



Memorandum

To: Mayor Schreiber and City Council Members

From: Edward B. Koryzno, City Manager

Date: December 12, 2011

Subject: Council Information Letter

CURRENT PROJECTS:

MDOT Hamilton & Michigan Avenue Repair Update – Mr. Kirton and his staff met with staff from MDOT Brighton TSC on Friday, December 2nd for our annual maintenance budget meeting. During this meeting, they had a long discussion on repair options for the ramps @ Michigan Ave and Hamilton. Everyone was in agreement that these ramps needed to be replaced. MDOT requested that the City solicit cost estimates to repair the ramps. City staff attempted to do this but the contractor needs the NW quadrant (by Abe's) and possibly the NE quadrant engineered before submitting a cost estimate. MDOT asked the City to solicit a cost estimate from our consulting engineers, OHM, to engineer these ramps. OHM submitted an estimate of \$940.00 per quadrant, which consists of two ramps at each corner. The engineering cost estimate from OHM has been forwarded to MDOT. They will compare the numbers to see if it is more cost effective to engineer the ramps in-house. As for funding these repairs, MDOT will attempt to secure funds from a safety program that may have funds available for this type of safety project. The City will be responsible to fund two of the ramps; the ramps at the cross walk crossing Michigan Ave. from Abe's Coney Island south across to the ramp at Hamilton. City staff has purchased an ADA approved catch basin casting and cover for the SW quadrant, even though the catch basin is not in the ramp but is frequently stepped/rolled on when crossing at this intersection. The catch basin casting and cover will be installed by DPS staff when the weather permits.

**EVIP Report - Successful completion of Phase II of the Michigan Department of Treasury's EVIP program has two requirements. (1) Staff is required to collect a history of cooperation and consolidation. These efforts can be intra-jurisdictional, or external to our jurisdiction. (2) Staff must put forth at least one proposal for a cooperative effort for FY 2012-2013. The deadline for submission is January 1, 2012. City staff has compiled all of the requisite data and are nearing completion of the report. Staff expects the Phase II report will be submitted by Friday, December 16, 2011. Attached is a copy of the report. Mr. Gacioch, our Manager Assistant Intern compiled and completed the report.

Update on Ann Arbor to Detroit Commuter Rail - Staff spoke with Alex Bourgeau from SEMCOG for an update on the Detroit Commuter Rail project. As had been reported previously, the Federal Transportation Association had indicated that the project will need an Environmental Assessment. One change from

previous submittals has been a request for a capacity analysis of the rail line to support commuter and high speed rail in addition to freight.

On the infrastructure side, track improvements continue, with West Detroit improvement scheduled to begin in spring of 2012 as well as a two-year improvement between the Dearborn Station and the former Ford plant in Ypsilanti that will primarily be the addition of double track for that stretch of the line.

Event service is being discussed for spring, and SEMCOG is planning on a temporary platform option for Ypsilanti allowing participation in any future event service.

Regular updates can be found on the SEMCOG commuter rail page here:

<http://www.semco.org/AADD.aspx>

A Detroit Freepress story related to track improvements can be found here:

<http://www.freep.com/fdcp/?unique=1323212016070>

Sign Ordinance Implementation Update - Ordinance Enforcement Officer, James Jackson, visited businesses with sidewalk signs in the right-of-way at the beginning of December, alerting businesses to the ordinance change and need for owners to comply, indicating that businesses should either apply for a sidewalk sign permit or remove their signs from the right-of-way. Since these visits, there has been one application and two close to submission. The next step will be tickets for any violators. Additionally, Mr. Jackson is following up with other sign ordinance violators. In the case of banners lasting more than the allowed number of days in the ordinance, 4 out of 5 businesses complied after receiving notice.

City Income Tax Feasibility Study Request for Proposals ("RFP") - In response to the tight timeframe surrounding the upcoming City Income Tax Feasibility Study Request for Proposals ("RFP") project, and concerns raised by some Councilpersons, the following amendments were recently issued by applicable staff. Failure to comply with the amendments as set forth below shall serve as just cause for rejection by the City of any proposal submission.

