



APPROVED

**CITY OF YPSILANTI
REGULAR/BUDGET COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, May 17, 2016
6:00 p.m.**

I. CALL TO ORDER –

The meeting was called to order at 6:11 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals; DPS Director Stan Kirton, Fiscal Services Director Marilou Uy, Police Chief Tony DeGiusti, City Attorney John Barr, Frances McMullan, and City Manager Intern Lorenzo Sylvertooth.

VI. AGENDA APPROVAL –

Council Member Murdock moved, seconded by Council Member Anne Brown, to approved the agenda as submitted.

On a voice vote, the motion carried, and the agenda was approved.

VII. BUDGET SESSION - (6:00 – 7:00 p.m.)

General and Non General Fund Expenditures Review/Questions (FY2015-16, 2016-17)

- Joe Meyers, DDA Executive Director
- DDA Depot Town Fund (275) - Pages 71-75
 - DDA Downtown Fund (413) – Pages 90-93

Community Development Director Joe Meyers provided a presentation regarding the Downtown Development Authority budget. **(See attached)**

Council Member Anne Brown asked what the average was for the façade grant program. Mr. Meyers responded the average is \$2,500 per grant, and the DDA has funds to allocate \$5,000 per district.

Council Member Vogt asked for greater detail in transitioning the dumpster program to a fee for service. Mr. Meyer responded that currently the DDA is paying \$27,000 a year which the Downtown District can no longer sustain. Mr. Meyers said the DDA Board voted to discontinue service in December 2015, the end of the Fiscal Year.

Mayor Pro-Tem Richardson asked how many grants are available. Mr. Meyers responded there are two per district unless the grant is lower than \$2,500, in which case, there could be more.

Council Member Murdock if it is still the case that the building rehabilitation grant allowed for grants of \$15,000. Mr. Meyer responded that next year the DDA has only budgeted \$5,000 per district due to funding decreases. Mr. Murdock stated there is still consideration for that grant. Mr. Meyers responded in the affirmative and said the Eastern Leaders Group is no longer providing funds for that program. Mr. Murdock asked how the revenue is illustrated in the budget as a result of the intergovernmental agreement between the DDA and the City. Mr. Meyers responded the funds that flow to the City as a result of the intergovernmental agreement are not reflected in the budget. Mr. Murdock asked where the funds are reflected in the General Fund. Mr. Lange replied it is reflected in a line item in revenues. Fiscal Service Director Marilou Uy stated the account number is 101-4-0000-439-00.

Council Member Robb asked for clarification of the stipends that are in the budget. Mr. Robb said Council did not authorize any stipends and asked if the City paid for something without authorization. Mr. Lange responded the stipend resulted from paying staff as a part of the intergovernmental agreement. Mr. Robb said that is not how the resolution approving the intergovernmental agreement was worded. Mr. Robb said this year ending June 30th the City will receive \$23,500 worth of contractual services, which is reflected in planning revenue. Mr. Robb said the City will then pay \$11,150 in the form of a stipend to staff. Mr. Robb said in February, Council was told that staff would be providing 52 hours of work which would account for \$23,808.51 worth of work which is less than what was paid by the DDA. Mr. Robb added plus the City is being asked to provide a stipend in the amount of \$11,150 and next year will be worse because it will be a full year. Mr. Robb said based on the numbers Council was provided, staff is providing \$62,000 worth of work in a year and only being paid \$58,700 based on the contract, and next year, the City will give away \$29,000 in stipend. Mr. Robb said essentially the City is losing money as a result of this agreement. Community Development Director Beth Ernat responded what wasn't factored is the work staff was providing before taking over DDA responsibilities. Ms. Ernat added there is going to be a loss on one side or the other. Mr. Robb stated it is a large loss. Ms. Ernat replied the loss is not that large because of the overlap and said the services staff provided before the agreement are not to be calculated as well as the amount of work that should have been overlapping. Ms. Ernat said at its core foundation, a DDA's mission is to reduce blight and to improve the tax base of a district and the core foundation of the Department she is running has the same mission except for it is Citywide. Ms. Ernat said to incorporate that it is never a loss of productivity or a loss of work and it was not presented to Council how that money would be allocated because salaries are not presented to Council. Mr. Robb said it is a budget amendment and City money cannot be spent without Council approval. Ms. Ernat said based on the responsibility level, the current pay level, and expected amount of time, the City Manager decided to use a stipend that was not attached to the base salary. Ms. Ernat responded the reason to do that is asking employees to go above and beyond their skill set and put more in than a 40 hour week as previously requested and was essentially a bonus for going beyond what an employee was hired to do. Mr. Robb stated where he works, employees are given more responsibility all the time and are not given extra money and the City should allow the DDA to hire a director if it is going to cost the City money. Ms. Ernat asked if Ford issues annual bonuses for productivity above and beyond. Mr. Robb responded Ford uses metrics on returns on sales and profits and City staff cannot use those metrics to warrant bonuses so they are not comparable. Ms. Ernat responded the metrics to measure performance is if employees meet department goals and if Council feels that staff is meeting if not exceeding goals, there needs to be compensation. Mr. Robb stated the City Manager said if the City did not staff the DDA a person would have to of been laid off which is totally opposite of what Ms. Ernat is saying. Mr. Lange responded the Planning Department was operating with 1.5 staff and now it is operating with 5 and the City looks for revenue streams

to keep staff levels where they are. Mr. Lange said there was a great advantage with staffing the DDA with City staff to avoid duplication and the City would not have been able to afford that many people without a revenue stream. Mr. Lange added when the contract expires or it is terminated the pay goes away and employees would be evaluated on how much work the City has. Mr. Robb stated the revenue stream is a negative revenue stream. Mr. Lange responded the DDA contract is for \$58,000 and only \$48,000 is going to staff. Ms. Ernat added a part-time employee focused only on DDA activities that are being paid out of that stipend. Mr. Robb said the part-time employee is working the same amount of hours now as they were before the DDA. Ms. Ernat responded prior to the acquisition of the DDA, the part time staff person was a paid intern for the Community Development Intern.

Mayor Edmonds stated Council Member Robb's first question is what the justification of the stipend is. Council Member Robb responded Council approves budgets and this is a violation of the Charter. Ms. Edmonds said there needs to be policy decisions regarding stipends moving forward with future budgets. Ms. Edmonds said there was an increase in responsibilities which might go away so base salary should not be changed. Ms. Edmonds said at the meeting on Thursday, Council can look more universally at what is the policy on how bonuses and wages are decided. Ms. Ernat stated she is not disputing Mr. Robb on paper this is a loss but the numbers do not reflect what is being paid for. Mr. Robb said fundamental policy is the City Manager gave away money that he did not have the authority to give away and if this should be illustrated in revenue streams. Ms. Edmonds asked Council Member Robb's suggestion on how to react to what he just brought to Council's attention is. Mr. Robb responded the idea of bringing things in house is to cut costs but that is not the case in this scenario. Ms. Edmonds asked Council Member Robb to distribute the data to Council in order for Council to provide a response on Thursday.

Beth Ernat:

- Building Inspection & Ordinance enforcement Revenues – Page 5
- Building Department/Ordinance Enforcement Expenses – Pages 25-26
- Planning and Development – Revenues Page 7 – Expenses 30-31
- Washtenaw County Community challenge (Master Plan) – Revenues Page 9 Expenses Page 34
- Historic District Commission – Revenues Page 10, Expenses Page 34
- CDBG Water Activity Fund (252) – Pages 67-68
- Land Revolving Fund (412) – Pages 88-89
- Motorpool Expenses – Page 136

Economic Development Director Beth Ernat provided a presentation regarding the Economic Development Department budget. **(See attached)**

Council Member Anne Brown asked if the corner of Washtenaw and Cornell would be included in the current year's budget. Ms. Ernat responded in the affirmative.

Council Member Murdock asked if the permit to raise chickens is an annual permit. Ms. Ernat responded in the affirmative. Mr. Murdock said his neighborhood contains more than eight (8) homes with chickend and there should be more than eight permits for this year. Ms. Ernat responded there have been over 70 AHB tickets written, four circuit court violations, and two district court violations. Mr. Murdock asked what the amount is for revenue on the Administrative Hearings Bureau (AHB) tickets. Ms. Ernat responded she does not have that information but can provide it to Council.

Council Member Murdock asked for an update on projects, such as the train depot and the Thompson Block, occurring throughout the City. Ms. Ernat responded she hopes to have more information to Council be tomorrow, May 18th.

Council Member Robb stated last year the budget included Planner I, Planner II, and an Economic Development Director and asked if there is more staff. Ms. Ernat replied the organizational structure is, the Economic Development Director, Community Development Director Joe Meyers, City Planner Bonnie Wessler, and Planning

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Associate Cynthia Kochanek. Mr. Robb responded that is different than what was budgeted for last year. Ms. Ernat stated at the beginning of last year before she was hired those positions were budgeted. Ms. Ernat explained after she was hired it changed because the City was unable to hire a Planner II. Mr. Robb said while former Planner Teresa Gillotti was employed by the City funds were budgeted for another planner. Mayor Edmonds responded Council altered the organizational flow chart a few months after Ms. Ernat accepted employment with the City.

Council Member Murdock asked if the City was still employing an outside consultant for planning. Ms. Ernat responded in the negative except for environmental and engineering.

VIII. PRESENTATIONS –

- Washtenaw Public Health Department – Opiates and Naloxone

Mayor Edmonds introduced Human Relations Commissioner Krista Nordberg.

HRC Commissioner Krista Nordberg thanked Council for agreeing to hold a presentation on the opioid epidemic in the City. Ms. Nordberg introduced Adrienne Waller, a 30 year epidemiologist with Washtenaw County and Lamont Gore, a member of the recovery community for 16 years, street outreach for 14 years, and street outreach coordinator for 10 years with Unified. Ms. Nordberg said both presenters are a part of the Washtenaw County Opioid Task Force.

Adrienne Waller and Lamont Gore provided a presentation regarding Opiates and Naloxone. **(See attached)**

Mayor Edmonds asked other than the video that was presented what else is involved in training to administer Naloxone. Mr. Gore responded there are two parts to training rescue breathing, because the reason people die from an overdose is they stop breathing, and the administration of Naloxone.

