



JOB DESCRIPTION:

Rutherford Pool Head Instructor

City of Ypsilanti

General Description:

Rutherford Pool, located at [975 N. Congress](#), is a city-owned pool located in Recreation Park in Ypsilanti, Michigan. In 2004, the Friends of the Rutherford Pool (FoRP), a newly formed 501(c)(3) nonprofit group, began operating the pool on behalf of the City. A lack of funds for necessary repairs forced the Rutherford Pool to close at the end of the 2011 season. Following a successful two-year fundraising campaign, the Rutherford Pool will re-open for the 2014 season with a completely rebuilt pool, mechanicals and deck.

The Head Instructor reports directly to the Program Director. This person is responsible for overseeing the program of aquatic instruction for the pool. Duties will include assisting the program director to promote learning to swim, registering students, establishing a comprehensive program of instruction that supports students of all ability levels improving their skills and enjoyment of aquatic activities. Training instructional staff to implement the instructional program in alignment with the mission of Rutherford Pool. Success in this position will result in a safe and fun learning experience for patrons.

Head Instructor Responsibilities-

- Responsible to the Program Director,
- Supervises Swimming Instructors and Junior Instructors,
- Oversee the aquatic instructional program,
- Provide instruction, feedback on progress, recognition, support and discipline as necessary to assure a fun, safe, quality, instructional experience for all students,
- Be a positive role model for all staff,
- Ambassador to Guests,
- Other duties as assigned by the Program Director or Pool Manager,

Qualifications:

- Minimum 18 years of age,
- Experience in aquatic instructional programs,
- Minimum of a High School Diploma,
- Demonstrated success in a position in pool supervision,
- Knowledge of swimming skill development,

- Knowledge of child development,
- Demonstrated organizational skills,
- Capacity to develop a culture of good relations with the public,
- Certification as an American Red Cross Lifeguard; Water Safety Instructor and CPR/AED
- Able to work flexible hours as required to meet the demands of the job including Saturdays,

Compensation: Salary \$10.50 per hour,

To Apply: Please send resume, three references, and written response to:

Judy Smith, Director of Human Resources

By Mail: City of Ypsilanti
 1 S. Huron St.
 Ypsilanti, MI 48197

By email to jsmith@CityofYpsilanti.com

Application Deadline: Please apply before close of business, May 2, 2014. Applications received prior to the closing date will be given priority, but we will continue to receive applications until the position is filled.

The Friends of the Rutherford Pool/City of Ypsilanti is an equal opportunity employer.