



**CITY OF YPSILANTI
ORGANIZATIONAL COUNCIL MEETING AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
MONDAY, NOVEMBER 12, 2018
7:00 P.M.**

I. CALL TO ORDER –

The meeting was called to order at 7:05 p.m.

II. ROLL CALL –

Council Member Bashert	Present	Council Member Robb	Present
Mayor Pro-Tem Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Absent
Council Member Richardson	Present		

III. INVOCATION –

Mayor Pro-Tem Brown asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. APPROVAL OF AGENDA –

Council Member Murdock moved, seconded by Council Member Richardson to approve the agenda.

On a voice vote, the motion carried, and the agenda was approved as submitted.

VI. INAUGURATION CEREMONY – *Oath of Office*

Mayor – Beth Bashert
Ward 1 – Nicole A. Brown
Ward 2 – Jennifer Symanns
Ward 3 – Anthony Morgan

City Clerk Frances McMullan provided the Oath of Office to the new members of Council.

Mayor Elect Bashert thanked those leaving office for their service to this city.

Council Member Murdock read aloud a thanks to the former Council Member Robb for his service to Ward 3 and the City of Ypsilanti.

Council Member Richardson read aloud a thanks to the former Council Member Vogt for his service to Ward 2 and the City of Ypsilanti.

Mayor Pro-Tem Brown read aloud a thanks to the former Mayor Edmonds for her service to the City of Ypsilanti.

The meeting recessed at 7:15 p.m.

The meeting reconvened at 7:30 p.m.

VII. SEATING OF NEW COUNCIL -

VIII. ROLL CALL –

Council Member Brown	Present	Council Member Symanns	Present
Council Member Morgan	Present	Mayor Bashert	Present
Council Member Murdock	Present	Ward 2 Vacancy	
Council Member Richardson	Present		

IX. PRESENTATIONS –

X. AUDIENCE PARTICIPATION –

1. Ka’Ron Gaines, 810 Monroe, stated he has a positive feeling about the new Council. He expects the new Council to do great things, and thanked them for their hard work.
2. Madeline Beyer, 330 Chidester #418, stated Ypsilanti has become her home since she moved here six years ago, and she loves it. However, she would like have better access to recycling.

XI. REMARKS BY THE MAYOR –

- Thanked all for their positive words.
- She commended Ms. Beyer on her determination regarding recycling, and that providing recycling to this city’s residents is and has been a goal of Council.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2018-273, adopting “ROBERT’S RULES OF ORDER 10th EDITION”.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Ypsilanti City Council adopts “ROBERT’S RULES OF ORDER, 10TH EDITION” as the official rules of order for procedures of the Ypsilanti City Council meetings.

For the purpose of Council rules, each separate meeting of City Council shall constitute a “session” as that term is used in Robert’s Rules of Order.

A motion for reconsideration of a motion may be made and considered at the same session or in the next immediate session.

A motion may be amended by a "friendly amendment" if both the member making the motion and the member supporting (seconding) the motion agree.

OFFERED BY: Council Member Brown
SECONDED BY: Council Member Richardson

On a roll call, the vote to approved Resolution No. 2018-273 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

2. Resolution No. 2018-274, setting the day, time and frequency of Council meetings.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That regular Council meetings shall be held on the first and third Tuesdays of the month. When a Council meeting falls on a holiday or an Election Day, the next day after said holiday or Election Day will be the meeting day for the regular meeting, except when Council designates another day. Such a change will be given public notice.

Further, that all regular meetings of the Ypsilanti City Council shall be held at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, except when the Council designates another time and location. Such a change will be given public notice.

Further, that all Council meetings end by 10:00 p.m., unless Council agrees by majority vote to extend the deadline.

OFFERED BY: Council Member Symanns
SECONDED BY: Council Member Brown

Council Member Brown clarified that Council will continue the policy of a 10:00 p.m. end time, unless there is a motion to extend.

On a roll call, the vote to approved Resolution No. 2018-275 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

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3. Resolution No. 2018-275, approving the procedure for transaction of Council business.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the procedure for transaction of business shall be that business raised by at least one Council Member, supported by a second Council Member, under Council Proposed Business be referred to the next regular meeting for transaction. This procedure may be waived by the consent of two-thirds (2/3) vote of Council.

