

1. City Council Meeting Packet

Documents:

[REGULAR COUNCIL - 21 JUL 2020 - PACKET.PDF](#)



**CITY OF YPSILANTI
CITY COUNCIL MEETING
July @ 7:00 PM
Virtual**

<https://us02web.zoom.us/j/87160768163>

One South Huron, Ypsilanti, MI 48197
REVISED - JULY 20, 2020

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. PUBLIC COMMENT (3 MINUTES)

V. PRESENTATIONS

5 - 6 A. [Proclamation Honoring Congressman John Lewis \(added\)
Proclamation](#)

7 - 17 B. [Community Policing Plan 2020 and Beyond - Police Chief Tony DeGiusti
Presentation](#)

19 - 63 C. [Municipal Employee Retirement System of Michigan Presentation
MERS information Packet](#)

VI. ORDINANCES FIRST READING

65 - 72 A. Ordinance No. 1295, An Ordinance to amend Ypsilanti City Code Article IV -
Boards and Commissions, Division 6 – Police Advisory Commission, Section
2-182 – appointment and terms, expending youth membership to two
members.
1. Resolution No. 2020-148, determination
2. Public Hearing
3. Resolution No. 2020-149, close the public hearing.
[Supporting Documents - Pdf](#)

VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

73 - 77 A. [Resolution No. 2020-150, approving the minutes of July 7, 2020.
2020-150 - Pdf](#)

79 - 85 B. [Resolution No. 2020-151, approving the process for filling the vacancy in Ward
1.
2020-151 - Pdf](#)

- 87 - 90** C. Resolution No. 2020-152, approving a contract between the Fire and Police Pension Board and the City of Ypsilanti.
[2020-152 - Pdf](#)
- 91 - 94** D. Resolution No. 2020-153, approving a contract between Huron Valley Ambulance (HVA) and the City of Ypsilanti.
[2020-153 - Pdf](#)
- 95 - 111** E. Resolution No. 2020-154, supporting the passage of the Washtenaw County Road Millage.
[2020-154 - Pdf](#)
- 113 - 131** F. Resolution No. 2020-154A, approving the 2020-2021 Property and Liability Insurance Renewal (added)
[2020-154A - Pdf](#)

VIII. BOARDS AND COMMISSION - COMMUNICATIONS

- 133 - 135** A. Sustainability Commission Resolution No. 2020-002 - Including Pollinator-friendly plants on private properties. (added)
[Resolution 2020-002 - Support for Pollinator-Friendly Plants](#)

IX. BOARDS AND COMMISSIONS - NOMINATIONS

- 137 - 142** A. **Police Advisory Commission**

Renee Echols - New Appointment (Exp 2/1/2023) (added)
306 Javris
Ypsilanti, MI 48197

Colleen Kennedy - New Appointment (Exp 2/1/2023) (added)
805 Charles St
Ypsilanti, MI 48198
[Renee Echols App](#)
[Colleen Kennedy App](#)

X. COUNCIL PROPOSED BUSINESS

XI. COMMUNICATIONS FROM THE MAYOR

- A. Discussion regarding AAATA cut of service in Ward 1

XII. COMMUNICATIONS FROM THE CITY MANAGER

XIII. COMMUNICATIONS

- 143 - 145** A. Multi-jurisdiction Combined Absent Voter Count Board - Clerk Hellenaga (added)

XIV. ADJOURNMENT

- 147**
- A. Resolution No. 2020-155, adjourning the City Council Meeting.
[2020-155 - Pdf](#)
 - B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

PROCLAMATION

Congressman John Robert Lewis

The City of Ypsilanti is honored to acknowledge and pay tribute to Congressman John Lewis, an exceptional individual who achieved great accomplishments during his life; and

WHEREAS, Congressman Lewis was born outside of Troy, Alabama, on February 21, 1940 to sharecroppers; and

WHEREAS, Congressman Lewis had a happy childhood, but chafed against the unfairness of segregation, particularly as the Supreme Court ruling in 1954's *Brown v The Board of Education* did not affect his school life; and

WHEREAS, Congressman Lewis left Alabama in 1957 to attend the American Baptist Theological Seminary in Nashville, Tennessee. It was there that he learned about nonviolent protest and helped to organize sit-ins at segregated lunch counters; and

WHEREAS, Congressman Lewis was committed to the civil rights movement and went on to participate in the Freedom Riders of 1961, an organization that challenged the segregated facilities they encountered at interstate bus terminals in the South; and

WHEREAS, in 1963, Congressman Lewis became chairman of the Student Nonviolent Coordinating Committee and that same year he, as one of the "Big Six" leaders of the civil rights movement, helped plan the March on Washington; and

WHEREAS, Congressman Lewis and Hosea Williams led a march from Selma to Montgomery, Alabama on March 7, 1965, after crossing the Edmund Pettus Bridge, the marchers were attacked by state troopers. During that attack Congressman Lewis's was severely beaten suffering a fractured skull; and

WHEREAS, after the assassinations of Martin Luther King Jr and Robert Kennedy Lewis left the SNCC but continued his work to enfranchise minorities. In 1970 he became director of the Voter Education Project, helping to register millions of minority voters; and

WHEREAS, in 1981 Congressman Lewis ran, and was elected, for a seat on the Atlanta City Council, and 1986 Congressman Lewis was elected to the House of Representatives becoming one of the most respected members of Congress; and

WHEREAS, in 2002 Congressman Lewis visited Ypsilanti, campaigning with his friend John Dingell; and

WHEREAS, Congressman Lewis has called for healthcare reform, measures to fight poverty and improvements in education. Most importantly Lewis oversaw multiple renewals of the Voting Rights Act and when the Supreme Court struck down part of the law in 2013's *Shelby County v Holder*, Lewis decried the decision to be a dagger into the heart of voting rights. Not giving up, or giving in, Congressman Lewis successfully presented a bill in 2019 in the House to restore the voting rights bill, it awaits approval in the Senate; and

WHEREAS, Congressman Lewis was diagnosed with 4th stage pancreatic cancer in December of 2019, he never stopped working to promote justice and equality for all Americans. One of his last public acts was to take a stand with the Black Lives Matter Movement, and to physically stand on the Black Lives Matter mural in front of the White House demonstrating, he was a fighter for democracy for all until his very end.

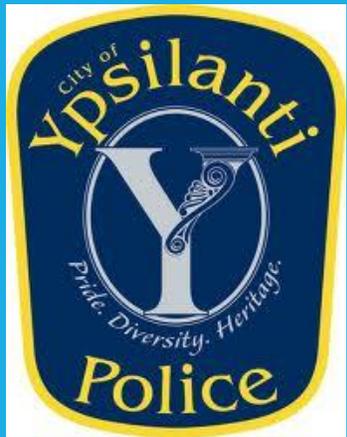
NOW, THEREFORE, I, LOIS ALLEN-RICHARDSON, MAYOR of the City of Ypsilanti on behalf of the City Council, in a debt of gratitude, thank Congressman John Lewis for his many years of dedicated service to Country, and proclaim our deepest condolences in this time of mourning.

Given under my hand and seal of the
City of Ypsilanti, July 21, 2020.

Lois Allen-Richardson, Mayor

YPD MOVING FORWARD

Community Policing Plan
2020 and Beyond



Current Model

- Traditional Reactive Policing:

Due to shortages in personnel over the years the Department has stuck to the basics.

This has caused work displacement and duties assigned to personnel that should be outside of their classification i.e. Patrol Officers required to carry a case load of investigations.

The common denominator is that everyone has been short on time and Community Policing is a labor intensive venture.

Community Policing Defined

This is not new!! Most of the principles of Community Policing are traced back to the Peelian Principles framed in 1829.

Community Policing is the focus on crime and social disorder through a balance of aspects from traditional law enforcement, problem solving, community engagement/partnerships which center on causes of crime and disorder.

Simply put, it requires police and citizens to join together as partners to both identify and effectively address issues.

Shift in Focus

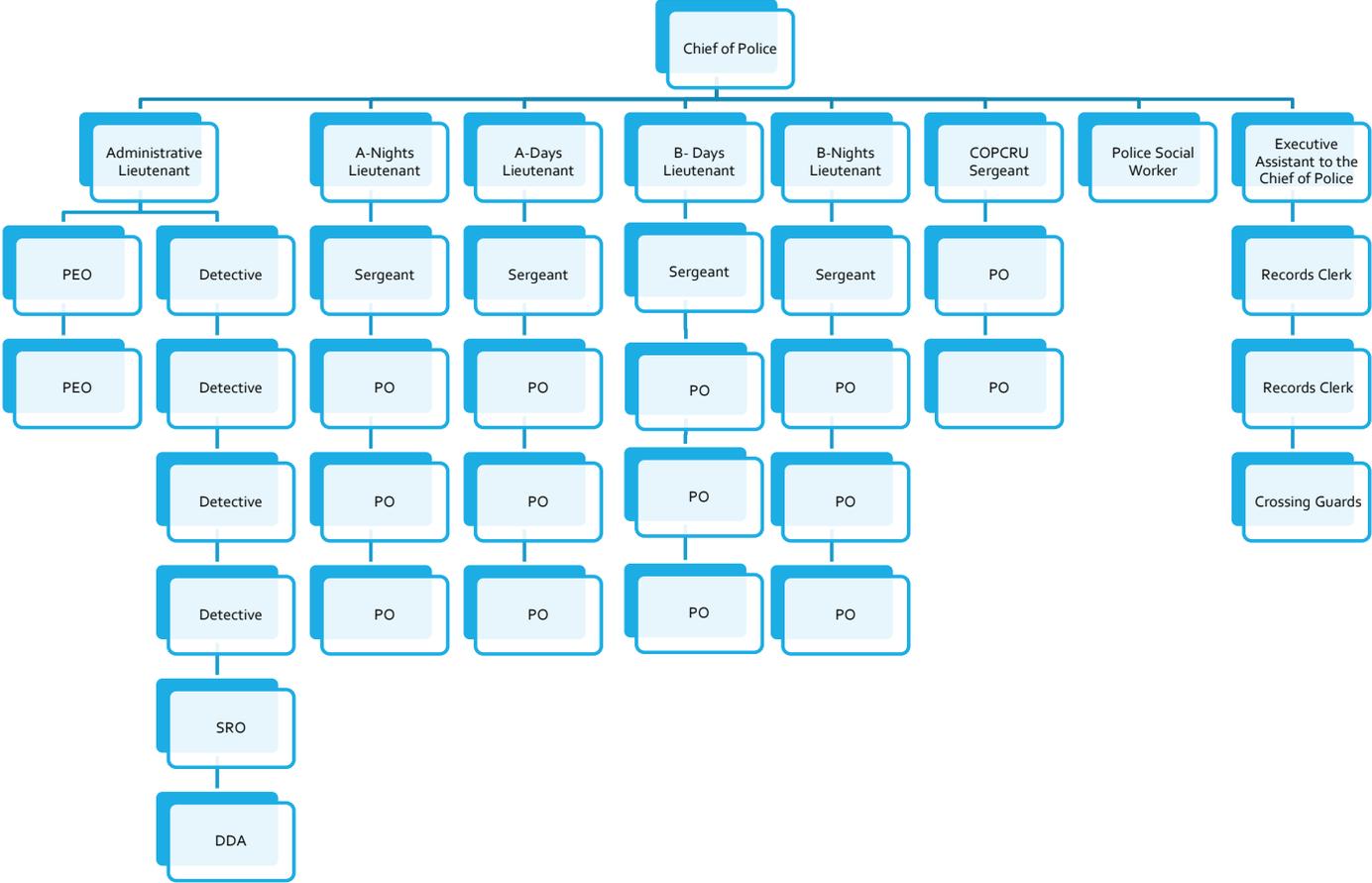
- Traditionally the following measures were used to evaluate the effectiveness of a Police Department:
- Number of arrests
- Number of tickets issued
- Number of cases cleared
- Response Times

These are still important markers, but there should be more.....

The New Outlook

- Measure effectiveness not by number of arrests, but rather the lack of crime
- Public perception of safety in the community
- Number of partnerships – mental health, community groups, substance abuse agencies etc.
- Number of non-law enforcement contacts
- Concentrate on areas specifically outlined in Pillar 4 of the President's Task Force on 21st Century Policing.

2020 Organizational Structure



So how do we get there...

- This plan calls for a phased in approach.
- The plan will revolve around a change in basic philosophy of how to do the work i.e. arrest may not always be the best solution to the problem.
- Training in COP and other areas of specialty will be required.
- How does the Social Worker function fit into the larger framework of the Department.
- Gaining cooperation from labor groups (this would be optimum, but not necessarily vital to the plan).

Phase One: Gaining Time

- Phase one will be the reallocation of personnel from the Patrol Division and placing them into the Detective Bureau.
- By taking the lengthy investigations away from Patrol Officers they will be available to do other COP type activities and spend more time on each call for service. This will help with familiarity between citizens and officers and the development of relationships.
- Currently there are only two detectives. The plan requires four be assigned. The challenge is in gaining the training and experience for the newly assigned personnel.

Phase Two: Geographic Assignment and Accountability

- The City will be divided into three patrol areas and each Patrol Team will assign a specific officer to each one of the areas. We believe that once the officer becomes known to those in their area they will be more likely to communicate crime issues or other problems to an officer that they are familiar and have gotten to know over time.
- As much as practical cases from these three areas will be assigned to a specific Detective. The Detective will be able to see crime trends or developing issues within their area.
- Periodic Meetings between the Detective and the four Officers assigned that area of the City will take place to develop strategies for solving problems and sharing information.

Phase Three: COPCRU

- Initially this will be a three person unit led by a Sergeant and acting under the direction of the Chief of Police.
- This unit will take an all resources approach to serving the community and reducing crime. Duties will include community engagement, event attendance, attendance at community meetings, street enforcement, traffic details, surveillance, assistance to Detective Bureau and any other assignment deemed as a COP function by the Chief.
- The personnel for this unit will also be taken from the current Patrol Division.