Amendment No. 1

The pre-proposal conference for all Consultants interested in submitting a proposal will be held at **1:00 PM on Tuesday, December 13, 2011** in the Lower Level Conference Room of City Hall, 1 S. Huron Street, Ypsilanti, Michigan 48197, for the purpose of asking questions and making inquiries about the engagement. After this pre-proposal conference, any inquiries concerning the Request for Proposals should be addressed to Ms. Marilou Uy, City Finance Director.

Amendment No. 2

To be considered, one (1) master and four (4) copies of the proposal must be received by the City Clerk's Office at 1 S. Huron Street, Ypsilanti, Michigan 48197 no later than **1:00 P.M. on Friday, January 6, 2012.**

GENERAL INFORMATION -

Pothole Complaints - At a recent council meeting, one councilmember expressed concern about potholes on W. Ainsworth between Ferris & Michigan Avenue, road cuts on Hamilton and Summit near Grant Street and the difficulty in persons using motorized scooters at the crossing at Michigan Avenue & Hamilton Street. Mr. Kirton is aware of the distressed pavement on W. Ainsworth. In his opinion, it appears that the top layer of asphalt in this segment of W. Ainsworth has separated from the leveling course of asphalt. This type of pavement distress is a candidate for spray patch repairs. He will monitor this segment and DPS will cold patch if needed until spring. It is Mr. Kirton's intention to have spray patch applied in the spring to

permanently repair this segment of road. He will monitor Hamilton and Summit Streets and cold patch as needed.

**Michigan Prisoner Re-Entry Initiative (MPRI) – Attached is the report provided by Chief Walker for the November, 2011 MPRI.

Former Smith Furniture Building - Per Chief Ichesco, Fire Services forwarded a letter to the owner of the Smith Building ordering a review of the structure by a design professional and/or structural engineer. The owner retained Don MacMullan, Architect and Michael Dunn, Contractor, to complete the review. A second notice was forwarded to the owner that the timelines expired for completion of the review requiring a response within ten calendar days; no response would be considered a refusal requiring the City to conduct the review and bill the owner. The time lines have expired requiring an administrative search warrant to complete the inspection. Fire Services forwarded the notices to the City Attorney to begin the administrative search warrant process.

**Fire Services Comparison: In response to Council's request, Chief Ichesco provided an updated comparison of area fire coverage.

Senior Center Emergency Water Heater Replacement - Last week, the Water Heater unexpectedly failed at the Senior Center. Staff worked with Washtenaw County's Office of Community Development to use Community Development Block Grant (CDBG) funds that have been designated for the upgrade of the commercial kitchen to purchase and install the commercial water heater.

- Commercial water heater \$2,700
- Installation \$1,000
- Electrical work (electric igniter) – TBD
-

The previous amount approved by City Council for Senior Center commercial kitchen upgrades was \$30,000. With an approximate total cost around \$4,000, that leaves \$26,000 for additional commercial kitchen improvements at the Senior Center.

Food and Transportation Planning Grant to focus on Eastern Washtenaw County - The City of Ypsilanti will be a focus of a study for the University of Michigan Graham Institute for Environmental Sustainability. The project, Advancing Livable Communities, through Sustainable Transportation Planning Grant, was approved at the end of October and will run December through May of 2012. The project is focused on improving access to food by investigating a series of strategies to either provide mobility to food distribution, or to increase the number of food retail/distribution locations. The planning grant sets the stage for application for an implementation award of up to \$200,000 from the Graham Institute for implementation of these strategies.

Promoting Active Communities – Gold Award! - The City received the Promoting Active Communities Gold Award for encouraging active living through design. The Promoting Active Communities (PAC) Program is part of a state initiative on physical activity to help Michigan communities make changes to their policies, promotion strategies, and the physical design of their communities to make it easier for community residents to be physically active. The City had received the Silver award each year from 2007 to 2010; this year we were able to move to Gold, due to our commitment to non-motorized transportation improvements, which included such efforts as the Complete Streets Ordinance adoption, addition of bicycle lanes on Forest and Cross streets, and the creation of the Non-Motorized Transportation Committee. The City of Ypsilanti was one of only 28 communities to earn a PAC award, and one of only 4 to be awarded the Gold.

www.mihealthtools.org/communities

YMCA Contract for Recreational Services - The City contracted with the YMCA to use city parks at no charge in return for providing recreational programs. The most recent two-year contract has expired and I will propose a new agreement at the 1/10/2012 Council Meeting.

