

Minutes of the Ypsilanti Housing Commission

Tuesday, June 11, 2019 – 6:00 p.m.

831 Hilyard Robinson Way, Ypsilanti, MI 48197

Meeting called to order at 6:12pm by Commissioner Smith

ROLL CALL:

- Commissioner Brown Present
- Commissioner Frankenhauser Present
- Commissioner Moore Absent
- Commissioner Palmer Present
- Commissioner Smith Present

Others present:

- Executive Director/CEO Z. Fosler
- Tarah Hearn, YHC
- Kathy McCormick, Millennia

APPROVAL OF AGENDA: R. Smith asked if there were any changes to be made to the agenda. H. Frankenhauser moved to table “Emergency Handbook Discussion” and replace it with “ED Contract Discussion,” second by T. Palmer.

Motion passed 4-0

APPROVAL OF MINUTES: R. Smith asked if there were any changes to be made to the meeting minutes of May 14, 2019. T. Palmer moved to approve the minutes as written, second by R. Smith.

Motion passed 3-0 (1 abstention, H. Frankenhauser)

AUDIENCE PARTICIPATION: K. McCormick gave an update on operations at Hamilton Crossing.

CITY COUNCIL MEMBERS’ COMMENTS AND QUESTIONS: None.

RESIDENT ASSOCIATION REPORT: Z. Fosler stated that YHC sites have started forming committees for National Night Out planning. Z. Fosler stated that the new Mental Health Services Coordinator at New Parkridge, Jessica Austin, has done some great programming at the site and he will invite her to the next board meeting.

OLD BUSINESS:

- **Succession Plan Draft:** The board discussed a temporary succession plan draft. The draft covers a short-term absence of three months and authorizes the board chair to implement the terms of the plan. The draft states that the Director of the Family Empowerment Program will stand in as Acting Executive Director in a short-term absence, but the YHC still needs to discuss this with EMU Engage. Z. Fosler stated that he will make changes to the draft and forward to the YHC attorney to review.
- **YHC Goal List:** The board reviewed the goal list and discussed which items should go on the board workplan and which should go on the Executive Director workplan. Z. Fosler stated that he will bring a draft of both workplans to the July meeting,

T. Palmer left at 6:53pm

NEW BUSINESS:

- **Executive Director Contract Discussion:** The board reviewed and discussed changes to the Executive Director contract. The board will hold a special meeting to vote on changes to insurance, salary, and vehicle allowance.

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MONTHLY REPORTS:

- **Regulatory, Oversight, & Legal Actions:** None
- **Development Update:** Z. Fosler stated that he will be meeting with Joe Meyers from the City and Teresa Gillotti from the County to discuss potential YHC development opportunities. He stated that he also plans to meet with Emily Barker from St. Joseph's Hospital about a potential development partnership.
- **Security/Safety Update:** Z. Fosler stated that Deborah Strong Homes and New Parkridge are changing their security company to the same one used by Hamilton Crossing. He also stated that the staff debrief after the fatal shooting incident went well.
- **Finance Reports:** Z. Fosler and the Board reviewed and discussed financial reports, the monthly finance cover sheet, and the eviction report.

DIRECTOR'S REPORT:

- **Community Office Hours with the Mayor:** Mayor Bashert will be holding community office hours at New Parkridge on July 21, 1-4pm
- **Michigan Works Summer 19:** The YHC has hired two youth for the summer and they will be starting in the coming weeks.
- **City Council Presentation:** Z. Fosler gave an update on YHC activities at the June 4 City Council meeting. New Parkridge community residents and L. Brown also attended to speak on behalf of the Armstrong Dr. speed bump petition.
- **Commissioner Resigning:** Ariel Moore has resigned from the board citing family obligations. R. Smith stated that the board has valued her service.

COMMISSIONER COMMENTS:

Commissioner Brown: No comment

Commissioner Frankenhauser: She asked Z. Fosler for an update on the resident complaint that she passed along. Z. Fosler stated that he will connect the resident to KMG's corporate office. She stated that FEP interns have contacted her with the idea to start a mobile youth mental health program for the New Parkridge site and she's looking forward to the partnership. She is also looking forward to the board workplan.

Commissioner Smith: She stated that she would like to go to dinner with A. Moore to celebrate her service on the YHC board. She also stressed the importance of finding a new board member and voting on a new Vice Chair.

ADJOURN: H. Frankenhauser moved to adjourn, second by L. Brown. **Passed 3-0. Meeting adjourned at 7:36pm**

THEREFORE, BE IT RESOLVED:

The Ypsilanti Housing Commission and its Board of Commissioners, of the City of Ypsilanti, Michigan, hereby authorize the Executive Director to sign the approved Board of Commissioners minutes of June 11, 2019.

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	YEAS	NAYS	ABSENT
Commissioner Brown	_____	_____	_____
Commissioner Frankenhauser	_____	_____	_____
Commissioner Moore	_____	_____	_____
Commissioner Palmer	_____	_____	_____
Commissioner Smith	_____	_____	_____

Zachary D. Fosler, Executive Director