Challenges and Opportunities

- Young Department: We have many newer officers that will be given assignments that would normally be given to more seasoned officers. This will be challenging for those charged with supervision of these functions.
- However, this is also an opportunity. These newer officers will be more receptive to new ideas and methods of operation. COP will become a cultural foundation for the Department rather than a program change.
- Taking personnel from the Patrol Division may cause some overtime issues/expenditures. The extent of this issue is unknown at this time, but considered minor compared to the benefits of this change. I will be meeting with the Unions soon to discuss some possible changes that can help in this area.



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2019 - Ypsilanti, City of (8101)





Spring, 2020

Ypsilanti, City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Ypsilanti, City of (8101) as of December 31, 2019. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, and the Michigan Constitution and governing statutes. Ypsilanti, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2019,
- Establish contribution requirements for the fiscal year beginning July 1, 2021,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2019. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are checked regularly through a comprehensive study, called an Experience Study. A study was completed in 2015, as prepared by the prior actuary, and is the basis of the demographic assumptions and methods currently in place. At the February 28, 2019 board meeting, the MERS Retirement Board adopted new economic assumptions effective with the December 31, 2019 annual actuarial valuation, which will impact contributions beginning in 2021. **At the February 27, 2020 board meeting, the MERS Retirement Board adopted demographic assumptions effective with the December 31, 2020 annual actuarial valuation, which will impact contributions beginning in 2022.** An illustration of the potential impact is found in this report.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:
<http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2019AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation are reasonable for purposes of the measurement.

This report does not reflect the recent and still developing impact of COVID-19, which is likely to influence demographic and economic experience, at least in the short-term. We will continue to monitor these developments and their impact on the MERS Defined Benefit and Hybrid plans. Actual experience will be reflected in each subsequent annual valuation, as experience emerges.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of Ypsilanti, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

David T. Kausch, Rebecca L. Stouffer, and Mark Buis are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).



This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

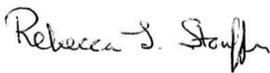
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,



David T. Kausch, FSA, FCA, EA, MAAA



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2019	12/31/2018
Funded Ratio*	122%	129%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.



Required Employer Contributions:

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions. Changes to the actuarial assumptions and methods based on the 2015 Experience Study are fully phased-in with this valuation.

Effective this valuation, the MERS Retirement Board has adopted a reduction in the investment rate of return assumption from 7.75% to 7.35% and a reduction in the rate of wage inflation from 3.75% to 3.00%. Changes to these assumptions are effective for contributions beginning in 2021 and may be phased-in. This valuation reflects the first year of phase-in.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns. Please note that this approach is different than in years past.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
	Valuation Date:	12/31/2019	12/31/2019	12/31/2018	12/31/2018	12/31/2019	12/31/2019	12/31/2018
Fiscal Year Beginning:	July 1, 2021	July 1, 2021	July 1, 2020	July 1, 2020	July 1, 2021	July 1, 2021	July 1, 2020	July 1, 2020
Division								
01 - Gnrl Non Un	-	-	-	-	\$ 0	\$ 0	\$ 0	\$ 0
10 - Gnrl AFSCME	-	-	-	-	0	0	0	0
11 - Gnrl Dspth	-	-	-	-	0	0	0	0
14 - Cty Mgr	-	-	-	-	807	945	555	571
15 - City Mgr. aft. 7/1/2012	-	-	-	-	0	0	0	0
16 - AFSCME after 7/1/2010	3.04%	3.02%	1.91%	1.91%	1,583	1,574	820	820
17 - Non-Union after 1/1/2013	7.19%	7.26%	6.52%	6.64%	3,920	3,956	3,910	3,981
Municipality Total					\$ 6,310	\$ 6,475	\$ 5,285	\$ 5,372

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2019	12/31/2018
Division		
01 - Gnrl Non Un	5.00%	5.00%
10 - Gnrl AFSCME	5.00%	5.00%
11 - Gnrl Dspth	10.00%	10.00%
14 - Cty Mgr	0.00%	0.00%
15 - City Mgr. aft. 7/1/2012	5.00%	5.00%
16 - AFSCME after 7/1/2010	5.00%	5.00%
17 - Non-Union after 1/1/2013	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality’s total assets, unfunded



accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above.

How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the Appendix)
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.35%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “what if” projection scenarios later in this report.

Assumption Change in 2019

At the February 28, 2019 board meeting, the MERS Retirement Board adjusted key economic assumptions. These assumptions, in particular the investment return assumption, have a significant effect on a plan’s required contribution and funding level. Historically low interest rates, along with high equity market valuations, have led to reductions in projected returns for most asset classes. This has resulted in a Board adopted reduction in the investment rate of return assumption from 7.75% to 7.35%, effective with the December 31, 2019 valuation, first impacting 2021 contributions. The Board also changed the assumed rate of wage inflation from 3.75% to 3.00%, with the same effective date.

Assumption Change in 2020

A 5-year experience study analyzing historical experience from 2013 through 2018 was completed in February 2020. In addition to changes to the economic assumptions which will take effect with the Fiscal year 2021 contribution rates, the experience study recommends updated demographic assumptions, including adjustments to the following actuarial assumptions: mortality, retirement, disability, and termination rates. A complete description of the proposed assumptions may be found in the Appendix to the valuation. Changes to the demographic assumptions resulting from the experience study have been approved by the MERS



Retirement Board and are to be effective beginning with the December 31, 2020 actuarial valuation first impacting 2022 contributions. This report includes a "What If" scenario of the approved 2020 assumption changes in an effort to show employers the anticipated impact on contribution rates.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. The (smoothed) **actuarial rate of return for 2019 was 4.77%, while the actual market rate of return was 13.41%**. To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's Appendix, or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2019, the actuarial value of assets is 101% of market value due to asset smoothing. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.35% investment return assumption, or contribution requirements will continue to increase.

If the December 31, 2019 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 120% (instead of 122%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2021 would be \$79,296 (instead of \$77,700).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption and the demographic assumptions. Lower investment returns would result in higher required employer contributions, and vice-versa. Alternate demographic assumptions may result in higher or lower employer contributions depending on the demographic characteristics of the plan participants.

The relative impact of the economic and demographic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from



year to year. The results in the table are based on the December 31, 2019 valuation, and are for the municipality in total, not by division. These results do not reflect a phase in of the impact of the new actuarial assumptions.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

In addition to economic assumption changes effective with Fiscal Year 2021 contributions, the Retirement Board has also adopted a change to certain demographic and other assumptions effective for the December 31, 2020 valuation which will impact the Fiscal Year 2022 contributions. Please see the section labeled "Assumption Change in 2020" for more information. The scenario shown using these assumptions as of December 31, 2019 is illustrative only. The actual impact of this change when reflected in the 2020 Annual Actuarial Valuation report will be different.

12/31/2019 Valuation Results	Assumed Future Annual Smoothed Rate of Investment Return		
	Lower Future Annual Returns ³	2020 Adopted Demographic Assumptions	Valuation Assumptions
Investment Return Assumption	5.35%	7.35%	7.35%
Wage Increase Assumption	3.00%	3.00%	3.00%
Accrued Liability	\$ 20,029,656	\$ 16,691,760	\$ 16,182,201
Valuation Assets ¹	\$ 19,740,552	\$ 19,740,552	\$ 19,740,552
Unfunded Accrued Liability	\$ 289,104	\$ (3,048,792)	\$ (3,558,351)
Funded Ratio	99%	118%	122%
Monthly Normal Cost	\$ 24,219	\$ 12,599	\$ 12,657
Monthly Amortization Payment	\$ (5,020)	\$ (35,934)	\$ (40,265)
Total Employer Contribution²	\$ 28,189	\$ 6,824	\$ 6,475

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

³ Based on current demographic assumptions.

Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic and demographic assumption scenarios. All three projections take into account the past investment losses that will continue to affect the actuarial rate of return in the short term.

The 7.35%/3.00% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.35% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 2020 adopted demographic assumption and 5.35%/3.00% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long-term.

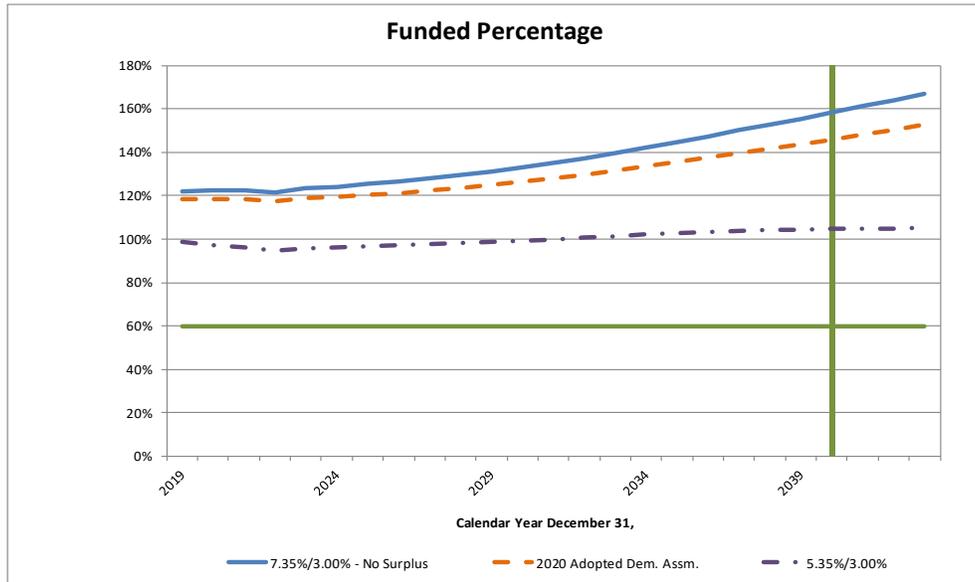


Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Computed Annual Employer Contribution
7.35%¹/3.00% - Current Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 16,182,201	\$ 19,740,552	122%	\$ 77,700
2020	2022	\$ 16,400,000	\$ 20,100,000	122%	\$ 87,100
2021	2023	\$ 16,700,000	\$ 20,500,000	122%	\$ 96,500
2022	2024	\$ 17,100,000	\$ 20,700,000	122%	\$ 108,000
2023	2025	\$ 17,400,000	\$ 21,400,000	123%	\$ 116,000
2024	2026	\$ 17,700,000	\$ 22,000,000	124%	\$ 126,000
7.35%¹/3.00% - Adopted 2020 Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 16,691,760	\$ 19,740,552	118%	\$ 81,888
2020	2022	\$ 16,900,000	\$ 20,100,000	118%	\$ 91,600
2021	2023	\$ 17,300,000	\$ 20,500,000	118%	\$ 101,000
2022	2024	\$ 17,700,000	\$ 20,800,000	117%	\$ 113,000
2023	2025	\$ 18,000,000	\$ 21,400,000	119%	\$ 122,000
2024	2026	\$ 18,400,000	\$ 22,000,000	119%	\$ 132,000
5.35%¹/3.00% - Current Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 20,029,656	\$ 19,740,552	99%	\$ 338,268
2020	2022	\$ 20,300,000	\$ 19,700,000	97%	\$ 364,000
2021	2023	\$ 20,600,000	\$ 19,800,000	96%	\$ 388,000
2022	2024	\$ 21,000,000	\$ 19,900,000	95%	\$ 442,000
2023	2025	\$ 21,300,000	\$ 20,400,000	96%	\$ 438,000
2024	2026	\$ 21,700,000	\$ 20,800,000	96%	\$ 447,000

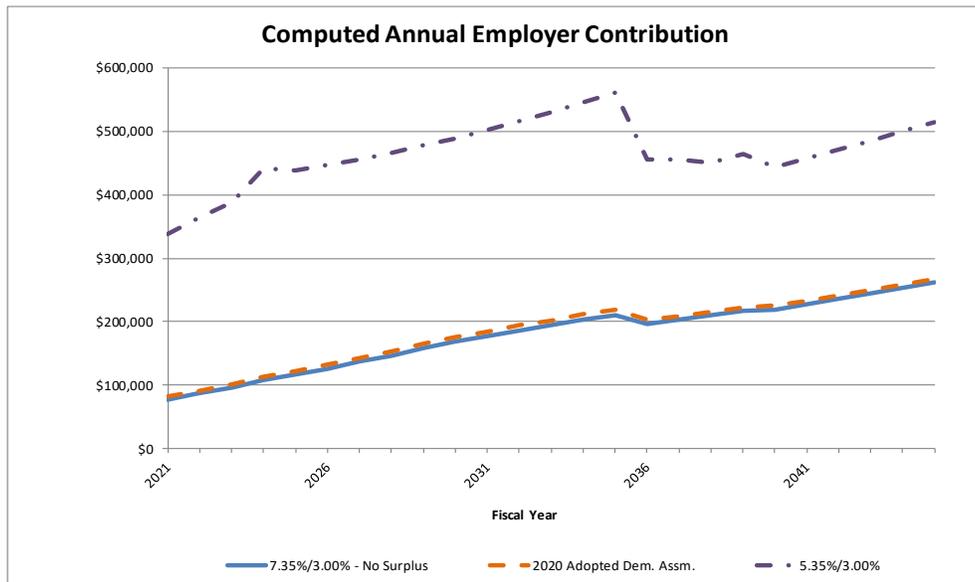
¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

² Valuation Assets do not include assets from Surplus divisions, if any.





Notes:
 All projected funded percentages are shown with no phase-in.
 The green indicator lines have been added at 60% funded and 21 years following the valuation date for PA 202 purposes.



Notes:
 All projected contributions are shown with no phase-in.