**Police Services Comparison - Council requested a Police Service Unit Comparison of the YPD versus WCSO. Chief Walker has completed this analysis and the results are attached.

Items for December 20th Council Meeting -

- Contract to secure damaged buildings
- 16 N. Washington OPRA
- MML contract for City Manager search
- Fund balance resolution (tabled 11/15/11)
- 2nd reading Forest Avenue vacation
- Lincoln Street TCO (tabled 12/6/11)

Ypsilanti

Shared Services Compliance Report

Listing of Services Cover Sheet

Ypsilanti
1 S. Huron St.
Ypsilanti, MI 48197-5453

Local Unit Code: 812040
Total Savings: \$12,914,758

Prepared on: Friday, December 09, 2011

ID	Shared Service Name	Primary Function	Type	Status	Year	Partners
64	Fire Authority	Fire	Independent Authority	Proposed	2014	4
56	OnBase Document Management Solutions	Information Technology	Joint Venture	Proposed	2012	2
102	Building inspections and plan review	Other	Contractual	Existing	2008	2
59	College Place Road Project	Public Works	Independent Authority	Existing	2010	1
60	Common Performance Bid	Fire	Joint Venture	Existing	2010	3
61	Consolidate Fire Dispatch	Dispatch	Independent Authority	Existing	2009	1
100	Downtown Police Officer	Police	Individual Community Initiative	Existing	2008	1
104	Economic Development Director position consolidation	Staff Reductions	Individual Community Initiative	Existing	2006	1
62	Elections Clerk Position Consolidation	Staff Reductions	Individual Community Initiative	Existing	2004	1
63	Elimination of Fire Marshal Position	Staff Reductions	Individual Community Initiative	Existing	2006	1
114	Elimination of HR Director position	Staff Reductions	Individual Community Initiative	Existing	2005	1
105	Elimination of the Planning Department Director	Staff Reductions	Independent Authority	Existing	2008	1
52	Ford Lake Dam	Water	Independent	Existing		2

		Authority			
116	IT Service	Information Technology	Contractual	Existing 2006	2
58	Owen Drain Cost Share (50%)	Public Works	Joint Venture	Existing 2010	2
101	Pedestrian Trash Receptacles	Public Works	Contractual	Existing 2008	1
103	Police Dispatch Services	Dispatch	Contractual	Existing 2010	2
55	Secretary Position Consolidation	Staff Reductions	Individual Community Initiative	Existing 2006	1
57	Storm Water Cost Share (50%)	Public Works	Joint Venture	Existing 2010	1
158	SWAT Team Cooperation	Police	Joint Venture	Existing 2010	3
159	Training	Police	Joint Venture	Existing 2010	1
51	YCUA Water Authority	Water	Independent Authority	Existing 1974	2
115	YFD: Elimination of 3 firefighter positions	Staff Reductions	Individual Community Initiative	Existing 2005	1
113	YPD: 2 Police Support Officer eliminated	Staff Reductions	Individual Community Initiative	Existing	1
110	YPD: 3 Sergeant positions eliminated	Staff Reductions	Individual Community Initiative	Existing	1
111	YPD: 8 Police Officer positions eliminated	Staff Reductions	Individual Community Initiative	Existing 2008	1
109	YPD: Administrative Sergeant position eliminated	Staff Reductions	Individual Community Initiative	Existing 2008	1
107	YPD: Captain position eliminated	Staff Reductions	Independent Authority	Existing 2005	1
106	YPD: Deputy Chief position eliminated	Staff Reductions	Independent Authority	Existing 2006	1
108	YPD: Lieutenant position eliminated	Staff Reductions	Independent Authority	Existing 2009	1
112	YPD: Records clerk eliminated	Staff Reductions	Individual Community Initiative	Existing 2007	1
53	Ypsilanti District Library	Library	Independent Authority	Existing	3

Fire Authority

Independent Authority

Primary Function	Fire
Status	Proposed
Scope	Region
Year Initiated	2014
Shared Service Description	A fire authority will require an agreement between policy makers, labor unions, and administration. We continue to fail with one of the three over various issues.
Ypsilanti Comments	Estimation of savings is difficult given the complexity of this proposal. A general estimate was made by dividing the most recent annual Fire Services expenses by 4. (4 partners in the proposed Fire Authority).

