

Appendix F: Public Engagement

Bonnie Wessler

From: City of Ypsilanti on behalf of City of Ypsilanti
<wesslerb=cityofypsilanti.com@mail50.us1.mcsv.net>
Sent: Wednesday, June 20, 2012 1:44 PM
To: Teresa Gillotti
Subject: Parks and Recreation Master Plan Update!

The City is proud of its parks- and we hope you are too! Help guide how parks and recreation is managed in the next five years by giving us your feedback, either in person or by taking a survey!

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Why a Parks Plan?

The Parks and Recreation Master Plan helps the Recreation Commission, staff, and City Council inventory and prioritize the parks and recreation system;

The City is updating the Parks and Recreation 5-year plan- and we need your help!

Ypsilanti is proud of its parks, and we hope you are too! We're holding a public meeting next week to get your feedback- please join us!

This Tuesday, June 26th, at 7pm, at the Senior Center, join us to tell us about how you use the parks, including

helps to identify and engage community partners; and helps to provide a basis for grant applications. In fact, the State of Michigan requires the City to adopt a Parks and Recreation Master plan in order to maintain its eligibility for many grants, including Natural Resources Trust Fund grants, which have funded many major parks capital improvements.

which parks you use and love, where we can make improvements, and how you'd be willing to help.

If you can't make the public meeting (or even if you can), please take the survey! To fill out the online survey go to <https://www.surveymonkey.com/s/YpsiParksPlan>, or download a printable survey at <http://cityofypsilanti.com/ParksPlan>. Paper surveys are also available in the Clerk's office of Ypsilanti City Hall, at 1 South Huron Street.

For more information, please contact Bonnie Wessler, Planner I, at wesslerb@cityofypsilanti.com or at 734/483-9646.

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Bonnie Wessler

From: City of Ypsilanti
Sent: Wednesday, June 20, 2012 3:56 PM
To: Bonnie Wessler
Subject: Parks & Recreation Master Plan Update!

The City is updating the Parks and Recreation five-year plan- and we need your help!

Ypsilanti is proud of its parks, and we hope you are too! We're holding a public meeting next week to get your feedback- please join us!

This Tuesday, June 26th, at 7pm, at the Senior Center, join us to tell us about how you use the parks, including which parks you use and love, where we can make improvements, and how you'd be willing to help.

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For more information, please contact Bonnie Wessler, Planner I, at wesslerb@cityofypsilanti.com or at 734/483-9646.

End of Message

Ypsilanti hosting public input forum Thursday for parks and recreation master plan

By KATREASE STAFFORD (/USERS/PROFILE/?UID=50191) Ypsilanti Reporter

Posted on Wed, Aug 8, 2012 : 6:45 p.m.

Ypsilanti's Parks and Recreation Commission and the Planning Department are hosting a public input session Thursday regarding the city's parks and recreation master plan.

A master plan adhering to certain standards is required by the state of Michigan for the city to maintain its eligibility for many recreation-related grants such as Natural Resources Trust Fund (http://www.michigan.gov/dnr/0,4570,7-153-58225_58301---,00.html) grants and helps to provide a basis for many other grant applications.

The current master plan was adopted by city council on Feb. 19, 2008 and approved by the Department of Natural Resources (<http://www.michigan.gov/dnr/>) on March 31, 2008. The current plan expires Dec. 31 of this year and city officials currently are completing the next five-year plan for 2013 to 2018.

The planning process helps the recreation commission, staff, and city council inventory and prioritize the parks and recreation system and helps the city to identify and engage community partners, said Assistant City Planner **Bonnie Wessler**.

"Every five years we have to update the master plan in order to stay eligible for certain grants and it's also a good opportunity to revisit our goals and see where the community wants to go," Wessler said. "It's an update of the 2008 master plan (<http://cityofypsilanti.com/EventsRecreation/ParksFacilitiesInformation/ParksPlan>) and we're just kind of keeping that rhythm going."

Wessler said the department didn't accomplish all of the goals set with the last master plan but that's generally what happens because some projects take longer to complete than others.

"You never actually end up completing everything laid out," Wessler said. "We did manage to complete several of the objectives."

Wessler noted that several mechanical improvements were made to the **Parkridge Center** and **Senior Center**. With the help of other community groups, the city secured a nearly \$300,000 grant to improve Rutherford Pool.

Wessler said the goal of the plan is to continue to "capture the community's vision" in terms of how they want the city's 16 parks to look and function. The city owns 76.6 acres of parkland. Riverside Park is the largest with 13.8 acres and home to annual events such as the upcoming Heritage Festival (<http://www.annarbor.com/news/ypsilanti/ypsilantis-heritage-festival-adapts-and-evolves-in-the-face-of-financial-challenges/>).

"This is a relatively small update," Wessler said. "In real terms it takes about a year because we have to gather public input."

In June, the city sent 22 question surveys (<http://cityofypsilanti.com/Portals/0/docs/Parks%20and%20Events/Parks%20Plan/2013/YpsiParksSurvey.pdf>) out to different areas within the community such as Hope Clinic (<http://www.thehopeclinic.org/>) and the Ypsilanti Library (<http://www.ypsilibrary.org/>) located downtown requesting feedback from residents. Wessler said the city received feedback from individuals who live outside of the city but utilize the parks and recreational services.

Some of the questions asked residents which parks and recreational facilities they frequent most and which activities do they partake in at each of the parks.

Wessler said the findings will be discussed at the Thursday session. More than 300 people responded to the survey and Wessler said



Riverside Park is one of 16 parks the city is seeking public feedback for.

File photo

their responses were “all over the map.”

“Some people want more programming options and some want less programming,” she said. “Overall, people seem to enjoy the parks we have and want to see them continue to be maintained.”

The forum is at 7 p.m. this Thursday at the Spark East Center located at 215 W. Michigan Ave. (<https://maps.google.com/maps?q=215+W.+Michigan+Ave.&hl=en&client=safari&oe=UTF-8&hnear=215+W+Michigan+Ave,+Ypsilanti+Township,+Michigan+48197&t=h&z=16>)

Tags: parks and recreation (/tag/parks and recreation/)



Katrease Stafford covers Ypsilanti for AnnArbor.com. Reach her at 734-623-2548 or at KatreaseStafford@annarbor.com. You can also follow her on Twitter [@KatreaseS](https://twitter.com/KatreaseS).

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UID=50191)

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Ypsilanti Courier > News

YPSILANTI: City prepares to rewrite park master plan (with document)

Tuesday, July 23, 2013

By Krystal Elliott

kelliott@heritage.com

Twitter: @_KrystalElliott

Ypsilanti's recreation commission and planning department is in the process of updating its master plan, and they want your opinion.

Since the most recent master plan expired at the end of 2012, the recreation commission must draft an updated master plan to be approved by city council and the Michigan Department of Natural Resources. A master plan is required for the city to retain its eligibility for several recreation-related grants, including the Michigan Natural Resources Trust Fund grant.

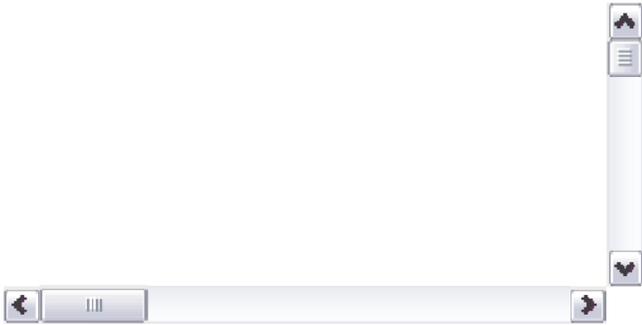
The new recreation master plan has been drafted and will be released to the public for input before it goes for approval and adoption.

A significant number of improvements have been made in the city's parks and recreational areas since the last master plan was approved in 2008 including improvements to Recreation Park, Parkridge Park, Candy Cane Park and Prospect park. The recreation commission has also instituted its Adopt-a-Park program to encourage volunteerism and stewardship in caring for the city's parks.

The updated, 5-year plan was developed around three main goals: ensuring that parks are attractive and accessible, providing parks that meet Ypsilanti's recreation needs, and working with volunteers and organizations to continue to provide recreation opportunities to city residents as well as visitors. One main priority over the next five years is improving recreation accessibility for children and people with disabilities.

The detailed draft for the recreation master plan will be made available for public viewing by July 19 at www.cityofypsilanti.com/parksplan. The planning department and recreation commission is seeking public input so that any potential changes can be made before the draft goes to city council for approval. Comments and concerns regarding the master plan will be accepted for 30 days, and may be directed to the Ypsilanti Planning Department at 1 S. Huron St. or via email to wesslerb@cityofypsilanti.com.

[City of Ypsi Parks and Rec Master Plan](#)



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Krystal Elliott is a multimedia journalist at Heritage Media. You may contact her via email at [**kelliott@heritage.com**](mailto:kelliott@heritage.com)

URL: http://www.heritage.com/articles/2013/07/23/ypsilanti_courier/news/doc51e7178b2f147321858901.prt

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6:25 PM WED AUGUST 14, 2013

Public Comment Sought on Draft Ypsi Parks & Rec Plan

By [BOB ECCLES](#) [\(PEOPLE/BOB-ECCLES\)](#)

The city of Ypsilanti is seeking public comment on its draft 2013-2018 Parks and Recreation Plan. WEMU's Bob Eccles spoke with City Planner Bonnie Wessler about it.

Listen

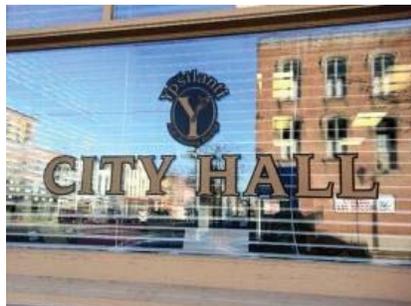
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[Click here to hear the interview.](#)

[View the plan here](#)

<http://cityofypsilanti.com/EventsRecreation/ParksFacilitiesInformation/ParksPlan>

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Credit www.cityofypsilanti.com

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EMU Professor Reflects on 1963 Civil Rights March

1 comment • a month ago



Former Student — I had the good fortune to have Dr. Woods as a professor of AAS about 7-8 years ...