Table 1: Employer Contribution Details For the Fiscal Year Beginning July 1, 2021

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions ¹			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribut. Conversion Factor ²
			Employer Normal Cost	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribut. No Phase-In				
Percentage of Payroll									
01 - Gnrl Non Un	13.41%	5.00%	-	-	-	-	0.00%	0.00%	
10 - Gnrl AFSCME	12.94%	5.00%	-	-	-	-	0.00%	0.00%	
11 - Gnrl Dspstch	0.00%	10.00%	-	-	-	-			
14 - Cty Mgr	0.00%	0.00%	-	-	-	-			
15 - City Mgr. aft. 7/1/2012	0.00%	5.00%	-	-	-	-			
16 - AFSCME after 7/1/2010	10.65%	5.00%	5.65%	-2.63%	3.02%	3.04%	0.00%	0.00%	0.83%
17 - Non-Union after 1/1/2013	11.50%	5.00%	6.50%	0.76%	7.26%	7.19%	0.00%	0.00%	0.89%
Estimated Monthly Contribution³									
01 - Gnrl Non Un			\$ 2,106	\$ (24,251)	\$ 0	\$ 0			
10 - Gnrl AFSCME			4,062	(10,488)	0	0			
11 - Gnrl Dspstch			0	(3,405)	0	0			
14 - Cty Mgr			0	945	945	807			
15 - City Mgr. aft. 7/1/2012			0	(2,107)	0	0			
16 - AFSCME after 7/1/2010			2,948	(1,374)	1,574	1,583			
17 - Non-Union after 1/1/2013			3,541	415	3,956	3,920			
Total Municipality			\$ 12,657	\$ (40,265)	\$ 6,475	\$ 6,310			
Estimated Annual Contribution³			\$ 151,884	\$ (483,180)	\$ 77,700	\$ 75,720			

¹ The above employer contribution requirements are in addition to the employee contributions, if any.

² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.

⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).



Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Table 2: Benefit Provisions

01 - Gnrl Non Un: Closed to new hires, linked to Division 17

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25 55/15	50/25 55/15
Early Retirement (Reduced):	-	-
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 2/7/1972)	Yes (Adopted 2/7/1972)

10 - Gnrl AFSCME: Closed to new hires, linked to Division 16

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25 55/15	50/25 55/15
Early Retirement (Reduced):	-	-
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 2/7/1972)	Yes (Adopted 2/7/1972)

11 - Gnrl Dsptch: Open Division

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/15 20 & Out	55/15 20 & Out
Early Retirement (Reduced):	-	-
Final Average Compensation:	3 years	3 years
Employee Contributions:	10.00%	10.00%
Act 88:	Yes (Adopted 2/7/1972)	Yes (Adopted 2/7/1972)



14 - Cty Mgr: Closed to new hires

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	8 years	8 years
Early Retirement (Unreduced):	55/15	55/15
Early Retirement (Reduced):	50/25	50/25
Final Average Compensation:	3 years	3 years
COLA for Future Retirees:	2.50% (Non-Compound)	2.50% (Non-Compound)
Employee Contributions:	0.00%	0.00%
RS50% Percentage:	50%	50%
DC Plan for New Hires:	2/1/2017	2/1/2017
Act 88:	Yes (Adopted 10/1/2005)	Yes (Adopted 10/1/2005)

15 - City Mgr. aft. 7/1/2012: Closed to new hires

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	8 years	8 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
RS50% Percentage:	50%	50%
DC Plan for New Hires:	2/1/2017	2/1/2017
Act 88:	Yes (Adopted 10/1/2005)	Yes (Adopted 10/1/2005)

16 - AFSCME after 7/1/2010: Open Division, linked to Division 10

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
	55/15	55/15
Early Retirement (Reduced):	-	-
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 2/7/1972)	Yes (Adopted 2/7/1972)



17 - Non-Union after 1/1/2013: Open Division, linked to Division 01

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 2/7/1972)	Yes (Adopted 2/7/1972)



Table 3: Participant Summary

Division	2019 Valuation		2018 Valuation		2019 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - Gnrl Non Un							
Active Employees	5	\$ 387,772	7	\$ 504,495	54.8	22.4	22.4
Vested Former Employees	9	116,225	9	116,226	48.4	9.5	13.4
Retirees and Beneficiaries	29	592,094	28	506,312	74.1		
Pending Refunds	13		13				
10 - Gnrl AFSCME							
Active Employees	13	\$ 628,198	14	\$ 652,396	48.1	15.4	15.4
Vested Former Employees	1	10,884	1	10,884	43.4	11.1	11.1
Retirees and Beneficiaries	20	365,538	20	376,692	69.4		
Pending Refunds	9		9				
11 - Gnrl Dspth							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	4	24,445	4	24,446	45.8	6.1	14.3
Retirees and Beneficiaries	2	21,489	2	21,488	76.9		
Pending Refunds	7		7				
14 - Cty Mgr							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	50,832	1	49,773	67.8		
Pending Refunds	0		0				
15 - City Mgr. aft. 7/1/2012							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	0	0	1	9,509	0.0		
Pending Refunds	0		0				
16 - AFSCME after 7/1/2010							
Active Employees	14	\$ 523,390	11	\$ 403,608	37.0	2.1	2.1
Vested Former Employees	4	11,506	4	11,505	42.0	3.8	13.2
Retirees and Beneficiaries	0	0	0	0	0.0		
Pending Refunds	5		5				
17 - Non-Union after 1/1/2013							
Active Employees	7	\$ 498,450	8	\$ 470,839	47.5	6.0	10.7
Vested Former Employees	1	4,272	1	4,272	43.4	3.3	10.8
Retirees and Beneficiaries	0	0	0	0	0.0		
Pending Refunds	2		1				
Total Municipality							
Active Employees	39	\$ 2,037,810	40	\$ 2,031,338	44.9	9.8	10.7
Vested Former Employees	19	167,332	19	167,333	46.0	7.3	13.3
Retirees and Beneficiaries	52	1,029,953	52	963,774	72.3		
Pending Refunds	36		35				
Total Participants	146		146				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.



Table 4: Reported Assets (Market Value)

Division	2019 Valuation		2018 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - Gnrl Non Un	\$ 9,747,566	\$ 643,326	\$ 8,921,482	\$ 756,622
10 - Gnrl AFSCME	6,559,198	478,560	6,043,113	474,535
11 - Gnrl Dspth	526,090	92,202	474,160	90,759
14 - Cty Mgr	486,704	0	472,690	0
15 - City Mgr. aft. 7/1/2012	180,516	0	161,383	0
16 - AFSCME after 7/1/2010	267,629	110,103	225,692	93,786
17 - Non-Union after 1/1/2013	248,918	142,963	178,425	116,593
Municipality Total³	\$ 18,016,621	\$ 1,467,155	\$ 16,476,945	\$ 1,532,297
Combined Assets³	\$19,483,776		\$18,009,241	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2019 valuation assets (actuarial value of assets) are equal to 1.013179 times the reported market value of assets (compared to 1.095342 as of December 31, 2018). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.



Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2009	\$ 0		\$ 121,435	\$ 679,741	\$ (733,569)	\$ (24,365)	\$ 0	\$ 17,576,766
2010	222		102,227	872,649	(732,612)	(23,580)	0	17,795,672
2011	222	\$ 0	99,202	857,598	(739,837)	(2,812)	0	18,010,045
2012	1,963	0	99,414	771,282	(804,123)	(3,964)	0	18,074,617
2013	0	0	108,988	1,049,864	(786,836)	(2,697)	17,585	18,461,521
2014	0	0	109,007	1,037,595	(813,912)	(1,011)	0	18,793,200
2015	16,097	0	118,024	905,580	(813,225)	(1,162)	0	19,018,514
2016	37,997	0	120,244	962,058	(825,912)	(23,109)	0	19,289,792
2017	38,443	0	112,810	1,151,896	(803,314)	(7,120)	0	19,782,507
2018	33,752	0	107,886	708,289	(870,122)	(36,035)	0	19,726,277
2019	32,835	0	100,384	912,094	(1,023,366)	(7,672)	0	19,740,552

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available, will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2019**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - Gnrl Non Un	\$ 2,021,087	\$ 695,211	\$ 5,575,332	\$ 76,350	\$ 8,367,980	\$ 10,527,833	125.8%	\$ (2,159,853)
10 - Gnrl AFSCME	2,352,805	34,965	3,772,520	11,531	6,171,821	7,130,509	115.5%	(958,688)
11 - Gnrl Dspth	0	131,455	179,213	18,665	329,333	626,441	190.2%	(297,108)
14 - Cty Mgr	0	0	613,787	0	613,787	493,119	80.3%	120,668
15 - City Mgr. aft. 7/1/2012	0	0	0	0	0	182,895	0.0%	(182,895)
16 - AFSCME after 7/1/2010	169,817	63,276	0	9,651	242,744	382,710	157.7%	(139,966)
17 - Non-Union after 1/1/2013	434,876	13,723	0	7,937	456,536	397,045	87.0%	59,491
Total	\$ 4,978,585	\$ 938,630	\$ 10,140,852	\$ 124,134	\$ 16,182,201	\$ 19,740,552	122.0%	\$ (3,558,351)



The following results show the combined accrued liabilities and assets for each set of linked divisions. These results are already shown in the table on the prior page(s).

Table 6 (continued)

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
Linked Divisions 16, 10	\$ 2,522,622	\$ 98,241	\$ 3,772,520	\$ 21,182	\$ 6,414,565	\$ 7,513,219	117.1%	\$ (1,098,654)
Linked Divisions 17, 01	2,455,963	708,934	5,575,332	84,287	8,824,516	10,924,878	123.8%	(2,100,362)

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2005	\$ 10,301,827	\$ 16,030,936	156%	\$ (5,729,109)
2006	11,271,094	16,815,491	149%	(5,544,397)
2007	11,905,095	17,454,703	147%	(5,549,608)
2008	11,975,264	17,533,524	146%	(5,558,260)
2009	11,686,193	17,576,766	150%	(5,890,573)
2010	11,787,614	17,795,672	151%	(6,008,058)
2011	12,209,422	18,010,045	148%	(5,800,623)
2012	12,460,118	18,074,617	145%	(5,614,499)
2013	12,834,271	18,461,521	144%	(5,627,250)
2014	13,407,385	18,793,200	140%	(5,385,815)
2015	14,783,387	19,018,514	129%	(4,235,127)
2016	14,560,664	19,289,792	133%	(4,729,128)
2017	14,899,204	19,782,507	133%	(4,883,303)
2018	15,284,277	19,726,277	129%	(4,442,000)
2019	16,182,201	19,740,552	122%	(3,558,351)

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.



Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Gnrl Non Un

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 6,268,919	\$ 9,359,881	149%	\$ (3,090,962)
2010	6,362,431	9,488,714	149%	(3,126,283)
2011	6,498,651	9,614,038	148%	(3,115,387)
2012	6,401,591	9,588,005	150%	(3,186,414)
2013	6,660,607	9,800,537	147%	(3,139,930)
2014	6,928,425	10,038,634	145%	(3,110,209)
2015	7,743,049	10,201,834	132%	(2,458,785)
2016	7,542,073	10,352,691	137%	(2,810,618)
2017	7,630,087	10,633,982	139%	(3,003,895)
2018	7,764,735	10,600,833	137%	(2,836,098)
2019	8,367,980	10,527,833	126%	(2,159,853)

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	18	\$ 1,075,646	0.00%	5.00%
2010	19	1,093,543	0.00%	5.00%
2011	19	1,028,607	0.00%	5.00%
2012	16	924,909	\$ 0	5.00%
2013	15	904,114	\$ 0	5.00%
2014	14	891,907	\$ 0	5.00%
2015	13	869,354	\$ 0	5.00%
2016	12	798,737	\$ 0	5.00%
2017	11	764,159	\$ 0	5.00%
2018	7	504,495	\$ 0	5.00%
2019	5	387,772	\$ 0	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 10 - Gnrl AFSCME

Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 4,626,027	\$ 7,093,079	153%	\$ (2,467,052)
2010	4,729,947	7,138,749	151%	(2,408,802)
2011	4,989,033	7,188,356	144%	(2,199,323)
2012	5,203,440	7,010,389	135%	(1,806,949)
2013	5,213,584	7,058,618	135%	(1,845,034)
2014	5,467,240	7,104,391	130%	(1,637,151)
2015	5,853,967	7,099,234	121%	(1,245,267)
2016	5,699,175	7,110,742	125%	(1,411,567)
2017	5,851,443	7,218,138	123%	(1,366,695)
2018	5,999,902	7,139,053	119%	(1,139,151)
2019	6,171,821	7,130,509	116%	(958,688)

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-10: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	24	\$ 926,113	0.00%	5.00%
2010	23	895,843	0.00%	5.00%
2011	22	876,718	0.00%	5.00%
2012	22	906,353	\$ 0	5.00%
2013	17	726,722	\$ 0	5.00%
2014	17	769,034	\$ 0	5.00%
2015	15	691,487	\$ 0	5.00%
2016	15	692,746	\$ 0	5.00%
2017	15	695,805	\$ 0	5.00%
2018	14	652,396	\$ 0	5.00%
2019	13	628,198	\$ 0	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 11 - Gnrl Dsptch

Table 8-11: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 392,310	\$ 553,574	141%	\$ (161,264)
2010	286,648	563,404	197%	(276,756)
2011	285,891	568,828	199%	(282,937)
2012	285,326	571,870	200%	(286,544)
2013	285,030	583,516	205%	(298,486)
2014	285,182	594,895	209%	(309,713)
2015	309,999	602,064	194%	(292,065)
2016	312,854	611,111	195%	(298,257)
2017	309,216	618,028	200%	(308,812)
2018	312,317	618,780	198%	(306,463)
2019	329,333	626,441	190%	(297,108)

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-11: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	4	\$ 175,197	0.00%	10.00%
2010	0	0	\$ 0	0.00%
2011	0	0	\$ 0	0.00%
2012	0	0	\$ 0	0.00%
2013	0	0	\$ 0	0.00%
2014	0	0	\$ 0	0.00%
2015	0	0	\$ 0	0.00%
2016	0	0	\$ 0	10.00%
2017	0	0	\$ 0	10.00%
2018	0	0	\$ 0	10.00%
2019	0	0	\$ 0	10.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 14 - Cty Mgr

Table 8-14: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 398,937	\$ 570,232	143%	\$ (171,295)
2010	408,588	604,805	148%	(196,217)
2011	435,847	638,823	147%	(202,976)
2012	561,182	624,994	111%	(63,812)
2013	564,852	614,843	109%	(49,991)
2014	566,407	603,142	107%	(36,735)
2015	596,626	583,878	98%	12,748
2016	597,458	563,228	94%	34,230
2017	597,597	547,025	92%	50,572
2018	595,031	517,757	87%	77,274
2019	613,787	493,119	80%	120,668