Mayor Pro-Tem Richardson asked why police officers are not trained to administer Naloxone. Mayor Edmonds responded the Fire department has had the capability to administer Naloxone and the Fire Department is normally first responders to overdoses. Fire Chief Max Anthouard stated he is a trained paramedic instructor for over ten years and is familiar with the trend but the presentation does not differentiate what overdoses occurs in the City and in the Township. Chief Anthouard said since the implementation of this program, which began in September, the Fire Department has administered Narcan five (5) times. Chief Anthouard stated, the question that needs to be answered is if Police Officers are trained and carry Narcan will it improve the system and save more lives? Chief Anthouard added if the answer to that question is yes, than police officers should carry Narcan. Chief Anthouard said response time and who is responding to medical emergencies, which the Police Department does not respond to all medical emergencies, when arriving to an unconscious individual, it is difficult to understand what the problem is. Chief Anthouard said police officers respond first, less than 50% when Narcan is administered. Chief Anthouard said the City is involved in a Mutual Agreement with the Ypsilanti Township Fire Department in case there is a third emergency requiring Narcan. Chief Anthouard suggested monitoring the need and if there is a greater need, he sees no issue with police officers being equipped with Narcan. Ms. Richardson responded she understands Chief Anthouard's perspective but she does not see an issue with training the Police Department to administer Narcan. Chief Anthouard responded if the Police Department is equipped, they will not use it.

Council Member Murdock asked how many times the Police Department has been in situations where Narcan could have been administered. Chief DeGiusti responded the Department attempted to assess that question which is difficult but the answer that developed was zero. Chief DeGiusti said the majority on medical runs the majority of time the Department would not be dispatched unless it is a man down in the street. Chief DeGiusti said the Fire Department is sent for medical runs. Mr. Gore said he respects both Chiefs immensely but his concern is overdoses do not always result in death the end in irreversible brain damage and if more people have Narcan to administer it becomes more likely they would receive it before damage is done.

Mayor Edmonds stated the feedback she has been given is the Fire Department are the first responders for Ypsilanti but there are situations that police need to enter first to ensure the scene is secure. Ms. Edmonds said because of that, she sees the police being equipped with Narcan as an important safety mechanism. Chief DeGiusti agreed a situation could arise and it would not hurt for the Police Department to be equipped with Narcan but the Chief Anthouard is the professional in the medical field and would have to go with his recommendation.

Mr. Lange stated Mayor and Council asked him to look into this and the information he found was that Huron Valley Ambulance was normally the first responder, but this is a policy decision and should be made by Council. Chief Anthouard added his recommendation is based on research and said there have been many pilot programs, and in areas without a first responder, it has been very beneficial for police to carry Narcan. Chief Anthouard said the City is regulated by Medical Control Authority of Washtenaw County and they informed him if the Fire Department is always the first responders, they do not recommend police officers to carry Narcan. Chief Anthouard added if the problem increases, he would definitely recommend police officers carrying Narcan. Mayor Pro-Tem Richardson responded she does not why it would hurt for police officers to carry Narcan, especially if training and Narcan are available at no cost. Ms. Richardson said having been a substance abuse counselor, the police might be called for a non-medical issue and an overdose could have occurred on scene.

Mayor Edmonds thanked the Chiefs and presenters for being in attendance and a decision will be made if this should come back as a policy.

- Future Leaders Program- Youth presentation on drug use

Devin Wexell, Future Leaders Program, Mentor 2 Youth provided a presentation. **(See attached)**

Mayor Edmonds thanked the presenters from Mentor 2 Youth.

- Wear Orange Campaign recognizing June 2, 2016 as Gun Violence Awareness Day

Mayor Edmonds read a Wear Orange Campaign Proclamation.

Leslie DePietro, Michigan Campaign Lead from Moms Demand Action for Guns, thanked Mayor Edmonds and City Council and said fliers will be provided in all churches in the city this Sunday, May 22nd. Ms. DePietro reminded all to remember to wear orange on June 2nd and a march is scheduled beginning at the First Presbyterian Church on Washington moving to the Water Tower and then through Ypsilanti neighborhoods.

IX. AUDIENCE PARTICIPATION –

1. Mark Hergott, 111 Miles, stated in a great number of communities that have the problems of Ypsilanti they just do not talk about them. He said he appreciates the openness of City government and dealing with them open and honestly.
2. Cheryl Farmer, 214 N. Huron, stated she is glad Council had a presentation on the opioid problem. She said Naloxone really is life saving and it would be a good idea for police officers to carry it even if it is not used often. She said the physician community is beginning to prescribe Naloxone to family members of known users so they can act immediately.
3. Lee Tooson, 107 Middle, stated the Mayor and Council have been accused of calling the police on the protestors outside. However, he knows they are not responsible and he knows who is but it was inappropriate for them to do so. He said if the community can support the situation occurring on Water Street, the community can support something that would save a person's life. Stated the City has six new police officers and the City should hold a forum so the community can become familiar with them. He said it would

be beneficial to hold an event once a week for officers to meet people in the community. He said there are many friendly officers in the Department but he is hearing the Ypsilanti is not a police friendly city. However, if the City began those events, it would be a step in the right direction.

Council Member Anne Brown asked what the result of the police being called on the protestors was. Mr. Tooson replied that Officer Anderson informed the protestors a Council Member called and suggested that they go into the Council meeting. Mr. Tooson then informed Officer Anderson Council did not call to complain. Mayor Pro-Tem Richardson asked if the protestors were asked to leave. Mr. Tooson responded they were not, and said the person who called the police was impersonating a Council Member and there should be punishment for that.

X. REMARKS BY THE MAYOR –

- Thanked Mr. Hergott for his comments.
- Thanked Mr. Tooson for his suggestions.

XI. PUBLIC HEARING –

Closing of the At-Grade Railroad Crossings at Park Street and Grove Street

1. Resolution No. 2016-105, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has surveyed railroad crossings within the City with respect to the safety of said crossings; and

WHEREAS, the Michigan Department of Transportation has assured the City of Ypsilanti certain funds, conditioned upon the closing of certain railroad crossings; and

WHEREAS, it appears the closing the crossings at Park Street and Grove Road right-of-way is indicated to be in the interest of the safety and welfare of the inhabitants of the City of Ypsilanti; and

RESOLVED that Park Street and Grove Road be permanently closed to vehicular traffic at the railroad right-of-way on both sides of the intersections, the City of Ypsilanti reserving all utility easements and right-of-way appurtenant thereto; and

NOW, THEREFORE BE IT RESOLVED, that this closure be contingent upon the execution of a contract to obtain certain funding from the Michigan Department of Transportation, which can be used for the costs of performing the closure and other transportation purposes within the City of Ypsilanti's jurisdiction.

OFFERED BY: Council Member Nicole Brown

SECONDED BY: Mayor Pro-Tem Richardson

City Manager Lange stated those young people from Mentor 2 Youth are multitalented and one of them came in third at the Parkridge Center Chess Tournament. Mr. Lange said it has been a privilege working with Marcus McNamara from OHM Engineering to put this package together. Mr. Lange thanked Council Member Murdock and he appreciates the time and energy he has put into this project. Mr. Lange said there was some concern with Marsh Plating and how they could turn their trucks around in a very tight space. Mr. Lange said if Ypsilanti is interested in having a rail stop these crossings must be closed. Mr. Lange added this has been expedited because there is going to be rail work completed by the Freighthouse and these needs to be done before that.

2. Open public hearing

1. Mark Hergott, 111 Miles, stated in the US Census based on 2010 demographics, every household is indicated by a colored dot and is based on race. He said examining the demographics along Michigan Ave, many African Americans live on the Southside. He said by closing these streets, physical barriers are going to be created making it difficult to get to the Northside of town. Mr. Hergott added if the City does close the roads, it does not mean there will definitely be a rail stop in Ypsilanti. Mr. Hergott said he would like the stop to be more definite before closing down roads.
2. Russell Davis, 211 N. Washington, said he is in favor of anything that would expedite rail service. He said he has family in Detroit, friends who work in Detroit; he would like to visit the Detroit Institute of Arts, and be able to serve as a juror for the Federal District Court.
3. Cheryl Farmer, 214 N. Huron, stated ten years ago, while she was Mayor, the City was approached by the railroad to close these two crossings because of danger to the neighborhood. He said the railroad offered the City money and Council went to the neighborhoods who were opposed to those crossings being closed. She said closing the crossings will not prohibit north and south bound traffic it would simply split the road. She said ultimately, Council chose not to close the crossings because of opposition from the neighborhoods. She said she does not feel the neighborhoods will be opposed because of what the City can gain by having a rail stop in Depot Town.

3. Resolution No. 2016-106, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the "Closing of the At-Grad Railroad Crossings at Park Street and Grove Street" be officially closed.

OFFERED BY: Council Member Nicole Brown

SECONDED BY: Council Member Anne Brown

On a voice vote, the motion carried, and the public hearing was closed.

Council Member Ann Brown thanked Mr. Hergott for his statement and it did raise a red flag the City is still placing housing near railroads.

Mr. Lange stated this is the resolution the City was provided by MDOT and the packet also includes an acceptance from MDOT.

Council Member Murdock stated early on in the discussion there was a question regarding the connection of closing these crossings and the City getting a train stop. Mr. Murdock stated the information provided stated this has always been part of the discussion in the City getting a rail stop. Mr. Murdock said the initial resolution makes no reference to closing the streets to support the rail stop. Mr. Murdock said he would like to amend the resolution to add a "whereas" that references a letter from MDOT that connects the closing of the streets and the rail stop. Mr. Murdock said the resolution states that MDOT will instruct Amtrak to construct a rail stop in Depot Town. Mr. Murdock agreed with former Mayor Farmer that the neighborhoods are no longer against the closing of these crossings and said among the people he spoke with, only one was against the train stopping. Mr. Murdock said he wants to be on record that these closures are in anticipation that the train will be stopping on Depot Town.

Council Member Murdock moved, seconded by Mayor Pro-Tem Richardson to add "WHEREAS, the closing of these two crossings is a pre-requisite for approval of a Wolverine Rail Stop in Ypsilanti per the letter dated December 9, 2015 from Al Johnson, Manager, states 'Once the platform is approved for passenger rail operations, and the railroad crossing closures are complete, Michigan Department of Transportation (MDOT) will instruct Amtrak to add a station stop in the City.'" to Resolution No. 2016-105.