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ann Arbor	City	Washtenaw County		
Pittsfield	Township	Washtenaw County		
Ypsilanti	City	Washtenaw County		\$689,808
Ypsilanti Township	Township	Washtenaw County		

OnBase Document Management Solutions Joint Venture

Primary Function	Information Technology
Status	Proposed
Scope	County
Year Initiated	2012
Shared Service Description	OnBase Management Document Solutions allows the City to digitize current and archived public records. The Clerk Department and Finance Department seeks reductions in paper costs, time management costs, and storage fees currently attributable to Iron Mountain Records and Storage Management. Staff estimated savings in paper costs to amount to \$1,229.76; and the savings in time management cost equaling \$4,800. This was calculated as a percentage of an intern's pay. All current city departments contract with Iron Mountain document storage. Total costs of Iron Mountain in 2010 were \$134,770. Staff estimated that the Clerk and Finance Department assume a minimum of 45% of that record usage. This amounts to a savings of \$60,646.50
Ypsilanti	The license share with Washtenaw County will cost the City apx. \$1400/year

Comments	
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Partners

Partner Name	Type	Lies Within	Contribution	Savings
Washtenaw County	County	01 SEMCOG		
Ypsilanti	City	Washtenaw County	\$1,400	\$66,676

Building inspections and plan review Contractual

Primary Function	Other
Status	Existing
Scope	Internal
Year Initiated	2008
Shared Service Description	The City of YPsilanti contracted building inspections and plan review with Pittsfield Township. The net savings of \$176,494 was calculated over a three year period. This figure was calculated by aggregating the former Building Officials wages + benefits (\$267,942), less what we have paid Pittsfield Township over the same three year period, (\$91,448).

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Pittsfield	Township	Washtenaw County		
Ypsilanti	City	Washtenaw County	\$91,448	\$176,494

College Place Road Project Independent Authority

Primary Function	Public Works
Status	Existing
Scope	External
Year Initiated	2010
Shared Service Description	Engineering Design costs for College Place road project were shared with Eastern Michigan University.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$10,200	\$10,200

Common Performance Bid Joint Venture

Primary Function	Fire
Status	Existing
Scope	Internal
Year Initiated	2010
Shared Service Description	Joining competitive bidding of a fire engine with City of Ann Arbor, Ann Arbor Township, and City of Ypsilanti. The savings amounted to \$75,000 in joint purchases off of a common performance bid.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ann Arbor	City	Washtenaw County		
Ann Arbor	Township	Washtenaw County		
Ypsilanti	City	Washtenaw County		\$75,000

Consolidate Fire Dispatch Independent Authority

Primary Function	Dispatch
Status	Existing
Scope	Internal
Year Initiated	2009
Shared Service Description	REduction of 2 fire dispatchers who cost \$108,795/year. The current budget for dispatch now costs \$37,000/year, resulting in a net savings of \$71,795/year. Box alarm and common dispatch provide availability of dispatching on duty personnel, offsetting the staff reduction.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$37,000	\$71,795

Downtown Police Officer Individual Community Initiative

Primary Function	Police
Status	Existing
Scope	External
Year Initiated	2008
Shared Service Description	The Ypsilanti Downtown Development Authority agreed to pay half of an officer's salary. This officer is dedicated to downtown so that a police presence is increased during typical business hours in DDA districts.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$30,150	\$30,150

Economic Development Director position consolidation Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2006
Shared Service Description	Elimination of the Economic Development Director resulted in an annual salary reduction of \$47,144. A portion of this savings is attributed to the Director of Administrative Services position.
Ypsilanti Comments	The Director of Administrative Services absorbed oversight of Economic Development efforts. As such, a percentage of the Director of Administrative Services salary is derived from cost savings realized from the position elimination.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$10,500	\$36,644