OFFERED BY: Council Member Morgan
 SECONDED BY: Council Member Brown

On a roll call, the vote to approved Resolution No. 2018-275 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

4. Resolution No. 2018-276, approving procedure for audience participation during Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

With regard to audience participation, citizens are urged, but not required, to present requests or complaints in writing to the Administration before meetings, along with indications of desire to address Council. General audience participation normally shall be held to one hour maximum, with three (3) minutes granted to individuals.

- A. **Acceptable Conduct**
 - a. **Speakers shall not share, loan or borrow time.**
 - b. **Comments from speakers must be civil and respectful. Comments on physical appearance or character not related to job performance will not be tolerated. Infractions will result in the loss of remaining time, by order of the Chair, after one warning.**
 - c. **Members of the audience are expected to respect the views of others and not interrupt or harass speakers. Persons not following this rule may be expelled from the building by order of the Chair after one warning.**
- B. **Audience Participation. Audience participation shall be set at the beginning of the agenda, after Presentations.**
 - a. **In order to designate priority in speaking, citizens shall sign up in person prior to the start of Audience Participation.**
 - b. **Each speaker may speak a maximum of three (3) minutes.**

- c. **A maximum of sixty (60) minutes will be allowed for Audience Participation.**
- d. **Following signed in speakers, others who wish to speak will be recognized by a show of hands.**

C. Public Hearings

- a. **Speakers' remarks are limited to the subject of the public hearing.**
- b. **Speakers are allowed a maximum of three (3) minutes.**

OFFERED BY: Council Member Murdock
 SECONDED BY: Council Member Richardson

Mayor Bashert stated when comments are made during audience participation without a response feels like it creates a distance between the public and Council. She would like to add that after each comment Council can state it will address that issue at the conclusion of Audience Participation. Council Member Richardson stated she proposed that some years ago, but it was changed to 'Remarks by the Mayor'. However, if Council responds after each comment Audience Participation would take a great deal of time. Ms. Bashert agreed, and explained she would inform the speaker their comment would be addressed once Audience Participation concludes so the speaker knows to wait. Ms. Richardson responded if that is stated at the beginning of Audience Participation it should have the same affect. Council Member Brown agreed, and mentioned pausing after each comment would lengthen Audience Participation unnecessarily. Ms. Bashert replied speakers feeling of disconnect have been consistent despite being informed their comments would be addressed once Audience Participation concludes. The question is if the role of Council is to leave things as they are, or to inform the speaker their comments will be addressed. Council Member Brown agreed a speaker might feel disconnected, but the greater good is for Council to be able to move through the agenda.

On a roll call, the vote to approved Resolution No. 2018-276 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

- 5. Resolution No. 2018-277, naming an official newspaper of record.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That *Washtenaw County Legal News* be designated as the official newspaper of the City of Ypsilanti, for placement of all required publication notices and display advertisements.

OFFERED BY: Council Member Richardson
 SECONDED BY: Council Member Brown

Mayor Bashert noted Washtenaw County Legal News is the only newspaper the city has access to. There is little other recourse to notify the public of city functions.

On a roll call, the vote to approved Resolution No. 2018-277 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

6. Resolution No. 2018-278, adopting the Council Protocol for City staff.

RESOLVED, by the Ypsilanti City Council that the Council Protocol for City Staff shall be as follows.

COUNCIL PROTOCOL FOR CITY STAFF

Governance of a City relies on the cooperative efforts of elected officials, who set policy, and City staff, who analyze problems and issues, make recommendations, implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

I. Conduct Toward Staff

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

II. Channels of Communication

Questions of City staff and/or requests for additional background information should be directed only to the City Manager, Assistant City Manager, City Attorney, City Clerk, or Department Heads. The City Manager should be copied on any request to Department Heads. Council Members should not set up meetings with department staff directly, but work through Department Heads, who will attend any meetings with Council Members. When in doubt about what staff contact is appropriate, Council Members should ask the City Manager for direction.

