



City of Ypsilanti
 Office of the City Clerk
 One South Huron Street
 Ypsilanti, Michigan 48197-5400

Phone: (734) 483-1100
 Fax: (734) 487-8742

**Arcade and Amusement License
 and Renewal Application**

Arcade and Amusement License and Renewal Application in accordance with Section 10; 47-70

NAME:		
ALIASES:		
D.O.B.:		
LENGTH OF TIME APPLICANT HAS LIVED IN THE STATE:		
STREET ADDRESS:		
CITY:	STATE:	ZIP:
DRIVERS LICENSE NUMBER:		
SOCIAL SECURITY NUMBER:		

Place of Residence for the last 5 Years

CURRENT STREET ADDRESS:		
CITY:	STATE:	ZIP:
PREVIOUS STREET ADDRESS:		
CITY:	STATE:	ZIP:
PREVIOUS STREET ADDRESS:		
CITY:	STATE:	ZIP:
PREVIOUS STREET ADDRESS:		
CITY:	STATE:	ZIP:
PREVIOUS STREET ADDRESS:		
CITY:	STATE:	ZIP:

CRIMINAL HISTORY

HAVE YOU EVER BEEN CONVICTED OF A CRIME? _____

IF YES, PLEASE EXPLAIN:

BUSINESS INFORMATION

SPECIFY TYPE OF BUSINESS:

SPECIFY EXACT LOCATION OF BUSINESS:

ATTACHMENTS

1. A record of fingerprints to be taken at the local police department.
2. A diagram with dimensions of the premises on which the business will be conducted, showing the location of each coin-operated amusement device on the premises, and each exit on the premises.
3. Specify the number of coin-operated amusement devices to be license.
4. Include a certificate form the city assessor/treasurer certifying there are no unpaid city taxes in the name of the applicant.
5. A list of at least **5** references of reputable citizens of such community wherein the applicant resides, of which **2** citizens of such community recommend the applicant's moral character

LIST OF FEES

Fee Type	Fee	Amount
Fee per Amusement/Arcade License Application	\$165	
Transfer Fee	\$30	
Multi-Agents-Each	\$30	
Fee Per Amusement Machine	\$15	
License Fee per Device	\$15	
Application Fee per Machine	\$15	
Grant of License Machine	\$15	
Total		

The term of each license shall expire on the first day of April of each year.

I HEREBY SWEAR OR AFFIRM THAT THE STATEMENTS MADE HEREIN ON THIS APPLICATION ARE TRUE.

Applicant's Signature (in presence of Notary)

Date

Applicant's Signature (in presence of Notary)

Date

STATE OF MICHIGAN, COUNTY OF _____

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR SAID COUNTY, THIS _____ DAY OF _____ IN 20 _____.

Notary Public: _____ acting in _____

County, Michigan.

My Commission expires: _____

Date Received: _____ Date Granted or Denied: _____

Amount Paid: _____ Date: _____

City Clerk's Signature

Date

Sec. 10-47. License application.

Every person, firm or corporation desiring to obtain a license for an amusement **arcade** as required by this article shall file a written application with the city clerk on forms approved by the city clerk, together with an annual, nonrefundable application fee as set by resolution of council. The application shall include the following information:

- (1) The applicant's correct name, and aliases, date of birth, post office address and residence, the length of time the applicant has resided within the state, the applicant's places of residence for the five years immediately preceding the time of such application; the applicant's driver's license number, social security number, a record of fingerprints to be taken at the police department; whether or not the applicant has ever been convicted of any crime involving a controlled substance, alcohol, minors, receiving and concealing stolen property, or any other offense involving moral turpitude; and at least five references of reputable citizens of such community wherein the applicant currently resides, of which at least two citizens of such community shall recommend the applicant's moral character. The applicant shall specify in such application the type of business and the exact location of the premises for which an amusement **arcade** license is requested.
- (2) In case the applicant for an amusement **arcade** license is a corporation authorized to do business in this state, the application shall be made by the agent of such corporation who will have principal charge of the premises established. Such application shall contain all of the statements and furnish all the facts and recommendations in respect to such agent as are required in the case of an individual. Such amusement **arcade** license to a corporation shall be void 30 days after a change in the agents while managing such premises unless a new agent is licensed. A transfer fee shall be set as provided by resolution of the city council and shall be paid to the city clerk for any such transfer. Multiple agents may be licensed for an additional fee as set by resolution of the city council.
- (3) In case of a partnership, each active partner in such business shall join in the application for an amusement **arcade** license, and shall furnish all of the information and recommendations required of an individual applicant.
- (4) Such application shall also contain a diagram with dimensions of the premises on which the business will be conducted, showing the location of each coin-operated amusement device on the premises, and each exit from the premises.
- (5) Each applicant for an amusement **arcade** license shall specify on the application the number of coin-operated amusement devices to be licensed.
- (6) Every such application shall be accompanied by the fee as set by resolution of the city council, payable to the city.

- (7) Each applicant for an amusement **arcade** license must include a certificate from the city assessor/treasurer certifying there are no unpaid city taxes in the name of the applicant.

(Code 1983, §§ 7.197, 7.211(1))

Sec. 10-48. Inspection of premises.