Elections Clerk Position Consolidation Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2004
Shared Service Description	Duties of the Elections Clerk were redistributed to the City Clerk and Deputy City Clerk. Revenues do not reflect benefits associated with the position.
Ypsilanti Comments	The Deputy Clerk and City Clerk absorbed the Elections Clerks activities without an increase in salary.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$30,000

Elimination of Fire Marshal Position Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2006
Shared Service Description	Consolidation of position responsibilities resulted in an expansion of duties to the Fire Chief.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$0	\$58,816

Elimination of HR Director position Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2005
Shared Service Description	Eliminated HR Director position that amounts to an annual savings of \$54,481 in base salary
Ypsilanti Comments	The Director of Administrative Services absorbed oversight of the HR Department. As such, a portion of the cost savings realized from the position's elimination is attributed to the Director of Administrative Services salary.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$10,500	\$54,481

Elimination of the Planning Department Director Independent Authority

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2008
Shared Service Description	The city eliminated this position in 2008. Activities were absorbed by the Director of Administrative Services. The pay for this position is compartmentalized as: 25% City Manager's Office, 25% Human Resources, 25% Planning Department, and 25% Building Department.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$10,500	\$68,335

Ford Lake Dam

Independent Authority

Primary Function	Water
Status	Existing
Scope	Region
Year Initiated	
Shared Service Description	An agreement between Ypsilanti Township and the City of Ypsilanti to own and operate the Ford Lake Dam.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		
Ypsilanti Township	Township	Washtenaw County		

IT Service

Contractual

Primary Function	Information Technology
Status	Existing
Scope	Internal
Year Initiated	2006
Shared Service Description	The City chose to contract IT services with Washtenaw County rather than continue contracting with private companies. Since then, all city computers are networked, improving efficiency and effectiveness of organizational technology and communication. Prior to contracting with the County, the City paid an average of \$92,222/year for IT services. The City currently pays \$70,000/year

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Washtenaw County	County	01 SEMCOG		
Ypsilanti	City	Washtenaw County	\$70,000	\$22,222

Owen Drain Cost Share (50%) Joint Venture

Primary Function	Public Works
Status	Existing
Scope	External
Year Initiated	2010
Shared Service Description	Collaborated with Eastern Michigan University with regard to costs of Owen Drain.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Eastern Michigan University	Postsecondary	Washtenaw County		
Ypsilanti	City	Washtenaw County	\$25,902	\$25,902

Pedestrian Trash Receptacles Contractual

Primary Function	Public Works
Status	Existing
Scope	Internal
Year Initiated	2008
Shared Service Description	The YDDA entered into a 3 year contract with the City's Department of Public Services to handle weekly trash removal from pedestrian trash receptacles located in DDA districts. This contract removed the city's obligation to handle trash removal in DDA districts and annually saves the city \$20,000/year.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$0	\$20,000

Police Dispatch Services Contractual

Primary Function	Dispatch
Status	Existing
Scope	County
Year Initiated	2010
Shared Service Description	In 2009, the City of Ypsilanti discontinued providing dispatch services in favor of the Washtenaw County Sheriff Department.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Washtenaw County	County	01 SEMCOG		
Ypsilanti	City	Washtenaw County	\$73,000	\$400,000

Secretary Position Consolidation Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2006
Shared Service Description	The Secretary position was eliminated in 2006. Duties were redistributed to the City Clerk and Deputy City Clerk. Revenues do not reflect benefits associated with the position.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$0	\$34,500

Storm Water Cost Share (50%) Joint Venture

Primary Function	Public Works
Status	Existing
Scope	External
Year Initiated	2010
Shared Service	Collaborative storm water service with Eastern Michigan

Description	University
Ypsilanti Comments	split costs for storm water service in EMU jurisdiction.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$2,246	\$2,246

SWAT Team Cooperation Joint Venture

Primary Function	Police
Status	Existing
Scope	External
Year Initiated	2010
Shared Service Description	The City of Ypsilanti cooperated with the City of Ann Arbor and Washtenaw County to implement SWAT services.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ann Arbor	City	Washtenaw County		
Washtenaw County	County	01 SEMCOG		
Ypsilanti	City	Washtenaw County	\$12,000	\$21,000