Ann Arbor In Concert To Hold Inaugural Performance

1 comment • 5 months ago



Janet — The African American choir that was "briefly" mentioned has a name. It is the Willis Patterson Our ...

Actor Jeff Daniels Hits Hole-In-One In Ann Arbor

2 comments • 2 months ago



Mick Ball — I am anticipating Jeff's new play...Hole in One ;)

1st Friday Focus on the Environment: Fracking

5 comments • 2 months ago



wombbat — I thought this was an exceptionally informative segment -- thanks for airing it. I agree with ...

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PUBLIC HEARING NOTICE
CITY OF YPSILANTI RECREATION COMMISSION
THURSDAY, OCTOBER 10, 2013

The City of Ypsilanti Recreation Commission will hold public hearings on Thursday, 10 October 2013, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearings will be to receive public comments on the following:

Recreation Master Plan Adoption

An adopted Parks and Recreation Master plan conforming to certain standards is required by the State of Michigan for the City to maintain its eligibility for many recreation-related grants, including Natural Resources Trust Fund grants, and helps to provide a basis for many other grant applications. In addition, the planning process helps the Recreation Commission, staff, and City Council inventory and prioritize improvements to and maintenance of the parks and recreation system, and helps the City to identify and engage community partners. The last revision was completed in 2006. For more information or to review a draft, please visit www.CityofYpsilanti.com/parksplan.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call (734) 483-9648, or email weeslerb@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
 One South Huron Street
 Ypsilanti, Michigan 48197
 (734) 483-1100

Frances McMullan,
City Clerk
 Publish September 25, 2013

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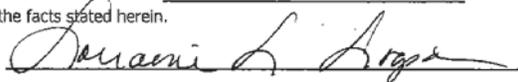
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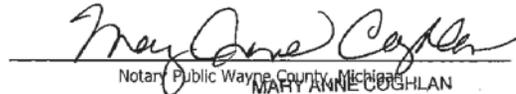
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Bonnie Wessler

From: City of Ypsilanti
Sent: Tuesday, March 05, 2013 12:05 PM
To: Bonnie Wessler
Subject: Recreation Commission Meeting

Notice of Public Meeting
City Of Ypsilanti Recreation Commission

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions of the City Park Master Plan.

Date: Thursday, 14 March 2013
Time: 7:00 – 8:30 p.m.

Place: Ypsilanti City Hall
City Council Meeting Room
1 South Huron Street
Ypsilanti, MI 48197

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938.

The City of Ypsilanti encourages persons with disabilities to participate at the Recreation Commission meetings, which are always handicapped-accessible.
Frances McMullan, City Clerk

End of Message

Bonnie Wessler

From: City of Ypsilanti
Sent: Tuesday, April 09, 2013 10:56 AM
To: Bonnie Wessler
Subject: Recreation Commission Meeting - April 11, 2013

Notice of Public Meeting
City Of Ypsilanti Recreation Commission

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions of the City Park Master Plan

Date: Thursday, April 11, 2013
Time: 7:00 – 8:30 p.m.

Place: Ypsilanti District Library, 229 West Michigan Avenue, Meeting Room #2 (lower level)

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938.

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End of Message

Bonnie Wessler

From: Sylvonna Reed <sreed@cityofypsilanti.com>
Sent: Tuesday, May 07, 2013 10:11 AM
To: Bonnie Wessler
Subject: City Recreation Commission Meeting

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions of the City Park Master Plan on Thursday, May 9, 2013 from 7:00 - 8:30 p.m. at the Ypsilanti District Library, in the Lower Level Meeting Room, located at 229 West Michigan Avenue Ypsilanti, MI 48197.

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938.

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Bonnie Wessler

From: City of Ypsilanti
Sent: Tuesday, June 11, 2013 1:44 PM
To: Bonnie Wessler
Subject: Ypsilanti Recreation Commission

Notice of Public Meeting - City of Ypsilanti Recreation Commission

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions to the City Park Master Plan.

Date: Thursday, June 13, 2013

Time: 7:00 to 8:30 p.m.

Place: Ypsilanti District Library, Lower Level Meeting Room

229 West Michigan Avenue, Ypsilanti, MI 48197

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938. The City of Ypsilanti encourages persons with disabilities to participate at the Recreation Commission meetings, which are always handicapped-accessible.

Frances McMullan, City Clerk

End of Message

Ypsilanti Courier > News

YPSILANTI: City prepares to rewrite park master plan (with document)

Tuesday, July 23, 2013

By Krystal Elliott

kelliott@heritage.com

Twitter: [@_KrystalElliott](https://twitter.com/_KrystalElliott)

Ypsilanti's recreation commission and planning department is in the process of updating its master plan, and they want your opinion.

Since the most recent master plan expired at the end of 2012, the recreation commission must draft an updated master plan to be approved by city council and the Michigan Department of Natural Resources. A master plan is required for the city to retain its eligibility for several recreation-related grants, including the Michigan Natural Resources Trust Fund grant.

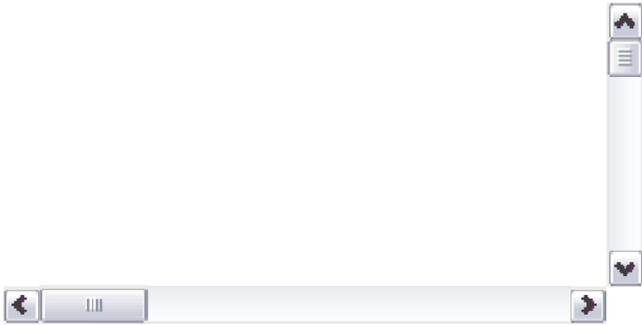
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[City of Ypsi Parks and Rec Master Plan](#)



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Krystal Elliott is a multimedia journalist at Heritage Media. You may contact her via email at [**kelliott@heritage.com**](mailto:kelliott@heritage.com)

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Bonnie Wessler

From: City of Ypsilanti
Sent: Monday, July 08, 2013 4:20 PM
To: Bonnie Wessler
Subject: Ypsilanti Recreation Commission

CITY OF YPSILANTI- PUBLIC NOTICE

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions and a public input session for the City Park Master Plan on Thursday, July 11, 2013 from 7:00 p.m. to 9:00 p.m. at Ypsilanti City Hall, 1 S. Huron Street, Ypsilanti, MI 48197.

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, Attn: Recreation Commission, 1 S. Huron St., Ypsilanti, MI 48197. For additional information contact Recreation Chair Anne Brown at aasbrown@gmail.com or (734) 258-7938.

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Frances McMullan, City Clerk

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6:25 PM WED AUGUST 14, 2013

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By [BOB ECCLES](#) [\(PEOPLE/BOB-ECCLES\)](#)

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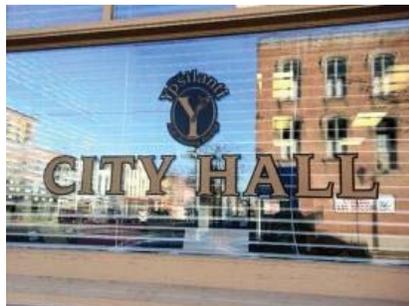
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[Click here to hear the interview.](#)

[View the plan here](#)

<http://cityofypsilanti.com/EventsRecreation/ParksFacilitiesInformation/ParksPlan>

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Former Student — I had the good fortune to have Dr. Woods as a professor of AAS about 7-8 years ...

Ann Arbor In Concert To Hold Inaugural Performance

1 comment • 5 months ago



Janet — The African American choir that was "briefly" mentioned has a name. It is the Willis Patterson Our ...

Actor Jeff Daniels Hits Hole-In-One In Ann Arbor

2 comments • 2 months ago



Mick Ball — I am anticipating Jeff's new play...Hole in One ;)

1st Friday Focus on the Environment: Fracking

5 comments • 2 months ago



wombbat — I thought this was an exceptionally informative segment -- thanks for airing it. I agree with ...

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Bonnie Wessler

From: City of Ypsilanti on behalf of City of Ypsilanti
<wesslerb=cityofypsilanti.com@mail65.atl11.rsgsv.net>
Sent: Friday, July 26, 2013 5:00 PM
To: Teresa Gillotti
Subject: Parks and Recreation Master Plan Update!

The City is proud of its parks- and we hope you are too! Help guide how parks and recreation is managed in the next five years by giving us your feedback!

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Why a Parks Plan?

The Parks and Recreation Master Plan helps the Recreation Commission, staff, and City Council inventory and prioritize the

It's time to review the draft plan!

The update for the 2013-2018 parks and recreation plan has been percolating for a while, and now a draft is ready for public review!

Please review the draft of the PDF plan available at <http://cityofypsilanti.com/ParksPlan>. A printed copy is available for on-site review in the Clerk's Office at City Hall, 1 S Huron St, Ypsilanti MI.

Once you've reviewed it, please send your feedback to Bonnie Wessler, Planner I, at wesslerb@cityofypsilanti.com or at 734/483-9646. The Recreation Commission will also be holding a public

parcs and recreation system; helps to identify and engage community partners; and helps to provide a basis for grant applications. In fact, the State of Michigan requires the City to adopt a Parks and Recreation Master plan in order to maintain its eligibility for many grants, including Natural Resources Trust Fund grants, which have funded many major parks capital improvements.

hearing where you can give your feedback on September 12, at 7pm, location TBD (check cityofypsilanti.com/calendar for more details).

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You are receiving this email because you opted in on the City website. Thanks!

Our mailing address is:

City of Ypsilanti
1 S Huron St
Ypsilanti, MI 48197

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Bonnie Wessler

From: City of Ypsilanti
Sent: Monday, August 05, 2013 10:27 AM
To: Bonnie Wessler
Subject: Recreation Commission

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions, and a public input session for the City Park Master Plan.

Date: Thursday, August 8, 2013

Time: 7:00 – 9:00 p.m.

Place: Ypsilanti District Library, basement meeting room

229 West Michigan Avenue

Ypsilanti, MI 48197

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938.

The City of Ypsilanti encourages persons with disabilities to participate at the Recreation Commission meetings, which are always handicapped-accessible.

