



Memorandum

To: Mayor Schreiber and City Council Members

Ralph A. Lange

From:

Ralph A. Lange, City Manager

Date: June 22, 2013

Subject: Council Information Letter

*CITY MANAGER -

Action & Request Center Report:

Attached is the monthly report of the Action & Request Center support tickets.

Downtown Development Authority:

On June 20, 2013, the DDA Board unanimously approved the contribution of 50% of the cost of a Tier II police officer that will, in turn, allow the City to assign a fulltime officer to the position of DDA patrol officer. The Board also unanimously approved the decision to move the DDA offices in to City Hall, with specific details and timing of the move to be worked out.

Budget:

I would like to thank all city staff for their hard work in getting the Amended FY 2012-2013 and FY 2013-20114 budgets approved.

HUMAN RESOURCES DEPARTMENT -

Interviews:

Staff scheduled interviews for a Finance Intern on June 18, 2013 and a Human Resources Intern on June 23, 2013.

Negotiations:

AFSCME Negotiations were held on June 10, 2013 and another one is scheduled for June 21st. City staff met with the Fire Department on June 5, 2013. No future meetings are scheduled at this time.

Miscellaneous:

Ms. Smith will be attending a seminar on the new Health Care laws that will be coming in 2014 due to the Affordable Care Act. This seminar is sponsored by Blue Cross Blue Shield. Our insurance broker has notified the City that due to the Affordable Care Act, which includes five new taxes, our health care costs will be increased significantly in 2014.

***DEPARTMENT OF PUBLIC SERVICES -**

Storm Water MS4 Permit:

The MS4 Permit application was submitted to the State prior to the May 1, 2013 deadline. EMU will continue to be nested with the City's permit and will cost share Storm Water Permit expenses.

Adopt- a-Park Program:

Charles Street neighborhood has submitted an application for the Charles Street Tot lot. The application proposed to purchase a climber component from a major discount chain, which was not commercial grade, and therefore the component was not approved by the Recreation Commission. Council amended the FY 2013-2014 budget to include \$12,000 for improvements to the City's tot lots. Staff will work with the appropriate adopt-a-park groups to upgrade and repair play equipment in the tot lots.

Pavement Maintenance Program:

In-house crack sealing began on Monday, June 17, in area five.

Street Capital Improvement Plan:

The Grove Road Project bids were let by MDOT on Friday, June 7th. The low bid was submitted by Meade Brothers in the amount of \$609,000. A pre-construction meeting was held on Friday, June 21, 2013 at City Hall. With this bid, the city share is projected to be 18.8%, which would equate to \$110,716.00 which is less than the amount City Council voted for this project and was included in the 2013-2014 budget.

Peninsular Dam:

A request has been submitted to the state to conduct the dam inspection, which is required every two years. The inspection should be conducted some time this fall. Funds have been appropriated in the FY2013-2014 budget to conduct an in-depth study of the spillway and other areas requiring damming of the river. Staff anticipates this portion of the inspection to be conducted late summer during low water level season.

Transportation Asset Management:

With assistance from Orchard, Hiltz & McCliment, (OHM) city staff will conduct a Paser Rating of all city streets. Once the rating has been completed, city staff, along with OHM, will put together an asset management plan that will include recommendations for preventative maintenance and prioritize streets for maintenance or reconstruction. A workshop will be scheduled with City Council to develop their priorities and short/long-term plans.

Rutherford Pool:

The alternate design plans have been approved by MDNR and MDEQ. The next step was to schedule a pre-construction meeting, which occurred on Thursday, June 20. This meeting went extremely well. Additionally, a groundbreaking ceremony has been scheduled at the pool site on June 26 at 6:00 p.m. The current schedule calls for the pool to be completed by October 2013. I want to personally express my thanks to the Washtenaw County Parks and Recreation Committee and staff who voted to extend the \$150,000 grant to the City for this project. See attached letter.

Trial Street Sweeping Program:

The City did a trial street sweeping of a part of Grove Road located in Ypsilanti Township. If the service and costs can be negotiated between the parties, we will expand this trial into a larger service agreement between the City and the Township. This would be similar, but not identical, to the agreement we have to provide street sweeping services for Eastern Michigan University.

PLANNING DEPARTMENT –

Live Ypsi update

The 6th and 7th LiveYpsi houses have closed in the past two weeks. The first was purchased by a Library Assistant in Halle Library who purchased 180 N. Mansfield using the LiveYpsi program. She previously rented in Ypsilanti and is excited to move into her home! The second is an accountant in the EMU Grants Accounting office. She purchased a home on Courtland and she will be moving from an apartment in Pittsfield Township.

U.S. Economic Development Administration Investing in Manufacturing Communities Partnership

Several council members were interested in the City investigating and potentially applying for this grant opportunity. The application focused on regional approaches to economic development, workforce training and more. The City followed up with the County and SPARK to see if there were regional efforts underway. Both Washtenaw County and SPARK are part of a broader regional application which includes Ypsilanti. If interested, contact Teresa Gillotti for more information.

Family Dollar development agreement schedule

The initial deadlines in the development agreement have been met. The deposit has been received by the title company. The City has transferred related documents and previous environmental studies. The developer has hired, and has had their contractors begin work on both the survey, and an updated environmental review. The City expects to receive a survey to review in a week or two.

ReImagine Washtenaw

For Council members and residents unable to attend the previous week's sessions, the presentation and survey are now available on-line. The survey closes on July 1st, so please share with your constituents. <http://www.a2gov.org/services/pages/opencityhall.aspx>

Update on Ann Arbor to Detroit Commuter Rail Service timeline

Staff met with SEMCOG/MDOT and has received the following revised schedule of milestones for the project. It is the "soonest" possible completion at this point:

- Capacity analysis expected completion date – end of 2013
- Environmental assessment – starting in Jan. and expected to be complete in 6-9 months
- Platform/station design to begin in fall 2014
- Platform construction – 2015
- Pilot commuter rail service – 2015-2016

Depot Town Association

City and DDA staff recently met with two the DTA/Depot Town CDC board members. The DTA/CDC has now changed from a member-driven organization to a board led non-profit organization. At this point, they are interested in transferring all previous Depot Town improvements to the City/DDA. They will provide an inventory and background data on this previous project for staff as reference, and as a formal means of transferring the improvements. The DTA is looking to expand their board, redefine their mission statement and change their focus to neighborhood improvements. More information is forthcoming.

