

Ypsilanti Non-Motorized Advisory Committee Meeting

Thursday, May 12, 2022, 7:00pm

Ypsilanti District Library, 229 W. Michigan Avenue – Main Floor Meeting Room

Agenda

1. Call to order
2. Introductions - Audience participation - Public input
3. General business
 - a. Agenda approval
 - b. Approval of April meeting minutes
 - c. Proposed change to Committee bylaws (document below) to be forwarded to Planning Commission for approval.
 - d. New Committee member recruitment
 - e. Other
4. Old & continuing business
 - a. 2022 Committee priorities
 1. City Non-Motorized Plan
 - **Vision Zero ordinance (City taking action to have zero-related traffic fatalities by a set date): Recommend Subcommittee be established to explore steps of action including assessment and implementation plan.**
 - Improved pedestrian signals & crosswalk ordinance
 - Traffic calming and slowing motor vehicle traffic
 - Shifting modes of transportation more towards walking/bicycling
 2. Pedestrian Improvements – Signage, road markings, permanent radar speed signs at select locations, Rectangular Rapid-Flashing Beacon's, traffic calming, ordinance review. Concentrate on where most pedestrian activity occurs.
 3. Bicyclist Improvements – Additional bike lanes, safety signage, road markings, protected bike lanes, sharrows;
 4. Communication & Education
 - Invite Mayor, City Council, Planning/Sustainability Commission members, City Manager, Police Chief, Public Services Director to Committee meetings.
 - Publish quarterly Non-Motorized Committee newsletter: **Draft Spring newsletter**
 - Review City Council, Planning Commission, Sustainability Commission agendas for possible Committee input at their meetings.
 - Spring bicycle safety education program for both motorists and bicyclists: **May “Give Them Room” (3-foot passing a bicyclist by a motor vehicle driver)**
 - Sidewalk/Curb Cut vegetation (summer) snow removal (winter) promotion by Committee
 - Amplify public notice of Commission/City Council projects that impact non-motorized activities
 5. Non-Motorized City budget – Determine yearly, non-motorized project funding amount available. Committee involvement in CIP review and non-motorized project funding disbursement decisions.
 6. Neighborhood Connectors - Low-speed streets "optimized" for bicycle & walking traffic: Report on **April 30 bike tour of route and next actions.**
 - b. 2022 Committee priorities
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7. Border To Border (B2B) Trail gap completion and enhancement: **Grove Road bridge curb safety improvements**

8. Bike & Walk Friendly Communities
 - **Walk Friendly Community application – As of May 8th no information on an award for the City of Ypsilanti**
 - Bike Friendly Community (BFC) – Review, and act on, suggested improvements. Work towards next layer of award (i.e. go from Bronze to Silver): Review suggested improvements from [BFC “report card”](#)
 - Bike Friendly Business program drive
9. Events & Community Outreach –organized walks, cold weather cycling talks, EMU Bike Rodeo, Parkridge Festival, Fall “Be Seen” campaign (cyclists and pedestrians), Halloween safe trick-or-treating: **Bike To Work Day – Ypsilanti Station (May 20, 7am-9am, Library Plaza park), Jazz In The Parking Lot (July 22, 6pm-9pm) bike/walk information table and encourage people to walk/bike to event, EMU Bike Rodeo (August 6, 9am-12pm, Convocation Center), Parkridge Festival (August 27, 12pm-2:30pm)**

10. Safe Routes To School

5. New Business
 - a. City Planning Department and Public Services Department updates
 - b. Other
6. Other Items
7. Next meeting
8. Adjournment

Addendum 1 – Proposed change to City of Ypsilanti Non-Motorized Advisory Committee Bylaws – New language in italics and underlines.

1. Structure

- a) Officers – During January of every odd-numbered year, the Planning Commission, *of which the Non-Motorized Advisory Committee is a Committee of,* shall appoint a Committee Chair, taking in account the recommendation of the Committee members, to serve a two-year term of office. In turn the newly appointed Committee Chair will select Committee Vice-Chair and Secretary to serve two-year terms of office.
- b) Committee members – The Committee Chairman shall select Committee members from City residents interested in serving on the Committee. Committee members will serve a two-year term of office, with Committee member appointments approved by the City of Ypsilanti Planning Commission. A Committee member’s term starts on the date they are approved by the Planning Commission and expires on the last day of the month two years later.
- c) *The Non-Motorized Advisory Committee, as a Committee of the Planning Commission, is also governed by the Planning Commission bylaws, specifically...*
 - *Article 8, Section 3 - All committees are subservient to the Commission and report their recommendations to the Commission for review and action. The Commission can overrule any action of any committee. And...*
 - *Article 8, Section 4 - The same principles of these Bylaws for the Commission also apply to all committees of the Commission, including, but not limited to, making all meetings open to the public and keeping a record of all proceedings.*

2. Meetings

- a) Meetings – Normally held monthly with a public announcement made through the City Clerk’s office. This public notice will be at least 48 hours prior to the start of a meeting. Location – In a handicapped accessible location in the City.

- b) Minutes – Will be provided to the Planning Commission with an offer to forward the minutes to the Mayor and City Council.
- c) All regular and special meetings, hearings, and records shall be open to the public. Meetings shall be conducted under the Open Meetings Act of the State of Michigan.
- d) A quorum shall consist of a majority of the current Committee members, but no less than four (4) members.

3. Statement Of Purpose

“The City of Ypsilanti Non-Motorized Advisory Committee, working through the Planning Commission, will work to enact recommendations of the City of Ypsilanti Non-Motorized Plan so as to offer residents increased non-motorized transportation and recreation options as well as having the Plan creating economic and quality of life incentives to the City”.

4. Communications

The Committee will keep the public informed of its work and activities through the City web page, public programs, information displays and a newsletter. In addition, the Committee will issue an annual report every January to cover activities of the previous calendar year.