



REQUEST FOR LEGISLATION

**FROM: MARILOU T. UY
FINANCE DIRECTOR**

**SUBJ: REQUEST FOR EXTENSION OF PROFESSIONAL SERVICES –
CITY AUDIT FOR THE CITY OF YPSILANTI**

DATE: DECEMBER 20, 2005

The revised Ypsilanti City Code, under the Independent Annual Audit/Section 5.14 of the City Charter, requires a change in auditing firms after a five-year continuous annual auditing for the city. Past practice has been to contract three years with the option to extend the contract for an additional two years at the discretion of the City. The auditing firm, Plante & Moran, PLLC has served the City of Ypsilanti for three years and I am requesting we extend their contract for an additional two years. The City Charter Section 10.2 provides that the city may obtain professional services without competitive bids.

Plante & Moran's proposal for the next two years were included on their RFP dated May 23, 2003 as follows:

<u>Audit unit</u>	<u>FYE 2006</u>	<u>FYE 2007</u>
General purpose Financial Statement	\$44,720	\$46,140
Economic Development Corporation	970	1,000
Downtown Development Authority	1,675	1,725
Single Audit	7,315	7,535
Police & Fire Retirement System	4,950	5,100
GASB 34 Testing	4,370	4,500
SAS 99	<u>3,400</u>	<u>3,500</u>
 Total	 \$67,400 =====	 \$69,500 =====

Based on their experience, expertise, and high quality of services, I recommend awarding Plante and Moran, PLLC a two-year extension totaling to \$136,900.

Please feel free to contact me at 734-483-1105 or by e-mail at muy@cityofypsilanti.con if you have questions.

RECOMMENDED ACTION: Approval COUNCIL AGENDA DATE: 12/20/05

ATTACHMENTS: Proposed Resolution No. 2005-236

CITY MANAGER APPROVAL: _____

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL: _____