Ordinance Update – April and May

Staff will be providing this as a bi-monthly update. See attached, and direct any questions to Teresa Gillotti or Frank Daniels.

Shape Ypsilanti update

The Steering Committee will be meeting in early July to review the draft Master Plan. It is expected that the draft plan will come before the City Council during the second meeting of July to request that the plan be distributed to adjacent communities, per the state act. There will be a formal presentation, and then release of the draft plan for comment. If Council Members would like the steering committee to present at various groups including neighborhood associations, local organizations, business groups, etc., please contact Teresa Gillotti to arrange a presentation.

3rd Annual Tax Foreclosure Open House: Saturday, June 29 from 9 a.m. to 1 p.m.

A map of all the properties is available here with links to the assessor's database information:

<http://batchgeo.com/map/6717c4ea1ddf84447dec2ccfa2cb90f4>

The full list of properties and minimum bids is located here:

http://www.ewashtenaw.org/government/treasurer/Auction/tr_auction.html

Lastly, the news item on the website can be linked here:

<http://cityofypsilanti.com/Community/News/newsid782/147/mid/782>

Eastern Michigan University changes emergency notification procedure

Eastern Michigan University officials notified the city that the outdoor alert system, which is often heard by surrounding neighbors, will now broadcast any tornado warning issued by the National Weather Service. Please pass this along to your constituents, and note that questions about the system can be directed to EMU's office of Emergency Management: 734.487.0799

***FINANCE DEPARTMENT -**

Property Transfer Affidavit:

The Assessor's office will start implementing a penalty for failure to file a Property Transfer Affidavit. The following is the notice that was sent to taxpayers:

"Effective July 1, 2013, Property Transfer Affidavit form L-4260 must be filed with the Assessor's office to ensure the property is assessed and receives the correct taxable value. The form must be completed and filed by the new property owner within 45 days of the transfer. P.A. 415 of 1994 (MCL 211.27a, MCL 211.27b) states if the Property Transfer Affidavit is not filed (MCL 211.27b), a statutory penalty (MCL 211.27a) of \$5.00 per day up to the maximum of \$200.00 will be assessed. The penalty will be added to the tax bill."

Comprehensive Annual Financial Report:

The attached letter, dated June 11, 2013, was received from Government Finance Officers Association (GFOA). It is informing us that our comprehensive annual financial report (CAFR) for the fiscal year ending June 30, 2012 qualifies for a Certificate for Achievement for Excellence in financial reporting. See attached letter for the GFOA.

Audit:

The City's new auditor, Abraham & Gaffney, PC will be conducting their preliminary audit from June 24, 2013 to June 28, 2013. Staff prepared a list of items our auditor will be testing. City staff will be working with Bond Counsel, Financial Consultant, Underwriter, and Transfer/Escrow agent for the 2013 Water and Sewer refunding bonds of \$8,090,000, which includes refunding five Water and Sewer Bonds—a net cumulative savings of \$903,255. Staff will be updating the City's profile with the rating agencies, Standard & Poor's and Moody's. Staff will also be updating the City's financial and budget data for FY 2012-2013 & FY 2013-2014 in Munetrix, the repository of publicly available government data that converts data in

dashboards, graphs, trend analysis for citizens guide and for public transparency. Please log on to www.munetrix.com to view City of Ypsilanti.

CLERK'S OFFICE -

Tax Bills:

Tax bills will be mailed out on June 28.

Michigan Municipal League (MML) Insurance Policy:

The City Clerk's office is in process of renewing the city's MML insurance policy which will expire July 31. All departments are reviewing inventory and working with Clerk's office to provide an accurate list of city's assets and vehicles.

IT Information:

The City Clerk met with Washtenaw County IT professionals Andy Brush and Brenda Kerr regarding the city's website as it relates to retrieving archived minutes, agendas and council packets. A plan is being aggressively pursued to find a solution to place them on our current website and eliminate the link to the old website. It is possible that we may not utilize OnBase for that component, due to public access issues.

Office Vacancy:

The Clerk's office is short one full time employee and will begin interviewing interns while working on a replacement plan for the Deputy Clerk position.

Eastern Michigan University:

Annually, EMU hosts a Salute to Excellence Program, and as a part of that program, City Clerk, Frances McMullan was nominated for the 2013 Gold Medallion Award for the category of outstanding service to the Division of Academic and Student Affairs by a Person/Group external to the University. As a result of this, many doors have opened to speak to student government and recruit election workers.

On Monday, June 17, 2013, the City Clerk had the opportunity to speak to EMU Upward Bound students about city government and the importance of education. It was a rewarding experience. Ms. McMullan will continue to work on building a relationship with EMU student government.

FIRE DEPARTMENT -

Professional Development:

Two firefighters will be attending Fire Inspector class and two will be attending Fire Investigator class. One firefighter will be attending an Instructor Coordinator Class to replace the Fire Chief as the Emergency Medical Instructor.

Inspections:

The Fire Department continues to provide Certificates of Occupancy to new business owners. The dangerous building program continues to prove efficient.

Facility:

Firefighter Schroeder, who is currently on light duty, has repainted more than 50% of the living quarters. He is also running our dangerous building inspections.

Blood Drive:

A blood drive is scheduled for Friday, June 28, 2013 at the Fire Station, 525 W. Michigan.

