



Memorandum

To: Mayor Edmonds and City Council Members
From: Darwin McClary, City Manager
Date: September 28, 2018
Subject: Council Information Letter

City Manager's Office

Simple Recycling Report

The City partnered with Simple Recycling beginning in October 2015. The City receives one penny per pound of home goods recycled. Total received from October 2016 thru September 2017 was \$462.99.

Simple Recycling Billing	
Month	Amount Paid
Oct-2017	\$54.00
Nov 2017	\$34.50
Dec 2017	\$23.30
Jan 2018	\$32.17
Feb 2018	\$13.80
Mar 2018	\$22.80
April 2018	\$21.84
May 2018	\$30.13
June 2018	\$30.30
July 2018	\$27.60
August 2018	\$25.17
Total	\$315.61

City Clerk/Treasurer's Office

- AV Ballots will be available for pick-up October 1st
- Mass AV mailing will be October 3rd
- Voter registration deadline is October 9th
- Clerk Department will be open Saturday November 3rd from 8 am -2 pm for AV Ballots
- Clerk Department is actively recruiting poll workers for the General Election

Department of Public Services

- **LED Conversions.** Staff is still waiting for DTE Community Lighting to get a cost estimate for LED conversions and take over the maintenance of the parking lot light fixtures. Director Kirton is waiting for their proposal to convert the parking lot fixtures LED fixtures.
- **Sidewalk Ramp Replacement Program.** OHM is putting together a bid book on ADA Ramps installation using Metro-Act Funds.
- **Pavement Resurfacing Program.** Waiting for a proposal from OHM for design engineering services to resurface E. Cross, Prospect to the City N. River.
- **Street Sweeping.** The third round of street sweeping continues as time permits.
- **Catch Basin Cleaning/Repair.** To this date, seven catch basins were repaired in September.
- **Traffic Calming.** Portable speed indicators signs have been installed on various streets within the city limit and locations will be changed as location requests continue to come in.
- **Mich Con.** Mich Con forwarded their list of street cut repairs and margin repairs. DPS staff will ensure Mich Con completes the restoration of these areas. Mich Con will have intermittent lane closures on W. Forest Ave. beginning next week. The lane closures will take place between 9:30 am to 3:30 pm.
- **YCUA Road Cut Repairs.** YCUA has submitted their Phase II list of utility cut repairs. This work has begun.
- **N. Washington.** The pedestrian/decorative lighting on N. Washington Street is under repair. Work will is scheduled to continue this week.
- **Maus/Prospect Intersection.** The Prospect/Maus Intersection Improvements Project is completed.
- **Project Mow.** The next area may be Penn Park to help eradicate the poison ivy in the area.
- **Tree Removals.** No trees were removed in September, several branches were removed. Tree removals are scheduled to begin in October.

Department of Community and Economic Development

- **Trail Remediation.** Water Street Trail is open and people are actively using it. We are working to close the LSSRF Grant out with Washtenaw County.
- **Riverside Park Universal Playground.** Staff is working with the contractor to get the section 3 plan required by CDBG.
- **Developments.** A Special Use and Site Plan review was tabled for 445 S. Huron St. The plan will have another public hearing on October 18 at 7 pm
- **Great Places Designation.** The East Cross Street was designated a Great Street in America for 2018 by the American Association of Planning. We will be holding an event on October 20 to celebrate this exciting news.
- **MDNR Conversion/Rutherford Pool Grant.** Staff is working on putting together a timeline

to turn the recycling center back into a parking lot and submitting the additional information being compiled for the Friends of the Rutherford Pool for the MDNR.

- **DDA Grants.** The DDA is having a façade and Building Rehab Grant Round that is open until October 5. If you know any DDA business owners that need grants, please let us know.
- **Ozone House PUD.** As some of you may have seen, Ozone House has begun construction.

Fire Department

Activity Report:

	<i>July 2018</i>	<i>August 2018</i>	<i>September 2018</i>
Fire Calls	124	60	39
EMS Calls	77	122	91
Inspections	18	9	3
Non-emergency requests	10	11	6
Training hours	23.5	81	25.5

Grant:

- FEMA AFG 2017: The City of Ypsilanti was awarded funding through a regional grant for a total amount of \$108,750. This equipment grant is to replace Self-Contained Breathing Apparatus (SCBA). There is a 10% match for this grant.

Hiring:

- Welcome to Noe Gomez our new firefighter. Noe will start October 1st. Our fire suppression staffing will be at 16.
- We completed three rounds of interviews to establish a new eligibility list to hire the four SAFER positions. A Civil Service Commission meeting is scheduled on October 4th to approve the list.

Solar:

- We did it! Thank you to the solar enthusiasts who helped the fire department install 52 solar panels on Saturday, Sept 15th. Each volunteer received a free suntan, a free workout, a doughnut and 2 slices of pizza.



Dave



Stenski, Alexis Thompson, Wayne Appleyard, Chuck Hookham, Mark Clevey, Gary Urick, Everett Mayes, Andy Blum, Jay Nugent, Steve Pierce, John Wakeman, Bill Harney, Rob Duncan, Zachery Geurin, Kyle Sutherland, Carly Achatz, Ken Hobbs, AJ Burkett, Amanda Turndwald, Michael Loria, Drew Gissendaner, Mary Anthouard, Eric Geiser.

Fiscal Services

- Continuing to work on data and schedules for the audit.
- Completed data for the F & P Actuarial Valuation.
- Continuing work with purchase order users, security measures, approval levels, requisition approval levels, approval authorization maintenance, department code maintenance, and ship to codes.
- Completed the bi-monthly district tax collection and disbursed them to their taxing units.
- Completed application for JFOA Distinguished Budget Award.

Human Resources

- **New Hires:**
Tony Squirewell; Police Officer; 9/17/2018
- **Separations:**
None
- **Retirements:**
Stan Kirton; DPS Director; 9/28/201

Police Department

Activity Report:

Following are the statistics for the current period reflected by the past three months with five days remaining in September:

July	August	September
1156 Calls for Service	115 Calls for Service	1081 Calls for Service
64 Arrests	52 Arrests	44 Arrests
97 Tickets Issued	75 Tickets issued	87 Tickets issued
250 Case Reports Written	221 Case Reports Written	183 Case Reports Written

Personnel:

Probationary Officer Jamonte Horton is progressing well through the FTO Program. Two candidates were offered positions with the department. One candidate declined and accepted a position with the Farmington Hills Police Department. The other applicant, Probationary Officer Tony Squirewell, started with the department on September 17th and is completing orientation and qualifications. We are currently doing a background on an applicant and are also reviewing applications.

09/08. Lt Yuchasz attended the Heritage Park Association Meeting

09/10-17 and 24. YPD attended the Monday Morning Parkridge Center Meeting

09/18. Traffic Review Committee met to discuss Traffic and Parking related issues.

09/20. Chief DeGiusti attended the Youth Safety Initiative – discussion surrounding increased activity at the AAATA YTC.

09/24. Chief DeGiusti attended the Historic South Side Neighborhood Association Meeting – discussions about issues in the neighborhood.

09/25. Chief DeGiusti attended the COPAC Meeting.

09/26-28. Chief DeGiusti will participate in the Michigan Municipal League, Law Enforcement Action Forum.

09/27. Lieutenant Yuchasz will attend the Ypsilanti Police Advisory Commission.