III. Equal Access to Information

Materials and information supplied to a Council Member in response to a request will be made available to all members of the Council so that all have equal access to information. The City Manager should ensure that such access is provided when appropriate.

IV. Public Criticism of Employees

Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

Involvement in Administrative Functions

Do not get involved in administrative functions. Council Members must not attempt to influence City staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits.

Attendance at Staff Meetings

Do not attend staff meetings unless requested by staff. Even if the Council Member does not say anything, the Council Member's presence may imply support, show partiality, intimidate staff, or hampers staff's ability to do its job objectively.

Requests for staff support.

It shall require two members of Council to request staff support through the City Manager, who is responsible for allocating City resources in order to maintain a professional, well-run City government. It is up to the City Manager to ensure that staff resources are allocated in accordance with overall Council priorities. Research or preparation of material by the City Attorney may be requested directly by the Mayor, or two Council Members.

Response to Citizen Complaints

Depend upon the staff to respond to citizen complaints and concerns. It is the role of Council Members to pass on concerns and complaints on behalf of their constituents. It is not, however, appropriate to pressure staff to solve a problem in a particular way. Refer citizen complaints to the City Manager, who will follow up with appropriate staff. The staff should respond to all approved requests for information in an agreed upon timeframe. It is appropriate for Council Members to follow up with the Manager to determine how the concerns were resolved.

OFFERED BY: Council Member Richardson

SECONDED BY: Council Member Brown

Mayor Bashert informed Council City Manager McClary has three suggested edits, which were provided to Council. The City Manager suggests under 'Channels of Communication' instead of flowing through department heads they flow through him to request meetings. Council Member Murdock interjected unless a motion is made there should be no discussion regarding the amendment.

Mayor Bashert stated City Manager McClary is suggesting in Section 5, 'Involvement in Administrative Functions' add to the end "...or executing the policy directives of City Council." She asked if Council would like to make a motion.

Mayor Bashert stated City Manager McClary is suggesting under 'Attendance at Staff Meetings' amending the first sentence to state "do not attend staff meetings unless requested by the City Manager".

Council Member Morgan moved, seconded by Council Member Brown to amend 'Attendance at Staff Meetings' to read "do not attend staff meetings unless requested by the City Manager".

Council Member Brown asked for background of why the amendment is being suggested. City Manager McClary responded his reasoning for this change, and the other changes, is because it is important for the City Manager to understand and know what communications are occurring between staff and Council. There have been comments made stating the City Manager is responsible for everything, and the City Manager can only be responsible for everything if he or she knows what is occurring. The City Manager

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needs to determine if resources can be appropriated for staff to meet with Council Members, and he should be aware of those meetings and communications that might occur. He agrees the City Manager is responsible for managing the city and carrying out the directives of Council. If the City Manager is not kept in the loop that becomes impossible. Council Member Symanns responded she doesn't disagree, but does not want to limit Council's access to staff. She suggested to amend the amendment to read "do not attend unless requested by staff, or the City Manager".

Mayor Bashert stated there has been some communication of whom is talking to whom, and adding these sentences the City Manager is attempting to establish clear boundaries.

Council Member Murdock stated these rules have served the Council for decades fairly well, and does not see a need to change them. The City Manager appears to be recommending less Council involvement, and increasing his authority and control. He is responsible to administer the directives of Council, but Council is accountable to the public. He suggested leaving the original resolution stand unchanged as it has been done for decades. Council Member Richardson agreed, and this policy has worked for decades. She added sometimes it is difficult to reach the City Manager in a timely fashion. There are things that come to Council that need to be addressed immediately. That is not specific to this City Manager, it is for any City Manager.

Council Member Morgan asked what negative effects of this policy have spurred this desire for its amendment. Mr. McClary responded he has been with the city nearly two years, in that time there have been instances that Council members have attended administrative meetings. There have been times he has not been aware of communications occurring between staff and Council, which have caused him to be cut off guard during Council meetings. In order for him to be affective as City Manager he needs to know what is happening between staff and Council. Things have improved since he has arrived, and he commends Council for being more sensitive to that. However, by addressing this in Council rules it would help to clarify things for staff, Council, and himself.

