



# ACTION MINUTES

## REGULAR COUNCIL Meeting

7:00 PM - Tuesday, November 10, 2020

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, November 10, 2020, at 7:00 PM, with the following members present:

**PRESENT:** Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Mayor Pro-Tem Nicole Brown, Mayor Lois Richardson, Council Member Anthony Morgan, Council Member Brian Jones-Chance, and Council Member Annie Somerville

### I. CALL TO ORDER

### II. ROLL CALL

### III. AGENDA APPROVAL

The agenda was approved as amended.

### IV. STATEMENT BY COUNCIL MEMBER JONES- CHANCE (ADDED)

Council Member Jones Chance thanked Council for appointing him to Council and announced his decision to step down to facilitate a transparent appointment process.

### V. PUBLIC COMMENT (3 MINUTES)

3 people spoke.

### VI. ORDINANCES FIRST READING

- a) *Ordinance 1357* - An ordinance to amend Section 46-34 of the Ypsilanti City Code to provide that Ethics Complaints be filed with the City Clerk.
1. Resolution No. 2020-062, determination.
  2. Public Hearing
  3. Resolution No. 2020-063. close the public hearing

**Council Member Anthony Morgan moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2020-063.**

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The public hearing for an ordinance to Amend Section 46-34 of the Ypsilanti City Code to provide that Ethics Complaints be filed with the City Clerk be officially closed.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Anthony Morgan

<b>SECONDER:</b>	Council Member Jennifer Symanns
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

**Mayor Pro-Tem Nicole Brown moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2020-062.**

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

An ordinance to Amend Section 46-34 of the Ypsilanti City Code to provide that Ethics Complaints be filed with the City Clerk be adopted on first reading.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Mayor Pro-Tem Nicole Brown
<b>SECONDER:</b>	Council Member Anthony Morgan
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

b) *Ordinance - 1369, An Ordinance Entitled "2019 WINTER TRAFFIC CONTROL ORDERS"*

1. Resolution No. 2020-238, determination.
2. Public Hearing
3. Resolution No. 2020-239. close the public hearing

**Mayor Pro-Tem Nicole Brown moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2020-239.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Mayor Pro-Tem Nicole Brown
<b>SECONDER:</b>	Council Member Anthony Morgan
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

**Council Member Steven Wilcoxen moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2020-238.**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Traffic Review Committee has reviewed several traffic control requests and made appropriate recommendations based on best practices, City ordinance, and City policy; and

WHEREAS, the City Council reviewed and approved policy direction for parking system changes in Downtown, Depot Town, and West Cross; and

WHEREAS, the Traffic Review Committee reviewed engineering recommendations for bridge weight limits; and

WHEREAS, the Traffic Review Committee reviewed and recommended a request to limit parking adjacent to the Parkridge Community Center to guests of the PCC and the Ypsilanti Housing Commission Offices; and

WHEREAS, the City Manager has seen fit to issue temporary Traffic Control Orders 2020-001 through 011 based on said recommendations; and

WHEREAS, the City Manager recommends City Council provide final approval for the Traffic Control Orders listed above.

NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby approves Traffic Control Orders as listed and adopts an ordinance entitled 2019 Winter Traffic Control Orders on First Reading.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Steven Wilcoxon
<b>SECONDER:</b>	Mayor Pro-Tem Nicole Brown
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

## VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- a) Resolution No. 2020-240A, approving the application and application process for the Ward 1 Vacancy. (added)

**Council Member Anthony Morgan moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2020-240A, approving the application and application process for the Ward 1 Vacancy.**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**Whereas, there is a vacancy for Council Member in Ward 1; and**

**Whereas, per Section 2.05(d)(3) of the City Charter requires that a Council Member to represent Ward 1 be appointed on or before the third Regular Council Meeting following the vacancy.**

**Now therefore be it resolved that the Ypsilanti City Council approve the application and application process for the Ward 1 Vacancy.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Anthony Morgan
<b>SECONDER:</b>	Council Member Steven Wilcoxon
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- b) Resolution No. 2020-240, approving the minutes from October 20, 2020.

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**THAT the minutes of November 10, 2020 be approved.**

**Council Member Jennifer Symanns moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2020-240.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Jennifer Symanns
<b>SECONDER:</b>	Council Member Annie Somerville
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- c) Resolution No. 2020-241, approving the purchase of Packer Truck

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**Whereas, the collection of trash in our downtown areas and city parks is an ongoing and important service offered to residents in the City of Ypsilanti; and,**

**Whereas, a small packer truck is necessary to collect recycling and trash; and,**

Whereas, the City Council of the City of Ypsilanti has allocated the funds in the FY 2019-2020 budget for this purchase; and,

Whereas, the purchase price of the vehicle is less than the budgeted amount of \$95,000;

Now therefore be it resolved that that City Council authorizes the purchase of a Small Packer Truck from Frederickson Supply & Signature Ford for a purchase price of \$91,480.00 with any change orders to be approved by the City Manager.