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-14: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	1	\$ 112,198	0.00%	0.00%
2010	1	99,653	0.00%	0.00%
2011	1	106,212	0.00%	0.00%
2012	0	0	\$ 0	0.00%
2013	0	0	\$ 0	0.00%
2014	0	0	\$ 0	0.00%
2015	0	0	\$ 79	0.00%
2016	0	0	\$ 226	0.00%
2017	0	0	\$ 346	0.00%
2018	0	0	\$ 571	0.00%
2019	0	0	\$ 945	0.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 15 - City Mgr. aft. 7/1/2012

Table 8-15: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 0	\$ 0	0%	\$ 0
2010	0	0	0%	0
2011	0	0	0%	0
2012	(967)	121,181	0%	(122,148)
2013	16,596	134,205	809%	(117,609)
2014	36,606	147,258	402%	(110,652)
2015	63,018	160,566	255%	(97,548)
2016	97,495	174,601	179%	(77,106)
2017	92,501	178,077	193%	(85,576)
2018	91,374	176,770	193%	(85,396)
2019	0	182,895	0%	(182,895)

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-15: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	0	\$ 0	\$ 0	0.00%
2010	0	0	\$ 0	0.00%
2011	0	0	\$ 0	0.00%
2012	1	90,619	0.00%	5.00%
2013	1	93,500	0.00%	5.00%
2014	1	93,644	0.85%	5.00%
2015	1	100,014	4.95%	5.00%
2016	0	0	\$ 0	5.00%
2017	0	0	\$ 0	5.00%
2018	0	0	\$ 0	5.00%
2019	0	0	\$ 0	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 16 - AFSCME after 7/1/2010

Table 8-16: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 0	\$ 0	0%	\$ 0
2010	0	0	0%	0
2011	0	0	0%	0
2012	0	153,232	0%	(153,232)
2013	53,995	219,375	406%	(165,380)
2014	46,437	238,132	513%	(191,695)
2015	68,992	259,854	377%	(190,862)
2016	104,021	288,942	278%	(184,921)
2017	136,035	320,641	236%	(184,606)
2018	183,801	349,938	190%	(166,137)
2019	242,744	382,710	158%	(139,966)

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-16: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	0	\$ 0	\$ 0	0.00%
2010	0	0	\$ 0	0.00%
2011	0	0	\$ 0	0.00%
2012	0	0	0.00%	0.00%
2013	3	104,597	0.00%	5.00%
2014	3	98,634	0.00%	5.00%
2015	6	205,852	0.00%	5.00%
2016	7	259,369	0.00%	5.00%
2017	6	223,243	0.00%	5.00%
2018	11	403,608	1.91%	5.00%
2019	14	523,390	3.02%	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Division 17 - Non-Union after 1/1/2013

Table 8-17: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 0	\$ 0	0%	\$ 0
2010	0	0	0%	0
2011	0	0	0%	0
2012	9,546	4,946	52%	4,600
2013	39,607	50,427	127%	(10,820)
2014	77,088	66,748	87%	10,340
2015	147,736	111,084	75%	36,652
2016	207,588	188,477	91%	19,111
2017	282,325	266,616	94%	15,709
2018	337,117	323,146	96%	13,971
2019	456,536	397,045	87%	59,491

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-17: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	0	\$ 0	\$ 0	0.00%
2010	0	0	\$ 0	0.00%
2011	0	0	\$ 0	0.00%
2012	1	24,723	7.37%	5.00%
2013	6	281,732	6.13%	5.00%
2014	5	262,838	7.49%	5.00%
2015	10	573,830	6.87%	5.00%
2016	9	512,732	6.38%	5.00%
2017	9	519,507	6.37%	5.00%
2018	8	470,839	6.64%	5.00%
2019	7	498,450	7.26%	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.



Table 10: Division-Based Layered Amortization Schedule

Division 01 - Gnrl Non Un

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (2,458,785)	10	\$ (2,163,298)	10	\$ (268,044)
(Gain)/Loss	12/31/2016	(229,202)	15	(241,234)	12	(25,884)
(Gain)/Loss	12/31/2017	(172,977)	15	(186,829)	13	(18,852)
(Gain)/Loss	12/31/2018	(76,365)	15	(84,145)	14	(8,040)
(Gain)/Loss	12/31/2019	17,893	15	19,901	15	1,812
Assumption	12/31/2019	263,790	15	308,311	15	27,996
Total				\$ (2,347,294)		\$ (291,012)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 10 - Gnrl AFSCME

Table 10-10: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (1,245,267)	10	\$ (1,066,050)	10	\$ (132,096)
(Gain)/Loss	12/31/2016	(127,107)	15	(133,774)	12	(14,352)
(Gain)/Loss	12/31/2017	43,682	15	47,179	13	4,764
(Gain)/Loss	12/31/2018	111,419	15	122,765	14	11,724
(Gain)/Loss	12/31/2019	(140,008)	15	(155,724)	15	(14,136)
Assumption	12/31/2019	174,519	15	200,928	15	18,240
Total				\$ (984,676)		\$ (125,856)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 11 - Gnrl Dsptch

Table 10-11: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (292,065)	10	\$ (266,833)	10	\$ (33,060)
(Gain)/Loss	12/31/2016	16,472	10	15,194	7	2,532
(Gain)/Loss	12/31/2017	(7,811)	10	(7,801)	8	(1,164)
(Gain)/Loss	12/31/2018	(30,406)	10	(32,320)	9	(4,368)
(Gain)/Loss	12/31/2019	(49,100)	10	(54,612)	10	(6,768)
Assumption	12/31/2019	12,575	10	15,913	10	1,968
Total				\$ (330,459)		\$ (40,860)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 14 - Cty Mgr

Table 10-14: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 12,748	23	\$ 14,209	15	\$ 1,296
(Gain)/Loss	12/31/2016	20,508	20	22,666	15	2,064
(Gain)/Loss	12/31/2017	14,182	18	15,638	15	1,416
(Gain)/Loss	12/31/2018	24,630	16	27,253	15	2,472
(Gain)/Loss	12/31/2019	20,877	15	23,221	15	2,112
Assumption	12/31/2019	20,193	15	21,859	15	1,980
Total				\$ 124,846		\$ 11,340

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 15 - City Mgr. aft. 7/1/2012

Table 10-15: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (97,548)	10	\$ (70,081)	10	\$ (8,688)
(Gain)/Loss	12/31/2016	5,456	10	5,029	7	840
(Gain)/Loss	12/31/2017	(7,722)	10	(7,712)	8	(1,152)
(Gain)/Loss	12/31/2018	(7,930)	10	(8,435)	9	(1,140)
(Gain)/Loss	12/31/2019	(110,914)	10	(123,364)	10	(15,288)
Assumption	12/31/2019	0	10	1,138	10	144
Total				\$ (203,425)		\$ (25,284)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 16 - AFSCME after 7/1/2010

Table 10-16: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (190,862)	10	\$ (159,640)	10	\$ (19,776)
(Gain)/Loss	12/31/2016	6,579	15	6,909	12	744
(Gain)/Loss	12/31/2017	(3,711)	15	(4,004)	13	(408)
(Gain)/Loss	12/31/2018	11,940	15	13,157	14	1,260
(Gain)/Loss	12/31/2019	11,518	15	12,811	15	1,164
Assumption	12/31/2019	4,471	15	5,784	15	528
Total				\$ (124,983)		\$ (16,488)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



Division 17 - Non-Union after 1/1/2013

Table 10-17: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 36,652	23	\$ 36,529	19	\$ 2,820
(Gain)/Loss	12/31/2016	(19,106)	22	(21,660)	19	(1,668)
(Gain)/Loss	12/31/2017	391	21	429	19	36
(Gain)/Loss	12/31/2018	(1,181)	20	(1,324)	19	(108)
(Gain)/Loss	12/31/2019	38,427	19	42,740	19	3,300
Assumption	12/31/2019	7,308	19	7,808	19	600
Total				\$ 64,522		\$ 4,980

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



GASB 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:	12/31/2019
Measurement Date of the Total Pension Liability (TPL):	12/31/2019
At 12/31/2019, the following employees were covered by the benefit terms:	
Inactive employees or beneficiaries currently receiving benefits:	52
Inactive employees entitled to but not yet receiving benefits (including refunds):	55
Active employees:	<u>39</u>
	146
Total Pension Liability as of 12/31/2018 measurement date:	\$ 14,922,112
Total Pension Liability as of 12/31/2019 measurement date:	\$ 15,787,424
Service Cost for the year ending on the 12/31/2019 measurement date:	\$ 234,864
Change in the Total Pension Liability due to:	
- Benefit changes ¹ :	\$ 0
- Differences between expected and actual experience ² :	\$ 37,507
- Changes in assumptions ² :	\$ 462,057
Average expected remaining service lives of all employees (active and inactive):	2

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll: (Needed for Required Supplementary Information)	\$ 2,037,810
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Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease (6.60%)	Current Discount Rate (7.60%)	1% Increase (8.60%)
Change in Net Pension Liability as of 12/31/2019:	\$ 1,683,525	\$ -	\$ (1,423,642)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Gnrl Non Un

12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2013	Day of work defined as 8 Hours a Day for All employees.
4/1/2006	Benefit B-4 (80% max)
4/1/2006	Member Contribution Rate 5.00%
9/1/2000	Temporary Benefit B-4 (80% max) (09/01/2000 - 12/03/2000)
1/1/1999	Benefit F50 (With 25 Years of Service)
1/1/1994	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1990	Benefit B-3 (80% max)
3/1/1985	Benefit F55 (With 15 Years of Service)
2/7/1972	Covered by Act 88
6/1/1967	Benefit C-1 (Old)
5/1/1946	Benefit FAC-5 (5 Year Final Average Compensation)
5/1/1946	10 Year Vesting
5/1/1946	Benefit C (Old)
5/1/1946	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
5/1/1946	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

10 - Gnrl AFSCME

12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2006	Benefit B-4 (80% max)
1/1/2006	Member Contribution Rate 5.00%
9/1/2000	Temporary Benefit B-4 (80% max) (09/01/2000 - 12/03/2000)
1/1/1999	Benefit F50 (With 25 Years of Service)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1990	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1990	10 Year Vesting
1/1/1990	Benefit B-3 (80% max)
1/1/1990	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
1/1/1985	Benefit F55 (With 15 Years of Service)
2/7/1972	Covered by Act 88
5/1/1946	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

11 - Gnrl Dsptch

12/1/2016	Service Credit Purchase Estimates - Yes
5/1/2007	Member Contribution Rate 10.00%
1/1/2000	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1999	20 Years & Out
7/1/1991	Benefit B-3 (80% max)



11 - Gnrl Dspch

7/1/1991	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
7/1/1990	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1990	10 Year Vesting
7/1/1990	2.25% Multiplier (no max)
10/1/1985	Benefit F55 (With 15 Years of Service)
2/7/1972	Covered by Act 88
5/1/1946	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

14 - Cty Mgr

2/1/2017	Accelerated to 15-year Amortization
2/1/2017	DC Adoption Date 02-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2006	E2 2.5% COLA for future retirees (10/01/2005)
10/1/2005	Day of work defined as 8 Hours a Day for All employees.
10/1/2005	Benefit FAC-3 (3 Year Final Average Compensation)
10/1/2005	Benefit RS 50 (50% Post-Ret. Spouse Benefits)
10/1/2005	8 Year Vesting
10/1/2005	Benefit B-4 (80% max)
10/1/2005	Benefit F55 (With 15 Years of Service)
10/1/2005	Member Contribution Rate 0.00%
10/1/2005	Covered by Act 88
5/1/1946	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

15 - City Mgr. aft. 7/1/2012

2/1/2017	DC Adoption Date 02-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2012	Day of work defined as 8 Hours a Day for All employees.
7/1/2012	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/2012	Benefit RS 50 (50% Post-Ret. Spouse Benefits)
7/1/2012	8 Year Vesting
7/1/2012	Benefit B-3 (80% max)
7/1/2012	Member Contribution Rate 5.00%
10/1/2005	Covered by Act 88
5/1/1946	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

16 - AFSCME after 7/1/2010

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2010	Day of work defined as 8 Hours a Day for All employees.
7/1/2010	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/2010	Benefit B-2
7/1/2010	Benefit F50 (With 25 Years of Service)
7/1/2010	Benefit F55 (With 15 Years of Service)
1/1/2010	10 Year Vesting



16 - AFSCME after 7/1/2010

1/1/2010 Member Contribution Rate 5.00%
2/7/1972 Covered by Act 88
5/1/1946 Fiscal Month - July
Defined Benefit Normal Retirement Age - 60
Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

17 - Non-Union after 1/1/2013

12/1/2016 Service Credit Purchase Estimates - Yes
1/1/2013 Benefit FAC-3 (3 Year Final Average Compensation)
1/1/2013 10 Year Vesting
1/1/2013 Benefit B-2
1/1/2013 Benefit F55 (With 25 Years of Service)
1/1/2013 Member Contribution Rate 5.00%
2/7/1972 Covered by Act 88
5/1/1946 Fiscal Month - July
Defined Benefit Normal Retirement Age - 60
Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years



Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	3.00%

Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Divisions

Closed Division	Amortization Option
14 - Cty Mgr	Accelerated to 15-Year Amortization

Please see the Appendix on MERS website for a detailed description of the amortization options available for closed divisions within an open municipality.



Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.



PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

	<u>12/31/2019</u>	<u>12/31/2018</u>
1. Ratio of the market value of assets to total payroll	9.6	8.9
2. Ratio of actuarial accrued liability to payroll	7.9	7.5
3. Ratio of actives to retirees and beneficiaries	0.8	0.8
4. Ratio of market value of assets to benefit payments	18.9	19.9
5. Ratio of net cash flow to market value of assets (boy)	-5.0%	-3.9%

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of active to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2019	
11	Indicate number of active members	39
12	Indicate number of inactive members (excluding pending refunds)	19
13	Indicate number of retirees and beneficiaries	52
14	Investment Performance for Calendar Year Ending December 31, 2019¹	
15	Enter actual rate of return - prior 1-year period	14.02%
16	Enter actual rate of return - prior 5-year period	6.39%
17	Enter actual rate of return - prior 10-year period	7.97%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	7.35%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	19
22	Is each division within the system closed to new employees? ⁴	No
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$19,626,221
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	\$17,318,216
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2020	\$106,416

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and included here for reporting purposes. This investment performance figures reported are net of investment expenses on a rolling calendar-year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions) indicate “no.”





REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: July 21, 2020
SUBJECT: Add youth member to Police Advisory Commission

DESCRIPTION:
Add youth member to Police Advisory Commission

SUMMARY:
SUMMARY/BACKGROUND

City Council requested that staff review City commission provisions for youth members.

Ypsilanti City Clerk Andrew Hellenga reviewed the matter and recommended amending Ordinance No. 1295, the Ypsilanti Police Advisory Commission ordinance to allow two youth non-voting members.

A resolution and proposed ordinance to amend the ordinance to allow two youth members is attached.

ATTACHMENTS: Proposed Resolution and Ordinance

RECOMMENDED ACTION: Adoption of the Resolution to adopt the Ordinance

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
ORDINANCE NO. Ordinance No.
1295**

An Ordinance Entitled "AN ORDINANCE TO AMEND ORDINANCE 1295 TO PROVIDE FOR TWO YOUTH MEMBERS ON THE YPSILANTI POLICE ADVISORY COMMISSION"

THE CITY OF YPSILANTI ORDAINS:

Ordinance No. 1295 is hereby amended to provide for two youth non-voting members as follows:

1. **THE CITY OF YPSILANTI HEREBY ORDAINS** That that Ordinance No. 1295 is hereby amended to provide for two youth non-voting members as follows:

1. **THE CITY OF YPSILANTI HEREBY ORDAINS** that Chapter 2, Article IV of the Ypsilanti City Code of Ordinances is hereby amended to add a new Division 6, as follows:

DIVISION 6. POLICE ADVISORY COMMISSION
Section 2.200. Created.

Pursuant to Ypsilanti City Charter section 9.03, there is hereby created a commission known as the "[Ypsilanti Police Advisory Commission](#)."

Section 2.201. Purpose.

The purpose of the [Ypsilanti Police Advisory Commission](#) is:

- a. To strengthen the relationship between the community of the City of Ypsilanti and the Ypsilanti Police Department.
- b. To serve as a liaison to enhance community and police relations and serve as an advocate for programs, ideas, and methods to improve the relations between the police and the community
- c. To Review police complaint investigatory findings, and report to council on the Commission's analysis of these findings
- d. To collect, review, and audit summary data and compile aggregate statistics relating to individual or community police complaints and other issues of importance

#Ordinance No. Ordinance No. 1295-AN ORDINANCE TO AMEND ORDINANCE 1295 TO PROVIDE FOR TWO YOUTH MEMBERS ON THE YPSILANTI POLICE ADVISORY COMMISSION

- e. To educate the public about complaint process, and ensure and recommend ways to make the process accessible to all
- f. To make recommendations to the City Manager with regard to organizational matters and procedures.
- g. g. To participate in annual review of the Ypsilanti Police Department's Citizen Police Academy.
- h. To consult and advise the City Manager on the Ypsilanti Police Department's strategic plan.

Section 2.202. Appointment and Terms.

The Ypsilanti Police Advisory Commission shall consist of 7 members and **two non-voting youth members**. All members to the Ypsilanti Police Advisory Commission shall be appointed by the Mayor, with the approval and confirmation of a majority of City Council. There shall be at least one member from each Ward.

The term of members of the Ypsilanti Police Advisory Commission shall be three years, except that of the members first appointed. Terms shall be staggered as far as practicable. Members shall be appointed for a maximum of two full terms.

Section 2.203. Duties.

The duties of the Ypsilanti Police Advisory Commission shall be to:

- a. Establish and update rules by-laws for the transaction of its business, subject to the approval of the City Council. Such rules and by-laws shall be in a manner not inconsistent with this Article, other City ordinances, the City Charter, or laws of the state and federal government.
- b. Elect officers, including a chair.
- c. Establish and maintain a meeting schedule and meet at least quarterly.
- d. Take all necessary action to fulfill the purpose for the Ypsilanti Police Advisory Commission as stated in this Division.
- e. To file a written report of its activities, findings, and recommendations, if any, to City Council at least annually.

Section 2.204. Procedure.

Procedure for the operation of the Ypsilanti Police Advisory Commission shall be as follows:

- a. A majority of the Ypsilanti Police Advisory Commission members appointed shall constitute a quorum.
- b. No meeting of the Ypsilanti Police Advisory Commission shall commence or continue in the absence of a quorum.
- c. A majority vote of those forming a quorum shall be required for any action by the Ypsilanti Police Advisory Commission, except where otherwise specified in this Article, other City ordinances, or the City Charter.

#Ordinance No. Ordinance No. 1295-AN ORDINANCE TO AMEND ORDINANCE 1295 TO PROVIDE FOR TWO YOUTH MEMBERS ON THE YPSILANTI POLICE ADVISORY COMMISSION

- d. Regular meetings of Ypsilanti Police Advisory Commission shall be held no less than quarterly. Any scheduled meeting may be rescheduled at the preceding regular meeting.
- e. The records of the Ypsilanti Police Advisory Commission shall be subject to the Freedom of Information Act, Act No. 442 of the Public Acts of Michigan of 1976 (MCL 15.231 et seq.), as amended.
- f. All meetings of the Ypsilanti Police Advisory Commission shall be subject to the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1967 (MCL 15.261 et seq.), as amended.
- g. The Ypsilanti Police Advisory Commission shall provide an opportunity for public comment as to the business being conducted by the Ypsilanti Police Advisory Commission, pursuant to its established rules and by-laws.

Sections 2.205 – 2.225 - Reserved.

1. **Severability.** If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.
2. **Repeal.** All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.
3. **Savings Clause.** The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.
4. **Copies to be available.** Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.
5. **Publication and Effective Date.** The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

#Ordinance No. Ordinance No. 1295-AN ORDINANCE TO AMEND ORDINANCE 1295 TO PROVIDE FOR TWO YOUTH MEMBERS ON THE YPSILANTI POLICE ADVISORY COMMISSION

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2019

Andrew Hellenga, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal News on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

#Ordinance No. Ordinance No. 1295-AN ORDINANCE TO AMEND ORDINANCE 1295 TO PROVIDE FOR TWO YOUTH MEMBERS ON THE YPSILANTI POLICE ADVISORY COMMISSION



MINUTES VIRTUAL COUNCIL Meeting

7:00 PM - Tuesday, July 7, 2020

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, July 7, 2020, at 7:00 PM, with the following members present:

PRESENT: Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Council Member Nicole Brown, Mayor Lois Richardson, Council Member Anthony Morgan, and Council Member Annie Somerville

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

II. ROLL CALL

III. AGENDA APPROVAL

The agenda was approved as submitted.

IV. PUBLIC COMMENT (3 MINUTES)

7 people spoke.

V. ELECTION OF MAYOR PRO-TEM - TERM EXP. NOVEMBER 9, 2020 (ADDED)

a) Election of Mayor Pro-Tem

Council Member Annie Somerville moved, seconded by Council Member Steven Wilcoxon, to nominate Council Member Brown for Mayor Pro-Tem.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

VI. RESOLUTIONS/MOTIONS/DISCUSSIONS

a) Resolution No. 2020-140, approving the minutes of June 16, 2020.

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2020-140.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Nicole Brown

AYES: Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- b) Resolution No. 2020-141, approving appointments to Boards and Commissions.

Mayor Pro-Tem Nicole Brown moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2020-141.

RESULT: CARRIED.
MOVER: Mayor Pro-Tem Nicole Brown
SECONDER: Council Member Anthony Morgan
AYES: Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- c) Resolution No. 2020-142, approving the Fee Schedule for FY 20-21.

Council Member Anthony Morgan moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2020-142.

RESULT: CARRIED.
MOVER: Council Member Anthony Morgan
SECONDER: Council Member Jennifer Symanns
AYES: Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- d) Resolution No. 2020-143, authorizing the Fire Chief to purchase a new Fire Chief's Vehicle.

Council Member Anthony Morgan moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2020-143.

RESULT: CARRIED.
MOVER: Council Member Anthony Morgan
SECONDER: Council Member Steven Wilcoxon
AYES: Steven Wilcoxon, Anthony Morgan, Jennifer Symanns, Nicole Brown, Lois Richardson, and Annie Somerville

- e) Resolution No. 2020-144, approving the purchase of a vehicle for Environmental Services.

Council Member Anthony Morgan moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2020-144

RESULT: CARRIED.
MOVER: Council Member Anthony Morgan
SECONDER: Council Member Jennifer Symanns
AYES: Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- f) Resolution No. 2020-145, approving a Franchise Agreement with Comcast with a 10 year term. (added)

Council Member Annie Somerville moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2020-145.

RESULT: CARRIED.
MOVER: Council Member Annie Somerville
SECONDER: Mayor Pro-Tem Nicole Brown

AYES: Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

VII. COUNCIL PROPOSED BUSINESS

Morgan

- Spoke in favor of the landlord directory mentioned during public comment.
- Attended the Abolitionist Block Party and thanked citizens for their engagement.
- Congratulated Mayor Richardson and Mayor Pro-Tem Brown

Brown

- Spoke in support of changing the firework ordinance to match the times of the township.
- Highlighted the successful collaboration with EMU to provide masks.
- Thanked the community for being vocal about their values and what they expect from leaders and members of the community
- Thanked Council for appointing her to Mayor Pro-Tem.

Somerville

- Suggested that the joint City Council and Police Advisory Commission (PAC) meeting be rescheduled to July 23rd, during the regular PAC meeting.

Symanns

- Thanked DPS Director Akers for moving the speed signs around.
- Offered her congratulations to the Mayor and is looking forward to moving forward.

VIII. COMMUNICATIONS FROM THE MAYOR

- a) Discussion regarding increasing youth seats on Boards and Commissions to not less than two.

Discussion about adding a second seat to the Police Advisory and Sustainability Commissions was added to the next agenda.

- b) Presented her plan for her first 100 days as Mayor. She will be creating a Race and Equity Cabinet and asked Council for membership suggestions.
- c) Youth Town Hall is upcoming.

IX. COMMUNICATIONS FROM THE CITY MANAGER

- a) Upcoming racism, unconscious bias, and microaggression training for staff and Council
- b) Movie in the park on July 23rd at 9:00 p.m.

X. COMMUNICATIONS

XI. ADJOURNMENT

- a) Resolution No. 2020-145, adjourning the City Council Meeting.

The meeting was adjourned at 9:05 p.m.

- b) Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

OVERVIEW OF PROCESS

Ypsilanti City Council Ward 1 Appointment

1. Propose and agree to timeline and process (during July 21, 2019 Regular meeting).
2. City Clerk will send out press release and publicly post timeline, process, and application materials. Send directly to any persons already having expressed interest in the position. Materials to be posted by 5pm on Wednesday, July 22, 2020. Include the following:
 - a. Vacancy has occurred for Ward 1 seat – Press Release
 - b. City Council member duties, expectations, and compensation.
 - c. Basic requirements of candidates (age, residency)
 - d. Candidate application form
 - e. Overview of Process and Summary of Timeline
3. Application packets to be turned in by 5 pm on Thursday, August 6, 2020 to City Clerk, either in person or in hard copy at City Hall or electronically to City Clerk. Clerk will confirm receipt of application in writing via email.
4. City Clerk will verify identity and eligibility of each candidate. (*Affidavit of Identity*)
5. Clerk will compile all applicant materials and distribute to Council members by 12:00 noon, Friday, August 7, 2020. Council application materials will also be made available for public viewing on the city's website and at the City Clerk's office. Council members will review materials and make selections for interview.
6. Council will inform the Clerk's Office their preferred top three applicants to interview. The City Clerk will communicate to all applicants whether or not they have been selected for an interview.
7. Council members can submit up to 2 questions to be asked of all candidates by 5 pm Friday, August 7, 2020. The Mayor will compile these, and make a list of a total 6 questions for all candidates to be prepared to address during their interview. Questions for candidates selected for interviews will be shared with them by Monday, August 10, 2020 at 12 pm.

SUMMARY OF TENTATIVE TIMELINE

Ypsilanti City Council Ward 3 Appointment

Tuesday, July 21	Council decides on process & timeline
Wednesday, July 22, 5 pm	Council candidate application packet/information released and Press Release published.
Thursday, August 6, 5 pm	Deadline for Council candidate application materials.
Friday, August 7	Compile candidate application materials, distribute to Council and post for public.
Thursday, August 7, 5 pm	Candidate interview questions due to City Clerk. Candidates selected.
Monday, August 10, 12 pm	Candidates selected for interview informed of interview questions.
Tuesday, August 11, 6 pm (INTERVIEWS)	Council will conduct interviews with chosen candidates. Potential Appointment
Wednesday, August 12, 6 pm	City Clerk informs Council of results, including top candidates.
Tuesday, August 18, 6 pm (Regular Scheduled Meeting)	Council will deliberate and possibly vote on choice among top candidates. New Council member sworn in. If Necessary

8. Candidates selected for interviews will come before Council at 6 pm on Tuesday August 11th. Each candidate will have 1 minute to introduce themselves, and then one minute each to address the 6 questions they've been provided in advance. Council will not deliberate around the interviews at this time.
9. Following the interviews on Tuesday, August 11th, Council will select the top candidates to be considered as finalists for consideration for appointment.
10. Council will vote at its Regular Meeting of Tuesday, August 18th. Of the top candidates, Council will nominate and discuss. Deliberation will conclude when voting is complete. Council member appointee is confirmed when there are 4 of the 6 votes voting for a candidate in the affirmative.

Contact: City Clerk Andrew Hellenga
City of Ypsilanti Clerk Office
1 S. Huron Street
Ypsilanti, MI 48197
Phone: (734) 483-1100
Fax: (734) 487-8742
ahellenga@cityofypsilanti.com



Press Release

City Council Accepting Applications for Ward 1 Council Member Vacancy

Ypsilanti MI, July 22, 2020. The Ypsilanti City Council is accepting applications to fill the Council Member – Ward 1 vacancy. Applications are available on the city's website at www.cityofypsilanti.com and at the City Clerk's office, 1 S. Huron Street, Ypsilanti, MI.