Services to Ypsilanti Township:

On Monday, June 24th, Ypsilanti Township slated to vote on a contract that will allow them to provide "as needed" Fire Marshal services to the City when requested by the Fire Chief.

RAL/ns

* Attachment



To: Mayor Schreiber & City Council
From: Ericka R. Savage, Assistant to the City Manager
Date: June 21, 2013
RE: **June 2013 Action & Request Center Monthly Report**

Office of the City Manager

The following is a summary of the Action & Request Center support tickets
(as of June 21, 2013)

Closed Tickets:	253
Open Tickets:	17
<u>In Progress Tickets:</u>	<u>29</u>
Total Support Tickets to date:	299

Enforcement Number	Address	Category
EN13-0552	309 E FOREST	Yard Waste
EN13-0553	815 DWIGHT	Trash cans early
EN13-0554	1306 WASHTENAW	Ext. Maintenance
EN13-0555	917 W CROSS	Ext. Maintenance
EN13-0556	8 S NORMAL	Yard Waste
EN13-0557	801 CONGRESS	Trash cans early
EN13-0558	424 W MICHIGAN	Exterior Maintenance
EN13-0559	802 MONROE	Vehicle
EN13-0280	614 EMMET	Ext. Maintenance
EN13-0560	155 S GROVE	Trash cans early
EN13-0561	7 S GROVE	Trash cans early
EN13-0562	101 W MICHIGAN	Sign
EN13-0563	309 W CROSS	Exterior Maintenance
EN13-0564	314 Perrin	Yard Waste
EN13-0565	413 WASHTENAW	Ext. Maintenance
EN13-0566	409 WASHTENAW	Ext. Maintenance
EN13-0567	407 WASHTENAW	Ext. Maintenance
EN13-0568	300 E MICHIGAN	Ext. Maintenance
EN13-0569	525 TYLER	Ext. Maintenance
EN13-0570	79 ECORSE	Exterior Maintenance
EN13-0571	20 EMERICK	Exterior Maintenance
EN13-0572	1775 WASHTENAW	Fence violation
EN13-0573	12 S WASHINGTON	Graffiti
EN13-0574	415 S WASHINGTON	Exterior Maintenance
EN13-0575	448 S HURON	Exterior Maintenance
EN13-0576	206 S ADAMS	Exterior Maintenance
EN13-0577	913 PLEASANT DRIVE	Yard Waste
EN13-0578	986 WATLING BLVD	Trash cans early
EN13-0579	7 S NORMAL	Furniture Outside
EN13-0580	815 Huron River Drive	Exterior Maintenance
EN13-0581	509 W FOREST	Animal
EN13-0582	416 OLIVE	Exterior Maintenance
EN13-0583	414 OLIVE	Exterior Maintenance
EN13-0584	507 EMMET	Exterior Maintenance
EN13-0585	213 BALLARD	Exterior Maintenance
EN13-0586	208 PERRIN	Exterior Maintenance
EN13-0587	211 PERRIN	Exterior Maintenance
EN13-0588	207 PERRIN	Exterior Maintenance
EN13-0589	403 S HURON	Sidewalk
EN13-0591	432 AINSWORTH CIRCLE	Ext. Maintenance
EN13-0592	627 TYLER	Exterior Maintenance
EN13-0593	627 TYLER	Exterior Maintenance
EN13-0594	300 E MICHIGAN	Sign
EN13-0595	501 E MICHIGAN	Exterior Maintenance
EN13-0596	480 S HAMILTON	Ext. Maintenance
EN13-0597	123 COLLEGE PL	Exterior Maintenance

EN13-0598	121 COLLEGE PL	Exterior Maintenance
EN13-0599	309 COLLEGE PLACE-GARAGE	Exterior Maintenance
EN13-0600	702 PEARL	Exterior Maintenance
EN13-0601	1043 W MICHIGAN	Exterior Maintenance
EN13-0602	1719 WHITTIER	Yard Waste
EN13-0603	1637 WHITTIER	Yard Waste
EN13-0604	438 AINSWORTH CIRCLE	Refrigerator Doors
EN13-0605	536 FIRST	Trash cans early
EN13-0606	103 W AINSWORTH	Yard Waste
EN13-0607	104 W AINSWORTH	Yard Waste
EN13-0608	210 W AINSWORTH	Trash cans early
EN13-0609	408 S HURON	Exterior Maintenance
EN13-0610	418 S HURON	Exterior Maintenance
EN13-0611	422 S HURON	Exterior Maintenance
EN13-0612	621 N RIVER	Yard Waste
EN13-0614	50 ECORSE	Sign
EN13-0615	319 S GROVE	Vehicle
EN13-0616	420 E MICHIGAN	Exterior Maintenance
EN13-0617	419 E MICHIGAN	Exterior Maintenance
EN13-0618	206 N GROVE	Exterior Maintenance
EN13-0619	15 S GROVE	Ext. Maintenance
EN13-0633	147 HAWKINS	Occupancy
EN13-0620	155 S GROVE	Ext. Maintenance
EN13-0621	301 S PROSPECT	Exterior Maintenance
EN13-0622	149 S GROVE	Exterior Maintenance
EN13-0623	507 N WASHINGTON	Yard Waste
EN13-0624	155 S GROVE	Yard Waste
EN13-0625	224 W MICHIGAN	Posting Notices
EN13-0626	463 FIRST	Exterior Maintenance
EN13-0627	474 COURTLAND	Yard Waste
EN13-0628	437 SECOND	Yard Waste
EN13-0629	565 JEFFERSON	Exterior Maintenance
EN13-0630	926 JEFFERSON	Yard Waste
EN13-0631	1055 JEFFERSON	Exterior Maintenance
EN13-0632	310 S HAMILTON	Ext. Maintenance
EN13-0634	2166 WASHTENAW	Ext. Maintenance
EN13-0635	1926 WASHTENAW	Ext. Maintenance
EN13-0636	1490 WASHTENAW	Exterior Maintenance
EN13-0637	1486 WASHTENAW	Exterior Maintenance
EN13-0638	1420 WASHTENAW	Exterior Maintenance
EN13-0639	111 E AINSWORTH	Vehicle
EN13-0640	430 S HURON	Ext. Maintenance
EN13-0641	210 S HAMILTON	Occupancy
EN13-0642	948 JEFFERSON	Ext. Maintenance
EN13-0643	514 SECOND	Ext. Maintenance
EN13-0644	782 HARRIET	Ext. Maintenance
EN13-0645	756 HARRIET	Ext. Maintenance

