Commissioner Saunders stated the policy would need to be adjusted to account for the different title.

Commissioner Nordberg disagreed and said she prefers the title be complaint form.

Commissioner Symanns stated if the police are okay with the form having that title she sees no issue.

Commissioner Nordberg stated the first thing this form asks for is the complainant's name which makes the form feel like it should not be considered anonymous. She said the incident information should be moved to the beginning of the form.

Commissioner Saunders agreed and said the form needs to be made clear that the complainant has the option of submitting their information.

Commissioner Shuler responded the form states if the complainant wishes to submit the form anonymously they may omit any identifying information on this form.

Commissioner Nordberg stated she does not feel the form is instructing the complainant they have that right.

Commissioner Saunders agreed and said that right should be made very clear.

Commissioner Symanns responded the permissions section should be the first section on the form followed by contact information with an additional warning.

Commissioner Nordberg responded this form will be submitted to the police based on the policy.

Commissioner Morton stated by changing the word "file" to "complaint" the police should only receive the complaint section of the form.

Commissioner Symanns added this policy dictates how the Police Department responds to a complaint and if a person chooses another avenue this policy would not govern how that complaint would be processed.

Commissioner Nordberg stated the police policy reads if a complaint is anonymously filed the Police Department will do everything it can to find out who submitted the complaint.

Commissioner Morton stated she would prefer that gender and racial information not be last because that could be very pertinent information to the investigation.

Commissioner Shuler stated unless the complainant is extremely thorough with the description of the case it would be difficult to investigate. He said simply because the individual has the option of submitting the form anonymously the form should not be written to encourage it.

Commissioner Saunders disagreed and said if anonymity is offered it should be given.

Commissioner Shuler agreed but individuals should not be encouraged to file an anonymous complaint.

Commissioner Symanns agreed and said investigators are going to want as much information as possible, however, she prefers the form being structured to gather information about the incident first and then ask for contact information. She said she does not view putting racial and gender identifiers on the back page will minimize its collection. She added age should also be asked if the form is trying to identify bias.

Commissioner Shuler asked what should be the title for the form.

Commissioner Symanns responded The City of Ypsilanti Police/Citizen Complaint Form.

Commissioner Shuler asked if the word "file" should read "complaint" in the bold section. He asked if the identifying information should be moved to the end and add a statement in parentheses "skip if you wish to be anonymous".

Commissioner Morton disagreed and said it pushes you to be anonymous.

Commissioner Symanns suggested on the first page only include the box for the description of the incident and on the back provide permissions, contact information, and keep the signature last. She said she wants to be certain the language on the form matches the language on the policy.

Commissioner Shuler stated the form could be sent to the Clerk's Office and the Clerk could distribute it to the correct department.

Commissioner Symanns agreed.

Commissioner Saunders suggested the form be sent directly to the City Manager.

Commissioner Morton stated Section 11, Subsection 3a, says the shift supervisor should make a note of the complainant's rationality and demeanor and asked what the purpose would be of that section.

Commissioner Shuler responded it is how the supervisor observes that individual and if they are irrational, incoherent, intoxicated, etc...

**Commissioner Saunders moved, seconded by Commissioner Nordberg, to table the complaint form and procedure.**

**On a voice vote, the motion carried, and the complaint form and procedure were tabled.**

— City of Ypsilanti Boards/Commission Application.

Commissioner Shuler stated he would like to permanently remove this item from the agenda because no action has been taken in several months.

Commissioner Nordberg asked if the Commission has ever taken action on this item.

Commissioner Shuler responded the only action ever taken was removing a section from the heading.

Deputy City Clerk Hellenga replied the requirement for a board member or commissioner to be an elector in the City was removed.

Commissioner Nordberg requested this item have the ability to be recalled pending clarification of the City Attorney's opinion.

**Commissioner Nordberg moved, seconded by recommendations by Commissioner Symanns to table this item.**

**On a voice vote, the motion carried, and the meeting was tabled.**

— Indigenous People Day Proclamation.

**Commissioner Saunders moved, seconded by Commissioner Nordberg, to table the Indigenous People Day Proclamation until the April meeting.**

**On a voice vote, the motion carried, and the Indigenous People Day Proclamation was tabled.**

— Elect Vice-Chair.

Commissioner Shuler stated the Commission failed to elect a Vice-Chair during elections in January. He asked for nominations for Vice Chair.

**Commissioner Saunders nominated Commissioner Symanns.**

**Commissioner Nordberg seconded the nomination.**

Commissioner Symanns accepted the nomination.

Commissioner Nordberg asked if Commissioner Morton was interested in a nomination.

Commissioner Morton asked what the position would entail.

Commissioner Shuler responded facilitating the meeting and if needed approving the agenda.

Commissioner Symanns stated technically the Charter does not require the Commission elect a Vice-Chair.

**On a voice vote, the motion carried, and Commissioner Symanns was elected Vice-Chair.**

## **VII. AUDIENCE PARTICIPATION/COMMISSION RESPONSE**

1. Sam Jones Darling, 824 Hoyt Hall, stated as a public body the HRC is making decisions for 1,000's of people and as a criticism he recognized not much was accomplished at this meeting. He said there was failure to follow Robert's Rules of Order which ensure orderly procedures. He said members of the Commission became wildly upset and he believes that does a disservice to the citizens of Ypsilanti. He encouraged the Commission to examine its procedures and ensure they are followed.

Commissioner Shuler agreed the meeting became disorderly but that is not usual for the meeting.

Commissioner Nordberg responded it was fair criticism.

Commissioner Shuler acknowledged the Commission didn't take action at this meeting but progress was made on the complaint form and policy.

Commissioner Symanns agreed.

**VIII. PROPOSED BUSINESS**

- Police Complaint form and Policy.
- Indigenous People Day Resolution.

**VIV. NEXT MEETING DATE**

- April 25, 2016

**X. ADJOURNMENT**

Commissioner Nordberg moved, seconded by Commissioner Morton to adjourn the meeting.

On a voice vote, the motion carried, and the meeting adjourned at 9:17 p.m.