To be eligible to be appointed to this position, you must have resided within the City of Ypsilanti Ward 1 for a minimum of 30 days prior to your appointment to Council; and you must have been a registered voter in Ward 1 on or before July 17, 2020.

All applications must be completed on the application form and received by the City Clerk **in person** at Ypsilanti City Hall **no later than 5:00 p.m. on Thursday, August 6, 2020**. Candidate interviews will take place Tuesday, August 11, 2020 with a **possible** Council vote and swearing in shortly thereafter.



APPLICATION FOR APPOINTMENT TO THE YPSILANTI CITY COUNCIL WARD #1

Thank you for your interest in serving the community as a Ward 1 Council Member of the Ypsilanti City Council.

The timeline for filling the Council vacancy is as follows:

- | | |
|----------------------------------|---|
| Thursday, August 6, 2020: | Applications due to City Clerk by 5:00 p.m. |
| Tuesday, August 11, 2020: | Candidate interviews |
| Tuesday, August 18, 2020: | Council vote and swearing in of new Councilmember |

To be considered, your application must be completed and received by the City Clerk (*in person*) at Ypsilanti City Hall (1 S. Huron St.) **no later than 5:00 p.m. on Thursday, August 6, 2020**. Applications received after 5:00 p.m. will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items:

- Application form
- A **1 page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages**.
- Answers to the Supplemental Questions of **no more than 3 pages total**.

For further information, please contact
Andrew Hellenga at 734-483-1100
ahellenga@cityofypsilanti.com

The application and any correspondence
should be addressed to:

Andrew Hellenga, City Clerk
City of Ypsilanti

1 S. Huron St

Ypsilanti, MI 48197

Councilmember Eligibility, Requirements, & Public Disclosure

To be eligible to be appointed to the Ypsilanti City Council Ward #1 position, you:

- Must have continuously resided within the City of Ypsilanti Ward 1 for a minimum of 30 days prior to your appointment to the Council, and
- Must be a registered voter in the City of Ypsilanti Ward 1.

If you hold, participate in or are involved in any contract(s) with the City of Ypsilanti, please explain your involvement in your cover letter.

If you hold any other elected public office, please state what office and where in your cover letter.

Please note that:

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- Applications received from all candidates who meet the minimum requirements, along with the answers to the supplemental questions, will be posted on the City of Ypsilanti website as part of the Council's meeting packet the week of the initial interview.
- If appointed, you will be required by state law to file financial disclosure statements with the Washtenaw County Clerk's Office (www.ewashtenaw.org).



City Council Duties

- Attendance is required at regular City Council meetings, which are held on the first and third Tuesday evenings of each month, from 7:00 pm to 10:00 pm and occasionally later. From time to time, the City Council or Mayor may call special City Council meetings to handle city business.
- Ypsilanti City Councilmembers are bound by state and federal law and the Ypsilanti City Charter. Ypsilanti City Councilmembers must follow Ethical Principles that are set out in the Ypsilanti City Charter and the provisions of the state law and city ethics ordinance.
- Ypsilanti City Councilmembers are bound by the Michigan Open Meetings Act and the Freedom of Information Act. These acts provide for full disclosure of the actions of council members. Councilmembers are required to report all financial dealings with the city annually.



APPLICATION FOR APPOINTMENT TO YPSILANTI CITY COUNCIL WARD #3 POSITION

Applicant Information

(Please type or print)

Applicant Name _____

Residence Address _____

Home Phone _____ Work Phone _____

E-Mail _____

Cover Letter & Resume

Please attach a one page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Ypsilanti on separate pages using no more than 3 pages total:

1. Why are you interested in serving as an Ypsilanti City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Ypsilanti community. Address its relevance to the position of Ypsilanti City Councilmember.
5. What do you wish to accomplish during this appointed term as an Ypsilanti City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return (*in person*) this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk, at Ypsilanti City Hall (1 S. Huron St.) **no later than 5:00 p.m. on Thursday, August 6, 2020.**

Applications received after 5:00 p.m. will not be accepted.

The application and any correspondence should be addressed to:

**Andrew Hellenga, City Clerk
City of Ypsilanti
One South Huron Street
Ypsilanti, MI 48197**



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Rheagan Basabica
DATE: July 21, 2020
SUBJECT: Fire and Police Pension Administrative Contract 2020-2021

DESCRIPTION:

Fire and Police Pension Administrative Contract 2020-2021

SUMMARY:

The Finance Department of the City of Ypsilanti serves as an independent contractor of the Ypsilanti Fire and Police Pension Board who performs administrative services on behalf of the board.

The services shall be performed at 1 South Huron, Ypsilanti, Michigan or as otherwise determined by mutual agreement of the parties.

The Contract is effective for a term commencing on July 1, 2020, and shall continue until terminated as provided herein.

The Board agrees to pay the City **\$30,140.06** for services performed.

RECOMMENDED ACTION: (Approval/Denial)

ATTACHMENTS: Contract

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Fire and Police Pension Contract

Good Afternoon Council,

One of the responsibilities of the Finance Department is to provide “Administrative Service for the Fire and Police Retirement System”

What you have today is the contract renewal for this service for FY 18-19 for \$31,632.79.

We ask that this contract be approved by the City Council.

Service:

1. Budget Preparation
2. Invoice and Benefit Payments
3. Preparation of their Financial Statement.



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ken Hobbs
DATE: July 21, 2020
SUBJECT: Fire Department Budget Adjustment to Fund EHP Fire Dispatch Agreement

DESCRIPTION:

Fire Department Budget Adjustment to Fund EHP Fire Dispatch Agreement

SUMMARY:

The City of Ypsilanti signed a dispatch agreement on behalf of the Fire Department with Emergency Health Partners (EHP) effective July 1, 2017. The City of Ypsilanti properly budgeted costs through FY 20-21 at a monthly estimate of \$3,043.86 for an annual fee of \$36,526.28.

On July 7, 2020, the Fire Department received communication that beginning September 1, 2020, the monthly costs will increase by five percent (i.e., \$18.76 per dispatch). As a result, there will be an increase of \$415.77 a month. The monthly fee will be \$3,459.65 for a ten-month total of 34,596.56.

The Fire Department averages about 2,213 dispatches per year according to EHP.

The total budgeted amount in account #101-7-3390-818-00 for FY 20-21 is \$36,526.28 for twelve months. The Fire Department will need an additional \$4,989.58 to cover the remaining two months following to complete the FY 20-21 dispatches costs.

The Fire Department is requesting authorization to adjust the budget to fund the EHP agreement. This adjustment would include the cost increase until 2021.

Estimated Change in Budget and Fund Balance

Description	Amount
Beginning Fund Balance 19.20 (Unaudited)	\$7,270,958

Council Budget Approved Net Shortfall	-284,156
Budget Adjustment	-4,990
Ending Fund Balance 20.21 (Projected)	6,981,812

RECOMMENDED ACTION: (Approval/Denial)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-153
July 21, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti signed a dispatch agreement on behalf of the Fire Department with Emergency Health Partners (EHP) effective July 1, 2017. The City of Ypsilanti properly budgeted costs through FY 20-21 at a monthly estimate of \$3,043.86 for an annual fee of \$36,526.28; And,

WHEREAS, On July 7, 2020, the Fire Department received communication that beginning September 1, 2020, the monthly costs will increase by five percent (i.e., \$18.76 per dispatch). As a result, there will be an increase of \$415.77 a month. The monthly fee will be \$3,459.65 for a ten-month total of \$34,596.56; And,

WHEREAS, The Fire Department averages about 2,213 dispatches per year according to EHP; And

WHEREAS, The total budgeted amount in account #101-7-3390-818-00 for FY 20-21 is \$36,526.28 for twelve months. The Fire Department will need an additional \$4,989.58 to cover the remaining two months following to complete the FY 20-21 dispatches costs.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the Fire Department to adjust the budget to fund the EHP Agreement for dispatch services.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

#Resolution No. 2020-153

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
21 day of July 2020

#Resolution No. 2020-153



REQUEST FOR LEGISLATION

TO:

FROM: Ron Akers

DATE: July 21, 2020

Resolution of Support for the 2021-2024 County-Wide Road and Non-

SUBJECT: Motorized Millage

DESCRIPTION:

Resolution of Support for the 2021-2024 County-Wide Road and Non-Motorized Millage

SUMMARY:

The Washtenaw County Board of Commissioners has placed a proposal to renew the County-wide road and non-motorized millage from 2021 to 2024 on the August 4, 2020 primary ballot. The current millage (2016-2020) provides approximately \$125,000 each year to the City for road maintenance work and 20% of this millage is set aside for non-motorized improvements through the Washtenaw County Parks and Recreation Commission. The City has received grant funds for trail improvements at Frog Island Park and on Grove Street through this program and if the millage is approved is scheduled to receive funds to support the Huron Street pedestrian bridge over I-94.

Several communities in Washtenaw County have passed resolutions in support of the millage including the City of Ann Arbor and the City of Dexter and the committee working on the millage as asked if the City of Ypsilanti would be interested in doing so as well. I have prepared a draft resolution for City Council's consideration. I have attached the draft resolution, the proposed projects in the City of Ypsilanti, and a presentation about the millage for your consideration.

RECOMMENDED ACTION:

Staff recommends City Council approves the resolution in support of the 2021-2024 County-Wide Road and Non-Motorized Millage.

ATTACHMENTS: WCRC Presentation, Resolution, City of Ypsilanti Projects

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



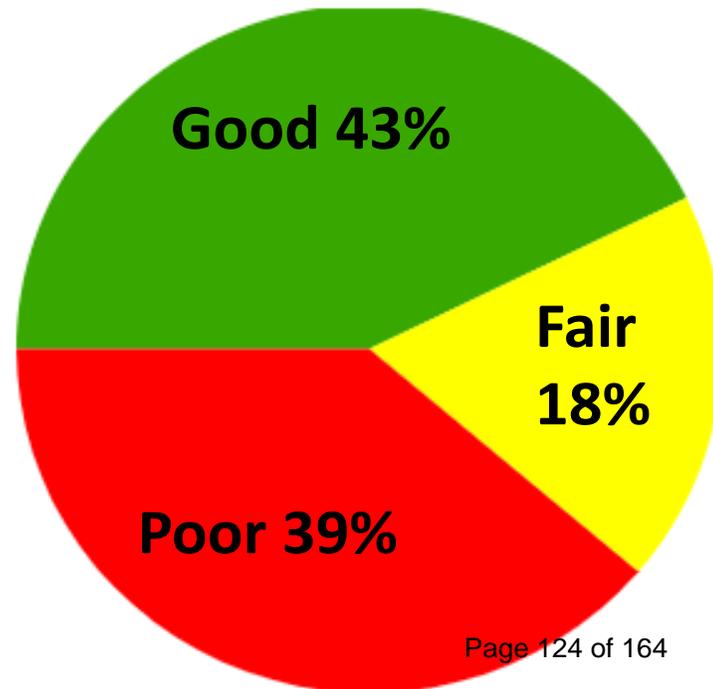
2021 – 2024 Millage

Need for County-Wide Millage



State funding has improved but...

Washtenaw County Primary Paved Roads (~510 Miles)



To get to 100%
good today on
primary system
= \$52.7 million

2021 – 2024 Millage



- Renew and restore
- 0.5 mill
- 20% to fund non-motorized projects
- Approximately \$8.8 million per year

On the August 4, 2020 ballot

2021 – 2024 Millage



Distribution of 0.5 mill revenue

Agency	Approx. Annual Distribution
Washtenaw County Road Commission	\$4 million
Cities and Villages	\$3.1 million
Washtenaw County Parks and Recreation Commission (for non-motorized paths)	\$1.7 million
Total	\$8.8 million

WCRC Road Projects



Type of Work	Miles
Chip seal	160
Mill and overlay	26
Pulverize and resurface	19
Limestone resurfacing	7
Concrete pavement repairs	4
Pave unpaved roads	2
Total	218 miles
Intersections	3
Estimated cost	\$17.9 million

Cities and Villages



- Approximately \$3.1 million per year will be distributed to cities and villages based on revenue collected
 - *Example:* City of Ann Arbor ~\$2.4 million per year
- Cities/Village pick their own road and non-motorized projects
- Ongoing planning process

Non-Motorized Projects



Project Type	Estimated Cost
10 pathway projects	\$4.8 million
Connecting Communities Grants	\$2 million
Total	\$6.8 million

***Millage funds will help leverage more than \$13 million in non-motorized projects across the county**





Communications Plan

Education Communications



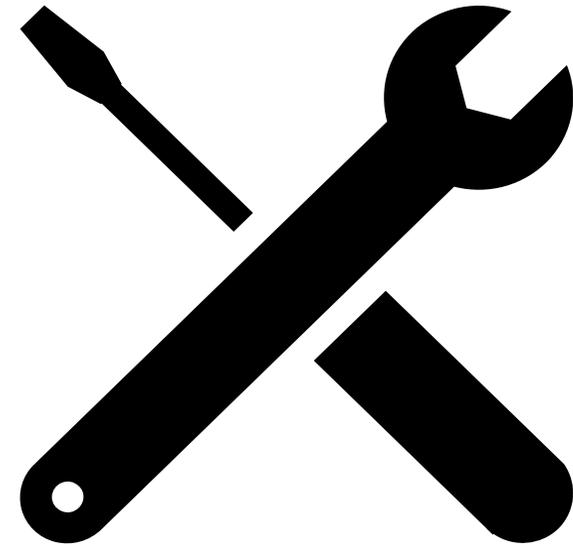
- June – August
 - Joint effort to inform voters about the millage
- Using...
 - Websites
 - Social media #MillageMonday
 - Newsletters
 - Traditional media
 - Virtual public meetings – June 17 and July 14
 - Signs along pathways and road projects

Education Communications

PROJECT FUNDED BY
RESIDENTS OF
**WASHTENAW
COUNTY**



- We'd love your help!
 - Toolkit for officials
 - Social media posts and graphics
 - Sample newsletter content
 - Download from Google Drive
 - What else would be helpful?