End of Message

AFFIDAVIT OF PUBLICATION

PUBLIC HEARING NOTICE
CITY OF YPSILANTI RECREATION COMMISSION
THURSDAY, OCTOBER 10, 2013

The City of Ypsilanti Recreation Commission will hold public hearings on Thursday, 10 October 2013, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearings will be to receive public comments on the following:

Recreation Master Plan Adoption

An adopted Parks and Recreation Master plan conforming to certain standards is required by the State of Michigan for the City to maintain its eligibility for many recreation-related grants, including Natural Resources Trust Fund grants, and helps to provide a basis for many other grant applications. In addition, the planning process helps the Recreation Commission, staff, and City Council inventory and prioritize improvements to and maintenance of the parks and recreation system, and helps the City to identify and engage community partners. The last revision was completed in 2006. For more information or to review a draft, please visit www.CityofYpsilanti.com/parksplan.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call (734) 483-9648 or email weeslerb@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
 One South Huron Street
 Ypsilanti, Michigan 48197
 (734) 483-1100

Frances McMullan,
City Clerk
 Publish September 25, 2013

STATE OF MICHIGAN,

ss.

County of Washtenaw

Lorraine L. Logsdon

, being duly sworn

deposes and says the annexed printed copy of a notice was taken from

The Ypsilanti Courier

a newspaper printed and circulated in said State and County, and that said notice was published in said newspaper on

the 26th day of September

A.D. 2013

Representative

of said

newspaper and knows well the facts stated herein.

Lorraine L. Logsdon

Subscribed and sworn to before me the

26th

day of

September

A.D. 2013

Mary Anne Coghlan

Notary Public Wayne County, Michigan
MARY ANNE COGHLAN
 State of Michigan

My Commission Expires on

My Commission Expires 2-27-2014

PRINTER'S BILL

Folios _____ Insertions _____

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HERITAGE NEWSPAPERS
 ONE HERITAGE PLACE, Ste. 100
 SOUTHGATE, MI 48195
 (734) 246-0800

Bonnie Wessler

From: City of Ypsilanti
Sent: Monday, October 07, 2013 10:28 AM
To: Bonnie Wessler
Subject: Ypsilanti Recreation Commission

Notice of Public Meeting
City Of Ypsilanti Recreation Commission

The City of Ypsilanti Recreation Commission will meet to discuss recreation and park issues including revisions of the City Park Master Plan.

Date: Thursday, October 10, 2013
Time: 7:00 – 8:30 p.m.

Place: Ypsilanti City Hall
City Council Meeting Room
1 South Huron Street
Ypsilanti, MI 48197

All interested citizens are invited to attend this meeting and/or send written comments to the City of Ypsilanti, One South Huron Street, Ypsilanti, Michigan 48197 and made to the attention of the Recreation Commission. For additional information, contact the Recreation Commission Chair, Anne Brown, at aasbrown@gmail.com or 734-258-7938.

The City of Ypsilanti encourages persons with disabilities to participate at the Recreation Commission meetings, which are always handicapped-accessible.
Frances McMullan, City Clerk

End of Message

**City of Ypsilanti Parks And Recreation Commission
Meeting Minutes - Thursday, October 10, 2013**

1. Call To Order – The meeting was brought to order at 7:00pm, Thursday, October 10, 2013 at the Ypsilanti City Hall, 1 South Huron Street, Ypsilanti, Michigan.
2. Roll Call & Introductions - Commission members present were Anne Brown, Halie Brown, Bob Krzewinski Conan Malmer and Cathy Thorburn. City Council member Pete Murdock also attended the meeting.
3. Public Comment - Jamie Berlin and Cal Winning both indicated interest in serving on the Commission. Also Jason Frenzel of the Huron River Watershed Council gave an update on work the Council is doing in conjunction with the City on improving the canoe portage at Peninsular Park with work expected to be completed on this project by the summer of 2014.
4. General Business
 - a. Agenda approval – A motion was made by Conan Malmer, seconded by Cathy Thorburn, to approve the agenda, passing unanimously.
 - b. Approval of August meeting minutes (there was no September meeting) – A motion was made by Conan Malmer, seconded by Cathy Thorburn, to accept the August meeting minutes, passing unanimously.
 - c. Other – There appears to be a need to clarify the process on how individuals apply to serve on the Commission. Bob Krzewinski will work to revise the Commission webpage noting that individuals should email the Mayor with a copy to the Commission Chair.
5. Continuing Business Items
 - a. Communications received – None.
 - b. Adopt-A-Park applications and updates – No new updates.
 - c. City and facilities updates - Cathy Thorburn gave an update on the Rutherford Pool, indicating that the facility may not be completed until early spring 2014 due to approaching cold weather construction constraints. The Pool was also listed as an Mlive “Big Deal Of The Year”. Conan Malmer indicated that the Ypsilanti American Little League has received two grants from Lowes which will be used on the Candy Cane Park baseball field. Pete Murdock discussed the activities of the Friends Of Prospect Park.
 - d. 2013 Commission priorities – Membership recruitment to the Commission was discussed, as was the proposed County recreation facility in the Water Street area.
 - e. Commission sponsored events
 - Ypsilanti Fall River Day – City Of Ann Arbor Canoe Livery was unable to bring canoes to Ypsilanti in October so the event will not take place in 2014.
 - New Years Day Walk – Scheduled for January 1, 2014, 11am at Library Plaza Park on Michigan Avenue.
6. Old Business
 - a. Park Master Plan update – Bonnie Wessler of the City Planning Department gave an audio-visual presentation on the Plan presenting hard copies of the final draft to Commission members. A motion was made by Bob Krzewinski, seconded by Conan Malmer, to approve and accept the City of Ypsilanti Parks And Recreation Master Plan (2013-2018) and recommend the City Council approve the document. The motion passed unanimously. It was also recommended that the Plan be reviewed annually by the Commission once it is formally adopted by the City.
 - b. Smoke free City parks – Bob Krzewinski will poll City Council members on the proposed ordinance prior to the November Commission meeting.
 - c. Ordinance change – City of Ypsilanti Parks & Recreation Commission name change – Bob Krzewinski will check with the City Clerk’s office on the status of the name change.
 - d. 2014 Michigan DNR Trust Fund Grant – Frog Island/Riverside Parks – Bob Krzewinski will set up a meeting with City Planning Department staff on this issue.
 - e. Ypsilanti Community Grants – A “wayfinding sign” grant is being explored through the Ann Arbor Area Area Community Fund to erect signs directing visitors to Ypsilanti attractions.
7. New Business – None.
8. Adjournment – A motion was made by Conan Malmer, seconded by Cathy Thorburn, to adjourn the meeting. The motion passed unanimously with the meeting adjourned at 8:01pm. The next Commission meeting will be Thursday, November 14 at the downtown Ypsilanti District Library.



APPROVED

**CITY OF YPSILANTI
DRAFT COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, DECEMBER 3, 2013
7:00 p.m.**

I. CALL TO ORDER –

Meeting called to order at 7:13 p.m.

II. ROLL CALL –

| | | | |
|-------------------------------|---------|---------------------|---------|
| Council Member Jefferson | Present | Council Member Robb | Present |
| Council Member Moeller (7:30) | Present | Council Member Vogt | Present |
| Council Member Murdock | Present | Mayor Schreiber | Present |
| Mayor Pro-Tem Richardson | Absent | | |

A quorum was present.

III. INVOCATION –

The Mayor asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

Mayor Schreiber introduced City Planner Teresa Gillotti, DPS Director Stan Kirton, Assistant to the City Manager Ericka Savage, DDA Director Tim Colbeck, YDDA Board Member Kevin Hill, Fiscal Services Director Marilou Uy, and Planning Assistant Bonnie Wessler.

VI. AGENDA APPROVAL –

Council Member Murdock requested the following:

Move: Ordinance No. 1206 First Reading to next meeting for a Public Hearing.

With no objections, the item was moved and the agenda was approved as amended.

VII. PRESENTATIONS –

1. Ypsilanti Heritage Festival – David Nickerson, Chair
2. DDA Approved Parking Study – Tim Colbeck, DDA Director (**PowerPoint Presentation on file Clerk/Treasury Department**)

VIII. PUBLIC HEARING –

City of Ypsilanti Parks and Recreation Master Plan

A. Resolution No. 2013-251, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti has prepared a Five Year Parks and Recreation Plan which describes the community's physical and demographic characteristics, existing recreation facilities, and desired actions to be taken to improve and maintain recreation facilities during the period between 2013 and 2018;

WHEREAS, The draft plan was made available to the community between July 22 and October 10, 2013; and

WHEREAS, A duly-noticed public hearing was held by the Recreation Commission of the City of Ypsilanti on October 10, 2013, at Ypsilanti City Hall; and

WHEREAS, After the public hearing, the Recreation Commission voted unanimously to recommend that the City Council adopt said Recreation Plan; and

WHEREAS, The City of Ypsilanti has developed the plan for the benefit of the entire community and intends that the plan be adopted as a document to assist in meeting the recreation needs of the community;

NOW THEREFORE BE IT RESOLVED, That the Council of the City of Ypsilanti adopt the City of Ypsilanti 2013-2018 Parks and Recreation Master Plan as a guideline for improving recreation for the residents of the City of Ypsilanti.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Vogt

Planner Assistant Bonnie Wessler gave an brief overview of the ordinance.

SUMMARY BACKGROUND:

The Recreation commission desires to change the commission name to Parks and Recreation Commission. At my suggestion the commission has developed the additional duties and responsibilities of the commission as shown in the attached ordinance amendment.

The Recreation Commission is requesting that the ordinance be amended as shown, to change the name add additional duties and powers.

Council Member Robb stated that the two biggest attractions for Prospect Park are the basketball courts and the skate park however, they are not listed on the priorities list. He asked how they could be added.

Ms. Wessler answered they could be added to the capital improvements plan.

Council Member Robb pointed out that grant application opportunities were not listed in the priorities projects list and questioned if that would help or hurt the City.

Ms. Wessler answered that just because a project is not spelled out in the plan does not mean they are not available; so it does not necessarily help or hurt the plan. She stated that it also depends on what type of grant is being applied for.

Mayor Schreiber suggested that after the public hearing Council could possibly pass a motion to postpone the adoption of the resolution to amend the plan.

B. Open the public hearing

None

C. Resolution No. 2013-252, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the public hearing on the Five Year Parks and Recreation Plan be officially closed.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion to close the public hearing carried.