**Council Member Anthony Morgan moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2020-241.**

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Whereas, a small packer truck is necessary to collect recycling and trash; and,

Whereas, the City Council of the City of Ypsilanti has allocated the funds in the FY 2019-2020 budget for this purchase; and,

Whereas, the purchase price of the vehicle is less than the budgeted amount of \$95,000;

Now therefore be it resolved that that City Council authorizes the purchase of a Small Packer Truck from Frederickson Supply & Signature Ford for a purchase price of \$91,480.00 with any change orders to be approved by the City Manager.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Anthony Morgan
<b>SECONDER:</b>	Council Member Steven Wilcoxon
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- d) Resolution No. 2020-242, approving the proposal from OHM for design engineering services for the amount of \$34,810 for Oakwood St.

**Council Member Jennifer Symanns moved, seconded by Council Member Steven Wilcoxon,**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

Whereas, county road millage funds have been allocated to perform road rehabilitation work on Oakwood between Sherman and Congress; and,

Whereas, the City engineer OHM has prepared a proposal to provide design engineering services for the project; and,

Whereas, design engineering is necessary to begin the project next construction season;

Now therefore be it resolved that that the City of Ypsilanti approves the proposal from OHM for design engineering services for an amount of \$34,810.

THAT the City Clerk is authorized to sign this proposal and any change orders may be approved by the City Manager, to facilitate the completion of this work.

<b>RESULT:</b>	<b>CARRIED.</b>
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<b>MOVER:</b>	Council Member Jennifer Symanns
<b>SECONDER:</b>	Council Member Steven Wilcoxen
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- e) Resolution No. 2020-243, approving the attached updated Fee Schedule for Parking Fees and Fines and further authorize a Weekly Contractor Pass Pilot Program.

**Council Member Anthony Morgan moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2020-243.**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**WHEREAS, the fines and fees related to parking have been closely examined over the prior year; and**

**WHEREAS, the certain fines have been re-evaluated in light of the pandemic; and**

**WHEREAS, a pilot permit program for weekly Contractor passes shall be evaluated in March; and**

**NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby approves the attached updated Fee Schedule for Parking Fees and Fines, and further authorized a Weekly Contractor Pass pilot program.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Anthony Morgan
<b>SECONDER:</b>	Mayor Pro-Tem Nicole Brown
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- f) Resolution No. 2020-244 approving the Passport Parking Agreement Addendum

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**WHEREAS, the City has an existing contract with Passport Parking that provides for mobile payment via the Passport app;**

**WHEREAS, Passport is working with several partners to allow for third-party payments in the future; and**

**WHEREAS, this amendment to the existing contract is required for the City to allow for third-party payments in the future;**

**NOW THEREFORE BE IT RESOLVED, THAT that the Ypsilanti City Council approve the attached amendment to the existing contract, and authorizes the City Manager to sign it.**

**Council Member Steven Wilcoxen moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2020-244.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Council Member Steven Wilcoxen
<b>SECONDER:</b>	Council Member Annie Somerville
<b>AYES:</b>	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

## **VIII. LIAISON REPORTS**

1. SEMCOG Update - none
2. Washtenaw Area Transportation Study - meeting next week
3. Urban County
  - o County State of Emergency to continue virtual meetings
  - o Update from County Health Department
  - o Funds available for rent assistance and weatherization.
4. Ypsilanti Downtown Development Authority - lights in Riverside Park and Downtown
5. Friends of Rutherford Pool - update next week
6. ~~Housing Equity Leadership Team~~
7. ~~Youth Community Connection~~

## **IX. COUNCIL PROPOSED BUSINESS**

### Wilcoxon

- None

### Brown

- Street lighting on Hamilton between Ferris and Michigan Ave is very dark.

### Somerville

- Thanked staff to be proactive about outreach about Water street
- Congratulated staff about the smooth running of the election.

### Morgan

- Congratulated Chief DeGuisti and staff for doing an admirable job.
- Citizens are concerned about the property maintenance near the Freighthouse.
- Expressed confidence in the new Council.

### Symanns

- Thanked staff, especially fire and police.
- Update is forthcoming about the evaluation process for City Manager and City Clerk.

## **X. COMMUNICATIONS FROM THE MAYOR**

- 411 Second Ave yard and porch need attention
- New playground equipment at Parkridgeis being installed
- Asked staff to look into possibilities for a virtual all city staff gathering
- Asked Council for goals about what they want to see happen in the City

## **XI. COMMUNICATIONS FROM THE CITY MANAGER**

- Thanked Council for the parking discussion.
- Waterstreet community engagement meetings.
- Please complete Diversity and Inclusion Training.
- TextmyGov mobile app.

## **XII. COMMUNICATIONS**

- a)** Washtenaw County Regional Resource Management Authority (WRRMA) Proposed Budget.
- b)** Washtenaw County Regional Resource Management Authority (WRRMA) 2020 Summary of Activities.

## **XIII. ADJOURNMENT**

- a)** Resolution No. 2020-245, adjourning the City Council Meeting.

**The meeting was adjourned at 8:49 p.m.**

- b)** Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.