EN13-0646	449 BURTON CT	Ext. Maintenance
EN13-0647	429 BURTON CT	Vehicle
EN13-0648	409 BURTON CT	Vehicle
EN13-0649	445 BURTON CT	Vehicle
EN13-0650	476 HAWKINS	Ext. Maintenance
EN13-0651	431 HAWKINS	Ext. Maintenance
EN13-0652	422 HAWKINS	Yard Waste
EN13-0653	1775 WASHTENAW	Ext. Maintenance
EN13-0654	479 COURTLAND	Ext. Maintenance
EN13-0655	116 PERRIN	Vehicle
EN13-0656	116 PERRIN	Ext. Maintenance
EN13-0657	2 W MICHIGAN	Sign
EN13-0658	1705 ROOSEVELT	Ext. Maintenance
EN13-0659	480 N MANSFIELD	Ext. Maintenance
EN13-0660	103 WASHTENAW	Occupancy
EN13-0661	224 N SUMMIT	Ext. Maintenance
EN13-0662	219 N NORMAL	Ext. Maintenance
EN13-0663	114 N NORMAL	Ext. Maintenance
EN13-0664	2 N NORMAL	Trash Cans Late
EN13-0665	466 S HAMILTON	Ext. Maintenance
EN13-0666	90 MAPLE	Graffiti
EN13-0667	34 E CROSS	Graffiti
EN13-0668	1305 COLLEGEWOOD	Yard Waste
EN13-0669	1627 ROOSEVELT	Trash cans early
EN13-0670	2005 ROOSEVELT	Yard Waste
EN13-0671	2006 ROOSEVELT	Yard Waste
EN13-0672	2138 ROOSEVELT	Trash Cans Late
EN13-0673	1480 WASHTENAW	Graffiti
EN13-0674	487 OWENDALE-GARAGE	Ext. Maintenance
EN13-0675	1305 WASHTENAW	Ext. Maintenance
EN13-0676	1017 W CROSS	Yard Waste
EN13-0677	932 CONGRESS	Yard Waste
EN13-0678	361 FIRST	Ext. Maintenance
EN13-0679	1010 W MICHIGAN	Vehicle
EN13-0680	511 SECOND	Yard Waste
EN13-0681	530 HART PLACE	Fence violation
EN13-0682	422 HAWKINS	Occupancy
EN13-0683	2100 WASHTENAW	Yard Waste
EN13-0684	2126 WASHTENAW-PARKING LOT	Ext. Maintenance
EN13-0685	951 SHERIDAN	Yard Waste
EN13-0686	209 N WALLACE	Yard Waste
EN13-0687	206 N WALLACE	Trash Cans Late
EN13-0688	880 MADISON	Ext. Maintenance
EN13-0689	1302 WASHTENAW	Ext. Maintenance
EN13-0690	913 W MICHIGAN	Ext. Maintenance
EN13-0691	907 W MICHIGAN	Ext. Maintenance
EN13-0692	209 PERRIN	Yard Waste

EN13-0693	104 S HURON	Trash cans early
EN13-0694	829 FREDERICK	Ext. Maintenance
EN13-0695	585 FIRST	Vehicle
EN13-0696	1023 WASHTENAW	Ext. Maintenance
EN13-0697	501 E MICHIGAN	Sign
EN13-0698	1202 GRANT	Animal
EN13-0699	212 FERRIS	Vehicle
EN13-0700	126 N ADAMS	Ext. Maintenance
EN13-0701	300 N WASHINGTON	Ext. Maintenance
EN13-0702	309 N ADAMS	Ext. Maintenance
EN13-0703	310 N ADAMS	Ext. Maintenance
EN13-0704	311 W CROSS	Ext. Maintenance
EN13-0705	510 CONGRESS	Ext. Maintenance
EN13-0706	602 CONGRESS	Furniture Outside
EN13-0707	128 WARNER	Grass/Weeds
EN13-0708	932 MONROE	Yard Waste
EN13-0709	835 JEFFERSON	Yard Waste
EN13-0710	914 JEFFERSON	Yard Waste
EN13-0711	580 FIRST	Yard Waste
EN13-0712	6 W AINSWORTH	Yard Waste
EN13-0713	602 FERRIS	Yard Waste
EN13-0714	545 MADISON	Yard Waste
EN13-0715	535 MADISON	Yard Waste
EN13-0716	525 TYLER	Furniture Outside
EN13-0717	422 N RIVER	Yard Waste
EN13-0718	919 W CROSS	Ext. Maintenance
EN13-0719	7 S SUMMIT	Furniture Outside
EN13-0720	79 ECORSE	Vehicle
EN13-0721	1502 W CROSS	Yard Waste
EN13-0722	30 S GROVE	Vehicle
EN13-0723	931 JEFFERSON	Yard Waste
EN13-0724	897 MONROE	Yard Waste
EN13-0725	325 S PROSPECT	Yard Waste
EN13-0726	307 N ADAMS	Ext. Maintenance
EN13-0727	105 N HAMILTON	Ext. Maintenance
EN13-0728	407 WASHTENAW	Ext. Maintenance
EN13-0729	219 BALLARD	Ext. Maintenance
EN13-0730	507 EMMET	Ext. Maintenance
EN13-0731	511 EMMET	Ext. Maintenance
EN13-0732	619 EMMET	Ext. Maintenance
EN13-0733	708 EMMET	Furniture Outside
EN13-0734	706 EMMET	Ext. Maintenance
EN13-0735	704 EMMET	Ext. Maintenance
EN13-0736	1074 MONROE	Ext. Maintenance
EN13-0737	619 OSBAND	Yard Waste
EN13-0738	230 MILES	Yard Waste
EN13-0739	476 HAWKINS	Grass/Weeds

