

CITY OF YPSILANTI
HISTORIC DISTRICT COMMISSION
ACTION MINUTES OF FEBRUARY 9, 2021

CALL TO ORDER AND ROLL CALL

Meeting Location: Virtual Meeting held via Zoom

Commissioners Present: Alex Pettit, Ypsilanti, Washtenaw County, Michigan
James Chesnut, Ypsilanti, Washtenaw County, Michigan
Amy Swift, Lake Worth, Palm Beach County, Florida
James Ratzlaff, Ypsilanti, Washtenaw County, Michigan
Erika Lindsay, Ypsilanti, Washtenaw County, Michigan
Anne Stevenson, Ypsilanti, Washtenaw County, Michigan

Commissioners Absent: One vacant seat.

Council Liaison Jennifer Symanns, present

Staff Present: Scott Slagor, Preservation Planner; Nancy Hare-Dickerson,
Recording Secretary

Chairperson Pettit called the meeting to order at 7:01 pm.

APPROVAL OF AGENDA

Motion: Stevenwon (second: Swift) moved to approve the agenda as submitted.

Approval: Unanimous. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS—none

PUBLIC HEARING—none

OLD BUSINESS—none

NEW BUSINESS

301 W Michigan, Suite 103

**Sign*

Applicant: Marcus Gray, contractor; - not present

Motion: Chesnut (second: Swift) Move to table action for the work at 301 W Michigan Suite 103 as submitted in the application dated February 2, 2021, for installation of new signage as specified; where the new signs shall be mounted to the mortar joints to the greatest extent possible. This application is being tabled due to questions pertaining to what the extent of the lighting is for the signage. This application also illustrates the signage as individually applied letters and individually lit, so the Commission is requesting additional information as to dimensions, what is being lit, and how it is being lit; as well as the type of lighting and temperature it is producing (in Kelvins).

Approval: Unanimous.

Motion carried.

301 S Washington

**Window*

Applicant: Bryan Young, owner; - present

Commissioner Ratzlaff recused himself as he is direct neighbor to the property.

Motion: Chesnut (second: Lindsay) Move to issue a notice to proceed for the work at 301 S Washington as submitted in the application dated January 19, 2021, for replacing the south elevation window according to Option #1 as specified, including a horizontal sliding wood window to be painted white. The opening shall be enframed in a 1"x2" trim as specified.

Secretary of the Interior Standards:

#9- Contemporary designs shall be compatible and not destroy significant original material.

#10- New work shall be removable.

Approval: Pettit: Aye
Stevenson: Aye
Chesnut: Aye
Lindsay: Aye
Swift: Nay
Ratzlaff: Abstained.

Motion carried.

STUDY ITEMS—none

ADMINISTRATIVE APPROVALS—none

OTHER BUSINESS

1. **Property Monitoring**
2. **Staff Updates**
3. **Commissioner Comments**

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS—none

HOUSEKEEPING BUSINESS

Approval of the minutes of January 26, 2021

Motion: Lindsay (second: Swift) moved to approve the minutes of January 12, 2021, as drafted.

Approval: Unanimous. Motion carried.

Nominations for Chair and Vice Chair

Commissioner Lindsay nominated Commissioner Pettit for Chair.
Pettit accepted the nomination.

Commissioner Swift nominated Commissioner Lindsay for Chair
Lindsay declined the nomination.

Commissioner Pettit nominated Commissioner Stevenson for Vice Chair
Stevenson accepted the nomination.

Commissioner Lindsay nominated Commissioner Swift for Chair
Commissioner Swift declined the nomination.

Commissioner Lindsay nominated Commissioner Swift for Vice Chair
Commissioner Swift accepted the nomination.

ADJOURNMENT

Chairperson Pettit adjourned the meeting, citing the end of the agenda with no further items to discuss.

MEETING ADJOURNED at 8:10 p.m.