Training Joint Venture

Primary Function	Police
Status	Existing
Scope	Internal
Year Initiated	2010
Shared Service Description	We share the cost of the training and train at the campus of WCC. We also train EMU Officers and do training together on their campus.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$15,000	\$30,000

YCUA Water Authority Independent Authority

Primary Function	Water
Status	Existing
Scope	Region
Year Initiated	1974
Shared Service Description	The YCUA's purpose is to serve residents of the Township and City efficiently, economically,, and to reduce costs where reasonably possible, with a good quality and uniform system for water and wastewater treatment.
Ypsilanti Comments	Contribution and Savings reflect FY09-10. Contribution amount derived from City-portion of the YCUA's operating revenues. Savings amount derived from City-portion of YCUA's operating and non operating expenses.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$8,251,345	\$9,349,489
Ypsilanti Township	Township	Washtenaw County		

YFD: Elimination of 3 firefighter positions Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2005
Shared Service Description	Elimination of 3 firefighter positions/benefits/equipment costs

Partners

Partner Name	Type	Lies Within	Contribution	Savings
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Ypsilanti	City	Washtenaw County	\$0	\$225,000
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YPD: 2 Police Support Officer eliminated Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$96,000

YPD: 3 Sergeant positions eliminated Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$218,000

YPD: 8 Police Officer positions eliminated Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing

Scope	Internal
Year Initiated	2008
Shared Service Description	2008: 4 Officers cut 2009: 2 Officers cut 2010: 1 Officer cut 2011: 1 Officer cut

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$720,000

YPD: Administrative Sergeant position eliminated

Individual Community Initiative

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2008
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$85,500

YPD: Captain position eliminated

Independent Authority

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2005
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County	\$0	\$75,000

YPD: Deputy Chief position eliminated Independent Authority

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2006
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$81,000

YPD: Lieutenant position eliminated Independent Authority

Primary Function	Staff Reductions
Status	Existing
Scope	Internal
Year Initiated	2009
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$102,000

YPD: Records clerk eliminated Individual Community Initiative

Primary Function	Staff Reductions

Status	Existing
Scope	Internal
Year Initiated	2007
Shared Service Description	

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Ypsilanti	City	Washtenaw County		\$38,500

Ypsilanti District Library Independent Authority

Primary Function	Library
Status	Existing
Scope	Region
Year Initiated	
Shared Service Description	The City at one time had a city library which serviced the surrounding area. The library proved to be a severe drain on the city general fund and Ypsilanti Township and the City entered into a District Library agreement which turned into a District Library Authority which now provides outstanding services and has taxing authority which removed the obligation from the general fund of both the City and the Township.

Partners

Partner Name	Type	Lies Within	Contribution	Savings
Superior	Township	Washtenaw County		
Ypsilanti	City	Washtenaw County		
Ypsilanti Township	Township	Washtenaw County		

Prisoner ReEntry Housing Distribution 11-11
Italicized name = moved out during the month

