



**CITY OF YPSILANTI  
[Bicentennial] MEETING  
[April 27, 2023] @ [6:00 pm]  
[Ypsi Real - 106 W Michigan Ave, Ypsilanti, MI  
48197]**

Page

**I. CALL TO ORDER**

**II. ROLL CALL**

John McCurdy  
John Gawlas  
Bill Nickels  
Evangeline Shipe  
Bryan Foley  
Madelynne Rivenbark  
Stefan Szumko  
Annie Somerville  
Sean Driscoll

**III. AGENDA APPROVAL**

**IV. PUBLIC COMMENT (3 MINUTES)**

**V. APPROVAL OF MINUTES**

**3 - 5** A. [February 2, 2023 Meeting Minutes](#)

**VI. ORDER OF BUSINESS**

**6 - 7** A. Event Needs Memo  
[Event Needs Memo](#)

**VII. SUB-COMMITTEE REPORTS**

Communications  
Finance  
History  
Events (NYE, Fourth of July, Juneteenth, August 19th)  
Letters Home  
Any other updates

**VIII. UPCOMING MEETING DATES**

May 18, 2023

**IX. ADJOURNMENT**



**CITY OF YPSILANTI**  
**Bicentennial Committee Minutes**  
Tuesday, February 2<sup>nd</sup>, 2022 @ 6:00 PM  
**Ypsilanti City Hall**  
**1 S Huron, Ypsilanti, MI 48197**

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**I. CALL TO ORDER** – The Meeting was called to order at 6:01 PM.

**II. ROLL CALL**

John McCurdy – Present  
John Gawlas – Present  
Katie Hoffman – Absent  
Bill Nickels – Present  
Evangeline Shipe – Present  
Bryan Foley – Present  
Madelynne Brown – Absent  
Stefan Szumko – Present  
Arieona Klaus – Absent  
Annie Somerville – Present  
Sean Driscoll – Present

**III. PUBLIC COMMENT (3 MINUTES)**

**IV. AGENDA APPROVAL**

Motioned Annie Somerville 2<sup>nd</sup> – Brian Foley

**V. APPROVAL OF MINUTES**

**A. [Bicentennial Commission Meeting - 29 Nov Mins](#)**

Motioned- John Gawlas 2<sup>nd</sup>-Stefan Szumko  
Motion Passed.

**VI. ORDER OF BUSINESS**

**A. Committee Chair**

Bill Nickels motioned that Annie Somerville be the Chairperson for the Bicentennial Commission and that Evangeline Shipe be the Vice Chair. 2<sup>nd</sup> – John Gawlas. The motion passed unanimously.

**B. Book Funding**

John McCurdy motioned that the Bicentennial Commission give \$2500 towards printing the Bicentennial history book. 2<sup>nd</sup> – Evangeline Shipe.

Roll Call Vote:

John McCurdy – Yes  
John Gawlas – Yes  
Katie Hoffman – Absent  
Bill Nickels – Yes  
Evangeline Shipe – Yes  
Bryan Foley – Yes  
Madelynne Brown – Absent  
Stefan Szumko – Yes  
Arieona Klaus – Absent  
Annie Somerville – Yes  
Sean Driscoll – Yes

Motion Passed. YES: 8 NO: 0 ABSENT: 3

**C. Billboard and Posters**

Evangeline Shipe moved to allocate up to \$3,000 for banners promoting the Bicentennial. 2<sup>nd</sup> – Bryan Foley

Roll Call Vote:

John McCurdy – Yes  
John Gawlas – Yes  
Katie Hoffman – Absent  
Bill Nickels – Yes  
Evangeline Shipe – Yes  
Bryan Foley – Yes  
Madelynne Brown – Absent  
Stefan Szumko – Yes  
Arieona Klaus – Absent  
Annie Somerville – Yes  
Sean Driscoll – Yes

Motion Passed. YES: 8 NO: 0 ABSENT: 3

**VII. SUB-COMMITTEE REPORTS**

Communications  
Finance  
History  
Events (NYE, Fourth of July, Juneteenth, EMU Homecoming & August 19<sup>th</sup>)  
Love Letters  
Any other updates

**VIII. Upcoming Meeting Dates:**

March 2<sup>nd</sup> at 6 PM

**IX. ADJOURNMENT**

John Gawlas moved to adjourn the meeting. 2<sup>nd</sup> – Evangeline Shipe.

Meeting Adjourned at 6:57 PM.



For: Bicentennial Commission

From: Katie Jones, Economic Development and Equity Coordinator

Subject: Event Needs for July 4<sup>th</sup>, Time Capsule Reveal, and August 19<sup>th</sup>, Bicentennial Event

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#### SUMMARY & BACKGROUND:

We will celebrate two upcoming events to recognize the City of Ypsilanti's Bicentennial. The first will be on July 4<sup>th</sup>, 2023, when we will reveal the time capsule and have a city-wide luncheon, and the second is the Bicentennial event itself on August 19, 2023.

#### **July 4<sup>th</sup> Event:**

##### **Needs with Estimates:**

- **Stage – Delux Tents and Events and A1 Rental both have staging - Proposal from A1 Rental (Katie Estimate \$685 for a 16X24 stage, fits a 8-10 piece band)**
  - Delux and A1 can make any size using 4X8 risers that raise up to 16"-30".
  - A1 Rental per riser price is \$55, and riser steps are \$25

#### **August 19<sup>th</sup> Event**

##### **Needs with Estimates:**

- **Tents - \$3,586.16 (includes four tents with Katie's Estimate)**
  - Proposal from Deluxe Tents and Events (does not include the drag show tent) - \$3,357.20. Includes:
    - Beer Tent
    - Ticket Sales Tent
    - Main Tent
  - Missing from proposal:
    - Dressing Tent "green room" – 10X20 tent with sidewalls - \$216 (Katie Estimate)
- **Stage – Proposal from Delux Tents and Events and A1 Rental (Katie Estimate \$685 for a 16X24 stage, fits a 8-10 piece band)**
  - Delux and A1 both can make any size using 4X8 risers that raise up to 16"-30"
  - A1 per riser price is \$55, and riser steps are \$25
  - 16X24 stage = 12 4X8 risers = \$685
- **Portable Toilet Units – Proposal from Parkway Services - \$2425**
  - 11 handicap accessible units @ \$200 each + 1 family room unit @ \$225 = \$2,425
- **Entertainment –**

- **Music**
  - **AS: Several groups will perform throughout the day. We will not be able to pay individual artist due to interests and budget. The plan discussed at our events subcommittee is to go premium gift packages with gift cards/goods from local businesses.**
- **Drag Shows**
  - Two Drag Shows and three Drag Show Storytimes throughout the day - \$2500

**RECOMMENDED ACTION:** To Request Approval from City Council to amend the Bicentennial budget for contractual services and contributions from \$30,000 to \$50,000 to pay for services for the 4<sup>th</sup> of July and Bicentennial Event.