

COUNCIL INFORMATION LETTER

December 2021

APRIL 25, 2022

City of Ypsilanti
Frances McMullan, City Manager



City Manager’s Office

On Friday, December 17th, we had our Christmas Gala event at the Freighthouse. Thank you for everyone’s help and attendance. It was a fantastic event. Would you please share any photos from the event with the Communication Manager? I hope that everyone has a wonderful holiday break.



- Met with Brandon Tucker of Washtenaw Community College to discuss the new sign at Parkridge Community Center. The new sign is currently still in progress.
- Awarded a Recycling Infrastructure grant of \$252,870 from the Michigan Department of Environment, Great Lakes, and Energy for our curbside cart project.
- Met with the Destination Ann Arbor Executive Committee on (12/10).
- Donated to Hope Clinic and SOS of Michigan, local nonprofit organizations, Toilet paper, and paper towels leftover from our COVID relief packages.
- Met with Washtenaw County Road Commission and MDOT on (12/2) regarding the upcoming traffic summit.
- Began discussions with Greg Dill and Washtenaw County regarding the purchase of the College of Business from Eastern Michigan University.
- Working with Staff on an American Rescue Plan Act survey to hear back from the community where these funds are required.

City Clerk

- Administrative Hearings Bureau –
 - The Second Administrative Hearings Bureau Officer had his first training during the December 16th formal hearing. He will complete a mock trial prior to hearing cases.
- Clerk
 - Two air purifiers and an additional camera have been purchased to implement in person meetings. All boards and commission will follow the same format as has been described to Council.
 - The Election Commission held three meetings each with a public hearing and have approved the proposed plan previously presented to Council. The January 11, 2022 City Council meeting agenda will include a fourth public hearing, and final approval of the proposed plan for redistricting. Once approved, the Clerk’s Office will update the Qualified Voter File and partner with the county for the required mass mailing of voter information cards.
<https://cityofypsilanti.com/815/Redistricting>
- Boards and Commissions – Vacancies (as of December 20th).

Board	Membership Type	Last Name
Art Commission	Commissioner	Vacant
Art Commission	Youth Member	Vacant
Art Commission	Youth Member	Vacant
Dangerous Bldgs	Dangerous Buildings Officer	Vacant
Human Relations	Commissioner	Vacant

Human Relations	Youth Member	Vacant
Human Relations	Youth Member	Vacant
Planning	Commissioner	Vacant
Police Advisory	Commissioner	Vacant
Police Advisory	Youth Member	Vacant
Police Advisory	Youth Member	Vacant
Parks & Recreation	Commissioner	Vacant
Parks & Recreation	Youth Member	Vacant
Parks & Recreation	Youth Member	Vacant
Parks & Recreation	Youth Member	Vacant
Sustainability	Commissioner	Vacant
Sustainability	Youth Member	Vacant
Sustainability	Youth Member	Vacant
YDDA	Board Member	Vacant
Zoning Board of Appeals	Commissioner	Vacant
Zoning Board of Appeals	Commissioner	Vacant
Zoning Board of Appeals	Commissioner	Vacant

Finance Department

- Submission of our Annual Comprehensive Financial Report for 6/30/21
- Submission of our F65 Financial Report for 6/30/21
- Submission of our Act 51 Street Financial Report for 6/30/21
- Submission of our Annual Qualifying Statement for 6/30/21
- Received full Funding of our PA 289 Fire Protection Reimbursement amounting to \$1.042M
- Attended the Fire and Police Pension Board meeting.

Human Resources

- Open Enrollment officially ended on Thursday, December 2nd, 2021.
- Recruiting for two positions: Finance Generalist II and General Accountant I.
- In final stages of updating COVID-19 and vaccination policies.
- Working with police department on a lockdown procedure in the event of an intruder or other immediate threat.
- Reviewing emergency evacuation procedures.
- Creating company-wide employee survey to help foster employee engagement and retention – to be completed in January.

Planning & Development

Economic Development

- Clark Street Development – the developer Lincoln Avenue Capitol is working on a 300+ unit affordable housing development. A second CBO Public Engagement Meeting will be held on January 17, 2022
- 220 N. Park. – Staff working with developer to finalize the numbers to begin the community benefits ordinance process. It is hopeful to have this done by the second week of January
- Water Street – the developer continues to work on restructuring the development. Met with the developers on the site and encouraged them to increase the density. Staff began meeting with other developers to discuss future potential in the site.
- Staff is working on updates to the rental inspection ordinance to better benefit property owners with benefits to not having violations on the property as well as bug fixes.

