

City of Ypsilanti Fire & Police Retirement Board
Minutes of Special Meeting: Thursday, February 22, 2018
9:00 am

This meeting is being recorded for Retirement Board purposes only. The tape will be used solely for a purpose of preparing written minutes of today's proceedings and in no way replaces the official written record. The tape will be erased upon approval of the minutes at the next regularly scheduled meeting.

A quorum was not established on February 12, 2018, therefore, the Board decided to reconvene for official business on February 22, 2018. All payment resolutions were signed by Secretary Deric Gress on February 12, 2018.

Secretary Lt. Deric Gress called the meeting to order at 9:13 am in the Council Chambers at City Hall, located at One S. Huron Street, Ypsilanti, MI 48197.

ROLL CALL

President Don Pearson (absent)	Trustee Patrick Quinn
Secretary Deric Gress	Trustee Richard Barnabo
City Treasurer Kimberly Teamer (absent)	

ALSO PRESENT:

Drew Gissendaner, YFD Fire Fighter
Sammon Dixon, Board Assistant

APPROVAL OF THE AGENDA- The agenda was approved as presented. **(Barnabo/Gress)**

Trustee Patrick Quinn raised a question to the Board regarding the request to the city of Ypsilanti's actuary, Gabriel, Roeder, Smith & Co. to complete scenarios presented on December 18, 2017.

The Board discussed the following motion:

Motion: Trustee Barnabo offered and Trustee Quinn supported the motion to contact actuary Gabriel, Roeder, Smith & Co. to request the cost of the following scenarios for the City of Ypsilanti: 1. Changing the amortization to a 20 year period rather than the current 27 year amortization period. 2. Explaining the impact of a fixed level monetary payment and 3. Reducing the assumed rate of return over a five year period. **APPROVED-DECEMBER 18, 2017.**

After discussion, the Board offered and supported the following:

Motion: Trustee Richard Barnabo offered and Trustee Patrick Quinn supported the motion to proceed with initiating study of the following scenarios with GRS: 1. Changing the amortization to a 20 year period rather than the current a 27 year amortization period. 2. Explaining the impact of a fixed level monetary payment and 3. Reducing the assumed rate of return over a five year period. **APPROVED**

RES 2018-01 APPROVAL OF MINUTES OF December 18, 2017 MEETING. - Trustee Patrick Quinn offered and Trustee Richard Barnabo supported the motion to approve the December 18, 2017 meeting minutes. **APPROVED (Quinn/Barnabo)**

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AUDIENCE PARTICIPATION – No audience participation.

PRESIDENT’S REPORT (PEARSON) – ABSENT

CORRESPONDENCE (GRESS) – Secretary Deric Gress announced his retirement from the City of Ypsilanti Police Department (YPD). Secretary Gress mentioned that he will assist in replacing the Retirement Board’s secretary position from the YPD before the next scheduled meeting.

FINANCIAL REPORT (DISKIN) – Robert Diskin provided copies of the seven months and one month ending January 31, 2018 report to the Board on February 12, 2018. The Board reviewed and briefly discussed the Calendar and Fiscal YTD data.

LEGAL REPORT (MICHAUD) –Michigan Legislative Update—PA 202 of 2017 and MEMO to Michigan Department of Treasury-- Tabled to April 16, 2018 meeting.

PAYMENT RESOLUTIONS

Note: RES 2018: 02-08 have already been paid with the signed authorization of Board Secretary, Lt. Deric Gress on February 12, 2018. The sole purpose of presenting these resolutions was to allow for Board members to acknowledge and approve Secretary Gress’ authorization.

- A. **RES 2018-02** Approved payment to Orleans Capital Management for investment management services for the period 10/01/17 to 12/31/17, in the amount of \$4,061.61. **(Barnabo/Quinn)**
- B. **RES 2018-03** Approved payment to Orleans Capital Management for investment management services for the period 10/01/17 to 12/31/17, in the amount of \$7,026.57. **(Barnabo/Quinn)**
- C. **RES 2018-04** Approved payment to Stonebridge Capital Advisors LLC for statement of management fees for the period January 1 to March 31, 2018, in the amount of \$7,254.04. **(Barnabo/Quinn)**
- D. **RES 2018-05** Approved payment to Essex Investment Management Co., LLC for investment management services for the quarter of October 1, 2017 – December 31, 2017, in the amount of \$7,101.72. **(Barnabo/Quinn)**
- E. **RES 2018-06** Approved payment to Gabriel, Roeder, Smith & Company for Invoice #435392, regular actuarial and consulting services for the calendar quarter ended December 31, 2017, in the amount of \$2,250.00. **(Quinn/Gress)**
- F. **RES 2018-07** Approved payment to Gabriel, Roeder, Smith & Company for Invoice #435123, for re-calculating the monthly amount payable to the Alternate payee (*Linda*