Council Member Murdock moved, supported by Council Member Robb to postpone adoption of Resolution 2013-251.

Council Member Moeller questioned why the resolution was being moved to the next meeting.

Council Member Robb answered that he would like staff to have time to add the skate park and the basketball court.

Ms. Wessler suggested the amendment regarding the skate park and basketball court is included in the resolution and adopted with a provision to amend since that is the only changes.

Mayor Schreiber asked if anyone wanted to suggest any language for the amendment and if Ms. Wessler had any problem with delaying until the next meeting.

Ms. Wessler answered no and said staff would like to get the plan to the DNR as soon as possible, preferable before the end of 2013.

On a voice vote, the motion to postpone adoption of Resolution 2013-251 until the next meeting carried.

IX. ORDINANCES – FIRST READING –

Ordinance No.1206

~~An ordinance to amend mid-year budget appropriations by department and major organizational unit for FY 2013-2014.~~

~~A. –Resolution No. 2013-260, determination~~

(Public Hearing will be held at First Reading on December 17, 2013)

X. ORDINANCES – SECOND READING –

Ordinance No. 1201

An ordinance to repeal Ordinances No. 965 and 1054, which amended the provisions of the City of Ypsilanti Fire and Police Retirement System, contained in Public Act 345 of 1937, as amended, to provide for retirement and post retirement pension improvements to retirees who have retired from the position of Police or Fire Chief.

A. Resolution No. 2013-253, determination

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

An ordinance to adopt an ordinance to repeal Ordinance No.1054 "An ordinance to amend the provisions of the city of Ypsilanti Fire and Police Retirement System, contained in Public Act 345 of 1937, as amended, to provide for post retirement pension improvements to retirees who have retired from the position of Fire Chief, and Ordinance No. 965, "An ordinance to amend the provisions of the City of Ypsilanti Fire and Police Retirement System, contained in Act 345 of 1937, as amended, to provide for Post Retirement Pension improvements to retirees who retired from the position of Police Chief, be approved on Second and Final Reading.

OFFERED BY: Council Member Jefferson
SUPPORTED BY: Council Member Vogt

B. Open the public hearing.

None

C. Resolution No. 2013-254, close public hearing

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

That a public hearing on an ordinance to adopt an ordinance to repeal Ordinance No.1054 "An ordinance to amend the provisions of the city of Ypsilanti Fire and Police Retirement System, contained in Public Act 345 of 1937, as amended, to provide for post retirement pension improvements to retirees who have retired from the position of Fire Chief, and Ordinance No. 965, "An ordinance to amend the provisions of the City of Ypsilanti Fire and Police Retirement System, contained in Act 345 of 1937, as amended, to provide for Post Retirement Pension improvements

to retirees who retired from the position of Police Chief, be officially closed.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

Mr. Lange stated that there is an additional requirement needed to close this ordinance on the second reading. He stated that an actuarial report has to be reviewed before the public hearing could be closed.

Attorney John Barr stated that he has been trying to get in touch with actuarial firm representative Dan Hoffman. He stated that Mr. Hoffman thought that this report would not have any effects on the ordinance. Mr. Barr told Mr. Hoffman that he wanted that in writing but to date he has not been provided the information. He asked that the ordinance be postponed without a date certain until he could obtain his request.

Council Member Moeller moved, supported by Council Member Vogt to postpone adoption of Resolution 2013-253.

On a voice vote the motion carried.

XI. AUDIENCE PARTICIPATION –

1. Ann Dahl, 501 N. Adams, stated that she coordinates the family and youth area of the Heritage Festival and the youth are a vital part of the event. She gave her background, both educational and professional and said that she loves her volunteer work and the children and she wants the youth to be heard and seen in a positive light. She said that Ypsilanti's youth are very talented and the city should show Michigan that they are heading in a good direction and not focus on the negative.

XII. REMARKS BY THE MAYOR –

Mayor Schreiber appreciated the remarks from Ms. Dahl.

XIII. MINUTES –

Resolution No. 2013-255, approving the minutes of November 15, 2013.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of November 15, 2013 be approved.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Vogt

On a voice vote the motion carried and the minutes were approved as submitted.

XIV. CONSENT AGENDA –

Resolution No. 2013-255A

1. Resolution No. 2013-256, approving Ordinance 1202, an ordinance to change the name of the Recreation Commission and add additional duties and powers.
(Second Reading)

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The certain ordinance entitled "An ordinance to change the name of the Recreation Commission and add additional duties and powers" be adopted on Second Reading.

2. Resolution No. 2013-257, approving Ordinance No. 1203, an ordinance to amend Ypsilanti City Code Chapter 94, "Streets, Sidewalks and Certain Other Public Places", Article V "Snow Removal" to reduce the time to clear ice and snow to 24 hours, to change the notice provisions to publication once prior to each Winter, and to otherwise clarify and cleanup the code sections. *(Second Reading)*

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That a ordinance entitled "AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 94 "STREETS, SIDEWALKS AND CERTAIN OTHER PUBLIC PLACES," ARTICLE V "SNOW REMOVAL," TO REDUCE THE TIME TO CLEAR ICE AND SNOW TO 24 HOURS, TO CHANGE THE NOTICE PROVISIONS TO PUBLICATION ONCE PRIOR TO EACH WINTER, AND TO OTHERWISE CLARIFY AND CLEANUP THE CODE SECTIONS" be approved on Second and Final Reading.

3. Resolution No. 2013-258, approving Ordinance No. 1204 an ordinance to amend Chapter 71: Administrative Hearings Bureau (AHB) of the Ypsilanti City code to revise the rules and procedures. *(Second Reading)*

AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 71 "ADMINISTRATIVE HEARINGS BUREAU," TO MAKE ADMINISTRATIVE HEARINGS MORE EFFICIENT BY ADDING RULES AND PROCEDURES FOR INFORMAL AND FORMAL AHB HEARINGS, TO SET FORTH ADDITIONAL STATUTORY REQUIREMENTS, TO CLARIFY THE CHAPTER AND CORRECT ERRORS AND OMISSIONS, AND TO ALLOW CITY COUNCIL TO SET BY RESOLUTION AN AMOUNT WHICH WILL BE SUBTRACTED FROM A JUDGMENT ENTERED IF THE JUDGMENT IS PAID TIMELY.

THE CITY OF YPSILANTI HEREBY ORDAINS:

Section 1: Amendments, additions, and deletions to the Code of Ordinances, City of Ypsilanti, Michigan.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article I "In General", Section 71-1 "Purpose," is hereby amended as follows:

Sec. 71-1. - Purpose.

To define, prevent, reduce, and eliminate blight, factors, and causes of blight and address other quality of life violations in the city that negatively impact the public health, safety, and welfare of city residents. Pursuant to MCL §§ ~~117.4l, 117.4i,~~ 117.4q, and 117.4r, which authorize the creation of an administrative hearings bureau, the city finds that changing zoning, building or property maintenance, solid waste and illegal dumping, disease and sanitation, noxious weeds, vehicle abandonment, and inoperative vehicles from criminal misdemeanor or civil infraction offenses to blight violations punishable by a civil fine as determined following a hearing by the city administrative hearings bureau is a potentially more efficient and effective way of gaining compliance with laws concerning issues of blight.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article I "In General", Section 71-2 "Definitions," is hereby amended to add definitions for Formal AHB Hearing and Informal AHB Hearing to read as follows:

Sec. 71-2. - Definitions.

Formal AHB Hearing means a hearing before an Administrative Hearings Officer where either respondent or the city or both are represented by an attorney.

Informal AHB Hearing means a hearing before an Administrative Hearings Officer where neither respondent nor the city are represented by an attorney.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article II "Administrative Hearings Bureau", Section 71-36 "Instituting administrative adjudication proceedings," is hereby amended as follows:

Sec. 71-36. - Instituting administrative adjudication proceedings.

(a) Any authorized department or agency of the city may institute an administrative adjudication proceeding by forwarding a copy of the notice of blight violation and a notice of hearing, which has been properly served on the respondent, to the administrative hearings bureau.

(b) A violation notice shall be treated as made under oath if the violation alleged in the notice occurred in the presence of the authorized local official signing the violation notice and includes the information set forth in Section 71-38(b). If the violation did not occur in the presence of the authorized local official signing the violation, the official may issue the violation if, based upon investigation, the official has reasonable cause to believe that the person is responsible for a blight violation and if the city attorney or an assistant city attorney approves in writing the issuance of the violation notice.

(c) The city shall not issue a blight violation notice during a rental inspection program inspection of either a multiple dwelling or a one- or two-unit rental dwelling if the landlord is properly registered with the rental inspection program, unless either of the following occurs:

(1) The landlord is given a written correction notice of the violation and a reasonable opportunity to correct the circumstances before a re-inspection of the premises or a date specified in the notice, or

(2) The violation is a direct result of the landlord's action or inaction and creates an emergency that presents an immediate risk of harm to people or damage to property, including, but not limited to, a flooded basement or premises without heat.

(d) The person served with the notice of blight violation and notice of hearing must be notified in writing whether the person can admit responsibility and pay the blight violation at the

Administrative Hearings Bureau prior to appearing at the hearing or whether appearance at the hearing is required.

(e) The person served with the notice of blight violation and notice of hearing shall be notified in writing whether the scheduled hearing is an Informal AHB Hearing or a Formal AHB Hearing.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article II "Administrative Hearings Bureau", Section 71-39 "Administrative Hearings," is hereby amended as follows:

Sec. 71-39. - Administrative hearings.

- (a) Any administrative adjudication proceeding conducted by the bureau must be conducted before an administrative hearing officer.**
- (b) An attorney who appears on behalf of any person must file a written appearance with the administrative hearing officer on a form provided by or approved by the administrative hearings bureau.**
- (c) Prior to the start of an Informal AHB Hearing, upon the receipt of an appearance by any attorney, any scheduled Informal AHB Hearing shall be rescheduled as a Formal AHB Hearing.**
- (d) Prior to the start of an Informal AHB Hearing, either the city or the person served with the notice of blight violation and notice of hearing may have an Informal AHB Hearing rescheduled as a Formal AHB Hearing upon written request.**
- (e) At any Informal AHB Hearing or Formal AHB, respondent may admit responsibility, admit responsibility with an explanation, or proceed with the hearing. Continuances may be requested by either party, however, the administrative hearing officer may only grant a continuance upon a finding of good cause.**
- (f) (e) The city may not be represented by an employee of the bureau; provided, however, that documentary evidence, including notice of violation, which has been prepared by another department or agency of the city, may be presented at the hearing by the administrative hearing officer.**

~~(d)~~ The administrative hearing officer may grant a continuance only upon a finding of good cause.