Mayor Edmonds asked if the proposed language would create an issue with the project. Marcus McNamara, OHM Engineering, responded adding this clarification should not create an issue with MDOT.

Council Member Vogt stated he appreciates the amendment and said this is what he believes the City is aiming for. Mr. Vogt stated the crossings are only used by individuals living close to the track and he does not think this will have an effect on people. Mr. Vogt stated this will be an improvement in the City's tax base and will further solve the financial issues of the City.

Council Member Anne Brown asked if the resolution should read "...to add a station stop in the City of Ypsilanti". Mr. Lange responded that is an exact quote from the letter from Al Johnson.

On a roll call, the vote to amend Resolution No. 2016-105 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Resolution No. 2016-105 as amended

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has surveyed railroad crossings within the City with respect to the safety of said crossings; and

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WHEREAS, the Michigan Department of Transportation has assured the City of Ypsilanti certain funds, conditioned upon the closing of certain railroad crossings; and

WHEREAS, it appears the closing the crossings at Park Street and Grove Road right-of-way is indicated to be in the interest of the safety and welfare of the inhabitants of the City of Ypsilanti; and

WHEREAS, the closing of these two crossings is a pre-requisite for approval of a Wolverine Rail Stop in Ypsilanti per the letter dated December 9, 2015 from Al Johnson, Manager, states "Once the platform is approved for passenger rail operations, and the railroad crossing closures are complete, Michigan Department of Transportation (MDOT) will instruct Amtrak to add a station stop in the City."

RESOLVED that Park Street and Grove Road be permanently closed to vehicular traffic at the railroad right-of-way on both sides of the intersections, the City of Ypsilanti reserving all utility easements and right-of-way appurtenant thereto; and

NOW, THEREFORE BE IT RESOLVED, that this closure be contingent upon the execution of a contract to obtain certain funding from the Michigan Department of Transportation, which can be used for the costs of performing the closure and other transportation purposes within the City of Ypsilanti's jurisdiction.

Council Member Robb clarified the crossings used by 1,700 a day is not insignificant as Council Member Vogt stated. Mr. Robb asked if a traffic study was completed and asked how Marsh Plating will travel east and how is that traffic diverted. Mr. McNamara responded the routes that were being used were not truck routes and it was illegal, and by closing these crossings, it will stop that practice. Mr. McNamara said in order to accommodate Marsh Plating, there will be a turnaround south of the railroad track. Mr. McNamara explained to head east on Michigan Ave. discussions have begun with MDOT who control signal timing to see if the timing could be changed for the whole corridor. Mr. Robb said the truck traffic should be rerouted on Michigan Ave to I-94. Mr. McNamara responded they can use any truck routes in the City. Mr. Robb said the City does not have an ordinance for truck routes and asked what the City's truck routes are. Mr. Lange stated it would have to be a primary street or a U.S. route. Mr. Robb asked if the streets are River, Cross, and Prospect. Mr. Lange responded he is not sure truck traffic should be on those roads. Mr. McNamara said truck routes in the City are a separate issue. Mr. Robb added residents who do not live on Grove are concerned the truck traffic will be diverted to their street. Mr. Lange responded the City spent a lot of time with Marsh Plating and the left turning will not be negatively impacted by the closing of Grove St. Mr. Lange added another possible plan is for the City to buy an easement from Marsh Plating who could stack three trucks off of Grove St. and with the money from the purchase a parking lot could be added for the truck turnaround. Mr. Robb replied it does not change the situation but trucks move up Grove St. because they are not able to turn left and he does not expect changing the turn signal timing will have much of an effect.

Council Member Robb asked if the rush to pass this is to have it completed before the end of construction season this year. Mr. Lange responded in the affirmative. Mr. Robb said Amtrak will only service around 35 people a day at a Depot Town train stop and said what is wanted is a commuter rail. Mr. Robb said if the Regional Transit Authority's proposal fails in November, the City spends \$500,000 on a platform to service 35 people a day and the City still does not have commuter rail. Mr. Robb asked what the risk of delaying this until next construction season is. Mr. Robb added if the RTA proposal fails in November, the City might change its mind about closing streets. Mr. McNamara responded Amtrak is doing crossing upgrades along the entire line and if the City waits till next year they would need to reevaluate their position.

Council Member Robb stated in order to get a grant from Urban County for \$125,000, the City had to make a commitment of spending \$2 million on this project. Mr. Lange said this has been a priority goal of the City for years and a new stop has not been added for the last 22 years. Mr. Lange said he was informed by MDOT who indicated if this was going very quickly, this would have never happened. Mr. Lange stated there is an estimation of 9,000 people using the rail a year and he feels it will only grow. Mayor Edmonds stated the Urban County Grant is not contingent on the \$2 million for the project. Ms. Edmonds stated this is a project that would be perfect for that priority project grant and has a lot of support. Mr. Robb said this was delayed on meeting so the City could illustrate \$2 million was set aside for this project and added the \$2 million is not a soft number and the vote on it was delayed. Mr. Robb said he has concern about allocating \$2 million because the City does not have \$2 million. Mr. Robb asked how Urban County would bind the City to produce the \$2 million. Economic Development Director Beth Ernat responded the final vote was not contingent on \$2 million and said there were concerns from a neighboring community the City would not have the financial wherewithal to support this project and there are other grants and funding mechanisms available to the City.

Council Member Murdock stated he thinks it is clear that street closings would not be a concern of the City unless it helped lead to a rail stop. Mr. Murdock stated a commuter rail is much more valuable to the community than the Wolverine Line but the City is not there yet and this will assist in moving toward that goal. Mr. Murdock said if the Regional Transit Authority proposal is not approved in November, the RTA will regroup and try a different strategy. Mr. Murdock said the train platform does not need to be completed soon and there is not \$2 million in reserves to put into the rail but this project was always been planned to be paid by grants. Mr. Murdock said there are many other projects that will need to be a part of the rail stop such as restoring the Frog Island Parking Lot but the train can stop without that happening. Mr. Murdock stated he believes this is the best commitment the City is going to get from MDOT. Mr. Murdock added hopefully the RTA proposal is approved by the voters and the also help to fund part of the platform.

Mayor Edmonds stated speaking with Amtrak that rider estimates are very conservative.

Council Member Robb said historically, Councils fall in love with projects because they sound very good and this project most certainly sounds very good, but purchasing the Water Street property also sounded very good. Mr. Robb said he feels the City is acting prematurely and once something is closed it's gone forever. Mr. Robb added he likes to think if Council were voting on it today, it never would have voted to close Forest. Mr. Robb said he is especially concerned with the closure at Park St. because it breaks up the neighborhood.

Council Member Anne Brown asked if Council Member Robb had spoken with any of the residents. Mr. Robb responded in the affirmative and said some were against the closures because they live right next to what will be closed and residents on the other side because they love the idea of a cul-de-sac. Mr. Robb said the RTA is going to roll out the Master Plan on May 31st, and he has been on Council for ten years and talking about commuter rail for ten years and the RTA has never recommended the closure of streets. Mr. Robb said Council

does not need to make this decision now, and the fact that the MDOT would need to reevaluate if this is not completed by this construction season isn't a no but it is cause for concern.

Mr. Lange said if MDOT is not 100% on board with the City having a rail stop it will never happen and the City needs their support.

On a roll call, the vote to approve Resolution No. 2016-105 as amended was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

XI. ORDINANCE – SECOND READING

Resolution No. 2016-107, approving Herman & Kittle PILOT Agreement - (*Ordinance No. 1270*)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "Herman & Kittle Tax Exemption (PILOT) Agreement" be approved on Second and Final Reading.

OFFERED BY: Council Member Anne Brown

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2016-108 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2016-108, approving appointments to Boards and Commissions

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRATION</u>
Toi Dennis 427 S. Adams St.	Planning Commission	5/1/2019

City Council Meeting Minutes
May 17, 2016

Ypsilanti, MI 48197

OFFERED BY: Council Member Vogt

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2016-108 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

2. Resolution No. 2016-109, opposing State Bill 438.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti supports solar power and strives to be a "Solar Destination", and

WHEREAS, solar power is included in the City’s Master Plan, Capital Improvement Plan and Climate Action Plan, and

WHEREAS, the city has passed a resolution supporting a 1,000 solar roof goal of SolarYpsi, and

WHEREAS, the City has incorporated solar power in several of its public facilities including the City Hall, DPS yard, Parkridge Community Center, Senior Center, and the FreightHouse, and

WHEREAS, the City worked successfully to have DTE Energy construct a solar array in the City of Ypsilanti, and

WHEREAS, the elimination of net metering by the pending Michigan Senate Bill 438 would negatively impact the expansion of solar energy and an emerging solar industry

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Ypsilanti opposes the elimination of net metering, and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Representative David Rutledge, Senator Rebekah Warren, Kirk Profit and the Members of the Senate Energy and Technology Committee:

**Senator Mike Nofs, Chair, (R)19th District
Senator John Proos, Vice Chair, (R) 21st District
Senator Ken Horn (R) 32nd District**

Senator Tonya Schuitmaker (R) 26th District
Senator Joe Hune (R) 22nd District
Mike Shirkey (R) 16th District
Senator Dale Zorn (R) 17th District
Senator Hoon-Yung Hopgood (D) 6th District
David Knezek (D) 5th District
Steven Bieda (D) 9th District

OFFERED BY: Council Member Murdock

SECONDED BY: Mayor Pro-Tem Richardson & Council Member Anne Brown

On a roll call, the vote to approve Resolution No. 2016-109 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XIII. BUDGET SESSION –

- Frances McMullan, City Clerk
- Clerk Revenues – Pages 2 and 6
 - City Council Budget – Page 11
 - Clerk’s Office – Pages 13-14
 - Treasurer – Page 14
 - Voter Registration – Page 15
 - Administration Hearing Bureau – Pages 26-27
 - City Insurances – Page 35

City Clerk Frances McMullan provided a presentation regarding the Clerk/Treasury Department Budget. **(See attached)**

Council Member Anne Brown asked if the Administrative Hearings Bureau holds two hearings a month. Ms. McMullan responded in the affirmative and explained they are separated by formal and informal hearings and the informal hearings are handled administratively.