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Williams) under the EDRO, pursuant to the requested benefit commencement date, in the amount of \$900.00. **(Barnabo/Gress)**

- G. **RES 2018-08** Approved payment to *Sammon N. Dixon*, Board Assistant, for services rendered for the period of 12/08/17-2/07/18 in the amount of \$1,445.00.
(Quinn/Barnabo)

OLD BUSINESS

RES 2017-47 Payment to *Gabriel, Roeder, Smith & Company* for Invoice #432526, EDRO calculations for participant Robert Peto and Alternate Payee Mariellen Peto, in the amount of \$1,700.00. *–Removed from the agenda. Alternate Payee Mariellen Peto made payment to the City of Ypsilanti Retirement Board for reimbursement.*

Outstanding Retiree Verifications— Suspended retirement payments

The Board made the decision to continue suspensions until verifications are received.

RFI update from Board members --Tabled to April 16, 2018 meeting.

*Trustee Richard Barnabo—*Boomershine*

President Don Pearson—*Gabriel, Roeder, Smith & Company*

Trustee Patrick Quinn—*Nyhart*

Secretary Deric Gress—*Rodwan*

NEW BUSINESS

RES 2018-09 Fred Williams III, Ypsilanti Fire Department - Service Retirement - DROP Distribution –**APPROVED (Barnabo/Quinn)**

WHEREAS, Fred Williams III is a participant in the Deferred Retirement Option Plan (“DROP”), effective March 3, 2014, and

WHEREAS, at the time of DROP participation, Fred Williams III had 30 years, 2 weeks, and 4 days of service credit and met all the requirements for participation in the DROP as established in Act 345 and the applicable collective bargaining agreement, and

WHEREAS, Fred Williams III was provided all the necessary reports and elected a Regular form of retirement benefit naming Devin Dennard Williams as option beneficiary, and

WHEREAS, Fred Williams III submitted an application for a service retirement to the Board of Trustees requesting an effective retirement date of March 31, 2018, and

WHEREAS, *Fred Williams III has elected to transfer his DROP Account distribution in the amount of \$105,111.15 to T. Rowe Price Nick Woodson effective, April 1, 2018, and*

WHEREAS, the Board of Trustees acknowledges the Domestic Relations Order, dated January 9, 2015, wherein Linda Williams is awarded certain rights to the benefits of Fred Williams III, and

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WHEREAS, the Board of Trustees is in receipt of all the necessary personal and financial data, including documentation of birth and marriage, and the Board's actuary has completed all necessary reports regarding the benefits calculations, the Board of Trustees has verified that Fred Williams III meets all the requirements for a service retirement, therefore be it
RESOLVED, that the Board of Trustees hereby grants the service retirement of Fred Williams III effective March 31, 2018, and further
RESOLVED, that Fred Williams III shall receive an annual pension benefit of \$23,660.40, effective April 1, 2018, and further
RESOLVED, that Fred Williams III shall receive a bi-weekly pension benefit of \$910.01, effective April 1, 2018, and further
RESOLVED, that the Board of Trustees shall pay benefits in accordance with the Domestic Relations Order, dated January 9, 2015, and further
RESOLVED, that Fred Williams III shall receive a DROP Account distribution in the amount of \$105,111.15 effective April 1, 2018, and further
RESOLVED that the Domestic Relations Order dated January 9, 2015, between Fred Williams III and Linda Williams, provides that Linda Williams *IS NOT* entitled to a share of Fred Williams III's DROP Account benefits, and further
RESOLVED, that the benefits be paid consistent with the foregoing and that a copy of this resolution shall be forwarded to Fred Williams III, Linda Williams, the Personnel Administrator and the Finance Department.