MDOC	CSC	Name	Parole Date	Agent	Location	City
668771	Y	<i>Craig, Matthew</i>	6/22/2011	<i>Bennett</i>	2673 Gross Rd. Apt. 1	<i>Ann Arbor</i>
649072	Y	McDonnell, Justin	11/8/2011	Bennett	2673 Gross Rd. Apt. 1	Ann Arbor
459999	N	Johnson, Kelvin	10/11/2011	Palmer	2673 Gross Rd. Apt. 1	Ann Arbor
460739	N	Oliver, Eric	11/9/2011	Tracy	2673 Gross Rd. Apt. 1	Ann Arbor
456681	Y	Duanglamphone, Vongphachan	9/26/2011	Hughes	2673 Gross Rd. Apt. 2	Ann Arbor
459999	N	Johnson, Kelvin	10/11/2011	Palmer	2673 Gross Rd. Apt. 2	Ann Arbor
		VACANT			2708 Packard Apt. D	Ann Arbor
		VACANT			2708 Packard Apt. D	Ann Arbor
150876	N	Hampton, Harry	11/8/2011	Palmer	2728 Packard Apt. E	Ann Arbor
530021	N	Price, Brandon	11/15/2011	Palmer	2728 Packard Apt. E	Ann Arbor
337693	N	Walters, Dennis	6/2/2011	Beliskus	2728 Packard Apt. E	Ann Arbor
677683	N	Hockaday, Phillip	7/21/2011	Tracy	701 Newport Pl	Ann Arbor
426315	N	Weems, Deandre	10/6/2011	Palmer	701 Newport Pl	Ann Arbor
410393	N	Canton, Gabriel	11/30/2011	Tracy	701 Newport Pl	Ann Arbor
508006	N	Humphries, Angela	11/3/2011	Palmer	703 Newport Pl	Ann Arbor
237178	N	Palmer, Lester	6/14/2011	Pena	703 Newport Pl	Ann Arbor
289060	N	Harper, Shannon	11/7/2011	Palmer	703 Newport Pl	Ann Arbor
686937	Y	Schneider, Russell	10/3/2011	Bennett	33 S Normal Apt 2	Ypsi City
521026	N	Sampson, Michael	9/7/2011	Jones	33 S Normal Apt. 2	Ypsi City
457132	Y	Modia, France	10/13/2011	Bennett	351 Orchard St	Ypsi City
		VACANT			351 Orchard St	Ypsi City
244660	N	Stumbo, Sharon	6/14/2011	Palmer	353 Orchard St	Ypsi City
650012	Y	Willard, Michelle	9/27/2011	Bennett	353 Orchard St	Ypsi City
648883	Y	Dunlap, James	8/18/2011	Duffing	7 S Normal Apt 1	Ypsi City
208578	N	Lonchar, Michael	10/27/2011	Jones	7 S Normal Apt. 1	Ypsi City
282196	N	Jenkins, Shawn	6/14/2011	Tracy	801 N Congress	Ypsi City
		VACANT			801 N Congress	Ypsi City
773490	N	Cissoko, Boubacar	6/14/2011	Jones	1365 E Cross St. Apt 6	Ypsi TW
222679	N	Turner, Gerald	11/8/2011	Palmer	1365 E Cross St. Apt. 6	Ypsi TW
537730	N	McFarlin, Byron	6/27/2011	Smith	150 S Prospect St Apt. 5	Ypsi TW
591008	Y	Ballard, DeAngelo	9/27/2011	Duffing	1510 W. Michigan Ave Apt. 1	Ypsi TW
119248	N	Mashatt, Marvin	11/1/2011	Tracy	1510 W. Michigan Ave Apt. 1	Ypsi TW
480206	Y	Kirchoff, Roger	5/3/2011	Bennett	1510 W. Michigan Ave Apt. 1	Ypsi TW
210602	Y	Byers, James	11/10/2011	Bennett	1510 W. Michigan Ave Apt. 1	Ypsi TW
240430	Y	Foreman, Mark	9/26/2011	Duffing	1510 W. Michigan Ave Apt. 4	Ypsi TW
158144	Y	Moler, Charles	10/24/2011	Duffing	1510 W. Michigan Ave Apt. 4	Ypsi TW
456681	Y	Austin, Ray	9/26/2011	Duffing	266 N Summit St	Ypsi TW
695635	N	Isaac, Phillip	6/27/2011	Jones	266 N Summit St	Ypsi TW
708731	N	Merriman, Randy	8/30/2011	Jones	405 Harris Rd. Apt. 5	Ypsi TW
212624	N	Robinson, Gary	9/29/2011	Beliskus	405 Harris Rd. Apt. 5	Ypsi TW
639125	Y	Bowers, Daniel	7/28/2011	Duffing	815 Rosewood N Apt. 1	Ypsi TW
491081	N	Moyle, Robert	11/8/2011	Palmer	815 Rosewood N Apt. 1	Ypsi TW

FIRE SERVICE OPTIONS

Delivery systems

Volunteer Fire Service

Volunteer fire service is the least costing delivery system that has no full time employees. Fire Fighters are compensated per response. Recruiting and retention are the largest barriers for the operation of a volunteer service. The demands for training and responses create retention problems.

Stop providing EMS, Hazmat, and Technical Rescue services will reduce response demands however fire training requirements remain.

Combination Fire Service

Combination fire service delivery systems have career personnel on duty everyday supported by on called personnel. This system adds additional cost to a volunteer system, however down time tasks performed by on duty personnel will provide savings replacing contracted out services.