Council Member Brown understands where the City Manager is coming from, but direct communication between staff and Council facilitates a quicker resolution to the issue. Some years ago there was discussion regarding training for internal communications, which would help to resolve this by creating a clear line of communication. She does not believe limiting all access to staff is the most effective route to take. Council Member Richardson agreed.

Council Member Symanns asked if a happy medium could be agreed. Mayor Bashert responded training suggested by Council Member Brown is already in discussion, and will be a benefit to this Council.

Council Member Morgan asked if it would be the department head or the Council Member to follow up with the City Manager. Mayor Bashert responded it would be the responsibility of the department head.

On a roll call, the vote to amend Resolution No. 2018-278 was as follows:

Council Member Brown	No	Council Member Symanns	No
Council Member Morgan	No	Mayor Bashert	No
Council Member Murdock	No	Ward 2 Vacancy	
Council Member Richardson	No		

VOTE:

YES: 0 NO: 6 (Bashert, Richardson, Murdock, Brown, Symanns, Morgan) ABSENT: 0
VACANCY: 1 (Ward 2) VOTE: Failed

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On a roll call, the vote to approved Resolution No. 2018-278 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

7. Resolution No. 2018-279, adopting policy for appointments to Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That City Council adopts the following City Council Boards and Commission Appointment Procedure:

NOTICE

That the City Clerk shall provide the City Council, monthly, a report consisting of all council appointees, their address and contact information, the committee or commission appointed to, and the date of the expiration of their term for all appointees who terms expire within the next sixty (60) days.

That the Mayor or any City Staff person shall notify the City Council and City Clerk of any vacancy or pending vacancy occurring in any committee or commission as soon as it becomes known.

Notice shall be posted to the City Web sites soliciting nominations for those positions mentioned above at the time of the report or notice to City Council

PROCEDURE

That any Mayoral nomination for appointment shall be submitted to City Council under the Mayor's reports at one Council meeting and held for action until the following Council meeting.

Nominations shall include a letter of interest from and resume of the nominee.

VACANCY IN OFFICE

A vacancy in office shall occur when the current appointee discontinues membership by death, resignation, or removal from office; by not seeking

reappointment in writing prior to the expiration of his or her term; or by not being reappointed by the appointing authority

TERM OF OFFICE

Members of Boards and Commissions of the City shall serve for the terms specifically stated in the charter or in the law or ordinance creating the office

With the consent of two-thirds of the Council, an appointee may continue provisionally, in office, after the expiration of their term of office, until a successor has been elected or appointed and has qualified for and assumed the duties of the office. No member of any board or commission shall be allowed to hold over for more than 60 days beyond the term of office fixed by ordinance whether or not a successor has been appointed.

QUALIFICATIONS

Appointees to City Boards and Commission shall meet the affiliation qualification requirements of the City Code, Section 2-111, below, as well as any specific qualifications required by City Ordinance or State Statute.

Sec. 2-111. Applicability of section.

(a) Except as otherwise specifically provided, members of boards and commissions shall be affiliated with the city. This requirement shall be fulfilled in the following ways:

- (1) An individual shall have been a resident of the city for a minimum of two years; or**
- (2) An individual shall demonstrate ownership/interest for a minimum of two years in a business established in the city for a minimum of two years.**

(b) Exceptions to subsections (a)(1) and (2) of this section shall only be permitted if it is determined by the city council that a board or commission requires the membership of an individual with a specific position, knowledge, experience or expertise not available in another individual who may otherwise comply with the terms of subsections (a)(1) and (2) of this section.

OFFERED BY: Council Member Brown
SECONDED BY: Council Member Richardson

Council Member Richardson moved, seconded by Council Member Brown to add another section requiring training to be provided for commission members.

Council Member Symanns stated it is a great idea to include that requirement, but the city needs to ensure it has the resources to provide said training. Council Member Richardson responded the process

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needs to be developed, but it is a disservice to Commission and Board members to not be given the tools to complete their jobs.