Mayor Edmonds asked for a schedule of what memberships the Council is a part of. Ms. McMullan responded that is different from conferences and professional development. Ms. Edmonds stated she is thinking of both of those items for both memberships and conference and the policy. Ms. McMullan said amounts have not been allocated per Council person for conferences and the former Mayor provided things he wished to be a member. Ms. McMullan said other memberships were set by Council and can be eliminated or additions made be Council. Ms. McMullan said most conferences Council Members attend are from MML.

Council Member Murdock asked if the fee was waved for the Aeropolis membership. Ms. McMullan responded in the affirmative but it still costs \$5,000. Mr. Murdock said Ypsilanti used to be a member of the National League of Cities.

Council Member Anne Brown asked if a summary could be provided of the benefit of each membership. Ms. McMullan responded in the affirmative.

City Council Meeting Minutes
 May 17, 2016

Mayor Edmonds asked for clarification why printing and publishing is decreasing significantly in Fiscal Year 2017-2018. Ms. McMullan responded the City is utilizing the website for publishing as allowed by statute and the City know using Washtenaw Legal News for its publishing which has much lower costs. Ms. McMullan said there will be a slight increase because Ward 1 Precinct 3 will be relocating to Second Baptist Church and voters will need to be notified. Ms. McMullan added the Clerk Department also has an appointment with Leigh Greden from EMU to discuss relocating Ward 2 Precinct 4 and Ward 3 Precinct 1 on campus.

Council Member Anne Brown asked what precincts are currently located at Perry School. Ms. McMullan responded Ward 1 Precincts 1 and 3. Ms. McMullan recommended making the change before November.

Mayor Edmonds asked why there is a need to separate the precincts. Ms. McMullan responded historically, they have been separate until the City was forced out of Washtenaw International High School. Ms. McMullan added the cafeteria at Perry will not provide enough space for the General Election in November.

Ms. McMullan stated Estabrook Elementary currently contains all of Ward 2, and EMU's student population is pushing to have a polling location on campus. Mayor Pro-Tem Richardson asked if Estabrook contained all four precincts. Ms. McMullan responded in the affirmative and explained the City uses the large gym and lunch room at Eastabrook except during Special Elections held while school is in session.

Mayor Edmonds asked what it would cost to send a mailing to every household in the City. Ms. McMullan responded she does not know. Ms. Edmonds said in Missouri where she grew up, each election voter received a reminder informing them of their polling location. Council Member Murdock said the downside to providing that service is when the cards come back after people move they are removed from the rolls. Ms. Edmonds said it might be worth looking into and it was very convenient, especially for minor elections if it is worthwhile.

Council Member Murdock stated he met with individuals who were interested in assuming some responsibility for the skate park. Mr. Murdock said they are interested in forming a plan and instituting "adopt a park" and hoping to clean the park up on "Ypsi Pride Day". Ms. McMullan responded that would help to keep the park open without the City assuming responsibility for individuals being hurt.

Council Member Robb said this past year the Clerk and Administrative Hearings Bureau had \$5,000 in stipends and asked when that was paid. Ms. McMullan responded that stipend was from when the AHB was established and said she has not received a stipend. Ms. McMullan asked if the stipend was in the budget for Fiscal Year 2015-16. Mr. Robb responded it was not. Fiscal Services Director Marilou Uy stated initially, the AHB was added to the Clerk's salary but once it was decided other employees would receive a stipend, it was decided to separate this from salary so if the Clerk no longer performs that function it can be removed. Mr. Robb asked what employee is being paid the AHB stipend. Ms. McMullan responded her understanding is when the AHB was created, staff was given a 5% increase and the employees given that were former Assistant City Manager, the Building Department Manager, and herself. Mr. Lange stated if an employee takes on extra responsibility they are compensated and those responsibilities can be assigned to another employee. Mr. Lange explained it is similar to the employee overseeing events and said at one point, it was a position and it has now been transferred between several employees. Ms. McMullan asked if it was decided to separate those out for this budget and in the past it was included in salary. Mr. Lange responded in the affirmative. Council Member Anne Brown said she recalled it being listed as a stipend in last year's budget. Mr. Robb said last year's budget it is listed as zero. Ms. McMullan said initially it was added as a salary because it was something new taken on by the Department and now they are being shown as stipends so that they can be taken away. Ms. McMullan added the City Manager is comparing them to special events which she does not see as the same thing. Ms. McMullan said it is raising questions because it looks as if the Clerk is being paid more which is not true. Mr. Lange said the Clerk did not receive extra pay and explained the change was made to provide for better accounting. Ms. McMullan responded this is different than the DDA contract and events because AHB is part of her job description.

Mayor Edmonds said the policy question is whether changes are temporary or if they are an expanded job role. Council Member Robb responded he believes they are one and the same and said increased responsibility does

not necessarily mean increased pay. Mr. Robb explained when an employee is given extra responsibilities it is because city staff levels are shrinking. Mr. Robb said just because an employee does more work does not mean they should get more pay. Ms. McMullan said the pay was included as salary and should not have been separated as a stipend.

Council Member Anne Brown asked if the change reflected the base salary and the salary highpoint. Ms. McMullan responded in the affirmative.

Stan Kirton, DPS Director:

- DPS Administration Revenues – Page 6
- Public Building Maintenance – Page 16
- Energy Efficiency – Page – Peninsular Dam – Page 17
- DPS Administration Page 27
- Parking Lots – Page 28-29
- DPS Parks – Pages 29-30
- CDBG tot Lot – Page 33
- Major Streets Fund – Pages 36-53
- Local Streets Fund – Pages 54-61
- Garbage Fund – Pages 62-66
- Sidewalk Fund (495) – Pages 126-128
- Motorpool DPS & Env. Services Expenses – Pages 133, 135 and 136

DPS Director Stan Kirton provided a presentation on the Department of Public Services budget. **(See attached)**

Mayor Edmonds asked about the "Plumbing, Electrical, Heating, and Facility Repairs". Mr. Kirton responded he believes it was transferred to another fund.

Council Member Anne Brown asked why the window cleaning line item increased. Mr. Kirton responded in the past, the City used a bargain based cleaning service and the increase reflects that change.

Mr. Lange stated the buildings have been in serious disrepair and while the City had some funds available it made those repairs now the costs should reflect only maintenance.

Mayor Edmonds stated there is \$0 budget for Parkridge and the Senior Center in Public Building Maintenance and asked if repairs were needed would that come from a different fund. Mr. Kirton responded that would fall under "Plumbing, Electrical, Heating, and General Facility Repairs" and said funding is not assigned to specific facilities. Ms. Edmonds said in FY 2015-16, Parkridge listed \$17,000 for Public Building Maintenance. Mr. Kirton responded there might have been projects in mind for Parkridge Center. Mr. Lange added Washtenaw Community College made an investment in Parkridge Center and found several violations and the City made those repairs. Council Member Murdock asked if the City received Community Development Block Grants to perform some of that work. Mr. Kirton responded in the affirmative. Mr. Lange added the Parkridge Center was fitted with solar power, which helps keep down utility costs.

Mayor Edmonds asked what line item of \$40,000 listed under "Plumbing, Electrical, Heating, and General Facilities" corresponds to. Ms. Uy responded the account number 818-00, General Contract.

Mayor Edmonds asked if there will be an increase in costs as Firefighter Roe retires because of the loss in general contracting he performed for the City. Mr. Kirton responded the Facility Project Position was eliminated by Council creating more work for the remaining employees at DPS. Ms. Edmonds asked should Council expect more cost now that Firefighter Roe will not be available to perform those duties. Mr. Kirton responded someone will be able to perform those duties.

Mayor Edmonds stated she appreciates all the work that has been completed on City Hall lighting and she would like to see the heating and cooling costs and how they compare to the average of similar buildings. Mr. Kirton responded he can provide those numbers to Council and said the heating system is being worked on. Mr. Kirton added the construction materials of this building retain heat. Council Member Murdock stated the heating distribution system does not work properly. Mr. Kirton agreed, and said an option is to convert to forced air but it will take some capital investment. Ms. Edmonds said the City needs to examine heating costs and decide if it would be more economical moving into the future to make those changes. Mr. Lange added agreed and said the boiler was redone because it was installed on an angle and it leaked. But the heating distribution needs to be updated. Mr. Lange said the City was contacted by a gas vendor and it could possibly create more savings.

Mayor Pro-Tem Richardson moved, seconded by Council Member Anne Brown to extend the meeting till 10:45 p.m.

On a voice vote, the motion carried, and the meeting was extended.

Mayor Edmonds stated this budget does not include relocating the Recycling Center and asked if the City is waiting for OHM to draft a feasibility study. Mr. Lange responded in the affirmative. Ms. Edmonds added that should be a budget amendment expected by Council. Mr. Kirton said that project can be completed in phases. Ms. Edmonds said it might be appropriate to use DDA TIF dollars for that project. Ms. Edmonds asked what the timeline is for that design. Mr. McNamara responded around six weeks.

Mayor Edmonds asked with the arrival of the train stop in Depot Town and the demolition of the Farm Bureau, if that is the best location of the DPS Yard. Mr. Kirton said the lot across from the Yard at Jarvis and Huron has been open for 40 years. Ms. Edmonds responded she believes there is going to be interest in that lot as well. Council Member Murdock stated in the past there were discussions with Ypsilanti Schools regarding joint facilities by West Middle School and neighboring communities were very against it. Mr. Kirton stated facilities could also be shared with EMU.

Council Member Murdock asked if the underground storage tanks were replaced recently. Mr. Kirton replied not since the 1990's and explained when the tanks were purchased, they were top of the line, which is why they lasted so long. Mr. Kirton explained the main tank is leaking and it needs to be repaired before it leaks into the ground.

Mayor Edmonds asked if any of the trucks have a lift arm for recycling. Mr. Kirton responded there is one on the smaller truck. Council Member Murdock responded the trucks are not equipped with the side arm. Mr. Kirton responded that they are not, the City does not have a remote arm. Ms. Edmonds asked if in the next couple of years the recycling bins will be replaced. Mr. Kirton responded recycling bins are ordered fairly regularly because of the demand for replacements.

