



**CITY OF YPSILANTI
ORGANIZATIONAL COUNCIL MEETING AGENDA
ZOOM MEETING
ONE SOUTH HURON ST.
YPSILANTI, MI 48197
MONDAY, NOVEMBER 9, 2020
7:00 P.M.**

<https://us02web.zoom.us/j/81979563545>

Page

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. AGENDA APPROVAL**
- IV. INAUGURATION CEREMONY - OATH OF OFFICE**

Ward 1 – Lois Allen-Richardson

Ward 2 – Steve Wilcoxon

Ward 3 – Annie Somerville

- V. SEATING OF NEW COUNCIL**
- VI. ROLL CALL**
- VII. PUBLIC COMMENT (3 MINUTES)**
- VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS**

- 3** A. Resolution No. 2020-229, adopting "ROBERT'S RULES OF ORDER 10th EDITION".
[2020-229 - Pdf](#)
- 4** B. Resolution No. 2020-230, setting the day, time and frequency of Council meetings.
[2020-230 - Pdf](#)
- 5** C. Resolution No. 2020-231, approving the procedure for transaction of Council business.
[2020-231 - Pdf](#)
- 6** D. Resolution No. 2020-232, naming an official newspaper of record.
[2020-232 - Pdf](#)
- 7 - 8** E. Resolution No. 2020-233, adopting the Council Protocol for City staff.

[2020-233 - Pdf](#)

9 - 10 F. Resolution No. 2020-234, adopting policy for appointments to Boards and Commissions.
[2020-234 - Pdf](#)

11 - 12 G. Resolution No. 2020-235, setting meeting dates for 2020.
[2020-235 - Pdf](#)

13 H. Resolution No. 2020-236, appointing Council Liaisons to City Boards and Commissions.
[2020-236 - Pdf](#)

IX. NOMINATION AND ELECTION OF MAYOR PRO-TEM

X. DISCUSSION OF WARD 1 COUNCIL APPOINTMENT PROCESS

XI. REMARKS FROM THE MAYOR

XII. ADJOURNMENT

14 A. Resolution No. 2020-237, adjourning the City Council Meeting.
[2020-237 - Pdf](#)

B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2020-229
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Ypsilanti City Council adopts "ROBERT'S RULES OF ORDER, 10TH EDITION" as the official rules of order for procedures of the Ypsilanti City Council meetings.

For the purpose of Council rules, each separate meeting of City Council shall constitute a "session" as that term is used in Robert's Rules of Order.

A motion for reconsideration of a motion may be made and considered at the same session or in the next immediate session.

A motion may be amended by a "friendly amendment" if both the member making the motion and the member supporting (seconding) the motion agree.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 9 day of November 2020

#Resolution No. 2020-229



Resolution No. 2020-230
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That regular Council meetings shall be held on the first and third Tuesdays of the month. When a Council meeting falls on a holiday or an Election Day, the next day after said holiday or Election Day will be the meeting day for the regular meeting, except when Council designates another day. Such a change will be given public notice.

Further, that all regular meetings of the Ypsilanti City Council shall be held at 7:00p.m. in the City Council Chambers, located at One South Huron Street, except when the Council designates another time and location. Such a change will be given public notice.

Further, that all Council meetings end by 10:00 p.m., unless Council agrees by majority vote to extend the deadline.

OFFERED BY: _____

SECONDED BY: _____

YES: _____ NO: _____ ABSENT: _____ VOTE: _____

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 9 day of November 2020

#Resolution No. 2020-230



Resolution No. 2020-231
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the procedure for transaction of business shall be that business raised by at least one Council Member, supported by a second Council Member, under Council Proposed Business be referred to the next regular meeting for transaction. This procedure may be waived by the consent of two-thirds (2/3) vote of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 9 day of November 2020

#Resolution No. 2020-231



Resolution No. 2020-232
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That *Washtenaw County Legal News* be designated as the official newspaper of the City of Ypsilanti, for placement of all required publication notices and display advertisements.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 9 day of November 2020

#Resolution No. 2020-232



Resolution No. 2020-233
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Council Protocol for City Staff shall be as follows.

Governance of a City relies on the cooperative efforts of elected officials, who set policy, and City staff, who analyze problems and issues, make recommendations, implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Conduct Toward Staff

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

Channels of Communication

Questions of City staff and/or requests for additional background information should be directed only to the City Manager, Assistant City Manager, City Attorney, City Clerk, or Department Heads. The City Manager should be copied on any request to Department Heads. Council Members should not set up meetings with department staff directly, but work through Department Heads, who will attend any meetings with Council Members. When in doubt about what staff contact is appropriate, Council Members should ask the City Manager for direction.

Equal Access to Information

Materials and information supplied to a Council Member in response to a request will be made available to all members of the Council so that all have equal access to information. The City Manager should ensure that such access is provided when appropriate.

Public Criticism of Employees

#Resolution No. 2020-233



Resolution No. 2020-234
November 9, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That City Council adopts the following City Council Boards and Commission Appointment Procedure:

NOTICE

That the City Clerk shall provide the City Council, monthly, a report consisting of all council appointees, their address and contact information, the committee or commission appointed to, and the date of the expiration of their term for all appointees who terms expire within the next sixty (60) days.

That the Mayor or any City Staff person shall notify the City Council and City Clerk of any vacancy or pending vacancy occurring in any committee or commission as soon as it becomes known.

Notice shall be posted to the City Web sites soliciting nominations for those positions mentioned above at the time of the report or notice to City Council.

PROCEDURE

That any Mayoral nomination for appointment shall be submitted to City Council under the Mayor's reports at one Council meeting and held for action until the following Council meeting. Nominations may also be brought forward by two members of Council and will follow the same procedure.

Nominations shall include a letter of interest from and resume of the nominee.

VACANCY IN OFFICE

A vacancy in office shall occur when the current appointee discontinues membership by death, resignation, or removal from office; by not seeking reappointment in writing prior to the expiration of his or her term; or by not being reappointed by the appointing authority.

TERM OF OFFICE

#Resolution No. 2020-234



Resolution No. 2020-235
November 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Ypsilanti City Council will hold Regular Meetings at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, Ypsilanti, Michigan 48197, for the year 2021 on the following dates:

January 5	July 13 (following holiday)
January 26 (following holiday)	July 20
February 2	August 3
February 16	August 17
March 2	September 14 (following holiday)
March 16	September 21
April 6	October 5
April 20	October 19
May 4	November 2
May 18	November 16
June 1	December 7
June 15	December 21

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signed for the hearing impaired, Limited English Proficiency (LEP) services, and audios of printed materials being considered at the meeting to individuals with disabilities upon two (2) days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling the following:

**City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197-5420
(734) 483-1100**

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office and written comments may be sent to the City Clerk's Office at the above listed address.

#Resolution No. 2020-235

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of November 2020

#Resolution No. 2020-235



**Resolution No. 2020-237
November 9, 2020**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 9 day of November 2020

#Resolution No. 2020-237