Education Communications

PROJECT FUNDED BY
RESIDENTS OF
**WASHTENAW
COUNTY**



Roads and Non-Motorized Paths Millage: 2021 - 2024

[Home](#) / [Road Work & Construction](#) / [Road Millages](#) / 2021 - 2024 Roads and Non-Motorized Paths Millage

Renew and Restore

On August 4, 2020, voters of Washtenaw County will be asked if they want to renew and restore the 0.5 mill four-year roads and non-motorized paths millage. Just like the first millage approved by voters in 2016, funds collected would be invested into road improvement projects and non-motorized improvements across Washtenaw County.



215+ Miles

of road improvements over
four-years on county, city and village
roads within Washtenaw County



**10+ Pathway
Projects**

20% of millage revenue will go to
non-motorized pathways
across the county.



\$50 per year

Estimated annual millage cost
for a home with a taxable value
of \$100,000



Questions?

Contact Us



Sheryl Siddall
WCRC Managing Director
(734) 327-6687
siddalls@wcroads.org

Coy Vaughn
WCPARC Director
(734) 971-6337 x 326
vaughnc@washtenaw.org

Matt MacDonell
County Highway Engineer
(734) 327-6688
macdonellm@wcroads.org

Emily Kizer
WCRC Communications Manager
(734) 327-6646
kizere@wcroads.org

**Washtenaw County Cities and Villages
Millage Projects 2021 - 2024**

City of Ypsilanti Millage Projects

2021 Construction Year				
Road	County District	Project Limits	Type of Work	Est. Cost
Oakwood St	6	Sherman to Congress	Preventative Maintenance	211,200
				\$ 211,200
2022 Construction Year				
Road	County District	Project Limits	Type of Work	Est. Cost
N. Washington St.	6	W. Cross to Emmet	Preventative Maintenance	99,200
Huron Road Pedestrian Bridge	6	Huron Road over I-94	New Construction	100,000
				\$ 199,200
2023 Proposed Projects				
Road	County District	Project Limits	Type of Work	Est. Cost
See 2024 Project	6	See 2024 Project		
				\$ -
2024 Proposed Projects				
Road	County District	Project Limits	Type of Work	Est. Cost
S. Adams St.	6	Michigan Ave to Catherine	Preventative Maintenance	294,400
				\$ 294,400
Totals 2021 - 2024				\$ 704,800



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Andrew Hellenga
DATE: July 20, 2020
SUBJECT: Resolution to Approve MML Renewal Premium for 2020

DESCRIPTION:

Resolution to Approve MML Renewal Premium for 2020

SUMMARY:

The renewal premium for the Property and Liability insurance renewal for the City of Ypsilanti effective August 1, 2018-2019 with the MML Liability & Property Pool is **\$375,806** compared to the expiring premium of **\$339,704**. This is a premium increase of \$39,942 or 10.6%.

Reasons for the change in premium:

- Annual Payroll -- \$6,196,800 (was \$6,196,800 in 2019/increase of 2.5%)
- Property -- \$19,378,666 (was \$22,402,919 in 2019/increase of 13.5%)
- Number of Law Enforcement Officers – 31 (was 30 in 2019/increase 3.3%)
- Number of Vehicles – 66 (was 62 in 2019/increase 6.45%)
 - Agreed Amount— 12 vehicles with agreed amount values totaling \$1,960,300
- Loss Ratio—244% (was 230% in 2019)

The Board of Directors of the MML Liability & Property Pool voted to return another dividend in 2020 to renewing Members. The City's portion of the dividend return is **\$23,311**. The City will receive the dividend after paying your renewal premium.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution
MML Proposal

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



michigan municipal league

Liability & Property Pool

Proposal

for the

City of Ypsilanti

Presented By:

Judith A. Thomson-Torosian, CPCU, CIC, ARM
MML Liability & Property Pool
(248) 204-6137

July 20, 2020

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The **City of Ypsilanti** has been a Pool member since **August 1, 1983**.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage as outlined on the Cost and Coverage Summary, which includes a limitation on Employment Practices Liability claims. The requested \$5,000,000 limit is not offered after underwriting review by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Ypsilanti** for an annual premium of **\$375,860**. When compared to last year's cost of **\$339,704**, it represents a premium increase of **\$36,156**, or **10.6%**. (In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2020. The City's portion of the dividend return is **\$23,311**. The City will receive this dividend in the month following payment of your 2020 renewal premium.)

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|--------------------------------|----------------------------------|
| ✓ 433 Public Entity Members | ✓ 195 Water Utilities |
| ✓ 139 Fire Departments | ✓ 218 Sewer Utilities |
| ✓ 170 Law Enforcement Agencies | ✓ 24 Municipal Marinas |
| ✓ 2,195 Police Officers | ✓ \$5 Billion of Property Values |
| ✓ 5,772 Miles of Streets/Roads | ✓ 206 Water Service Operations |
| ✓ 6,950 Vehicles | ✓ 17 Dams |
| ✓ 16 Electric Utilities | |



Coverage and Cost Summary City of Ypsilanti

Effective 08-01-2020 to 08-01-2021

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$2,000,000	N/A	\$0
Sewer Back-Up Sublimit	No Coverage	N/A	N/A
Personal Injury Liability (Coverage B)	\$2,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$2,000,000	N/A	\$0
Employment Practices Sublimit	\$1,000,000	\$2,000,000	\$100,000
Law Enforcement Liability (Coverages A, B, and D)	\$2,000,000	N/A	\$0
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$2,000,000	N/A	\$0
<u># Vehicles</u>	<u>Comp</u>	<u>Coll</u>	
66	\$250	\$500	
Agreed Amount, if applicable 12 Vehicles for a total of \$1,960,300			

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$2,000,000 regardless of the number of coverages involved in the occurrence.

Property

Property - Blanket Basis	\$19,378,666	N/A	\$250
Boiler and Machinery	Included	N/A	\$250
Building(s)	Included	N/A	\$250
Contents	Included	N/A	\$250
Property in the Open	Included	N/A	\$250
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	See Schedule	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A
Contractor's Equipment	\$1,990,422	N/A	\$250



Coverage and Cost Summary City of Ypsilanti

Effective 08-01-2020 to 08-01-2021

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$493,626	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$175,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Golf Cart Equipment	\$5,238	N/A	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Police Equipment	\$17,049	N/A	\$250
Radio Equipment	\$11,712	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
<u>Comprehensive Crime Coverage</u>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
<u>Bonds</u>			
Bond #: A Treasurer	\$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$375,860.

Your Team of Experts



Judy Thomson-Torosian
Service and Sales Manager
(248) 204-6137



Michael J. Forster
Pool Administrator
(734) 669-6340



Ellen Skender
248-204-8582



Joan Opett
248-204-8579

Customer Service Representatives



Tracy Mattiello
Claims Manager
(248) 204-8094



Rod Pearson
Loss Control Manager
(248) 204-8036

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Ypsilanti Has . . .

- ✓ \$6,351,720 Annual Payroll (was \$6,196,800 for 2019) = \$154,920 or 2.5% ↑
- ✓ \$19,378,666 of total values for real and personal property (was \$22,402,919 for 2019) = \$3,024,253 or 13.5% ↓ (Reduction is due to elimination of Location 19—Riverside Arts Center; Location 22—Old Gilbert Services Building; Location 28—Gilbert Park Property in the Open; and Location 52—Pump Station)
- ✓ 31 Law enforcement officers (was 30 for 2019) = 1 or 3.33% ↑
- ✓ 66 Vehicles (was 62 for 2019) = 4 or 6.45% ↑
- ✓ 12 Vehicles with agreed values totaling \$1,960,300 (was 11 for 2019)
- ✓ 1.11 Experience Modifier (was same for 2019)
- ✓ 244% Five-Year Loss Ratio (was 230% for 2019) = 14% or 6.1% ↑

* Loss Ratio is calculated by dividing 5 years of gross losses by 5 years of gross premium with no inclusion for reinsurance, operating expenses, or IBNR (Incurred but Not Reported) claims. For every \$1 of premium collected, \$2.44 was incurred for claims.

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding -**
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual’s right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Safetysurance website -- <http://www.safetysurance.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

Sample of Endorsement -- Employment-Related Practices Coverage Limitation



michigan municipal league

Liability & Property Pool

THIS ENDORSEMENT MODIFIES THE COVERAGE UNDER THE FOLLOWING:
PLEASE READ IT CAREFULLY.

Contract Number:

Effective Date:

12:01 Standard Time

Pool Member:

Limit Per Wrongful Act
and Annual Aggregate

Deductible:

EMPLOYMENT - RELATED PRACTICES COVERAGE LIMITATION

This endorsement modifies coverage provided under the following:

Section I - Municipal Liability Coverage - MML210

1. This coverage limitation applies to COVERAGE A (Section I):
 - v. **Bodily Injury** arising out of any:
 - (1) Refusal to employ;
 - (2) Termination of employment;
 - (3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, policies, acts or omissions; or
 - (4) Consequential **Bodily Injury** as a result of (1) through (3) above.
2. This coverage limitation applies to COVERAGE B (Section I):
 - c. **Personal Injury** arising out of any:
 - (1) Refusal to employ;
 - (2) Termination of employment;
 - (3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, policies, acts or omissions; or
 - (4) Consequential **Personal Injury** as a result of (1) through (3) above.
3. This coverage limitation to COVERAGE D (Section I):
 - l. Any **Claim** arising out of any:
 - (1) Refusal to employ;
 - (2) Termination of employment;
 - (3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, policies, acts or omissions; or
 - (4) Consequential **Personal Injury** as a result of (1) through (3) above.

This coverage limitation applies whether the **Member** may be held liable as an employer or in any other capacity and to any obligation to share **Damages** with or to repay someone else who must pay **Damages** because of the injury.



Resolution No. 2020-002
2020-02-24

RESOLVED BY THE SUSTAINABILITY COMMISSION:

WHEREAS, there is an ongoing global biodiversity crisis, with current rates of species' extinctions estimated at 1000 times the historical background rate across evolutionary time; and

WHEREAS, this biodiversity crisis is impacting animals responsible for pollinating the vast majority of food plants used for human consumption (hereafter "pollinators"); and

WHEREAS, monoculture turf grass (lawn grass) does not support biodiversity, requires unsustainable inputs of fertilizers, water, and fossil fuels for mowing and maintenance; and increases runoff and stream bank erosion; and

WHEREAS, native plants and other habitat- and food-providing plants (hereafter "pollinator-friendly plants") support pollinators and other wildlife; and

WHEREAS, pollinator-friendly plants can be well-adapted to local soils and climate, and insect- and disease-resistant, therefore requiring less water, chemical application, and maintenance; and

WHEREAS, the City of Ypsilanti has been designated as a "Bee City;" and

WHEREAS, perception of lawn, property, or garden aesthetics is a personal choice;

NOW, THEREFORE BE IT RESOLVED that the City of Ypsilanti shall make every reasonable effort to use pollinator-friendly plants on properties owned by the City, and

BE IT FURTHER RESOLVED that the City Council will instruct the Planning Commission to update the City Zoning Ordinances to (a) strike the plant height limitation; (b) prohibit only invasive and noxious weeds; and (c) reflect support of pollinator-friendly plants and plantings; and

BE IT FURTHER RESOLVED that the City Council will instruct the Administrative Hearings Bureau to disregard plant blight violations until the Zoning Ordinance is updated, and

BE IT FURTHER RESOLVED that the Sustainability Commission will make every effort to educate and empower residents with the goal of transitioning private properties to include pollinator-friendly plants.

OFFERED BY: Commissioner Greenwald

SUPPORTED BY: Commissioner Michalowski

YES: 5 NO: 1 (Collins) ABSENT: (Heine, Bayha) VOTE: Carried

Invasive and Noxious Weeds

(List adapted from the resources below, along with consultation with professional botanists and restoration biologists.)

Common Name	Scientific Name	Plant Type
Garlic Mustard	<i>Alliaria petiolata</i>	Forb
Ragweed	<i>Ambrosia artemisiifolia</i> L. var. <i>elatior</i> (L.) Descourtils; <i>Ambrosia elatior</i>	Forb
Spotted Knapweed	<i>Centaurea maculosa</i>	Forb
Chicory	<i>Cichorium intybus</i>	Forb
Canada Thistle	<i>Cirsium arvense</i>	Forb
Bull Thistle	<i>Cirsium vulgare</i>	Forb
Queen Anne's Lace	<i>Daucus carota</i>	Forb
Teasel	<i>Dipsacus</i> sp.	Forb
Giant Hogweed	<i>Heracleum mantegazzianum</i>	Forb
Dame's Rocket	<i>Hesperis matronalis</i>	Forb
Purple Loosestrife	<i>Lythrum salicaria</i>	Forb
Sweet Clover	<i>Melilotus</i> sp.	Forb
Wild Sweet William (Bouncing Bet)	<i>Saponaria officinalis</i>	Forb
Bladder Campion	<i>Silene vulgaris</i>	Forb
Mullein	<i>Verbascum thapsus</i>	Forb
Orchard Grass	<i>Dactylis glomerata</i>	Grass
Japanese Stiltgrass	<i>Microstegium vimineum</i>	Grass
Common Reed	<i>Phragmites australis</i>	Grass
Japanese Barberry	<i>Berberis thunbergii</i>	Shrub
Autumn Olive	<i>Elaeagnus umbellata</i>	Shrub
Japanese Knotweed	<i>Fallopia japonica</i>	Shrub
Asian Honeysuckles	<i>Lonicera</i> sp.	Shrub
Giant Knotweed	<i>Polygonum sachalinensis</i> (<i>Fallopia sachalinensis</i>)	Shrub
Common Buckthorn	<i>Rhamnus cathartica</i>	Shrub
Glossy Buckthorn	<i>Rhamnus frangula</i> (<i>Frangula alnus</i>)	Shrub
Multiflora Rose	<i>Rosa multiflora</i>	Shrub
Poison Sumac	<i>Toxicodendron vernix</i>	Shrub
Oriental Bittersweet	<i>Celastrus orbiculatus</i>	Vine
Bindweed	<i>Convolvulus</i> sp.	Vine
Sweet Pea	<i>Lathyrus latifolius</i>	Vine
Poison Ivy	<i>Toxicodendron pubescens</i>	Vine/Shrub

Resources:

Michigan Department of Agriculture & Rural Development (MDARD) List of Prohibited and Restricted Weeds

https://www.michigan.gov/documents/mdard/Michigan_Prohibited_and_Restricted_Weeds_641413_7.pdf

State of Michigan Invasive Species Database

https://www.michigan.gov/invasives/0,5664,7-324-68002_71240---,00.html

U.S. Department of Agriculture – Michigan State-Listed Noxious Weeds

<https://plants.usda.gov/java/noxious?rptType=State&statefips=26>



**CITY OF YPSILANTI
BOARDS AND COMMISSIONS
CITIZEN PARTICIPATION RESUME**

You must be a resident to be eligible to serve on a City of Ypsilanti Board or Commission.