Council Member Murdock stated the recycling materials taken to Chelsea now cost \$15 per ton. Mr. Kirton agreed that the increased cost from \$10 is still less expensive than Ann Arbor. Mr. Murdock said it is still an employee taken away from other tasks. Mayor Edmonds asked is there something in Western Wayne County. Mr. Kirton said responded he is not certain but he will look into it. Mr. Murdock asked where yard waste goes. Mr. Kirton responded it is still grinded at the DPS yard. Mr. Kirton explained years ago it was traded for trees and DPS is trying to work out something similar.

Mayor Edmonds asked if it was possible to rent a township screener. Mr. Kirton responded in the affirmative, but it would involve a lot of labor.

Council Member Murdock said in a recent Council Information Letter, Council was informed that there are some funds available from last year's ADA ramp program. Mr. Kirton responded it is at Perrin and Emmet currently. Mr. Murdock asked for a schedule list.

Council Member Murdock asked if the ADA issues revolving around Prospect have been resolved and Mr. Kirton responded it is still being negotiated. Mr. Lange added Assistant City Attorney Dan DuChene is the lead on that matter. Mr. Murdock asked who would make the decision on that and asked if it was CDBG funds, to which Mr. Kirton responded it was not CDGB funds. Mr. Murdock understands they wanted additional crosswalks and there are already crosswalks present. Mr. Kirton replied the City did not add those in because MDOT would never have approved it. Mr. McNamara send there is a consent agreement and the attorney is discussing it. Mr. Murdock said the purpose of having ADA is to make it accessible to everyone and all of those intersections have a way to cross, to which, Mr. McNamara responded because the motor vehicle code allows legal crossing at any intersection and because of that, accessible crossing must be provided. Mr. Kirton added he was informed that if an able bodied person can cross the crossing, it should also be accessible to everyone.

Council Member Murdock asked for a history of the Energy Efficiency Fund and includes what has been expended and revenue captured. Council Member Robb stated that this fund has not collected any revenue. Ms. Uy responded the City keeps track of what was saved not the revenues. Mr. Lange added it is all General Fund. Mr. Robb responded, the point of the Energy Efficiency Fund was to use it to perform projects and if it is in the General Fund, it is fungible. Ms. Uy replied she has a record of how much has accumulated. Mr. Kirton added the Fund is averaging around \$7,000 a year. Mr. Murdock said he understands it is General Fund but it is earmarked for specific projects. Mr. Robb added if it isn't earmarked, then the Energy Efficiency Fund does not exist.

Council Member Murdock stated the City has the Act 51 funding and asked where the \$150,000 for the rail platform is coming. Mr. Lange replied that would come from the Major Street Fund. Mr. Murdock asked if the urgent road repairs would be funded by .5 mils. Mr. Lange responded in the affirmative and explained it is from the state program. Mr. Murdock asked if the rail and grade closure is going to be paid for through MDOT funds. Mr. Lange responded that budget will need some work once the estimates are finished. Mr. Murdock asked if the \$2 million listed will come from the Major Streets Funds and said the \$150,000 must come from another source. Mr. McNamara explained the bottom line in the budget is a running total. Mr. Murdock suggested a special session on streets.

Council Member Anne Brown asked if it is Mr. Kirton's recommendation to continue with the current recycling materials company. Mr. Kirton responded in the affirmative. Mayor Edmonds asked for trends of volumes, recycling rates, and any other information. Mr. Kirton responded in the affirmative. Council Member Murdock added one of the reasons the costs of materials centers continue to rise is they have gone to single stream.

Council Member Anne Brown stated on Saturday, a tree on Wallace was split and DPS was out quickly to remedy the issue. Ms. Anne Brown stated citizens would like to be notified when the street sweeper will be on their street so they could move their cars. Mayor Edmonds suggested making an announcement on social media. Mr. Kirton responded staff can do that but it will not help with the student areas.

XIV. LIASON REPORTS –

- A. SEMCOG Update - None
- B. Washtenaw Area Transportation Study – Council Member Murdock said there was no meeting this month but Council needs to hold a special meeting for roads.
- C. Urban County - None
- D. Freight House – Council Member Murdock said construction began on the fires suppression system on Monday, May 16th.
- E. Parks and Recreation – Council Member Anne Brown asked if the Riverside Park Playground Group had spoken with DPS Director Kirton.

Mr. Kirton responded he has not heard from that group and asked who is a member. Council Member Anne Brown responded Teresa Gillotti. Mr. Kirton responded he might have seen a draft of a conceptual drawing. Council Member Murdock added the Parks and Recreation Commission passed a resolution supporting opening the parking lot on Riverside Park. Mr. Murdock said there

has been discussion about how to effectively do that. Mayor Edmonds asked if it was the lot on the south end and Mr. Lange responded it is the lot on the north end. Ms. Anne Brown responded that is not in the Commissions minutes.

- F. Eastern Washtenaw Safety Alliance - None
- G. Police-Community Relations/Black Lives Matter Joint Task Force - None
- H. Friends of Rutherford Pool - None

XV. COUNCIL PROPOSED BUSINESS –

Robb

- Stated the beginning of this month Council held a meeting and there was supposed to be another meeting scheduled. He asked if the meeting had taken place and said it has been two weeks.

Mayor Edmonds replied several meetings have been held. Council Member Robb asked if a resolution will be submitted to Council. Ms. Edmonds responded the committee is not yet at that point and said early June is the target date.

Richardson

- Beginning to develop a Civilian Community-Police Commission and members of the Black Lives Matter Movement need to be on the Joint Task Force. She said a solution to a problem cannot be found if everyone is not at the table. She said the reasons the protests during Council meetings continue is because they think Council is ignoring them.

Mayor Edmonds responded weeks ago she sent a formal invite through Boards and Commissions. Mayor Pro-Tem Richardson responded the invitation does not need to be formal to sit on the Task Force. Mayor Edmonds responded the invitations were to sit on the Human Relations Commission and she has not received a response.

Council Member Anne Brown stated she and HRC Commission Jennifer Symanns are looking into the possibility of forming a Citizen Review Board and members of the Black Lives Matter Movement have been invited to be a part of that discussion.

Council Member Robb stated no one has been showing up to the meeting. Council Member Nicole Brown agreed. Mayor Pro-tem Richardson responded the Task Force might need to be regrouped. Ms. Nicole Brown replied numerous times she has invited members of Black Lives Matter to meetings and they do not come and she does not see that changing. Ms. Nicole Brown added that the protests during Council meetings have nothing to do with not being invited to join the Task Force, it has to do with many concerns, for justice, feelings, and expression and will continue indefinitely. Ms. Nicole Brown said the Black Lives Matter Movement has been contacted by text, phone, email, and social media. Ms. Richardson responded because they feel excluded from when the Task Force was formed. Ms. Nicole Brown responded they were not excluded when the Task Force was formed. Ms. Richardson asked if they were asked to join the Task Force. Ms. Nicole Brown said they were invited to the table and they never came so the Task Force moved on without them.

Mayor Edmonds stated formal invitations have been extended to join the HRC. Council Member Murdock said there are still vacancies on the HRC. Mayor Pro-Tem Richardson added she has a citizen interested to sit on that Commission. Ms. Edmonds said she has been speaking with members of the HRC about balance of the Commission and would love to add a member of the Latino Community.

Murdock

- Asked what the status of the truck route ordinance is.
City Attorney Barr responded he will need to follow-up with that.
- Stated the City Attorney received a letter from the Human Relations Commission regarding the Indigenous Peoples Day Resolution.

Mayor Edmonds replied she was going to add it to the June agenda.

XVI. COMMUNICATIONS FROM THE MAYOR –

None

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

None

XVIII. AUDIENCE PARTICIPATION –

None

XIX. REMARKS FROM THE MAYOR –

None

XX. CLOSED SESSION –

Closed session to discuss City Clerk evaluation (OMA 15.268, Section 8(a)).

OFFERED BY: Council Member Vogt

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to adjourn the meeting to Closed Session was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XXI. ADJOURNMENT -

Resolution No. 2016-110, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Murdock

SECONDED BY: Council Member Ann Brown

City Council Meeting Minutes
May 17, 2016

On a voice vote, the motion carried, and the meeting adjourned at 11:43 p.m.

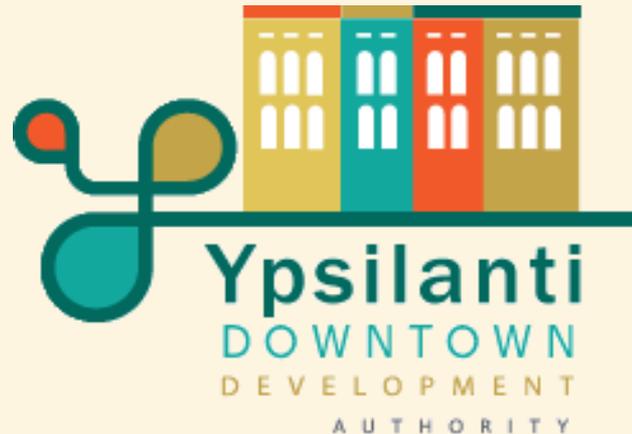


City of Ypsilanti
RESOURCE ALLOCATION PLAN

Amended 2016/2016
Projected 2016/2017
Projected 2017/2018

May 17, 2016

Downtown Development Authority (DDA)
Joe Meyers, Director
Pgs 71-75 & 90-93



DDA Depot Town Fund (275) – Pgs. 71-75
DDA Downtown Fund (413) – Pgs. 90-93

Downtown Development Authority (DDA)

Highlights FY 15/16

- ❑ Funded \$30,000 in building rehabilitation grants
- ❑ Looking to fund up to \$15,000 in façade improvement grants
- ❑ Created a special event contribution grant
- ❑ Working to transition the downtown dumpster program to a fee for service model
- ❑ Transitioned the DDA director position to the Economic and Community Development Department
- ❑ Continued streetscape plantings in all districts.

NON-GENERAL FUND



FY 16/17 Changes from FY15/16

Joe Meyers, Director



- ❑ Wages have been eliminated and moved to Contractual Services due to the agreement with the City for director services.