EN13-0740	425 BURTON CT	Grass/Weeds
EN13-0741	954 JEFFERSON	Grass/Weeds
EN13-0742	485 JEFFERSON	Grass/Weeds
EN13-0743	439 MADISON	Grass/Weeds
EN13-0744	389 SECOND	Grass/Weeds
EN13-0745	11 S SUMMIT	Grass/Weeds
EN13-0746	908 CONGRESS	Grass/Weeds
EN13-0747	610 W MICHIGAN	Grass/Weeds
EN13-0748	115 E SPRING	Grass/Weeds
EN13-0749	800 RAILROAD	Graffiti
EN13-0761	480 N MANSFIELD	Grass/Weeds
EN13-0762	525 N HURON	Grass/Weeds
EN13-0763	21 BRIGGS	Grass/Weeds
EN13-0786	534 MONROE	Grass/Weeds
EN13-0750	858 HILL	Ext. Maintenance
EN13-0751	1003 SHERMAN	Grass/Weeds
EN13-0752	914 FREDERICK	Vehicle
EN13-0784	209 BUFFALO	Grass/Weeds
EN13-0785	849 FREDERICK	Grass/Weeds
EN13-0787	333 FIRST	Grass/Weeds
EN13-0788	526 N HURON	Grass/Weeds
EN13-0753	307 S PROSPECT	Grass/Weeds
EN13-0754	756 HARRIET	Grass/Weeds
EN13-0755	300 E AINSWORTH	Grass/Weeds
EN13-0756	302 E AINSWORTH	Grass/Weeds
EN13-0757	454 AINSWORTH CIRCLE	Grass/Weeds
EN13-0758	425 AINSWORTH CIRCLE	Grass/Weeds
EN13-0759	405 AINSWORTH CIRCLE	Grass/Weeds
EN13-0760	418 S HURON	Grass/Weeds
EN13-0764	8 KRAMER	Grass/Weeds
EN13-0777	1524 GREGORY	Grass/Weeds
EN13-0780	206 N GROVE	Grass/Weeds
EN13-0765	936 MONROE	Grass/Weeds
EN13-0766	973 MONROE	Grass/Weeds
EN13-0767	754 FIRST	Grass/Weeds
EN13-0771	902 W MICHIGAN	Grass/Weeds
EN13-0772	805 CONGRESS	Grass/Weeds
EN13-0773	433 S HAMILTON	Grass/Weeds
EN13-0774	507 EMMET	Grass/Weeds
EN13-0775	413 EMMET	Grass/Weeds
EN13-0776	1312 COLLEGEWOOD	Grass/Weeds
EN13-0778	766 FORD	Grass/Weeds
EN13-0779	773 FORD	Grass/Weeds
EN13-0781	755 FORD	Grass/Weeds
EN13-0782	316 ECORSE	Grass/Weeds
EN13-0783	204 ECORSE	Grass/Weeds
EN13-0768	329 ORCHARD	Grass/Weeds

EN13-0769	333 ORCHARD	Grass/Weeds
EN13-0770	341 ORCHARD	Grass/Weeds
EN13-0790	430 S WASHINGTON	Grass/Weeds
EN13-0791	211 S WASHINGTON	Grass/Weeds
EN13-0792	215 S WASHINGTON	Grass/Weeds
EN13-0793	216 S WASHINGTON	Grass/Weeds
EN13-0794	319 S WASHINGTON	Grass/Weeds
EN13-0795	212 N LINCOLN	Grass/Weeds
EN13-0796	206 N LINCOLN	Grass/Weeds
EN13-0797	19 S GROVE	Grass/Weeds
EN13-0798	222 S ADAMS	Grass/Weeds
EN13-0799	507 N HAMILTON	Grass/Weeds
EN13-0800	89 CATHERINE	Grass/Weeds
EN13-0801	222 N RIVER	Grass/Weeds
EN13-0802	15 S GROVE	Grass/Weeds
EN13-0789	424 MADISON	Graffiti
EN13-0803	472 HARRIET	Grass/Weeds
EN13-0804	386 WORDEN	Grass/Weeds
EN13-0805	128 COLLEGE PLACE	Grass/Weeds
EN13-0806	617 WASHTENAW	Grass/Weeds
EN13-0807	466 MADISON	Grass/Weeds
EN13-0808	909 JEFFERSON	Grass/Weeds
EN13-0809	530 FIRST	Grass/Weeds
EN13-0810	454 MADISON	Grass/Weeds
EN13-0811	431 FIRST	Grass/Weeds
EN13-0812	436 FIRST	Grass/Weeds
EN13-0813	1004 W MICHIGAN	Grass/Weeds
EN13-0814	823 STANLEY	Yard Waste
EN13-0815	442 HARRIET	Grass/Weeds
EN13-0816	869 MONROE	Grass/Weeds
EN13-0817	110 N RIVER	Grass/Weeds
EN13-0818	620 NORRIS	Grass/Weeds
EN13-0819	500 FERRIS	Grass/Weeds
EN13-0820	43 S SUMMIT	Grass/Weeds
EN13-0821	115 OAKWOOD	Grass/Weeds
EN13-0822	315 WASHTENAW	Grass/Weeds
EN13-0823	304 JARVIS	Grass/Weeds
EN13-0824	9 S SUMMIT	Grass/Weeds
EN13-0825	1807 WHITTIER	Grass/Weeds
EN13-0826	402 S HURON	Grass/Weeds
EN13-0827	160 N WASHINGTON	Grass/Weeds
EN13-0828	172 N WASHINGTON	Grass/Weeds
EN13-0829	148 N WASHINGTON	Grass/Weeds
EN13-0830	525 SECOND	Grass/Weeds
EN13-0831	436 SECOND	Grass/Weeds
EN13-0832	530 SECOND	Grass/Weeds
EN13-0833	415 FIRST	Grass/Weeds