NAME: Renee Echols

ADDRESS: [REDACTED]

Ypsilanti MI 48197

Number of years in the community: 4 Ward you live in: 3rd

HOME PHONE: _____ Call: A.M. or P.M. (please circle)

CELL PHONE: [REDACTED] WORK PHONE: _____

EMAIL ADDRESS: [REDACTED]

EDUCATION: B.A. University of Missouri-Kansas City 2002, M.A. University of Michigan 2006, M.S.W. University of Michigan 2013

CURRENT OCCUPATION: social work

CURRENT EMPLOYER: N/A

1. I would like to be considered and could devote sufficient time to serve on the following Board(s) or Commission(s) in order of preference:

a) Police Advisory Commission b) Non-Motorized Advisory Committee

2. Why are you interested in serving on these boards/commissions?

As a mother of small children and as a disabled citizen, I have the perspective of a marginalized identity, as well as someone who relies upon public services to provide safety and accessibility for both myself and my children. I have an important perspective to offer the police advisory commission as well as the non-motorized advisory committee. As an MSW, I have the educational background suited to

3. Please indicate experience and/or qualifications that would help make you an effective member of each board for which you have applied.

the community and its more vulnerable populations.

WORK/VOLUNTEER EXPERIENCE: I would like to serve on these committees not only to lend my voice

to experiences that may not otherwise be heard, but also to learn about the community in which I live so as to enhance

my participation as a citizen. I wish to bring about a more inclusive and accessible community to all who live in Ypsilanti.

I understand that appointment to a City of Ypsilanti Board or Commission requires regular attendance at board meetings.

SIGNATURE: [REDACTED] DATE: 6/19/2020

(Return completed form to: City Clerk's Office, 1 S. Huron Street, Ypsilanti, MI 48197)

Print

Citizen Advisory Boards and Commissions Participation Resume - Submission #3466

Date Submitted: 6/16/2020

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Qualifications

Must be a resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name*

Colleen Kennedy

Email Address*

Colleenkennedy@comcast.net

Address

805 Charles St

City

Ypsilanti

State

MI

Zip Code

48198

Phone Number*

248-417-1396

Fax Number

Number of Years in the Community

5

Ward You Live In

3

Education

MSU Bachelor's, MSU Law

Occupation

Self employed

Employer

Empty text box for Employer information.

Are you applying for youth membership?

Three Commission Allow Youth Membership (Sustainability, Parks and Recreation, & Human Relations)

- Yes
- No

Are you registered to vote in the City of Ypsilanti?

- Yes
- No

I would like to be considered and could devote sufficient time to serve on the following board or commission:

- | | | |
|--|---|--|
| <input type="checkbox"/> Review and Tax Assessment Board | <input type="checkbox"/> Ypsilanti Housing Commission | <input type="checkbox"/> Ann Arbor Area Transit Authority |
| <input type="checkbox"/> Board of Ethics | <input type="checkbox"/> Human Relations Commission | <input type="checkbox"/> Police and Fire Pension Board |
| <input type="checkbox"/> Fire Civil Service Commission | <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Huron River Watershed Council |
| <input type="checkbox"/> YCUA | <input type="checkbox"/> Non-motorized Advisory Committee | <input type="checkbox"/> Sustainability Commission |
| <input type="checkbox"/> Ypsilanti Downtown Development Authority | <input type="checkbox"/> Zoning Board of Appeals | <input checked="" type="checkbox"/> Police Advisory Commission |
| <input type="checkbox"/> Economic Development Corporation/Brownfield Redevelopment Authority | <input type="checkbox"/> Property Maintenance Construction Board of Appeals | <input type="checkbox"/> Art Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Parks and Recreation Commission | |

Party Affiliation

Empty text box for Party Affiliation.

Small empty text box.

If you are applying to serve on the Ethics Board please provide your political affiliation

Why are you interested in serving on these boards/commissions?*

I have the time and the desire to be more involved in my community.

Work/volunteer experience related to the board or commission:

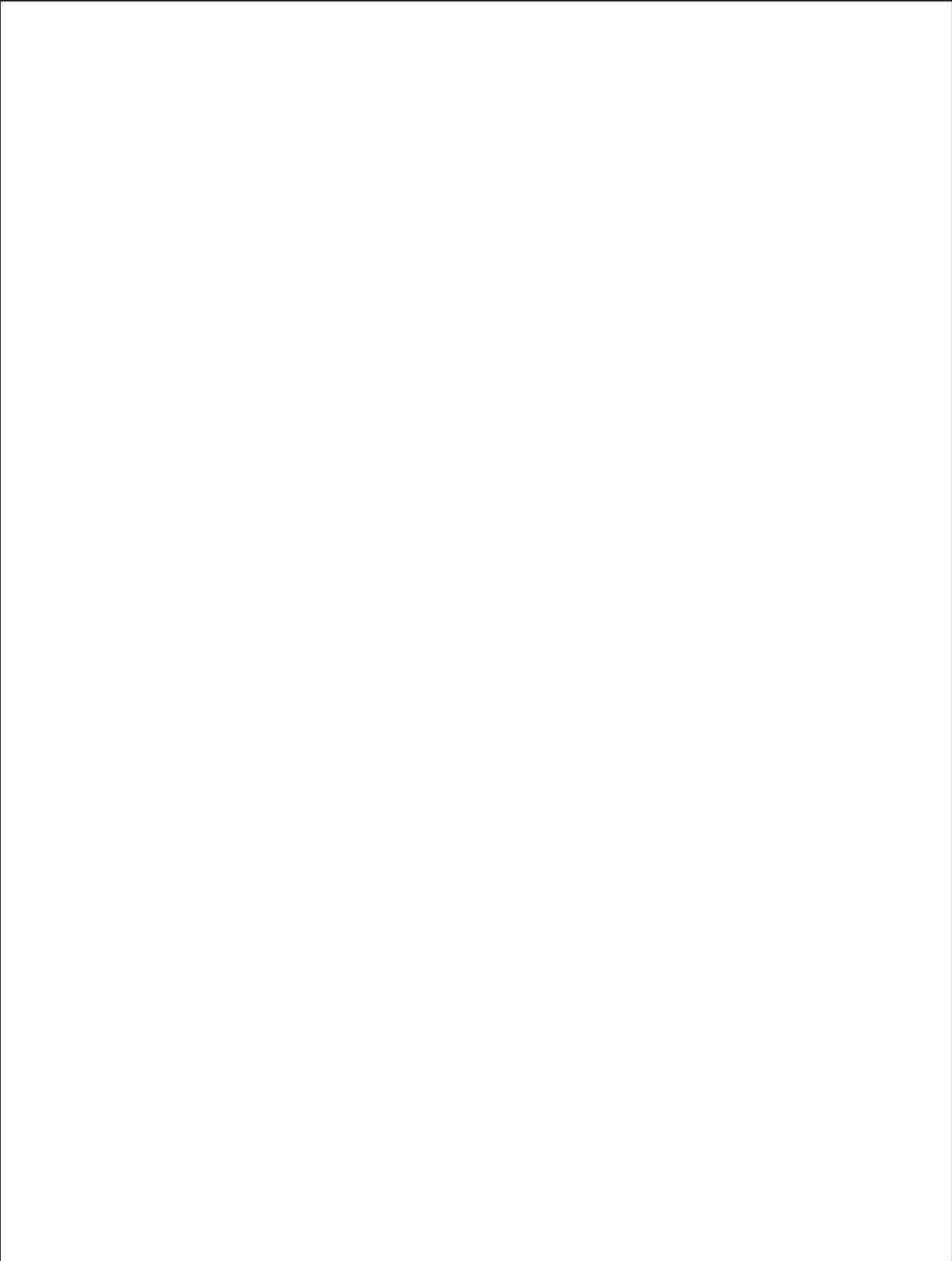
I don't have any specific law enforcement experience but do I have a law degree.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes





**LAWRENCE KESTENBAUM
COUNTY CLERK / REGISTER OF DEEDS**

200 North Main Street, Suite 120 P.O. Box 8645 Ann Arbor, Michigan 48107-8645
Phone (734) 222-6730 • Fax (734) 222-6528
www.washtenaw.org

MEMO

To: Michelle Anzaldi, Pittsfield Township Clerk
Lynette Findley, Superior Township Clerk
Andrew Hellenga, Ypsilanti City Clerk
Karen Lovejoy Roe, Ypsilanti Township Clerk

From: Ed Golembiewski, Chief Deputy Clerk/Register & Director of Elections

Date: July 17, 2020

Re: Multi-jurisdiction Combined Absent Voter Count Board

Clerks,

This purpose of this memo is to confirm your previously expressed intent to enter into a multi-jurisdiction combined Absent Voter Counting Board (hereafter "Combined AVCB") to facilitate the efficient tabulation of Absent Voter Ballots received by your jurisdiction, effective with the November 3, 2020 General Election.

Additionally, this memo describes the next steps required to put the Combined AVCB into effect in time for first use during the November 3, 2020 General Election.

MCL 168.765a authorizes individual municipalities to enter into an agreement to create a multi-jurisdiction Combined Absent Voter Counting Board.

As you know, a record number of Absent Voter Ballots will be returned by voters during the November 3, 2020 General Election in each of your jurisdictions. Interest in voting by Absent Voter Ballot is exceedingly high at this time: to date, more than 26,500 Absent Voter Ballots have been requested for the August 4, 2020 State Primary in your four jurisdictions, nearly double the previous record of 13,610 requested in your jurisdictions during the November 6, 2018 General Election.

The volume of Absent Voter Ballots requested during the upcoming November 3, 2020 General Election will dramatically exceed this already high volume.

The goal of the Combined AVCB is to create efficiencies in processing this volume by pooling Election Inspector (Poll Worker) labor and accessing the maximum amount of State of Michigan grant funding possible to acquire high speed ballot tabulation equipment capable of tabulating a large volume of Absent Voter Ballots at an affordable cost.

The Combined AVCB will be comprised of Ypsilanti Township, Pittsfield Township, Ypsilanti City and Superior Township (hereafter, "Local Units"). The Washtenaw County Clerk's office will serve as coordinator for this combined count board. The combined AVCB will be in effect and utilized by the Local Units during each election beginning with the November 3, 2020 General Election until the termination of an agreement entered into by the parties involved.

The following is a list of action items required to proceed:

- **Obtain a final quote from the County’s contracted voting equipment vendor, Hart InterCivic, for a configuration that will allow for up to 80,000 ballots to be tabulated in 8 hours or fewer.**

Responsibility: County Clerk
Action By: July 24, 2020

- **Finalize grant award from Michigan Bureau of Elections for high speed tabulation software/equipment.** Bureau of Elections will provide grant funds for up to 50% of the initial cost.

Responsibility: County Clerk
Action By: August 1, 2020

- **Finalize cost-sharing arrangement. *Tentative estimate, costs not to exceed:***

	Active Registered Voters	Share %	Initial Investment (2020)	Maintenance Fees (Due annually beginning 2025)
YPSILANTI TOWNSHIP	38967	0.44	\$27,789.74	\$10,493.41
PITTSFIELD CHARTER TOWNSHIP	24745	0.28	\$17,647.17	\$6,663.57
YPSILANTI CITY	13636	0.16	\$9,724.66	\$3,672.03
SUPERIOR TOWNSHIP	10290	0.12	\$7,338.43	\$2,770.99
<i>Total</i>	<i>87638</i>		<i>\$62,500.00</i>	<i>\$23,600.00</i>

Responsibility: Local Units, coordinated by County Clerk
Action By: August 7, 2020

- **Order PPE for Combined Count Board from Michigan Bureau of Elections for use during November 3, 2020 General Election**

Responsibility: County Clerk
Complete

- **Finalize Combined AVCB agreement**

Responsibility: Local Units and County Clerk, coordinated by County Clerk
Action By: August 7, 2020

- **Obtain Legislative Body approval for Combined AVCB agreement, including grant award acceptance, cost-sharing arrangement, and software/equipment quote approval.** MCL 168.764d requires the agreement be approved by the 75th day prior to the first election Combined AVCB will be used.

Responsibility: Local Units
Action By: August 21, 2020

- **Receive high speed ballot tabulation equipment/software, conduct acceptance testing:**

Responsibility: Local Units, coordinated by County Clerk
Action By: September 15, 2020

- **Conduct City/Township/County Clerk staff training on high speed tabulation equipment**

Responsibility: Vendor (Hart InterCivic)
Action By: September 30, 2020

- **Appoint Election Inspectors to staff the Combined AVCB**

Responsibility: Local Unit Election Commissions
Action By: October 13, 2020

- **Conduct Election Inspector (Poll Worker) training**

Responsibility: County
Action By: October 31, 2020

- **Conduct Logic and Accuracy Testing on high speed tabulation equipment & ballots for November 3, 2020 General Election.**

Responsibility: Local Units, coordinated by County Clerk
Action By: October 29, 2020

- **Deliver November 3, 2020 Absent Voter Ballots to Combined AVCB location**

Responsibility: Local Units, coordinated by County Clerk
Action By: November 2, 2020

- **Administer Combined AVCB for November 3, 2020 General Election**

Responsibility: Local Units, coordinated by County Clerk
Action By: November 3, 2020