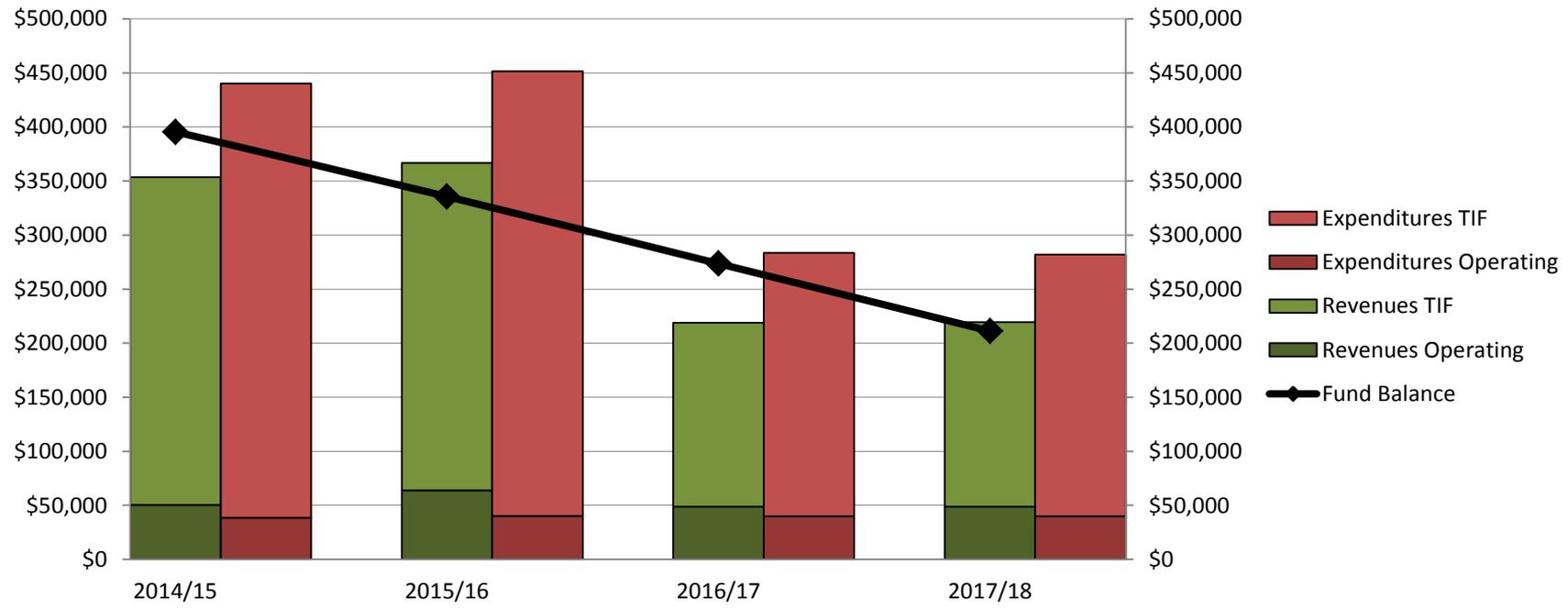
- ❑ Building Rehabilitation and Façade Grants have been reduced due drop in revenue.

- ❑ Pedestrian Trash Collection, Holiday Lighting & Maintenance and the DDA officer have been eliminated from the budget due to the Intergovernmental Agreement.

- ❑ Waste Management has been reduced to account for the fee for service model with the downtown dumpster program.

Downtown Development Authority (DDA)