DDA

- DDA board approved Holiday Lighting at Riverside Park and the Tridge with kind support from a DTE grant totaling \$5,000 and \$5,000 between the Depot Town and Downtown districts.
- The DDA is considering several mural proposals from local artists at the dumpster enclosures at our upcoming meeting in January.

Freighthouse updates

- The Holiday Market in December was very successful and widely attended. Over 40 local artisans were featured and entertainment was provided by local youth choir groups from YCS.
- The warming center guest count continues to grow as the days get colder. We are averaging roughly 30 people per day.
- The Depot Town Tree Lighting Ceremony featured the Freighthouse for the first time last month and was a ton of fun. Several hundred attendees were present for holiday choir, cookies, and hot chocolate
- Thanks to all those from staff who attended the holiday party last week. We had a great time and pulled off an amazing party with o collective teamwork.

Historic District Commission

- Our Preservation Planner Scott Slagor has accepted a new position at the State of Michigan. His last day will be on December 22nd.

Planning Commission

- Clark Rd Site Plan to be reviewed in January
- Zoning Text Amendment proposed Marihuana Buffers, Family Definition, Fencing, and Parking Garages

Department of Public Services

- The City was given the Project of the Year award from the Downriver Branch of the American Public Works Association Michigan Chapter for the West Cross Project (between Courtland and Wallace) that was completed in 2020.
- We are preparing for the change to the new Recycle Ann Arbor MRF and will have update information sheets shortly.
- We have received our public recycling containers and will be working toward getting them put out soon.
- DPS staff has been doing some tree trimming over the past few weeks.
- Holiday tree collection will be a bit different this year as we make our tree collection efforts more efficient. We will be advising residents to put the trees out on their normal day, but the collection will occur generally within a few days based on when the tree is placed out.

- EGLE has awarded the City of Ypsilanti a Recycling Infrastructure grant in the amount of \$252,870 for the purchase of recycling carts for the participating households in our recycling program. Under the grant each unit in a single family and two family home will get a 96 gallon cart and three and four unit buildings will get 2 carts. We will be having discussions regarding changing our collection schedule from a weekly collection to a once every two week collection to build capacity without adding a lot of cost. The advantage of doing this is that we may be able to add more multi-family households into our program with the change. We are also planning on applying for a grant from the recycling partnership and Washtenaw County to help offset our match of the grant. There will be more information discussed during the new year.
- Happy Holidays!

Police Department

Probationary Officer Davis is in the second phase of the FTO program and progressing well. There are two applicants in the background investigation stage of the hiring process.

Officer Tony Squirewell resigned from the department.

Activity:

Statistics for the current period reflected by the past three months with 8 day remaining in December.

	October	November	December
Arrests	49	36	23
Tickets	74	73	36
Calls for Service	1271	1059	744
Reports	195	158	114

December 2: Chief DeGiusti attended a meeting between all County Law enforcement Leadership and the school Superintendents to discuss issues surrounding the incident in Oxford, MI.

December 10: YPD conducted Police Officer interviews.

December 11: The COPCRU attended the Heritage Park Association Meeting.

December 14 and 15: YPD personnel participated in Wellness Check-ups with our Police Psychologist.

December 16: Chief DeGiusti attended the Police Commission Meeting.

December 20 and 21: YPD conducted inspections with Building and Planning Departments for marijuana facilities.

December 22th , 2021



City of Ypsilanti Fire Department

Activity Report:

Training Update:

October 2021

November 2021

December 2021

	October 2021	November 2021	December 2021
Fire and EMS Calls	177	198	132
Inspections	6	23	11
Non-emergency requests	4	0	1

The following trainings/classes occurred during the month of December:

- Bailout Training
- Narcan Administration
- Bleeding Control
- Rescue Task Force- Active Shooter
- CPR Instructor Training for Capt. Loria
- Washtenaw County Hazmat Training
- Technical Rescue Training (TRT)

Apparatus/Building Update:

- 12/01/21 Engine 2-1 out of service for body work
- 12/09/21 Parking lot lights not working/parts on order
- 12/16/21 Urinals replaced in men's bathroom

Personnel:

- Reviewing applications to fill 2 vacant positions.
- 12/10/21 Third rider, potential Firefighter- Cadet Grace.

Notes:

- Station and apparatus deconned daily.

Overall Department Status Update:

- Cassidy Meyers has completed updating the City's Emergency Site Plan, and it has been forwarded to all department heads for review and comments.
- Actively working on approved Fire Station Capital Improvements.