~~(g)~~ (e) All testimony must be given under oath or affirmation.

~~(h)~~ (f) The administrative hearing officer may issue subpoenas to secure the attendance and testimony of relevant witnesses and the production of relevant documents. The issuance of subpoenas is subject to the restrictions contained in section 71-41

~~(i)~~ (g) Subject to subsection ~~(l)~~ (j) of this section, the administrative hearing officer may, in unusual circumstances, permit a witness to submit testimony by affidavit or by telephone.

~~(i)~~ (h) The formal and technical rules of evidence do not apply in the conduct of a hearing. Evidence, including hearsay, may be admitted only if it is of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs.

~~(k)~~ (i) The office of the city attorney at a Formal AHB Hearing or an authorized local official at an Informal AHB Hearing must prove the violation by a preponderance of the evidence; however, a violation notice, or a copy thereof, issued and signed in accordance with section 71-38 is prima facie evidence of the correctness of the facts specified therein.

~~(l)~~ (j) Upon the timely request of any party to the proceeding, any person who the administrative hearing officer determines may reasonably be expected to provide testimony that is material, and which does not constitute a needless presentation of cumulative evidence, must be made available for cross-examination before a final determination of liability.

~~(m)~~ (k) The record of all hearings before an administrative hearing officer includes:

- (1) A record of the testimony presented at the hearing, which may be made by tape recording or other appropriate means;
- (2) All documents presented at the hearing, or scanned copies or digital copies thereof;
- (3) A copy of the notice of violation or notice of hearing; and
- (4) A copy of the findings and decision of the administrative hearing officer.

~~(n)~~ (l) Within ten days of the conclusion of a hearing, the administrative hearing officer must issue a final determination of liability. Upon the issuance of a final determination of liability the administrative hearing officer may:

- (1) Impose penalties and or fines that are consistent with applicable provisions of this Code;
- (2) Issue orders that are consistent with applicable provisions of this Code; and/or
- (3) Assess costs reasonably related to instituting the administrative adjudication proceeding; provided, however, that the administrative hearing officer may not impose a penalty of imprisonment or, except in cases to enforce the collection of any tax imposed and collected by the city, where this limitation does not apply, impose a fine in excess of \$10,000.00 exclusive of costs of enforcement and or costs imposed to secure compliance with this Code.
- (o) ~~(m)~~-In the issuance of a final determination of liability, an administrative hearing officer must inform the respondent of his or her right to seek judicial review of the final determination.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article II "Administrative Hearings Bureau", Section 71-40 "Default," is hereby amended as follows:

Sec. 71.40. - Default.

(a) If at the time set for a hearing, informal AHB hearing, or formal AHB hearing, neither the recipient of a notice of hearing ~~for violation~~, nor his or her attorney of record, appears, the administrative hearing officer may find the recipient in default and proceed with the hearing, accept evidence relevant to the existence of a code violation, and conclude with a finding, decision, and order. A copy of the decision and order of default must be served in any manner permitted by 71.38(c). ~~section 71-41(a)~~.

(b) The recipient of a notice of blight violation or a notice of hearing who is found to be in default may petition the administrative hearing officer to set aside the entry of decision and ~~the~~ order of default and set a new hearing date in accordance with section 71-49 of this chapter.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article II "Administrative Hearings Bureau", Section 71-48 "Fines payable to the city clerk," is hereby amended as follows:

Sec. 71-48. - Fines payable to the city clerk.

All fines and other monies paid to the city under this chapter must be remitted to the city clerk. For any judgment signed by an Administrative Hearings Officer, the city clerk must accept as full payment of the fines and other monies owed an amount less than the judgment amount, if city council by resolution has set the an amount which may be subtracted from the judgment if the fines and other monies owing on the judgment are paid in full within thirty (30) days, and the respondent pays the judgment in full, less that subtraction, within the thirty (30) days.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article II "Administrative Hearings Bureau", Section 71-49 "Petition to set aside default order," is hereby amended as follows:

Sec. 71-49. - Petition to set aside the entry of a decision and order of default. ~~Default order.~~

(a) An administrative hearing officer may set aside any order of default and the entry of decision pursuant to that order ~~entered by default~~ and set a new hearing date, upon a petition filed within 21 days after the issuance of the entry of the decision and order of default, if the administrative hearing officer determines that the petitioner's failure to appear at the hearing was for good cause or, at any time, if the petitioner establishes that the petitioner was not provided with proper service of process. If the petition is granted, the administrative hearing officer must proceed with a new hearing on the underlying matter as soon as practical.

(b) If any order is set aside under this section, the administrative hearing officer must enter an order extinguishing any lien which has been recorded for any debt due and owned to the city as a result of the vacated decision and default order and direct the city to refund any fines or penalties paid pursuant to the vacated decision and order.

That Chapter 71 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Administrative Hearings Bureau," Article III "Violations", Section 71-36 "General violations," is hereby amended as follows:

Sec. 71-71. - General violations.

Any act or omission regarding zoning, building or construction, building or property maintenance or condition in buildings or on the premises; fire prevention; illegal dumping, disposal of solid waste; noxious

weeds, and abandoned or inoperative vehicles, that is prohibited by this code or any ordinance of the city and designated a blight violation, including but not limited to those violations designated as blight violations in Chapter(s) 18, 42, 50, 86, 94, 110, and 122 are blight violations subject to the procedures and penalties outlined in this Chapter.

Section 2. Severability.

If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, is for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment will not affect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment will be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment has been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

Section 3. Repeal.

All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

Section 4. Savings Clause.

The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or heretofore amended, shall remain in full force and effect. The repeal provided herein will not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

Section 5. Copies to be available.

Copies of the ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

Section 6. Publication and Effective Date.

The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

OFFERED BY: Council Member Vogt
 SUPPORTED BY: Council Member Jefferson

XV. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2013-259, adopting Snow and Ice Removal policy and fees related to snow removal.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, City Council has requested changes to the sidewalk snow/ice removal ordinance and policy with the goal of improving the timeliness of snow and ice removal on all sidewalks during the winter season; and

WHEREAS, this improved winter maintenance of sidewalks is also a goal documented in the City’s Non-Motorized Transportation Plan; and

WHEREAS, City Council is approving amendments to the ordinance to achieve this goals,

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council approve the attached policy titled, “Sidewalk Snow/Ice Removal Enforcement and Abatement Process (December 2013); and

FURTHER, that City Council approves the below amendments to the City fee schedule:

| Dept./Div. | Ordinance Sec. number | | Existing Fees | Proposed Fee |
|--------------------------------|------------------------------|---|--|--|
| Administrative Hearings Bureau | 94-136 | 1 st offense | \$50, \$75 after 10 business days | \$15, \$40 after 10 business days |
| | | 2 nd offense | \$100, \$125 after 10 business days | \$50, \$75 after 10 business days |
| | | 3 rd and subsequent offenses | \$200: \$225 after 10 business days | \$200, \$225 after 10 business days |

OFFERED BY: Council Member Jefferson
SUPPORTED BY: Council Member Vogt

Planner Teresa Gillotti gave a brief overview of the ordinance.

SUMMARY/BACKGROUND:

Annual Notice: The proposed ordinance changes allow the City to provide public notice for each winter season, or to use one or more of the follow methods: in person, by telephone, by mail, or by written notice at the property (hang tags).

Violations: Twenty-four (24) hours after snow accumulation of 1 inch or more, the Code Enforcement officer monitors and responds to complaints of uncleared sidewalks.

Process:

1. Ordinance officer will ticket the owner or registered agent for the violation and leave notice that the snow/ice must be abated within 24 hours, or the city will order the abatement. This is a change from the previous policy.
2. Ordinance officer perform a site visit after 24 hours
 - a. If not abated, the officer will order the abatement (snow/ice removal).
 - b. Abatements (snow/ice removal) will be charged to the property owner or registered agent.
3. Repeat violation
 - a. For each repeat violation, abatement and ticket will occur immediately with increased fines.
 - b. Unpaid abatements will be transferred to property taxes with \$50 additional lien fee.

Council Member Moeller asked why the fees were reduced.

Ms. Gillotti stated the fees were lowered at the request of Council.

Council Member Moeller stated that there were many emails circulated that questioned if the City would also be fined if snow removal was not done within the allotted amount of time.

Ms. Gillotti gave the protocol that DPS has and how removal was done.

On a roll call, the vote to approve Resolution No. 2013-259 adopting Snow and Ice Removal policy and fees related was as follows:

| | | | |
|--------------------------|--------|--------------------------|-----|
| Council Member Moeller | No | Mayor Schreiber | Yes |
| Council Member Murdock | Yes | Council Member Jefferson | Yes |
| Mayor Pro-Tem Richardson | Absent | | |
| Council Member Robb | Yes | | |
| Council Member Vogt | Yes | | |

VOTE:

Yes: 5

No: 1(Moeller)

Absent: 1(Mayor Pro-Tem Richardson)

Vote: Carried

XVI. LIASON REPORTS –

- A. SEMCOG Update-None
- B. Washtenaw Area Transportation Study-None
- C. Washtenaw Metro Alliance-None
- D. Urban County-Meeting Cancelled for the month of December
- E. Freight House- Friends of the Freight House are putting together information for the match for the possible S.H.P.O.

XVII. COUNCIL PROPOSED BUSINESS –

Murdock

- Requested a status update on the dumping fees
- He stated that there has been an increase in graffiti within the City
- Cross Street signs
- Many items in Depot Town needs to be fixed such as a cracked wall, bent signs, etc.
- Sidewalk crossing tripping hazard on Huron Street needs to get repaired.

