



CITY OF YPSILANTI
Bicentennial Committee MEETING
Thursday, March 16, 2023 @ 7:00 PM
City Hall
One South Huron, Ypsilanti, MI 48197

Page

I. CALL TO ORDER

II. ROLL CALL

John McCurdy
John Gawlas
Katie Hoffman
Bill Nickels
Evangeline Shipe
Bryan Foley
Madelynne Brown
Stefan Szumko
Arieona Klaus
Annie Somerville
Sean Driscoll

III. AGENDA APPROVAL

IV. PUBLIC COMMENT (3 MINUTES)

V. APPROVAL OF MINUTES

3 - 5 A. [February 2, 2023 Meeting Minutes](#)

VI. ORDER OF BUSINESS

6 - 7 A. Event Needs Memo
[Event Needs Memo](#)

VII. SUB-COMMITTEE REPORTS

Communications
Finance
History
Events (NYE, Fourth of July, Juneteenth, August 19th)
Letters Home
Any other updates

VIII. UPCOMING MEETING DATES

April 6, 2023

IX. ADJOURNMENT



CITY OF YPSILANTI
Bicentennial Committee Minutes
Tuesday, February 2nd, 2022 @ 6:00 PM
Ypsilanti City Hall
1 S Huron, Ypsilanti, MI 48197

I. CALL TO ORDER – The Meeting was called to order at 6:01 PM.

II. ROLL CALL

John McCurdy – Present
John Gawlas – Present
Katie Hoffman – Absent
Bill Nickels – Present
Evangeline Shipe – Present
Bryan Foley – Present
Madelynne Brown – Absent
Stefan Szumko – Present
Arieona Klaus – Absent
Annie Somerville – Present
Sean Driscoll – Present

III. PUBLIC COMMENT (3 MINUTES)

IV. AGENDA APPROVAL

Motioned Annie Somerville 2nd – Brian Foley

V. APPROVAL OF MINUTES

A. [Bicentennial Commission Meeting - 29 Nov Mins](#)

Motioned- John Gawlas 2nd-Stefan Szumko
Motion Passed.

VI. ORDER OF BUSINESS

A. Committee Chair

Bill Nickels motioned that Annie Somerville be the Chairperson for the Bicentennial Commission and that Evangeline Shipe be the Vice Chair. 2nd – John Gawlas. The motion passed unanimously.

B. Book Funding

John McCurdy motioned that the Bicentennial Commission give \$2500 towards printing the Bicentennial history book. 2nd – Evangeline Shipe.

Roll Call Vote:

John McCurdy – Yes
John Gawlas – Yes
Katie Hoffman – Absent
Bill Nickels – Yes
Evangeline Shipe – Yes
Bryan Foley – Yes
Madelynne Brown – Absent
Stefan Szumko – Yes
Arieona Klaus – Absent
Annie Somerville – Yes
Sean Driscoll – Yes

Motion Passed. YES: 8 NO: 0 ABSENT: 3

C. Billboard and Posters

Evangeline Shipe moved to allocate up to \$3,000 for banners promoting the Bicentennial. 2nd – Bryan Foley

Roll Call Vote:

John McCurdy – Yes
John Gawlas – Yes
Katie Hoffman – Absent
Bill Nickels – Yes
Evangeline Shipe – Yes
Bryan Foley – Yes
Madelynne Brown – Absent
Stefan Szumko – Yes
Arieona Klaus – Absent
Annie Somerville – Yes
Sean Driscoll – Yes

Motion Passed. YES: 8 NO: 0 ABSENT: 3

VII. SUB-COMMITTEE REPORTS

Communications
Finance
History
Events (NYE, Fourth of July, Juneteenth, EMU Homecoming & August 19th)
Love Letters
Any other updates

VIII. Upcoming Meeting Dates:

March 2nd at 6 PM

IX. ADJOURNMENT

John Gawlas moved to adjourn the meeting. 2nd – Evangeline Shipe.

Meeting Adjourned at 6:57 PM.



For: Bicentennial Commission

From: Katie Jones, Economic Development and Equity Coordinator

Subject: Event Needs for July 4th, Time Capsule Reveal, and August 19th, Bicentennial Event

SUMMARY & BACKGROUND:

We will celebrate two upcoming events to recognize the City of Ypsilanti's Bicentennial. The first will be on July 4th, 2023, when we will reveal the time capsule and have a city-wide luncheon, and the second is the Bicentennial event itself on August 19, 2023.

July 4th Event:

Needs with Estimates:

- **Stage – Delux Tents and Events and A1 Rental both have staging - Proposal from A1 Rental (Katie Estimate \$685 for a 16X24 stage, fits a 8-10 piece band)**
 - Delux and A1 can make any size using 4X8 risers that raise up to 16"-30".
 - A1 Rental per riser price is \$55, and riser steps are \$25

August 19th Event

Needs with Estimates:

- **Tents - \$3,586.16 (includes four tents with Katie's Estimate)**
 - Proposal from Deluxe Tents and Events (does not include the drag show tent) - \$3,357.20. Includes:
 - Beer Tent
 - Ticket Sales Tent
 - Main Tent
 - Missing from proposal:
 - Dressing Tent "green room" – 10X20 tent with sidewalls - \$216 (Katie Estimate)
- **Stage – Proposal from Delux Tents and Events and A1 Rental (Katie Estimate \$685 for a 16X24 stage, fits a 8-10 piece band)**
 - Delux and A1 both can make any size using 4X8 risers that raise up to 16"-30"
 - A1 per riser price is \$55, and riser steps are \$25
 - 16X24 stage = 12 4X8 risers = \$685
- **Portable Toilet Units – Proposal from Parkway Services - \$2425**
 - 11 handicap accessible units @ \$200 each + 1 family room unit @ \$225 = \$2,425
- **Entertainment –**

- **Music**
 - **AS: Several groups will perform throughout the day. We will not be able to pay individual artist due to interests and budget. The plan discussed at our events subcommittee is to go premium gift packages with gift cards/goods from local businesses.**
- **Drag Shows**
 - Two Drag Shows and three Drag Show Storytimes throughout the day - \$2500

RECOMMENDED ACTION: To Request Approval from City Council to amend the Bicentennial budget for contractual services and contributions from \$30,000 to \$50,000 to pay for services for the 4th of July and Bicentennial Event.