*Upon receipt of calculations from the Finance Department.

**RE S 2018-10 John Roe— City of Ypsilanti Fire Department Distribution under DROP Program
APPROVED (Barnabo/Quinn)**

WHEREAS, the Board of Trustees of the City of Ypsilanti Fire and Police Retirement System is vested with the authority for the administration, management and operation of the Retirement System, and
WHEREAS, John Paul Roe having been a participant in the Deferred Retirement Option Plan (DROP) having separated from employment on July 2, 2016 and having been furnished an accounting of his DROP Account, and
WHEREAS John Paul Roe hereby elect distribution from his DROP Account, to be effective on February 22, 2018, and
WHEREAS, the Board of Trustees is in receipt of a request from Mr. Roe to commence receipt of his Accumulated DROP Account, and therefore be it
RESOLVED, that Mr. Roe shall receive a direct lump sum distribution in the amount of \$50,000 from Mr. Roe's DROP Account, and further
RESOLVED, that a copy of this resolution shall be provided to Mr. Roe and the appropriate City representatives.

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**RES 2018-11 Lt. Deric Gress—Service Retirement-DROP Distribution –APPROVED
(Barnabo/Quinn)**

WHEREAS, Lieutenant Deric Gress is a participant in the Deferred Retirement Option Plan (“DROP”), effective June 30, 2017 and

WHEREAS, at the time of DROP participation, Lieutenant Deric Gress had 20 years, 7 months, 3 weeks and 5 days of service credit and met all the requirements for participation in the DROP as established in Act 345 and the applicable collective bargaining agreement, and

WHEREAS, Lieutenant Deric Gress was provided all the necessary reports and elected a Regular form of retirement benefit naming Barbara Joseph Gress as option beneficiary, and

WHEREAS, Lieutenant Deric Gress submitted an application for a service retirement to the Board of Trustees requesting an effective retirement date of March 31, 2018 and

WHEREAS, Lieutenant Deric Gress elected the annuity withdrawal option under the provisions of the Retirement System and collective bargaining agreement *AND PREVIOUSLY RECEIVED A DISTRIBUTION OF \$162,166.04 effective August 21, 2017*, and

WHEREAS, Lieutenant Deric Gress has elected to direct rollover his DROP Account distribution in the amount of \$42,454.81 to Charles Schwab & Co. Inc FBO Deric Gress effective March 31, 2018, and

WHEREAS, the Board of Trustees is in receipt of all the necessary personal and financial data, including documentation of birth and marriage, and the Board’s actuary has completed all necessary reports regarding the benefits calculations, the Board of Trustees has verified that Lieutenant Deric Gress meets all the requirements for a service retirement, therefore be it

RESOLVED, that the Board of Trustees hereby grants the service retirement of Lieutenant Deric Gress effective March 31, 2018, and further

RESOLVED, that Lieutenant Deric Gress shall receive an annual pension benefit of \$55, 670.28 effective April 1, 2018, and further

RESOLVED, that Lieutenant Deric Gress shall receive a bi-weekly benefit of \$2,141.16 effective April 1, 2018, and further

RESOLVED, that Lieutenant Deric Gress DROP Account distribution to be direct rolled over to Charles Schwab & Co. Inc FBO Deric Gress in the amount of 42,454.81 effective April 1, 2018, and further

RESOLVED, that the benefits be paid consistent with the foregoing and that a copy of this resolution shall be forwarded to Lieutenant Deric Gress, the Personnel Administrator, and the Finance Director.

***Based upon final calculations from City of Ypsilanti Finance Department.*

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Finance department will begin paying retiree, Duane Moran a bi-weekly payment in the amount of \$275.43 previously received by alternate payee Susan Zintek (Deceased:12-31-17).

2018 Verifications- Board Assistant, Sammone Dixon mentioned that 2018 verifications will be sent via mail prior to the next scheduled Board meeting.

ADJOURNMENT—Trustee Richard Barnabo offered and Trustee Patrick Quinn supported the motion to adjourn the meeting at 10:11 am.

Meeting adjourned 10:11 am.

Next Meeting Scheduled:
Monday, April 16, 2018 @ 9:00 a.m.
City of Ypsilanti: City Hall
1 S. Huron, Ypsilanti, MI 48197