Robb

- None

Moeller

- Commented on the negative issues that are coming from the EMU Campus. She complimented YPD for the arrest of Demarius Reed murderers.
- Commented on EMU Faculty and Staff's upset with the EMU police not reporting anything unless they have to under the Cleary Act.
- Stated that the Street sign on Cambridge and Kingwood is still needed.

Vogt

- Requested an update on his concerns of the weeds and debris on the Northeast corner of Mansfield.
-

Jefferson

- Stated complaints are still coming in and he is still complaining that the reduction of lanes on W. Michigan Avenue is still an issue. He says that he does not feel a proper analysis was done and would like to revisit.

Council Member Murdock says that there was an analysis done by the State Highway Department and that is why it is in the City's plan.

Council Member Jefferson questioned if the analysis was done in the area he is speaking of near Mansfield.

Council Member Moeller asked what the point of the analysis was.

Council Member Murdock answered that the purpose was safety for drivers turning left and the bike lane. He stated that they are synchronizing the lights.

Council Member Jefferson stated if synchronizing the lights will help then he would like to get it done.

Council Member Jefferson complimented the Ypsilanti Police Department on all of their good work and pointed out that Ypsilanti has been getting a bad reputation for all of the recent crimes, however all of the suspects arrested have been from outside of the City of Ypsilanti.

XVIII. COMMUNICATIONS FROM THE MAYOR –

Ypsilanti Downtown Development Authority

James Dauphine (open)
142 Glenwood Avenue
Ypsilanti, MI 48198
Term Expires: 7/7/2014

Council Member Robb requested that Mr. Dauphine update his goals for the YDDA.

Parks and Recreation Commission

Macallan Winning (open)
1013 W. Cross St.
Ypsilanti, MI 48197
Term Expires: 11/1/2015

Mayor Schreiber complimented the Ypsilanti Police Department, Washtenaw County Sheriff, and EMU for their partnership.

Mayor Schreiber reminded Council that the Clerk and City Manager's evaluations are still needed.

XIX. COMMUNICATIONS FROM THE CITY MANAGER –

City Manager Lange commented on the following:

- Amended budget background
- 345 Act
- Hiring of Police Chief Public Forum scheduled
- EMU Campus Shooting
- Peninsular Dam Condition
- Honda Fisher closing scheduled
- Ypsilanti Recreation Center

Council Member Murdock stated that he understands the original Streetlight Assessment proposal, however he questions if the monies can be put back in the general fund.

Mr. Lange answered yes.

Council Member Murdock stated that the City is going to increase the Police Field Service Fund by \$100k and questioned the overtime. He said that there have been seven vacancies since April.

Council Member Robb stated that if Fund 709 goes up then Fund 706 should go down until the vacancies have been filled. He said that based on how the language reads, the city has added an additional \$100k.

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Mr. Lange replied that there is an appropriation for the line item and it should switch off. He said he wants to make sure the City is not spending outside of the spending allowance.

XX. AUDIENCE PARTICIPATION –

None

XXI. REMARKS FROM THE MAYOR -

Mayor Schreiber appreciated all of the comments.

XXII. ADJOURNMENT –

Resolution No. 2013-261, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

On a voice vote the motion carried and the meeting adjourned at 10:25 p.m.



Approved

**CITY OF YPSILANTI
COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, DECEMBER 17, 2013
7:00 p.m.**

I. CALL TO ORDER –

Meeting called to order at 7:07 p.m.

II. ROLL CALL –

| | | | |
|-------------------------------|---------|---------------------|---------|
| Council Member Jefferson | Present | Council Member Robb | Present |
| Council Member Moeller (7:10) | Present | Council Member Vogt | Present |
| Council Member Murdock | Present | Mayor Schreiber | Present |
| Mayor Pro-Tem Richardson | Present | | |

A quorum was present.

III. INVOCATION –

The Mayor asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

Mayor Schreiber introduced Washtenaw County Commissioners Ronnie Peterson, and Roland Sizemore, County Parks and Recreation Director Bob Tetans, Supervisor of Parks and Planning Coy Vaughn, Parks and Recreation Architect Craig Boreham, Fiscal Director Marilou Uy, City Planner Teresa Gilotti, City Attorney Jesse O'Jack, and Assistant to the City Manager Erika Savage.

VI. AGENDA APPROVAL –

Council Member Murdock requested the following:

1. **Move: Resolution No. 2013-269, approving Ordinance 1205, an ordinance entitled "Thompson Block Redevelopment Project" to next meeting. (Second Reading)**
2. **Move: Resolution No. 2013-270, approving Thompson Block Redevelopment Planned Unit Development (PUD) agreement to next meeting.**

3. **Move: Resolution No. 2013-272, approving appointment of James Dauphine and Mark Teachout to the YDDA. (Non-resident – Five affirmative votes required)**

With no objections, the items were moved and the agenda was approved as amended.

VII. PRESENTATIONS –

1. Audit Presentation – Alan D. Panter, CPA, Principal, Abraham & Gaffney, PC
2. East Side Recreation Center Concept Plans – Washtenaw County Parks and Recreation (WCPRC) (***PowerPoint Presentation on file in Clerk/Treasury Department***)

VIII. ORDINANCES – FIRST READING –

Ordinance No. 1206

1. An ordinance to amend mid-year budget appropriations by department and major organizational unit for FY 2013-2014.
 - A. Resolution No. 2013-260, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI THAT:

A resolution amending the City of Ypsilanti budget for Fiscal Year 2013-2014 as previously adopted by resolution no. 2013-100;

Whereas, the City Council has previously established the budget for the City of Ypsilanti for the fiscal year beginning July1, 2013 and ending June 30, 2014; and

Whereas, at the time of its adoption, the budget properly reflected expected revenues and expenditures; and

Whereas, the Council approved the street lighting assessment for the capital improvement excluding the utilities, requiring fund transfer from the General Fund to the Street lighting Fund, and

Whereas, the Fiscal Year 2012-2013 Energy Efficiency Department budgeted expenditures will carry over to the Fiscal Year 2013-2014; and

Whereas, the Police Field Services overtime requires an additional increase of \$100,000 due to vacant positions and amount of time spent on recent crime activity in the city; and

Whereas, the Motorpool Miscellaneous Revenue, the DPS Motorpool Capital account, and the Environmental Services Motorpool Capital account will increase based on the recommendation of the motorpool fleet study by Coleman Brown; and

Now, therefore, be it resolved by the City Council that amendments are hereby approved and adopted as set forth in the attached Mid-Year Budget Itemized Adjustment (Attachment A)

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Vogt

City Manager Ralph Lange gave an overview of the ordinance.

SUMMARY BACKGROUND:

General Fund

On June 18, 2013, Council approved the revenue account in the Street Lighting Fund to assess the cost of street utilities and street lighting improvements. After several public hearings, on August 20, 2013, Council approved the street lighting improvements only to be assessed for two years. The Council action created a shortfall in the Street Lighting Fund revenues and it requires transfer from the General Fund to pay for the street utilities and the cost of the lighting improvements.

The budget for FY 2012-2013 included \$231,082 in contractual services in the Energy Efficiency Department (Account # 101-7-2651-818-00) for LED lighting conversion of all City buildings. The conversion plan was moved to FY 2013-2014 for \$239,308.

The overtime budget in the Police Services Department requires additional \$100,000 due to the overtime incurred because of vacant positions as well as the amount of time spent on recent crime activity in the city.

Revenues were decreased by \$29,379. Personnel and operating costs were decreased by \$218,825. After all of the changes, the adjusted fund balance appropriation for FY 2013-2014 is \$1,123,443.

Motorpool Fund

The FY 2013-2014 Capital budget of DPS Motorpool (Account # 641-7-9320-987-10) included equipment purchases of \$62,800. After the Motorpool Fleet Study by Coleman Brown, it was recommended that the City will auction old equipments and replace four new equipments (three (3) Trucks with Salter, 1 ton stake truck, 1 Aerial truck-carry over from last fiscal year, a gas tester) for DPS costing \$412,800. Environmental Services is recommended to replace and purchase a packer with an estimated cost of \$146,000. Depreciation expenses of \$451,575 were removed from the budget. Personnel and operating costs decreased by \$12,716. After all the changes, the adjusted fund balance appropriation is \$910,730.

The auction is projected to generate revenue in FY 2013-2014 and would increase the Motorpool Fund Miscellaneous Revenue (641-4-0000-694-01) by \$210,000.

Mayor Schreiber asked if the capital expense for the streetlight fund was removed.

Mr. Lange explained that it really was not removed. He stated originally the plan was based on the streetlight assessment being a two year plan.

Council Member Murdock asked if next year the operating cost will be removed for the street lighting fund and placed back into the General Fund.

Mr. Lange answered that the special assessment money has to be transferred into the account but will go back to the General Fund.

Council Members Murdock and Robb asked about the police overtime and the offset.

Ms. Uy explained how the budget was adjusted and assumptions were modeled.

Mayor Pro-Tem Richardson questioned if the totals were actual amounts spent or monies that are in the budget.

Mr. Lange answered that it is actual monies spent; however the figures will be analyzed on a continuous basis.

Council Member Moeller stated that she wanted to commend Mr. Lange and staff for all of the hard work of cutting expenses.

Council Member Murdock states that he is not convinced that selling old equipment is good or bad. He questioned what the book value of the equipment is now and if there will be a gain or loss.

Mr. Lange answered that Ms. Uy could explain the accounting portion.

Council Member Murdock questioned how the depreciation was completely eliminated.

Ms. Uy explained how the depreciation is done on the accounting side and whether it is a full or partial depreciation.

B. Open the public hearing

None

C. Resolution No. 2013-262, close public hearing

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the public hearing on an ordinance to amend mid-year budget appropriations by department and major organizational unit for FY 2013-2014 be officially closed.

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried and the public hearing was closed.

Council Member Robb questioned the process of Council knowing how the bonus of \$1750 was derived. He stated that this bothers him because he does not know what is being done. He said the \$1750 seems to be lumped into other figures and he has a problem with voting on the resolution.

Mr. Lange stated that an email went out to Council regarding the non-union employees that were getting the 5%. He said that the decision was management's job; plus the 5% was well deserved and within his authority.

Council Member Vogt thanked staff for all the hard work in cutting expenses. He said that he is slowly gaining hope that the City of Ypsilanti will sustain.