EN13-0834	396 FIRST	Grass/Weeds
EN13-0835	404 FIRST	Grass/Weeds
EN13-0836	708 PEARL	Grass/Weeds
EN13-0838	208 PERRIN	Grass/Weeds
EN13-0839	309 W CROSS	Grass/Weeds
EN13-0840	307 GARLAND	Grass/Weeds
EN13-0841	713 DWIGHT	Yard Waste
EN13-0842	804 DWIGHT	Grass/Weeds
EN13-0843	813 DWIGHT	Grass/Weeds
EN13-0844	818 N PROSPECT	Grass/Weeds
EN13-0845	313 E FOREST	Grass/Weeds
EN13-0846	810 HEMPHILL	Grass/Weeds
EN13-0847	224 N SUMMIT	Grass/Weeds
EN13-0848	814 DWIGHT	Grass/Weeds
EN13-0849	1733 WASHTENAW	Grass/Weeds
EN13-0850	1645 WASHTENAW	Grass/Weeds
EN13-0855	314 SOUTH	Grass/Weeds

Status	Date Filed	Date Closed	Code
Viol. letter sent	4/1/2013	4/8/2013	86-87
Viol. letter sent	4/1/2013	4/8/2013	86-34
Citation Issued	4/1/2013		42-74
Viol. letter sent	4/1/2013	4/8/2013	42-74
Viol. letter sent	4/1/2013	4/8/2013	86-87
Viol. letter sent	4/1/2013	4/8/2013	86-34
Citation Issued	4/1/2013	4/8/2013	42-74
Viol. letter sent	4/1/2013	4/8/2013	122-734
4th citation	4/2/2013	4/8/2013	42-74
Viol. letter sent	4/2/2013	4/9/2013	86-34
Viol. letter sent	4/2/2013	4/9/2013	86-34
Viol. letter sent	4/2/2013	4/9/2013	122-862
Viol. letter sent	4/2/2013	4/9/2013	42-74
Viol. letter sent	4/2/2013	4/9/2013	71-72
Viol. letter sent	4/2/2013	4/9/2013	42-74
Viol. letter sent	4/2/2013	4/9/2013	42-74
Viol. letter sent	4/2/2013	4/9/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013		PMC 3-302.7
Viol. letter sent	4/3/2013	4/10/2013	42-49
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	42-74
Viol. letter sent	4/3/2013	4/10/2013	86-87
Viol. letter sent	4/3/2013	4/10/2013	86-34
Viol. letter sent	4/4/2013	4/11/2013	42-74
Citation Issued	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	14-9
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Citation Issued	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013		94-226
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	42-74
Viol. letter sent	4/4/2013	4/11/2013	122-865
Citation Issued	4/4/2013	4/11/2013	42-74
Citation Issued	4/5/2013	4/12/2013	42-74
Citation Issued	4/5/2013	4/12/2013	42-74

Viol. letter sent	4/5/2013	4/12/2013	42-74
Viol. letter sent	4/5/2013	4/12/2013	42-74
Viol. letter sent	4/5/2013	4/12/2013	42-74
Viol. letter sent	4/5/2013	4/12/2013	42-74
Viol. letter sent	4/5/2013	4/12/2013	86-87
Citation Issued	4/5/2013	4/12/2013	86-87
Viol. letter sent	4/5/2013	4/12/2013	74-111
Viol. letter sent	4/8/2013	4/15/2013	86-34
Viol. letter sent	4/8/2013	4/15/2013	86-87
Viol. letter sent	4/8/2013	4/15/2013	86-87
Viol. letter sent	4/8/2013	4/15/2013	86-34
Viol. letter sent	4/8/2013	4/15/2013	42-74
Viol. letter sent	4/8/2013	4/15/2013	42-74
Viol. letter sent	4/8/2013	4/15/2013	42-74
Viol. letter sent	4/8/2013	4/15/2013	86-87
2nd citation	4/9/2013	4/16/2013	122-862
3rd citation	4/9/2013	4/16/2013	122-734
Sent to contractor	4/9/2013	4/16/2013	42-74
Viol. letter sent	4/9/2013	4/16/2013	42-74
Viol. letter sent	4/9/2013	4/16/2013	42-74
Viol. letter sent	4/9/2013	4/16/2013	42-74
AHB Hearing Not.	4/9/2013		18-146(b)
Viol. letter sent	4/10/2013	4/17/2013	42-74
Viol. letter sent	4/10/2013	4/17/2013	42-74
Viol. letter sent	4/10/2013	4/17/2013	42-74
Citation Issued	4/10/2013	4/17/2013	86-87
Viol. letter sent	4/10/2013	4/17/2013	86-87
Viol. letter sent	4/10/2013	4/17/2013	42-81
Viol. letter sent	4/10/2013	4/17/2013	42-74
Viol. letter sent	4/12/2013	4/19/2013	86-87
Viol. letter sent	4/12/2013	4/19/2013	86-87
Viol. letter sent	4/12/2013	4/19/2013	42-74
Viol. letter sent	4/12/2013	4/19/2013	86-87
Viol. letter sent	4/12/2013	4/19/2013	42-74
Cleanup/Citation(s)	4/12/2013	4/19/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	42-74
Viol. letter sent	4/15/2013	4/22/2013	122-734
Citation Issued	4/15/2013	4/22/2013	42-74
Citation Issued	4/16/2013		18-146 (b)
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	42-74