Recruiting and retention remain as the largest barrier for success. Reduction of types of responses may help with retention.

Pittsfield Township Fire budgeted for 21 full time fire fighters to offset recruiting and retention issues. Superior Township Fire eliminated on called paid due to the inability to recruit and retain personnel.

Career Fire Service

Career fire service delivery systems are the most effective and the most costly due to wages and benefits. Career fire services are expected to respond within 4 minutes and typically provide EMS, hazmat, technical rescue, fire prevention, and fire suppression services.

EMS, hazmat, and technical rescue were introduced to the fire service to offset down time in addition to general maintenance of gear, tools, trucks and facilities.

Staff reduction below four personnel per day reduces capabilities to that of volunteer fire services relying on mutual aid agreements for support.

Area/District/Regional/Fire Service:

Area wide Fire services pool resources and share in the costs of providing the service. Typical area or regional fire services are based on common resources and needs. Examples are Chelsea Area Fire, Dexter Area Fire, and Saline Area Fire. Each began as a volunteer department and became combination departments with added responsibilities.

Functional district allows for like delivery systems to effectively utilize available staff without mixing assets and liabilities and establishing personnel levels, proper truck placement, maintaining or reducing ISO rating levels. Currently all Washtenaw County fire service delivery systems are experiencing budget reductions, recruiting/retention of personnel, and staff reductions. Managing current resources is the best solution short term allowing an opportunity to evaluating risks, needs, and developing solutions for rapid deployment on an area basis rather than traditional 1940's delivery systems.

Functional district, region approach, intergovernmental cooperation is more effective beginning with two contiguous departments before expanding with the inclusion of other departments.

Exploring a regional authority is the most advantageous option for a geographic region.

Comparisons

Ann Arbor:

28 square miles population 114,124, density 4,071 persons per sq. mile

Fire Fighters 84 Fire fighters per .73 per sq. mile 3

Pittsfield Township:

27.5 square miles population 30,167 density 1060 persons per sq. mile

Fire Fighters 21 fire fighters per .51 per sq. mile .76

Superior Township:

35.4 square miles population 10,740 density 361 persons per sq. mile

Fire fighters 9 fire fighters per .69 per sq. mile .25

Ypsilanti Township:

30.1 square miles population 50,000 density 1093 persons per sq.mile

Fire Fighters 26 fire fighters per .49 per sq. mile 1.15

Ypsilanti:

4.2 square miles population 19,435 density 4660 persons per square mile

Fire Fighters 19 fire fighters per 1.0 per sq. mile 4

6 FIGHTERS PER DAY

To function as a standalone fire service we would need to have a minimum of six fire fighters per day on duty. We are required to have an incident commander to control the scene, we would need a driver operator to establish a water supply, operate the pump panel, and maintain the system during the incident. We need to have four fire fighters to meet the 2 in 2out rule for an interior attack and rapid intervention. The six personnel would allow time for the incident commander to evaluate the need for off duty personnel and or mutual aid from other departments. Without six fire fighters we need off duty personnel, mutual aid, and or auto aid before we could enter the structure for an aggressive interior attack. An attempt to rescue persons is acceptable with as little as one person however extinguishing the fire from the interior is not permitted until we have a rapid intervention team (RIT) geared to enter if needed. The safety officer can be assigned to any additional arriving personnel.

5 FIRE FIGHTERS PER DAY

With five fire fighters we have the incident commander and four fire fighters to complete the 2 in 2 out rule for RIT however we do not have a driver operator requiring additional personnel to respond to the incident to assist with water supply and pump operations. The request requires mutual aid or auto aid, and calling in off duty personnel.

4 FIRE FIGHTERS PER DAY

With four fire fighters one of which is an officer we can perform an emergency rescue set the engine in pump and begin operations simultaneously calling for assistance in the form of mutual aid, auto aid, and off duty personnel.

3 FIRE FIGHTERS PER DAY

With three or fewer fire fighters we are limited to an emergency rescue and establishing water supply that will be needed while waiting for additional personnel to arrive before we can begin attacking the fire. The delay in the attack will create a great dollar loss to property and structures.