Council Member Murdock agreed, and mentioned the city does that to some degree. However, this resolution is about the appointment procedure not training. Council Member Symanns supports training, but she agrees it might not necessarily belong in this resolution. Council Member Richardson stated it might not belong in this resolution, but she felt it needed to be brought to the attention of this Council.

Mayor Bashert stated she benefited greatly from the training provided by the City Attorney’s Office, and suggested making it a part of the normal entrance to a board or commission.

Council Member Richardson withdrew her motion.

Council Member Brown withdrew her second.

On a roll call, the vote to approved Resolution No. 2018-279 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

8. Resolution No. 2018-280, setting meeting dates for 2019.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Ypsilanti City Council will hold Regular Meetings at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, Ypsilanti, Michigan 48197, for the year 2019 on the following dates:

January 8	July 2
January 22	July 16
February 5	August 6
February 19	August 27
March 5	September 10
March 19	September 24
April 2	October 1
April 16	October 15
May 7	November 5
May 21	November 19
June 4	December 3
June 18	December 17

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signed for the hearing impaired,

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Limited English Proficiency (LEP) services, and audios of printed materials being considered at the meeting to individuals with disabilities upon two (2) days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling the following:

**City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197-5420
(734) 483-1100**

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office and written comments may be sent to the City Clerk's Office at the above listed address.

OFFERED BY: Council Member Symanns
SECONDED BY: Council Member Morgan

Council Member Murdock stated in the past the meeting times in August were spread out to provide a gap for vacations. He suggested the dates in August be the 6th and 27th, and September meetings to be held on the 10th and 24th.

Council Member Murdock moved, seconded by Council Member Richardson to amend the scheduled dates to August 6th and 27th, and September 10th and 24th.

On a roll call, the vote to amend Resolution No. 2018-280 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

On a roll call, the vote to approved Resolution No. 2018-280 was as follows:

Council Member Brown	Yes	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	Yes
Council Member Murdock	Yes	Ward 2 Vacancy	
Council Member Richardson	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: Carried

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XII. NOMINATION AND ELECTION OF MAYOR PRO-TEM –

Mayor Bashert thanked Council Member Brown for her service as Mayor Pro-Tem during these past two years.

Council Member Symanns asked if this could be postponed until the vacancy in Ward 2 is filled. City Attorney John Barr responded in the affirmative.

Council Member Symanns moved, seconded by Council Member Morgan to postpone the nomination and election of Mayor Pro-Tem until the Ward 2 vacancy is filled on December 4th.

Council Member Murdock stated if the new member is selected their oath of office would be given immediately.

Mayor Bashert stated it is possible that another member of Council might be absent when Council is ready to select its Mayor Pro-Tem.

On a roll call, the vote to postpone the nomination and election of Mayor Pro-Tem until the Ward 2 vacancy is filled. was as follows:

Council Member Brown	No	Council Member Symanns	Yes
Council Member Morgan	Yes	Mayor Bashert	No
Council Member Murdock	No	Ward 2 Vacancy	
Council Member Richardson	No		

VOTE:

YES: 2 NO: 4 (Bashert, Richardson, Murdock, Brown) ABSENT: 0 VACANCY: 1 (Ward 2)
VOTE: Carried

Mayor Bashert called for nominations for Mayor Pro-Tem.

Council Member Morgan nominated Council Member Richardson.

Council Member Symanns nominated Council Member Murdock.

On a roll call, the vote to select Mayor Pro-Tem was as follows:

Council Member Brown	Richardson	Council Member Symanns	Abstain
Council Member Morgan	Richardson	Mayor Bashert	Murdock
Council Member Murdock	Murdock	Ward 2 Vacancy	
Council Member Richardson	Richardson		

VOTE:

RICHARDSON: 3 MURDOCK: 2 ABSTAIN: 1 (Symanns) ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: No selection

Council Member Morgan nominated Council Member Richardson

Council Member Symanns nominated Council Member Brown

Council Member Murdock nominated himself.