- (a) Before any amusement **arcade** license shall be issued, investigation of the applicant and inspection of the premises shall be made by the city building department, fire marshal, police department, and such other city departments or agencies as may be deemed necessary by the city manager to determine whether the applicant and the premises fully comply with all pertinent ordinances and regulations.
- (b) Before any amusement **arcade** license may be recommended for approval by such city departments or agencies, the police department and such other agencies or departments as are deemed necessary by the city manager shall determine whether the applicant is providing sufficient off-street parking and sufficient aids and regulations whereby vehicular traffic shall not constitute a nuisance or danger. For a standard for such determination, minimum off-street parking facilities shall be the same as required by the zoning ordinance and off-street parking ordinance of the city, with additional facilities for general peak load parking requirements of the business being operated.
- (c) Before the fire marshal approves the license, he must determine whether the premises, and the location of the coin-operated amusement devices therein, permit safe ingress and egress.

(Code 1983, § 7.199)

Sec. 10-49. Denial of license.

No license for an amusement **arcade** license shall be issued:

- (1) Where the individual owner, managing agent of a corporation, or an active partner has been convicted of a crime involving a controlled substance, alcohol, minors, receiving or concealing stolen property, or other crimes involving moral turpitude, within a period of five years from date of such application.
- (2) For any premises, unless the building code, fire code and other pertinent provisions of all city ordinances, as far as can be determined, are being complied with.
- (3) For any premises that is located within 1,000 feet of any school building attended by students below the age of 16 years of age. Measurement shall be made from front door to front door by following the shortest route of ordinary pedestrian travel along a public thoroughfare.
- (4) For any premises that does not provide off-street parking as provided in [section 10-48](#)

- (5) For any premises that does not provide space for safe ingress and egress in such premises.
- (6) For any premises that has living quarters with direct entry to the premises.
- (7) For any premises within 1,000 feet of an amusement **arcade**. Measurement shall be made from front door to front door by following the shortest route of ordinary pedestrian travel along a public thoroughfare.
- (8) For any premises within 1,000 feet of any bar or tavern. Measurement shall be made from front door to front door by following the shortest route of ordinary pedestrian travel along a public thoroughfare. This requirement does not apply to a bar or tavern which has coin-operated amusement devices located on its premises.
- (9) Whenever real or personal property taxes are due and delinquent for more than 30 days in the name of the owner or agent-applicant.

(Code 1983, § 7.201)

Sec. 10-50. Waiver of requirements.

Council may waive any of the requirements of this section on a proper showing that such waiver would be in the public interest.

(Code 1983, § 7.202)

Sec. 10-51. Grant of license; term; form; fee per machine.

- (a) The city manager upon receiving such application, if presented in due form, shall pass upon the application within 30 days of application, and if satisfied that such possesses the qualifications herein prescribed and such premises conform to the requirements hereof, shall grant an amusement **arcade** license to the applicant for a term expiring on December 31 of each year. All such licenses shall be in such form as the city manager may prescribe and shall contain the name, address, place of business, the number of coin-operated amusement devices on the premises, and the date of expiration of such license, and shall be authenticated by the signature of the city clerk.
- (b) Upon approval of the amusement **arcade** license, the applicant shall pay to the city clerk the sum as set by resolution of the city council for each machine indicated, and a like sum annually upon renewal of the amusement **arcade** license.

(Code 1983, §§ 7.205, 7.211(1))

Sec. 10-52. License issued to specific person and location.

The amusement **arcade** license shall be issued to a specific person for a specific location.

(Code 1983, § 7.206)

Sec. 10-53. Appeal.

Any denial of an amusement **arcade** license by the city manager may be appealed to the city council.

(Code 1983, § 7.207)

Sec. 10-54. License fees.

The annual fee to be paid upon granting of licenses issued hereunder shall be set by resolution of the city council.

(Code 1983, § 7.209)

Sec. 10-55. Renewal; transfer.

Any license issued in accordance with this article may be renewed for an additional year upon the same terms and subject to the same requirements as provided herein for an original license. Whenever the holder of an **arcade** license desires to effect a change of place of doing business, such holder shall notify the city manager and make application for a license for such new place in the same manner as in the first instance, excepting that proof of good character may be dispensed with by the city council.

(Code 1983, § 7.230)

Sec. 10-56. Revocation of license.

- (a) The city manager shall have the right to revoke any license once granted or deny any renewal thereof whenever the operator or licensee has been convicted by a competent jurisdiction of violating this article, or convicted of any crime involving controlled substances, alcohol, minors, receiving or concealing stolen property, or any other offense involving moral turpitude.
- (b) Notice of the revocation shall be given the licensee or operator by certified mail, return receipt requested. The licensee shall be entitled to a hearing before the city manager or his designee by giving written notice. Notice of request for hearing before the city manager must be given within 15 days after the date of service or receipt of the notice of revocation. The city manager or his designee shall thereafter conduct such hearing within ten days of the date of receipt of notice of request for hearing. The decision of the city manager or his designee on the appeal shall be made within ten days thereafter. If no such decision is made within such ten-day period, the decision shall be deemed to be a denial of the appeal. Thereafter the aggrieved licensee or owner may appeal the decision of the city manager or his designee directly to the city council by giving notice of appeal within ten days. The city council, upon receiving the appeal shall act on and decide the appeal not later than the third regularly scheduled council meeting from the date that the appeal is filed with the city manager. Hearings may be adjourned by mutual consent from time to time.

(Code 1983, § 7.232)

Secs. 10-57—10-70. Reserved.