Viol. letter sent	4/16/2013	4/23/2013	42-74
Citation Issued	4/16/2013	4/23/2013	122-734
Viol. letter sent	4/16/2013	4/23/2013	122-734
Viol. letter sent	4/16/2013	4/23/2013	122-734
Citation Issued	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	86-87
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/16/2013	4/23/2013	122-734
Viol. letter sent	4/16/2013	4/23/2013	42-74
Viol. letter sent	4/17/2013	4/24/2013	122-862
Viol. letter sent	4/18/2013	4/25/2013	42-74
Clean up notice	4/18/2013	4/25/2013	42-74
AHB Hearing Not.	4/18/2013		18-146(a)
Viol. letter sent	4/18/2013	4/25/2013	42-74
Viol. letter sent	4/18/2013	4/25/2013	42-74
Viol. letter sent	4/18/2013	4/25/2013	42-74
Viol. letter sent	4/18/2013	4/25/2013	86-34
Viol. letter sent	4/18/2013	5/9/2013	42-74
Verbal Warning	4/18/2013	4/25/2013	42-49
Viol. letter sent	4/18/2013	4/25/2013	42-49
Viol. letter sent	4/19/2013	4/26/2013	86-87
Viol. letter sent	4/19/2013	4/26/2013	86-34
Viol. letter sent	4/19/2013	4/26/2013	86-34
Viol. letter sent	4/19/2013	4/26/2013	86-87
Viol. letter sent	4/19/2013	4/26/2013	86-34
Viol. letter sent	4/19/2013	5/17/2013	42-49
Viol. letter sent	4/19/2013	4/26/2013	42-74
Viol. letter sent	4/19/2013	4/26/2013	42-74
Viol. letter sent	4/19/2013	4/26/2013	86-87
Viol. letter sent	4/19/2013	4/26/2013	86-87
Viol. letter sent	4/19/2013	5/10/2013	42-74
Viol. letter sent	4/19/2013	4/26/2013	122-734
Viol. letter sent	4/19/2013	5/10/2013	86-87
Viol. letter sent	4/19/2013	4/26/2013	PMC 3-302.7
AHB Hearing Not.	4/24/2013		18-146(b)
Viol. letter sent	4/25/2013	5/2/2013	86-87
Viol. letter sent	4/25/2013	5/2/2013	42-74
Viol. letter sent	4/25/2013	5/2/2013	86-87
Viol. letter sent	4/25/2013	5/2/2013	86-87
Viol. letter sent	4/25/2013	5/2/2013	86-34
Viol. letter sent	4/25/2013	5/2/2013	42-74
Viol. letter sent	4/26/2013	5/3/2013	42-74
Clean up notice	4/26/2013	5/3/2013	42-74
Clean up notice	4/26/2013	5/3/2013	42-74
Viol. letter sent	4/26/2013	5/3/2013	86-87

Viol. letter sent	4/29/2013	5/6/2013	86-34
Viol. letter sent	4/29/2013	5/6/2013	42-74
Viol. letter sent	4/29/2013	5/6/2013	122-734
Viol. letter sent	4/29/2013	5/6/2013	42-74
Citation Issued	4/29/2013	5/6/2013	122-862
Viol. letter sent	4/30/2013	5/7/2013	14-4
Viol. letter sent	4/30/2013	5/7/2013	122-734
Citation Issued	4/30/2013	5/7/2013	42-74
Viol. letter sent	4/30/2013	5/7/2013	42-74
Viol. letter sent	4/30/2013	5/7/2013	42-74
Viol. letter sent	4/30/2013	5/7/2013	42-74
Viol. letter sent	4/30/2013	5/7/2013	42-74
Viol. letter sent	5/1/2013	5/8/2013	42-74
Viol. letter sent	5/1/2013	5/8/2013	42-74
Viol. letter sent	5/1/2013		110-81
Viol. letter sent	5/1/2013	5/8/2013	86-87
Viol. letter sent	5/1/2013	5/8/2013	86-87
Viol. letter sent	5/1/2013	5/8/2013	86-87
Viol. letter sent	5/1/2013	5/8/2013	86-87
Viol. letter sent	5/1/2013	5/8/2013	86-87
Viol. letter sent	5/1/2013	5/8/2013	86-87
Sent to contractor	5/1/2013	5/18/2013	86-87
Sent to contractor	5/2/2013	5/18/2013	86-87
Viol. letter sent	5/3/2013	5/10/2013	42-74
Viol. letter sent	5/3/2013	5/10/2013	86-87
Viol. letter sent	5/3/2013	5/10/2013	42-74
Viol. letter sent	5/3/2013	5/10/2013	42-74
Viol. letter sent	5/3/2013	5/10/2013	122-734
Viol. letter sent	5/3/2013	5/10/2013	86-87
2nd citation	5/6/2013	5/13/2013	122-734
Viol. letter sent	5/7/2013	5/14/2013	86-87
Viol. letter sent	5/7/2013	5/14/2013	86-87
Viol. letter sent	5/7/2013	5/14/2013	86-87
Citation Issued	5/7/2013		42-74
Citation Issued	5/7/2013		42-74
Viol. letter sent	5/7/2013	5/14/2013	42-74
Citation Issued	5/7/2013		42-74
Citation Issued	5/7/2013		42-74
Verbal Warning	5/7/2013		42-74
Viol. letter sent	5/7/2013	5/14/2013	42-74
Viol. letter sent	5/7/2013	5/14/2013	42-74
Viol. letter sent	5/7/2013	5/14/2013	42-74
Viol. letter sent	5/7/2013	5/14/2013	42-74
Citation Issued	5/8/2013		42-74
Viol. letter sent	5/8/2013	5/15/2013	86-87
Viol. letter sent	5/8/2013	5/15/2013	86-87
Sent to contractor	5/13/2013		110-81

Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Sent to contractor	5/13/2013		110-81
Viol. letter sent	5/14/2013	5/21/2013	110-81
Viol. letter sent	5/14/2013	5/21/2013	42-49
Citation Issued	5/14/2013		110-81
Sent to contractor	5/14/2013		110-81
Sent to contractor	5/14/2013		110-81
Sent to contractor	5/14/2013		110-81
Citation Issued	5/15/2013		42-74
Sent to contractor	5/15/2013		110-81
Viol. letter sent	5/15/2013	5/22/2013	122-734
Sent to contractor	5/15/2013		110-81
Sent to contractor	5/15/2013		110-81
Sent to contractor	5/15/2013		110-81
Sent to contractor	5/15/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Citation Issued	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Citation Issued	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Sent to contractor	5/16/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Citation Issued	5/17/2013		110-81
Sent to contractor	5/17/2013		110-81
Sent to contractor	5/17/2013		110-81
Sent to contractor	5/17/2013		110-81
Sent to contractor	5/17/2013		110-81
Sent to contractor	5/17/2013		110-81
Sent to contractor	5/20/2013		110-81

Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Door Warning	5/20/2013	5/27/2013	110-81
Door Warning	5/20/2013	5/27/2013	110-81
Door Warning	5/20/2013	5/27/2013	110-81
Door Warning	5/20/2013	5/27/2013	110-81
Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Sent to contractor	5/20/2013		110-81
Door Warning	5/20/2013	5/27/2013	110-81
Door Warning	5/20/2013	5/27/2013	110-81
Door Warning	5/20/2013	5/27/2013	110-81
Viol. letter sent	5/21/2013		42-49
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Sent to contractor	5/21/2013		110-81
Door Warning	5/21/2013		110-81
Door Warning	5/21/2013	5/28/2013	110-81
Sent to contractor	5/21/2013		110-81
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Door Warning	5/21/2013	5/28/2013	86-87
Sent to contractor	5/21/2013	5/25/2013	110-81
Door Warning	5/21/2013	5/28/2013	110-81
Sent to contractor	5/21/2013		110-81
Sent to contractor	5/21/2013		110-81
Sent to contractor	5/22/2013		110-81
Citation Issued	5/22/2013		110-81
Door Warning	5/22/2013	5/29/2013	110-81
Citation Issued	5/22/2013		110-81
Sent to contractor	5/22/2013		110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/29/2013	6/5/2013	110-81
Door Warning	5/30/2013		110-81
Sent to contractor	5/30/2013		110-81
Sent to contractor	5/30/2013		110-81
Sent to contractor	5/30/2013		110-81

Door Warning	5/30/2013	6/6/2013	110-81
Sent to contractor	5/30/2013		110-81
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013		110-81
Door Warning	5/30/2013	6/6/2013	86-87
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013	6/6/2013	110-81
Door Warning	5/30/2013	6/6/2013	110-81
Sent to contractor	5/30/2013		110-81
Sent to contractor	5/30/2013		110-81
Door Warning	5/30/2013	6/6/2013	110-81
Viol. letter sent	5/31/2013		110-81
Sent to contractor	5/31/2013		110-81
Sent to contractor	5/31/2013		110-81



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

June 11, 2013

Marilou T. Uy
Director of Fiscal Services
City of Ypsilanti
1 South Huron
Ypsilanti MI 48197

Dear Ms. Uy:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2012, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As the designated individual we have enclosed your AFRA.

Your Certificate of Achievement plaque will be shipped to you under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by December 31, 2013.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the typed name and title.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds



Washtenaw County Parks and Recreation Commission

June 10, 2013

Mr. Ralph Lange, Manager
City of Ypsilanti
One South Huron Street
Ypsilanti, Michigan 48197

Re: Rutherford Pool Project

Dear Mr. Lange:

As you know, the Washtenaw County Parks and Recreation Commission (WCPARC) voted unanimously at their August 2011 meeting to provide financial assistance for local efforts to replace the Rutherford Pool in the City of Ypsilanti. That vote agreed to provide a \$50,000 grant towards construction of the new pool; and, if necessary, to provide an additional \$75,000 as a bridge-loan to allow the project to proceed while outstanding pledges are realized. Since that time, the Commission and staff have continued to monitor both the design of the new facility and the continuing grass-roots efforts to raise the remaining necessary funds to make the project a reality – including the City's successful application to the MDNR for a \$300,000 Trust Fund grant.

At the last two Commission meetings I provided updates on the status of Rutherford Pool project. I reported that bids received earlier this year on the original design far exceeded the 2010 estimates. An alternative design, at a lower cost, was considered by the Friends of Rutherford Pool (FoRP) and has now been approved by the City. DNR approval is expected soon. The revised project cost is now approximately \$900,000.

It is clear from the outpouring of support over the past decade that this project is important to the greater Ypsilanti community. It is more than a neighborhood pool, the replacement of which is consistent and complimentary with our broader and collective efforts to enhance recreational opportunities and the quality of life in the community. Recent updates from the FoRP indicated their intent to utilize both the grant and the loan from the WCPARC. They also identified a remaining project shortfall.

In considering our current agreement it was apparent that, while very helpful on the capital development side, it would likely be a burden on the operational side due to the debt repayment for the loan. The impact of that future responsibility is clearly significant, and likely to be challenging. It would be the largest single expense in the Pool's annual budget, even with a ten-year repayment schedule.

I therefore recommended at the May 14, 2013 WCPARC meeting that the Commission consider rescinding its previous pledge of a \$50,000 grant and a \$75,000 loan (\$125,000 total), and agree to provide a contribution of \$150,000 to the City of Ypsilanti to complete the Rutherford Pool project. I believe this will give the pool proposal the best opportunity for success, and further demonstrate our ability to work together for the good of the citizens of Washtenaw County.

After a brief discussion, it was moved by Commissioner Veigel with support from Commissioner Bobrin to rescind the August 2011 vote, and approve a grant of \$150,000 towards the construction of the Rutherford Pool in the City of Ypsilanti. The motion was approved on a unanimous vote.

If you have any questions, please don't hesitate to call me.

Sincerely,

Robert L. Tetens
Director