On a roll call, the vote to select Mayor Pro-Tem was as follows:

Council Member Brown	Richardson	Council Member Symanns	Brown
Council Member Morgan	Richardson	Mayor Bashert	Murdock
Council Member Murdock	Murdock	Ward 2 Vacancy	
Council Member Richardson	Richardson		

VOTE:

RICHARDSON: 3 MURDOCK: 2 BROWN: 1 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: No selection

Council Member Morgan nominated Council Member Richardson.

Council Member Murdock nominated himself.

On a roll call, the vote to select Mayor Pro-Tem was as follows:

Council Member Brown	Richardson	Council Member Symanns	Murdock
Council Member Morgan	Richardson	Mayor Bashert	Murdock
Council Member Murdock	Murdock	Ward 2 Vacancy	
Council Member Richardson	Richardson		

VOTE:

RICHARDSON: 3 MURDOCK: 3 ABSENT: 0 VACANCY: 1 (Ward 2) VOTE: No selection

Council Member Richardson asked for clarification regarding the process. Mr. Barr believes the Charter requires four votes, but he is reviewing the Charter to verify.

Council Member Brown nominated Council Member Richardson.

Council Member Murdock nominated himself.

On a roll call, the vote to select Mayor Pro-Tem was as follows:

Council Member Brown	Richardson	Council Member Symanns	Richardson
Council Member Morgan	Richardson	Mayor Bashert	Richardson
Council Member Murdock	Murdock	Ward 2 Vacancy	
Council Member Richardson	Richardson		

VOTE:

RICHARDSON: 5 MURDOCK: 1 ABSENT: 0 VACANCY: 1 (Ward 2)
VOTE: Mayor Pro-Tem Richardson

Mayor Pro-Tem Richardson thanked all for their support.

Council Member Brown stated her support for Mayor Pro-Tem Richardson is not only due to her experience, but also because her job calls her out of the community regularly.

XIII. DISCUSSION OF WARD 2 COUNCIL APPOINTMENT PROCESS

Council Member Brown clarified the date the new member must be seated, and the deadline for application renewal matches the deadline for Council ranking of applicants. City Clerk Frances McMullan responded she will amend the deadline matrix.

Council engaged in discussion regarding possible edits.

Council Member Morgan asked what form should the rankings be submitted. Ms. McMullan responded email.

Council Member Murdock stated he is not a fan of the ranking system. The filling of a vacancy is a political decision made by Council, and he suspects any of the candidates interested in this position will be reaching out to each Council Member. Mayor Bashert asked if the suggestion is to eliminate the ranking part of the process. Mr. Murdock stated it is not a part he is interested. Ms. Bashert agreed the ranking system can be tricky. Council Member Symanns stated ranking is arbitrary unless there is selection criteria.

Council Member Symanns asked if this is the same procedure used in 2014. Ms. McMullan responded in the affirmative.

Council Member Richardson asked if Council will receive all the applications from the Clerk's Office. Ms. McMullan responded in the affirmative. Ms. Richardson recommended Council select the top five applicants for interview. From the interviews select the top three based on the interviews and deliberate based on those three applicants.

Council Member Morgan stated he prefers a ranking system. An application does not clearly tell who a person is, however, after reviewing all applications he would be able to rank based on the information provided. Criteria can be selected to best suit this process.

Council Member Murdock stated in 2014 he does not believe a ranking system was employed. During that process he believes everyone was interviewed. Mayor Bashert stated there were only three applicants.

Council Member Symanns suggested select the top three, and send those to the Clerk Department. Council Member Brown agreed, and suggested the top six be interviewed at maximum.

Mayor Bashert suggested leaving the number of applicants to be interviewed until applications have been submitted. Mr. Barr suggested the ranking be completed in an open meeting, to ensure the Open Meetings Act is not violated.

IX. AUDIENCE PARTICIPATION –

1. Sue Melke, 330 Chidester #409, asked if Council Members are only required to live in the city for thirty days.

X. REMARKS BY THE MAYOR –

- 2019 City Hall Holiday Closings Public Notice

XI. ADJOURNMENT –

Resolution No. 2018-281, adjourning the Organizational Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: Mayor Pro-Tem Richardson

SECONDED BY: Council Member Brown

On a voice vote, the motion carried, and the meeting adjourned at 9:05 p.m.