On a roll call, the vote to approve Resolution No. 2013-260 amending mid-year budget appropriations by department and major organizational unit for FY 2013-2014 was as follows:

| | | | |
|--------------------------|-----|---------------------|-----|
| Council Member Jefferson | Yes | Council Member Robb | No |
| Council Member Moeller | Yes | Council Member Vogt | Yes |
| Council Member Murdock | No | Mayor Schreiber | Yes |
| Mayor Pro-Tem Richardson | Yes | | |

VOTE:

Yes: 5 No: 2 (Robb, Murdock) Absent: 0 Vote: Carried

Ordinance No. 1207

2. An ordinance to amend Chapter 10, Article VI of the Ypsilanti Code of Ordinances to update provisions related to special events.
 - A. Resolution No. 2013-263, determination

Resolution to adopt Ordinance to amend Special Events Ordinance

Section 10-251 and 10-252

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that: the ordinance entitled " An ordinance to Amend Sections 10-251 and 10-252 of the Ypsilanti City Code to refine definitions and provide for City Council regulations of Events by Resolution" be adopted on First Reading.

OFFERED BY: Council Member Moeller

SUPPORTED BY: Council Member Vogt

Assistant to City Manager Erika Savage gave a brief overview of the ordinance.

SUMMARY BACKGROUND:

Erica Savage, Assistant to the City Manager stated that the proposed amendment is to clean up the ordinance, improve the "Definitions" and add a provision that City Council may provide for event regulations by resolution.

B. Open the public hearing

None

C. Resolution No. 2013-264, close public hearing

THAT the public hearing on the ordinance entitled " An ordinance to Amend Sections 10-251 and 10-252 of the Ypsilanti City Code to refine definitions and provide for City Council regulations of Events by Resolution" be officially closed.

OFFERED BY: Council Member Moeller

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried and the public hearing was closed.

On a roll call, the vote to amend Ord. 1207 Resolution 2013-263 Chapter 10, Article VI of the Ypsilanti Code of Ordinance to update provisions related to special events was as follows:

| | | | |
|--------------------------|-----|--------------------------|-----|
| Council Member Moeller | Yes | Council Member Vogt | Yes |
| Council Member Murdock | Yes | Mayor Schreiber | Yes |
| Mayor Pro-Tem Richardson | Yes | Council Member Jefferson | Yes |
| Council Member Robb | Yes | | |

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

Ordinance No.1208

3. 311 S. Grove Street extension of conditional rezoning for used car sales.

A. Resolution No. 2013-265, determination

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that an ordinance for the 311 W. Grove Street extension of conditional rezoning for used car sales" be adopted on First Reading.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Jefferson

City Planner Teresa Gillotti gave a brief overview of the ordinance.

SUMMARY BACKGROUND:

On December 4, 2012, City Council granted a conditional rezoning to 311 S. Grove Street to allow for automotive sales in addition to minor auto repair subject to all improvements being completed by December 31, 2013.

The original applicant, Ayad Jacksi the owner of Complete Auto Service Center at 311 S. Grove Street contacted staff to request an extension of the rezoning until December 31, 2014.

As a reminder, the conditional rezoning would allow B4 permitted and special uses held in common with B2 zoning with the addition of auto sales as indicated in 122-412 (6), plus proposed conditions by the applicant. The Commission discussed that this was an improved option as the list of permitted and special uses would be minimal. They also noted the remaining incongruity with the master plan, but ultimately voted to recommend the approval of the conditional rezoning.

Mayor Pro-Tem Richardson asked what has been accomplished.

Ms. Gillotti stated that they have obtained a license to sale used cars from the state, procured an Architect, and has been working with the city to obtain the right of way.

Mayor Schreiber questioned the master plan changes.

Ms. Gillotti stated the master plan is not the zoning change; however the future use would be commercial.

B. Open the public hearing

None

C. Resolution No. 2013-266, close public hearing

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI

THAT the public hearing for an ordinance for the 311 S. Grove Street extension of conditional rezoning for used car sales" be officially closed.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Jefferson

On a voice vote, the motion carried and the public hearing was closed.

Council Member Robb asked what Ms. Gillotti's recommendation is on the rezoning.

Ms. Gillotti stated she would recommend that they do not approve because it was not completed within a years time.

Council Member Moeller asked why Ms. Gillotti is recommending not approving.

Ms. Gillotti stated that Council set a deadline and it was not met; however she stated that Council does not have to agree with her.

Council Member Moeller questioned the reasons for not completing within the year.

Representatives for the company spoke on behalf of the owner and explained why the deadline had not been met and other issues regarding the lot's inventory.

Council Member Jefferson commented on the owner wanting to let the project go because of financing issues. He questioned if the owner is sure he is able to complete this going forward.

Representative answered yes.

Mayor Schreiber stated that he is going to support this resolution this time but he would not if the extension is not met.

Council Member Robb asked if staff could investigate the lot before the second reading.

Council Member Moeller stated that she does not understand why Council is being so hard on this small business owner. She stressed the Thompson Block has been extended many times and she does not understand why they are going after him like that.

Council Member Robb referred to Mr. Musa is in his ward, and said if this conditional rezoning is done then it opens up other issues that many of his constituents would have major problems with.

Mayor Schreiber asked Ms. Gillotti if this would set a precedent.

Ms. Gillotti answered yes and went on to give examples of the special rezoning.

Council Member Jefferson stated that Council agreed to do this a year ago and they knew this would set a precedent before now. He stated the owner has been an asset to the community for reasonable priced vehicles and financing.

On a roll call, the vote to approve Resolution No. 2013-265 was as follows:

| | | | |
|--------------------------|-----|--------------------------|-----|
| Council Member Murdock | Yes | Council Member Jefferson | Yes |
| Mayor Pro-Tem Richardson | Yes | Council Member Moeller | Yes |
| Council Member Robb | No | | |
| Council Member Vogt | Yes | | |
| Mayor Schreiber | Yes | | |

VOTE:

Yes: 6 No: 1 (Robb) Absent: 0 Vote: Carried

IX. AUDIENCE PARTICIPATION –

None

The meeting recessed at 9:41 p.m.

The meeting reconvened at 9:50 p.m.

X. COMMUNICATION FROM THE CITY MANAGER

City Manager Lange gave a report on constituent services and the customer requests received. DPS Director Stan Kirton, Assistant to City Manager Ericka Savage and City Planner Teresa Gillotti provided input, gave updates on items resolved and answered questions posed by Council.

Mr. Lange also reported on the following:

- Parkridge Advisory Board
- EMU and Washtenaw County joint effort with the City of Ypsilanti Police Department.
- Peninsular Dam Inspection Report
- Police Chief Candidate Decision

XI. REMARKS BY THE MAYOR –

None

XII. MINUTES –

Resolution No. 2013-267, approving the minutes of November 21, and December 3, 2013.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of November 21, and December 3, 2013 be approved.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Council Member Jefferson

On a voice vote the motion carried and the minutes were approved as submitted.

XIII. CONSENT AGENDA –

Resolution No. 2013-268

4. ~~Resolution No. 2013-269, approving Ordinance 1205, an ordinance entitled "Thompson Block Redevelopment Project".~~ ***(Second Reading)***
5. ~~Resolution No. 2013-270, approving Thompson Block Redevelopment Planned Unit Development (PUD) agreement.~~
6. **Resolution No. 2013-251, approving City of Ypsilanti Parks and Recreation Master Plan *(Postponed 12-3-13)***
- 7.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti has prepared a Five Year Parks and Recreation Plan which describes the community's physical and demographic characteristics, existing recreation facilities, and desired actions to be taken to improve and maintain recreation facilities during the period between 2014 and 2019;

WHEREAS, The draft plan was made available to the community between July 22 and October 10, 2013; and

WHEREAS, A duly-noticed public hearing was held by the Recreation Commission of the City of Ypsilanti on October 10, 2013, at Ypsilanti City Hall; and

WHEREAS, After the public hearing, the Recreation Commission voted unanimously to recommend that the City Council adopt said Recreation Plan; and

WHEREAS, The City of Ypsilanti has developed the plan for the benefit of the entire community and intends that the plan be adopted as a document to assist in meeting the recreation needs of the community;

NOW THEREFORE BE IT RESOLVED, That the Council of the City of Ypsilanti adopt the City of Ypsilanti 2014-2019 Parks and Recreation Master Plan as a guideline for improving recreation for the residents of the City of Ypsilanti.

8. Resolution No. 2013-271, approving appointment to Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

| <u>Name</u> | <u>Board</u> | <u>Term Expiration</u> |
|---|--|-------------------------------|
| Macallan Winning (open) 1013 W. Cross St. Ypsilanti, MI 48197 | Parks and Recreation Commission | 11/1/2015 |

9. Resolution No. 2013-272, approving appointment of James Dauphine and Mark Teachout to the YDDA. ***(Non-resident – Five affirmative votes required)***

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

| <u>NAME</u> | <u>BOARD</u> | <u>TERM</u> <u>EXPIRATION</u> |
|---|--------------|----------------------------------|
| James Dauphine (open) 142 Glenwood Avenue Ypsilanti, MI 48198 | YDDA | 7/7/2014 |
| Mark Teachout 974 N. Prospect Rd Ypsilanti, MI 48197 | YDDA | 07/07/2014 |

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

On a voice vote the motion carried and the Consent Agenda was approved.

XIV. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2013-247, adopting the “80/20 Cap” health care option. ***(Tabled 11/19/13)***

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Public Act 152 of 2011 (hereinafter “the Act”) establishes restrictions on how much public employers, including the City of Ypsilanti, can pay toward the medical benefit plans offered to employees; and

WHEREAS, the City of Ypsilanti has four (3) options as provided for in the Act under which compliance with all provisions of the Act can be achieved; and

WHEREAS, the City Council, by majority vote, may select an option under which it would pay no more than eighty percent (80%) of the “total annual costs” of the medical benefit plans it offers to employees; and

WHEREAS, the Act does not apply to medical benefit plans that include benefits provided to individuals retired from a public employer; and

WHEREAS, the Act applies to medical insurance (including prescription drugs) but does not apply to dental, vision or other insurance plans, such as life or disability insurance; and

WHEREAS, the Act states that groups of employees who are covered by a collective bargaining agreement or "other contract" which is in effect "on the effective date of the Act" are exempted from the "80/20 Cap" requirements; and

WHEREAS, the Act requires that no agreement "executed" after January 1, 2014, can include terms which are inconsistent with the requirements of the "80/20 Cap" option and that the collective bargaining agreement and "other contract" exemption last until the contract expires.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council does hereby approve and adopt the "80/20 Cap" option as provided for in Public Act 152 of 2011, to become effective January 1, 2014.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Jefferson

Mr. Lange gave an overview of the ordinance.

