

**CITY OF YPSILANTI**  
**HISTORIC DISTRICT COMMISSION**  
**ACTION MINUTES OF JUNE 23, 2020**

**CALL TO ORDER AND ROLL CALL**

Meeting Location: Virtual Meeting held via Zoom

Commissioners Present: Alex Pettit, James Chesnut, Amy Swift, Anne Stevenson, Erika Lindsay

Commissioners Absent: Ron Rupert

Staff Present: Scott Slagor, Preservation Planner; Nancy Hare-Dickerson, Recording Secretary; Joe Meyers, Economic Development Director; Christopher Jacobs, Downtown Development Authority Director; Andy Aamodt, City Planner; Elize Jakobson, Downtown Development Authority Coordinator

Chairperson Pettit called the meeting to order at 7:02 pm.

**APPROVAL OF AGENDA**

Motion: Stevenson (second: Swift) moved to approve the amended agenda as submitted.

Approval: Unanimous. Motion carried.

**PUBLIC COMMENT ON AGENDA ITEMS**—none

**PUBLIC HEARING**—none

**OLD BUSINESS**

**100 W Michigan**

*\*Storefront Systems.*

Applicant: Conor Doran, Project Manager- not present  
Timothy Stout, O'Neil Construction- present

Motion: Chesnut (second: Swift) Move to approve and issue a Certificate of Appropriateness for the work at 100 W Michigan, as submitted in the application dated June 2, 2020 for installation of anodized bronze storefront systems with M.D.O. as specified- and replacement of the display window and entry door on the east elevation.

Approval: Unanimous. Motion carried.

Secretary of the Interior Standards:  
#9 – Contemporary designs shall be compatible.

## **NEW BUSINESS**

### **105 W Michigan**

*\*Sign*

Applicant: Taryn Willis, Business Representative - present

Motion: Stevenson (second: Swift) Move to approve and issue a certificate of appropriateness for work at 105 W Michigan for the installation of a new sign. The sign shall be a PVC aluminum material and match the rendering in terms of design. However, the sign will fit within the recessed signboard and will allow for a portion of the white sign board to show on both horizontal and vertical and will be placed with an additional waterproofing spacer behind it to prevent additional moisture from entering the storefront

Approval: Unanimous Motion carried.

Secretary of the Interior Standards:  
#10 – New work shall be removable.

### **407 W Cross**

*\*Garden and fence*

Applicant: Caroline Wright, Church representative - present

Motion: Lindsay (second: Stevenson) Move to approve and issue a certificate of appropriateness for the work at 407 W Cross, as submitted in the application dated June 16, 2020 for installation a garden with a perimeter fence, as specified. The wood components of the fence shall be finished in an opaque stain.

Approval: Unanimous Motion carried.

Secretary of the Interior Standards:  
#10 – New work shall be removable.

## **STUDY ITEMS**-none

## **ADMINISTRATIVE APPROVALS**

Motion: Stevenson (second: Chesnut) Move to the administrative approvals for 224 N Grove, 527 N Huron, 36 E Cross, and 324 W Michigan.

Approval: Unanimous Motion carried.

**OTHER BUSINESS**

- 1. Property Monitoring**
- 2. Commissioner Comments**

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS** -none

**HOUSEKEEPING BUSINESS**

**Approval of the minutes of June 9, 2020**

Motion: Stevenson (second: Swift) moved to approve the minutes of June 9, 2020, as drafted.

Approval: Unanimous. Motion carried.

**ADJOURNMENT**

Chairperson Pettit adjourned the meeting, citing the end of the agenda with no further items to discuss.

**MEETING ADJOURNED at 8:08 p.m.**