DDA Revenues, Expenditures, Fund Balance



NON-GENERAL FUND

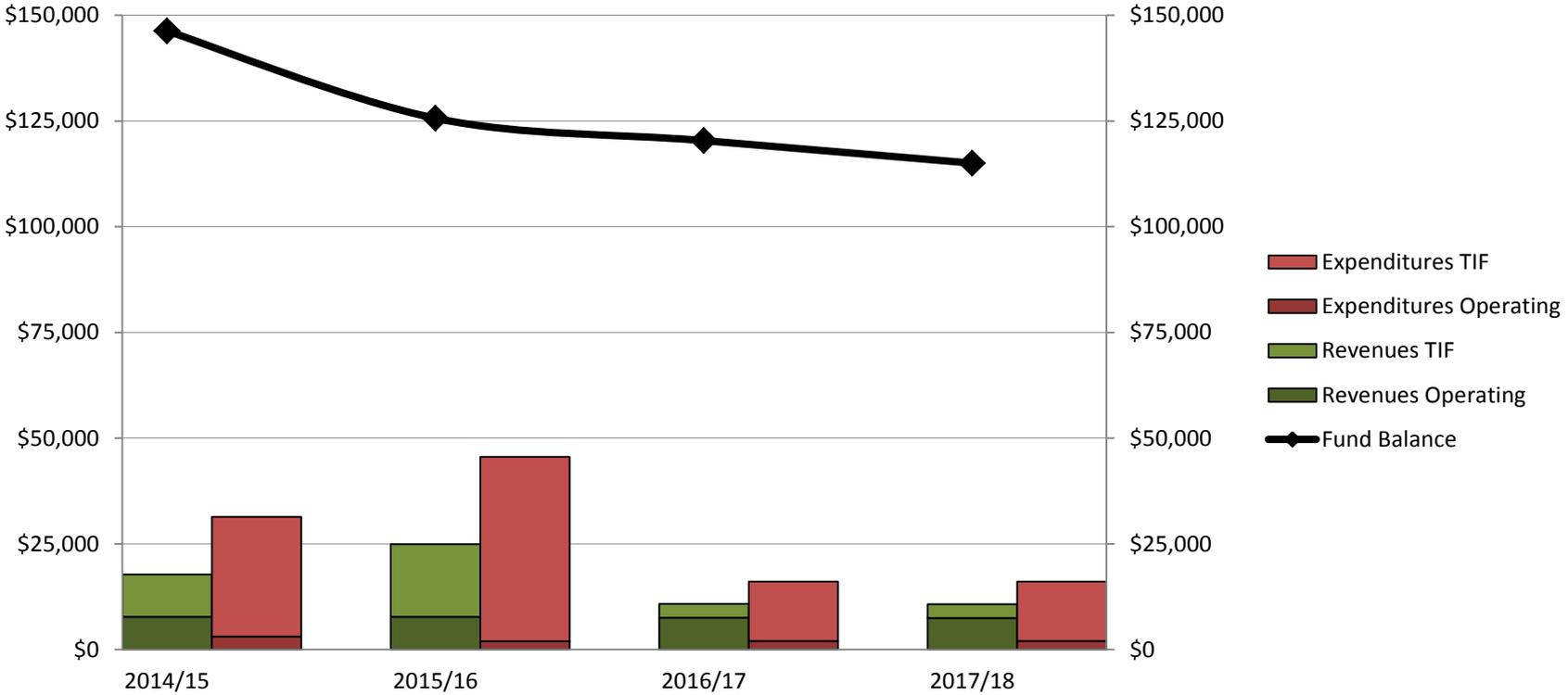


West Cross/Campus Town



West Cross

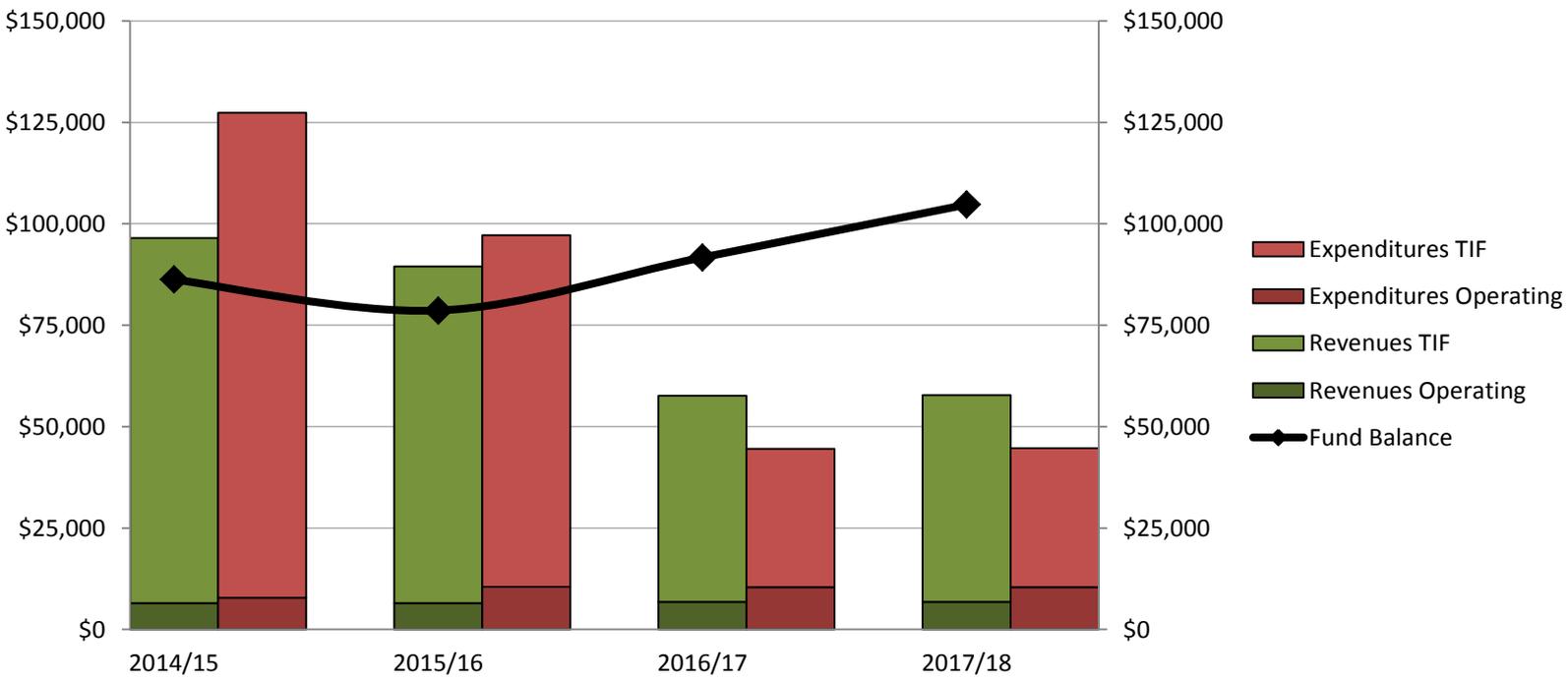
Revenues, Expenditures, Fund Balance



Depot Town



Depot Town Revenues, Expenditures, Fund Balance

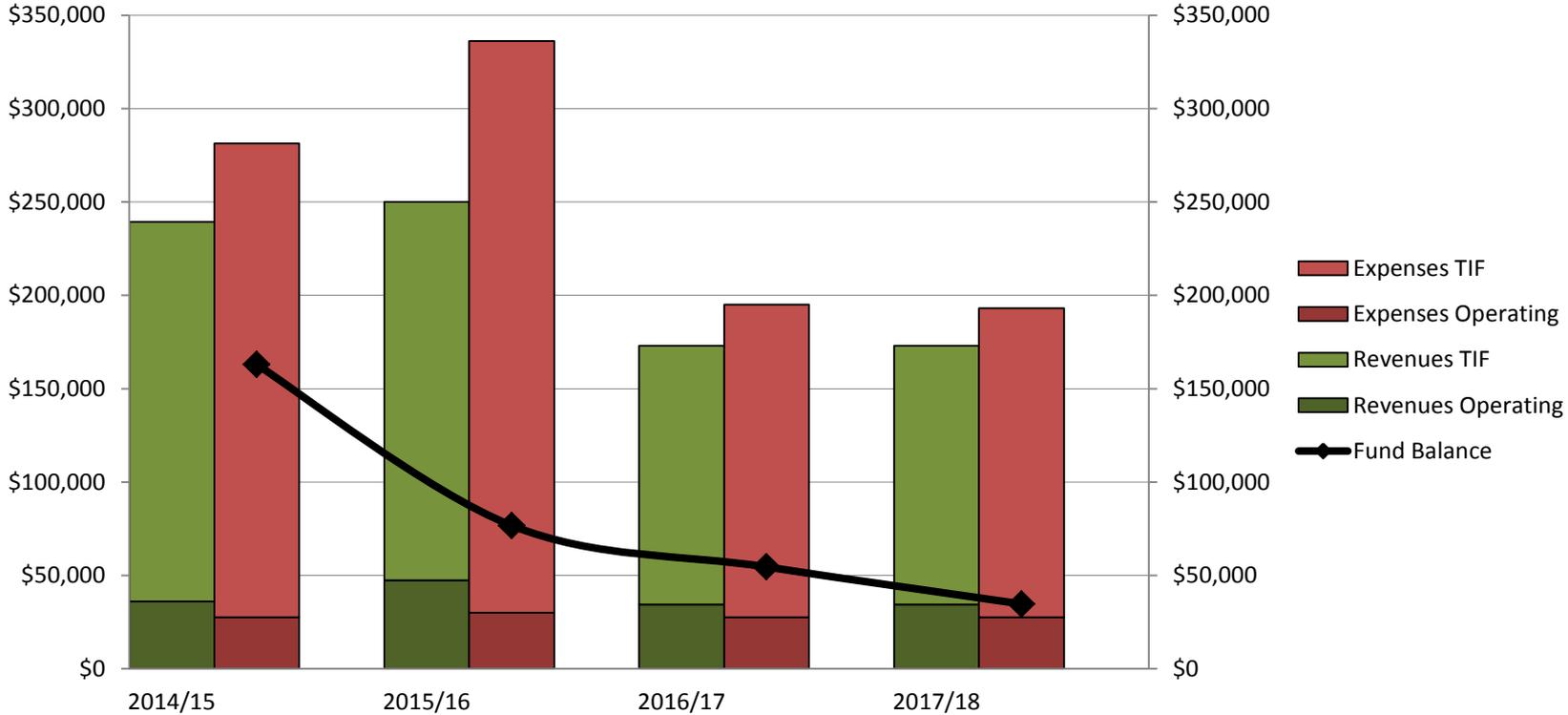


\$25,000 in unpaid grants

Downtown



Downtown Revenues, Expenses, Fund Balance



\$30,000 in unpaid grants

Downtown Development Authority (DDA)

Joe Meyers, Director

Questions?

NON-GENERAL FUND



Economic Development

Beth Ernat, Director



Building Inspection & Ordinance enforcement Revenues – Pg. 5
Building Department/Ordinance Enforcement Expenses – Pgs. 25-26
Planning and Development – Revenues Pg. 7 – Expenses 30-31
Washtenaw County Community challenge (Master Plan) – Revenues Page 9 Expenses Pg. 34
Historic District Commission – Revenues Page 10, Expenses Pg. 34
CDBG Water Activity Fund (252) – Pgs. 67-68
Land Revolving Fund (412) – Pgs. 88-89
Motorpool Expenses – Pg. 136



Economic Development

Beth Ernat, Director Pages 7,9,30-31,34

- ❑ Revenues: decrease slightly from 14/15, new ordinance and processes reduce need for multiple applications and actions.
- ❑ Expenditures: Increases proportional with increase in staff; salaries, benefits, office supplies professional development, memberships and dues.

Economic Development

Beth Ernat, Director



Planning Cont.

Grants Awarded

- ❑ Blight Elimination Grant (\$250,000)
- ❑ SPARK Neighborhood Enterprise Grant (\$50,000)
- ❑ Downriver Community Consortium Grant for Phase II on WS (\$10,000)
- ❑ Urban County Community Development Block Grant Priority Project for Passenger Rail (\$125,000)
- ❑ WCVB Community Tourism Action Plan: Historic Markers (\$10,000)
- ❑ WCVB Community Tourism Action Plan: City Hall Mural (\$10,000)
- ❑ Building Healthy Communities MPAKs (\$34,000)



Economic Development

Beth Ernat, Director Pages 10, 34

- ❑ Revenues: Anticipated to remain flat for 16/17 and beyond. State legislation to changes historic districts and authority has died in the House.
- ❑ Expenditures: Revenues are covering approximately half of the expenditures. The only expenditures are part-time HDC Intern and Membership dues. The part-time HDC Intern is paid by EMU in May, June, July and August and paid by the City the remainder of the year.

Economic Development

Beth Ernat, Director pages 5, 25-26



- ❑ Revenues: Building Permits, electrical, heating, and plumbing have held level this year due to YHC Strong Housing Permits and anticipated demolition permits for Parkridge Apartments. A total of 385 permits have been issued year to date this fiscal year. Nine Bee permits have been issued. Year to date, there have been 47 new rental properties added for inspection and a total of 136 new rental units added.
- ❑ Expenditures: Permanent wages and benefits are proposed to increase next fiscal year. This change reflects the addition of a compliance inspector. The addition of a compliance officer would reduce contractual services and eliminate temporary wages.

Economic Development

Beth Ernat, Director



Building Inspection Cont:

Major Permit Approvals:

- ❑ Strong Housing
- ❑ Little Bird Café |908 N Congress
- ❑ Solar farm at Highland Cemetery
- ❑ Strong Housing
- ❑ Parkridge Homes
- ❑ 602 Emmet (former Arm of Honor)
- ❑ 2015/2016 – Vehicle Purchase: Ford CMAX (hybrid), 42 mpg City

Economic Development

Beth Ernat, Director



Proposed Organizational Changes

Hiring one FTE for Compliance Officer.

Eliminate temporary wages for contract inspectors

Increase revenues from additional inspections

Incorporate certificate of compliance inspections/business license inspection and increase revenues.

Economic Development

Beth Ernat, Director



Building Department Accomplishments 2015-2016

	# Permits 14/15	# Permits 15/16 <small>ytd</small>
Building	245	304
Electrical	115	163
Mechanical	241	305
Plumbing	126	141
Sign	36	30

Rental Inspections 15/16 YTD – 2,795

Bee Permits – 7

Chicken Permits – 8

Economic Development

Beth Ernat, Director



**Administrative Hearings Bureau Tickets Issued YTD –
70, Circuit Court Violations 4, District Court Violations
2.**

Total Building Construction Value YTD - \$4,455,612

Economic Development

Beth Ernat, Director



QUESTIONS?

City Clerk's Office

Frances McMullan, City Clerk



Clerk Revenues – Pgs. 2 and 6
City Council Budget – Pg. 11
Clerk's Office – Pgs. 13-14
Treasurer – Pg. 14
Voter Registration – Pg. 15
Administration Hearing Bureau – Pgs. 26-27
City Insurances – Pg. 35

City Council Pg. Frances McMullan, City Clerk



- ❑ No increase in City Council compensation.

- ❑ Increase in Office Supplies to accommodate Goal Setting sessions, name plates, business cards, letterhead.

- ❑ No increase in Memberships and dues.

- ❑ Increase in Conferences and Professional Development.

Clerk Pgs.

Frances McMullan, City Clerk



- ❑ Increase in Professional Development – City Clerk to attend MML Annual Convention in September, 2016.

- ❑ Increase in FY 17-18 Contractual Services for codification of city code of ordinances and online updates. (Municode)

Treasury Pg. Frances McMullan, City Clerk



- ❑ Increase in staff: Part time position added to help with Treasury Technician duties, parking ticket collections and Parking Bureau functions.
- ❑ No changes in Printing and Publishing, Office Supplies or Office Equipment Rental.



Treasury Pg. Frances McMullan, City Clerk

- ❑ Adjustments are being made as ordered by the State for Board of Review and Michigan Tax Tribunal judgments.
- ❑ No charge backs are expected for the upcoming fiscal years, so \$0.00 is reflected in the FY 2015-2016 and 2016-2017 budget.



Voter Registration Pg. Frances McMullan, City Clerk

- ❑ Increase in Operating Supplies, Contractual Services and Temporary Wages for FY 16-17 and FY 17-18 due to Presidential Primary (reimbursable), Special (reimbursable), State Primary and General elections.
- ❑ Temporary wages increased per Minimum Wage Ordinance (Ord. No. 1217), effective 1/15/15 from \$10.50 (Inspectors) \$11.50 (Chairpersons).