SUMMARY BACKGROUND

Public Act 152 of 2011 (hereinafter "the Act") established new restrictions on how much public employers, including the City of Ypsilanti, can pay toward the medical benefit plans offered to employees.

For the past two years The City has opted for the "80/20" model where it would pay no more than eighty (80%) percent of the "total annual costs" of the medical benefit plans it offers to employees. The City Council would have to elect this option by a majority vote.

There are two other options which are the "Hard Cap" and the "Percentage of Pay." All three options have an attachment to this Request for Legislation for comparison costs. The "Hard Cap" would cost the City an extra \$15,569.75 compared to the "80/20." If the "Percentage of Pay" was to be implemented, the only one that would benefit the City would be the 6%. However, this amount would be a hardship on the employees, who already have percentages coming out of their checks for union dues, pension funds and supplemental benefits.

COLLECTIVE BARGAINING AGREEMENTS:

Currently all Bargaining Agreements have adopted the "80/20" Option. The POAM contract does not expire until 2016 and the Fire and AFSCME expires in 2017. The COAM contract expires on June 30, 2014.

City Attorney John Barr asked Mr. Lange to clean up the resolution by changing the number of option choices.

Mayor Schreiber asked Mayor Pro-Tem Richardson if she wanted to pass a friendly amendment to correct the number of options.

Council Member Robb questioned the amount to be paid by the employees. He said he would like Mr. Lange to do more research on the figures.

Mr. Lange stated that none of the employees have complained about the percentage of the 80/20 option.

On a roll call, the vote to approve amended Resolution 2013-247, adopting the "80/20 Cap" health care option was as follows:

| | | | |
|--------------------------|-----|------------------------|-----|
| Mayor Pro-Tem Richardson | Yes | Council Member Moeller | No |
| Council Member Robb | No | Council Member Murdock | Yes |
| Council Member Vogt | Yes | | |
| Mayor Schreiber | Yes | | |
| Council Member Jefferson | Yes | | |

VOTE:

Yes: 5 No: 2 (Robb, Moeller) Absent: 0 Vote: Carried

2. Resolution No. 2013-273, authorizing the City's application for a CLG grant to fund the installation of a fire suppression system at the Ypsilanti Freighthouse.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti is a Certified Local Government (CLG); and

WHEREAS, the City qualifies to apply for a CLG grant through the Michigan State Housing Development Authority (MSHDA); and

WHEREAS, the City, as owner of the Ypsilanti Freighthouse, has an MOU with the Friends of the Ypsilanti Freighthouse regarding the building's upkeep and operation; and;

WHEREAS, recent building inspections note the installation of a fire suppression system as one of the final requirements for obtaining a building occupancy permit;

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council authorizes the City's application for a CLG grant to fund the installation of a fire suppression system at the Ypsilanti Freighthouse.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Council Member Vogt

Ms. Gillotti gave an overview of the resolution.

SUMMARY BACKGROUND

The Certified Local Government Program is a preservation partnership between local, state and national governments focused on promoting historic preservation at the grass roots level. The program is jointly administered by the National Park Service (NPS) and the State Historic Preservation Offices (SHPOs) in each state, with each local community working through a certification process to become recognized as a Certified Local Government (CLG). CLGs then become an active partner in the Federal Historic Preservation Program and the opportunities it provides.

The City has been awarded federal funding through the CLG grant program several times within the last ten years, most recently in 2011 for the rehabilitation of the historic Terry Bakery sign at 119 W. Michigan. The Freighthouse has benefitted from CLG grants as recently as 2009.

For this grant period, staff has consulted with the Friends of the Ypsilanti Freighthouse and would like to request CLG funding for the installation of a fire suppression system. This project is one of the final steps toward a full rehabilitation of the Freighthouse and is a vital part of fulfilling building code requirements and preparing it for regular community use.

The specifications of the fire suppression system have been taken from the site plans prepared by Quinn Evans Architects on behalf of the FOYF and have already been reviewed by the Historic District Commission and approved by the SHPO. The fire suppression project cost is estimated at \$100,000 and will include the installation of sprinkler heads, plumbing, and associated heating throughout the Freighthouse. If the City is awarded the grant, the SHPO will provide federal funding to cover 60 percent of the cost, with the remaining \$40,000 in matching funds provided by Ypsilanti organizations and partners that have already been identified.

In order for the CLG grant application process to move forward, City Council must formally support the grant application with a resolution. Once Council support is secured, staff will complete and submit a full application to the SHPO by the deadline of December 31, 2013.

On a roll call, the vote to approve Resolution No. 2013-273, the City's application for a DLG grant to fund the installation of a fire suppression system at the Ypsilanti Freighthouse was as follows:

| | | | |
|--------------------------|-----|--------------------------|-----|
| Council Member Robb | Yes | Mayor Pro-Tem Richardson | Yes |
| Council Member Vogt | Yes | Council Member Moeller | Yes |
| Mayor Schreiber | Yes | | |
| Council Member Jefferson | Yes | | |
| Council Member Murdock | Yes | | |

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

3. Resolution No. 2013-274, approving City Clerk evaluation.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City Clerk reports directly to the City Council and is supervised by the governing body; and

WHEREAS, the City Council has evaluated City Clerk Frances McMullan for her performance over the evaluation period; and

WHEREAS, Ms. McMullan rated a 4.3 out of 5.0 for her performance;

NOW THEREFORE, BE IT RESOLVED the City Clerk be awarded a 3% pay increase effective January 1, 2014.

OFFERED BY: Council Member Moeller

SUPPORTED BY: Council Member Robb

Mayor Pro-Tem Richardson stated that she would like to see a 5% increase due to all of the responsibilities that City Clerk Mrs. McMullan's has taken on. She explained that Mrs. McMullan has been working for the City of Ypsilanti for close to eight years with no raise.

Council Member Vogt asked Mayor Pro-Tem Richardson was her statement a motion.

Mayor Pro-Tem Richardson moved, supported by Council Member Vogt to amend Resolution No. 2013-274, to allow for a 5% increase.

Council Member Moeller questioned how anyone can work for close to eight years with no raise.

Council Member Robb stated that no one that was non-union has received a raised.

Mayor Schreiber questioned how Mrs. McMullan salary compared with her peers.

Council Member Robb stated that he did not want to review her based on other Clerks.

Mayor Schreiber suggested Council give a 3% increase with a 5% bonus.

Mayor Pro-Tem Richardson disagreed.

Council Member Murdock stated that he feels the 5% already includes additional responsibilities that have been added to the Clerk's office.

On a roll call, the vote to Resolution No. 2013-274 amending City Clerk evaluation to a 5% increase was as follows:

| | | | |
|--------------------------|-----|--------------------------|-----|
| Council Member Vogt | Yes | Mayor Pro-Tem Richardson | Yes |
| Mayor Schreiber | Yes | Council Member Robb | Yes |
| Council Member Jefferson | Yes | | |
| Council Member Moeller | Yes | | |

Council Member Murdock Yes

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

On a roll call, the vote to approve Resolution No. 2013-274 approving City Clerk evaluation as amended was as follows:

| | | | |
|--------------------------|-----|---------------------|-----|
| Mayor Schreiber | Yes | Council Member Robb | Yes |
| Council Member Jefferson | Yes | Council Member Vogt | Yes |
| Council Member Moeller | Yes | | |
| Council Member Murdock | Yes | | |
| Mayor Pro-Tem Richardson | Yes | | |

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

XV. LIASON REPORTS –

- A. SEMCOG Update-None
- B. Washtenaw Area Transportation Study-None
- C. Washtenaw Metro Alliance-None
- D. Urban County-None
- E. Freight House-Addressed in Resolution 2013-273

XVI. COUNCIL PROPOSED BUSINESS –

Mayor Pro-Tem Richardson

None

Murdock

None

Robb

Reminded Council that the City Manager evaluation is due by Friday, December 20, 2013.

Moeller

None

Vogt

None

Jefferson

None

XVII. COMMUNICATIONS FROM THE MAYOR –

Nominations:

Ypsilanti Zoning Board of Appeals

Nicki Sandberg (open)
912 Sheridan
Ypsilanti, MI 48197
Term Expires: 5/1/2015

Mayor Schreiber commented on the following:

- Possible sponsorship for the Heritage Festival
- Capital Improvement fee reduction

XVIII. AUDIENCE PARTICIPATION –

None

XIX. REMARKS FROM THE MAYOR –

None

XX. ADJOURNMENT –

Resolution No. 2013-275, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

On a voice vote the motion carried and the meeting adjourned at 10:56 p.m.



Resolution No. 2013 - 251
December 17, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti has prepared a Five Year Parks and Recreation Plan which describes the community's physical and demographic characteristics, existing recreation facilities, and desired actions to be taken to improve and maintain recreation facilities during the period between 2014 and 2019;

WHEREAS, The draft plan was made available to the community between July 22 and October 10, 2013; and

WHEREAS, A duly-noticed public hearing was held by the Recreation Commission of the City of Ypsilanti on October 10, 2013, at Ypsilanti City Hall; and

WHEREAS, After the public hearing, the Recreation Commission voted unanimously to recommend that the City Council adopt said Recreation Plan; and

WHEREAS, The City of Ypsilanti has developed the plan for the benefit of the entire community and intends that the plan be adopted as a document to assist in meeting the recreation needs of the community;

NOW THEREFORE BE IT RESOLVED, That the Council of the City of Ypsilanti adopt the City of Ypsilanti 2014-2019 Parks and Recreation Master Plan as a guideline for improving recreation for the residents of the City of Ypsilanti.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

YES: 7 NO: 0 ABSENT:0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2013-251 as passed by the Ypsilanti City Council, at their meeting held on December 17, 2013.



Frances McMullan, City Clerk