

CITY OF YPSILANTI
HISTORIC DISTRICT COMMISSION
ACTION MINUTES OF FEBRUARY 11, 2020

CALL TO ORDER AND ROLL CALL

Meeting Location: Ypsilanti City Hall, 1 S Huron, Ypsilanti, MI 48197

Commissioners Present: Alex Pettit, Amy Swift, James Chesnut, Anne Stevenson

Commissioners Absent: Ron Rupert, Erika Lindsay

Staff Present: Scott Slagor, Preservation Planner; Nancy Hare-Dickerson, Recording Secretary

Interim-Chair Pettit called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA

Motion: Stevenson (second: Swift) moved to approve the agenda as submitted.

Approval: Unanimous. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS—none

PUBLIC HEARING—none

OLD BUSINESS—none

NEW BUSINESS

101 W Michigan
Sign and Lighting.

Applicant: Richard Muszynski of Shelter Bay Realty LLC, owner- not present.

Motion: Stevenson (second: Swift) Move to table action on the proposed work at 101 West Michigan so the applicant may provide additional information on the location and dimensions of the proposed signs, and the style, location, and mounting of the proposed light fixtures.

Approval: Unanimous. Motion carried.

116-118 W Michigan

**Storefront windows and doors.*

Applicant: Adam Tasselmyer, owner - not present.

Motion: Stevenson (second: Swift) Move to approve and issue a notice to proceed for the work at 116-118 W Michigan, as submitted in the application dated February 3, 2020 for the installation of an aluminum storefront system, as specified in the submitted drawings.

Secretary of the Interior Standards:
#9 – Contemporary designs shall be compatible and not destroy significant original material.

Approval: Unanimous. Motion carried.

106 N Adams

**Sign.*

Applicant: Daniel O'Rourke, representative of Harmony House Collective - not present.

Motion: Swift (second: Stevenson) Move to issue a notice to proceed for the work already completed at 106 N Adams, as submitted in the application dated February 4, 2020 for the installation of a wood sign as specified.

Secretary of the Interior Standards:
#9 – Contemporary designs shall be compatible and not destroy significant original material.
#10 – New work shall be removable.

Approval: Unanimous. Motion carried

STUDY ITEMS

302 E Cross

Windows, foundation, and siding update.

Applicant: Max Ziebarth, owner – not present.

Motion: Chesnut (second: Swift) Move to request product information on two windows as indicated in Commissioner Swift's field review of the property at 302 E Cross; and additional information regarding single missing door on the west elevation, if the applicant will be reusing an existing door or proposing a new door for that installation.

Approval: Unanimous. Motion carried

208 E Cross

Correction of Unapproved Siding

Applicant: Robert and Carrie Taylor, owners – not present.

ADMINISTRATIVE APPROVALS- none

OTHER BUSINESS

1. Windows Fact Sheet update

Motion: Stevenson (second: Swift) Move to adopt the updated Window Fact Sheet as presented at the February 11, 2020 Historic District Commission meeting.

Approval: Unanimous. Motion carried

2. Property Monitoring

3. Commissioner Comments

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS -none

HOUSEKEEPING BUSINESS

Nominations for Chair and Vice Chair

Swift: Nominated Pettit for Chair.

Pettit: Accepted.

Pettit: Nominated Stevenson for Chair and Vice Chair

Stevenson: Accepted.

Approval of the minutes of January 28, 2020

Motion: Swift (second: Chesnut) moved to approve the minutes of January 28, 2020, as drafted.

Approval: Unanimous. Motion carried.

ADJOURNMENT

Interim Chairperson Pettit adjourned the meeting, citing the end of the agenda with no further items to discuss.

MEETING ADJOURNED at 8:19 p.m.