Voter Registration Pg. Frances McMullan, City Clerk



- ❑ Capital Project: Purchase of new election equipment (10 tabulators), per State of Michigan Bureau of Elections.
- ❑ \$20,000 budgeted (\$2,000 per precinct) in fund 414-7-2280-818-03



Administrative Hearings Bureau Pg. Frances McMullan, City Clerk

- ❑ No changes in staff level. An alternate AHB officer was approved by City Council.
- ❑ Statement of Work (SOW) received for purchase of case management software. Total project budget was proposed at \$38,225.00, however some things will be eliminated that are not needed. A limit of \$28,000.00 has been budgeted in Capital Projects fund: 414-7-2280-818-02



City Insurances Pg. Frances McMullan, City Clerk

- ❑ The City's limit of liability was increased from \$2,000,000 to \$5,000,000 to allow for participation in "Muni-Rent", an inter-governmental equipment program.
- ❑ Each year the Michigan Municipal League Liability and Property Pool has anticipated a possible 5% increase in premium costs for service, actual costs are not known at this time.

City Insurances Pg. Frances McMullan, City Clerk



Dividends History

- ❑ 2011 - \$65,487
- ❑ 2012 - \$60,144
- ❑ 2013 - \$46,254
- ❑ 2014 - \$50,424
- ❑ 2015 - \$43,563
- ❑ 2016 - \$34,793



City Insurances Pg.

Frances McMullan, City Clerk

Policy Year:	8-1-2011/2012	8-1-2012/2013	8-1-2013/2014	8-1-2014/2015	8-1-2015/2016
Dividends History	\$65,487	\$60,144	\$46,254	\$50,424	\$43,563
Premium	\$369,755	\$352,417	\$342,641	\$318,942	\$280,972
# of claims	16	14	32	13	9
# of open claims	0	0	3	1	5
# of police claims	0	1	1	0	0
Areas where claims have increased/decreased	Auto – 6 Property – 2 E&O – 1 Gen. Liab. – 7	Auto – 4 Police – 1 Gen. Liab. – 9	Auto – 11 Police – 1 E & O – 2 Gen. Liab. – 18	Auto – 5 E&O – 1 Gen. Liab. – 7	Auto – 6 E&O – 1 Gen. Liab. – 2

City Clerk's Office
Frances McMullan, City Clerk



QUESTIONS?

Department of Public Services

Stan Kirton, Director



DPS Administration Revenues – Page 6

Public Building Maintenance – Page 16

Energy Efficiency- Page 17

CDBG Projects – Page 33

Major Streets Fund – Pages 36-53

Garbage Fund – Pages 62-66

Motorpool DPS & Env. Services Expenses – Pages 133, 135 and 136

DPS- Public Building Maintenance Fixed Costs

Stan Kirton, Director page 70

Facility Improvements/General Contract Acct# 101-7-2650-818-00	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
<u>General Annual Fixed Cost:</u>			
Alarm System – Monthly	\$2,200	\$2,300	\$2,300
Boiler Inspection	\$1,000	\$1,000	\$1,000
Elevator Maintenance Contract	\$6,100	\$6,100	\$6,100
Exterminator Costs	\$900	\$900	\$1,000
Fire Extinguisher Inspection	\$1,000	\$1,000	\$1,000
Iron Mountain Storage Fees	\$10,000	\$10,000	\$10,000
Mat Service	\$3,600	\$3,600	\$3,600
Shredding Services	\$1,000	\$1,000	\$1,000
Underground Storage Tank	\$400	\$400	\$400
Window Cleaning Services	\$1,400	\$1,400	\$2,200
City Hall Elevator Inspection	\$200	\$200	\$200
Plumbing, Electrical, Heating & general facility repairs	\$15,000	\$40,000	\$40,000
City Hall Marble Polishing	\$1,400	\$1,800	\$1,800
General Contract Total	\$44,200	\$69,700	\$70,600

DPS- Public Building Maintenance Request

Stan Kirton, Director page 71

Facility Improvements/Repairs Acct# 101-7-2650-818-03	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
Aggregate Material Stalls			
DPS Admin Building - Painting		\$3,000	
DPS Blinds for Admin Building			
DPS Carpet		\$5,000	
DPS Emergency Generator			
DPS Garage Sprinkler			
East Storage Shed Concrete Pad			\$15,000
Garage Bay Exhaust System		\$25,000	
North Pole Barn Concrete Pad			\$20,000
Recycling Site Toilet/Installation			\$3,000
Replace Yard Fence			\$35,000
Salt Barn Repair			



DPS – Additional DPS Public Building Maintenance Request

Stan Kirton, Director

Facility Improvements/Repairs Acct# 101-7-2650-818-00	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
<u>DPS:</u>			
DPS Blinds for Administrative Building		\$600	
DPS Yard Paving			\$30,000
Replace Underground Storage Tanks (fuel tanks) DPS Yard		\$150,000	
Replace Underground Storage Tanks (fuel tanks) YFD/YPD			\$166,000
City Hall Parking Lot Wall Investigation/Repair	\$1,500	\$25,000	
Tridge Investigation/Repairs	\$1,000	\$20,000	
Additional DPS Public Building Maintenance Request	\$2,500	\$195,600	\$196,000

DPS – Motor Pool

Stan Kirton, Director pages 73-74

Description	Amended FY 2015- 2016	FY 2016- 2017	FY 2017- 2018	FY 2018- 2019	FY 2019- 2020	FY 2020- 2021
One Ton Dump Truck w/plow (Replacement)	\$42,436		\$41,690			
Bobcat Brush Hog (Replacement)	\$5,251					
Volvo L90G Wheel Loader (Lease Payment)	\$24,647	\$24,647	\$24,647	\$24,647	\$24,647	
New Holland Tractor Loader (Replacement)	\$64,000					
Broom Attachment for New Wacker Loader/Tractor	\$7,800					
Cement Mixer		\$5,000				
Pick-up Truck Ford F-150 (Replacement)			\$26,250			

DPS – Motor Pool cont.

Stan Kirton, Director pages 73-74

Description	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018- 2019	FY 2019-2020	FY 2020- 2021
Sterling L8500 Dump Truck (Replacement)			\$145,000	\$110,000	\$110,000	\$110,000
John Deere 2320 Tractor (Replacement)			\$45,000			
Ferris Mower (Replacement)			\$15,000			
John Deere Wide Area Mower (Replacement)			\$48,500			
Pick-up truck GMC Sierra 1500 (Replacement)				\$26,750		
Bobcat w/ Loader Bucket (Replacement)				\$69,000		
Grapple Truck (Replacement)				\$120,000		
High Ranger Bucket Truck (Replacement)					\$200,000	

DPS – Environmental Services Motor Pool

Stan Kirton, Director pages 73-74

Description	Amended FY 2015- 2016	FY 2016-2017	FY 2017- 2018	FY 2018- 2019	FY 2019- 2020	FY 2020- 2021
Freightliner 4900 Packer Truck (Replacement)			\$150,000			
Pick-up Truck Ford Ranger (Replacement)	\$24,896					
Freightliner Leach Rear Load Packer Truck (Replacement)					\$160,000	
Toyota Forklift (Replacement)					\$30,000	
10 Cubic yard Rear Load Packer Truck (Replacement)				\$95,000		



CDBG Projects

Stan Kirton, Director

- ❑ The City of Ypsilanti has secured CDBG funding for infrastructure/facility improvements in the following amounts.

- ❑ \$50,000 for ADA Ramp Replacements

- ❑ \$35,000 for Carrie Mattingly & Edith Hefley Tot Lot improvements.

Energy Efficiency

Stan Kirton, Director page 17



LED Conversions:

- ❑ Converted two High Pressure Sodium (HPS) wall pack fixtures to LED wall packs in the Depot Town Pedestrian Alley.
- ❑ Retro-fitted the three goose neck lights in the Depot Town Pedestrian Alley with LED Bulbs.
- ❑ Converted two HPS Wall Pack Fixtures on the exterior of the Police station to LED Wall Pack fixtures.
- ❑ Retrofitted two goose neck style HPS light fixtures located at the rear of the Police Station (ramp) with LED bulbs.
- ❑ Converted the exterior HPS light fixture located at the front entrance to PCC to a LED fixture with a photo sensor.



Energy Efficiency cont.

Stan Kirton, Director page 17

- ❑ Retrofitted all incandescent and compact fluorescent light bulbs in City Hall with LED bulbs.
- ❑ Retrofitted Flood Light for the flag at Police Station
- ❑ Added four LED Fixtures to the interior of DPS Truck Port
- ❑ Added two LED Fixtures to the exterior of DPS Truck Port
- ❑ T-12 Fluorescent Fixtures in the City Hall basement are in the process of being converted to LEDs.
- ❑ The HPS Fixtures in the DPS Pole Barn will be converted to T-5 Fluorescent Fixtures pending installation.



DPS – Public Major Street Revenues

Stan Kirton, Director page 157-158

Major Road Revenues	Amended FY 2015-2015	FY 2016-2017	FY 2017-2018
Act 51 & Misc. Revenue	\$1,360,822	\$1,564,664	\$1,397,309
MDOT – PRIP Grant Prospect Road	\$870,670	-	- -
Adams – Pearl to Cross	\$375,332	-	-
Rail Platform & Approach	\$150,000	\$150,000	\$1,425,000
Urgent Road Repair		\$148,000	
Railroad & Grade Closure		\$180,000	
Major Street Revenue	\$2,756,824	\$2,042,664	\$2,822,309

DPS - Major Streets cont.

Stan Kirton, Director pages 171-173

Projects	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
Urgent Road Repairs II 202-7-9050-975-00			
Design Engineering	\$15,000		
Construction Engineering		\$20,000	
Construction		\$290,000	
Railroad @ Grade Closure 202- 7-9061-975-00			
Design Engineering			
Construction Engineering		\$30,000	
Construction		\$180,000	
Cornell Washtenaw to Mayhew 202- 7-9060-975-00			
Design Engineering		\$100,000	
Construction Engineering			\$150,000
Construction			\$200,000



DPS –Garbage & Rubbish; Stan Kirton, Director pages 183-187

- ❑ We continue to use the Western Washtenaw Recycling Authority site in Chelsea 4 times a week. The WWRA in Chelsea currently charges \$15.00/ton.
- ❑ The Re-Community Drop Center in Ann Arbor has limited access to their drop-off site strictly to entities that hold contracts with them. The City currently does not have a contract in place with Re-Community.

Department of Public Services
Stan Kirton, Director



Questions ?