



Planning Commission

The Planning Commission (PC) is a quasi-legislative body. It has the following principal duties and responsibilities:

- Prepare, consider, and approve a master plan as a guide for development within the city's planning jurisdiction. An update shall be considered no less frequently than every five (5) years; upon which consideration a determination shall be made as to the necessity of such a revision.
- Review and advise upon plans for capital improvements, such as construction, expansion, removal, or vacating of public lands, buildings, or right-of-ways. This review focuses on consistency with adopted plans of the City and other governmental units. This may be done by an annual review of the City's Capital Improvement Plan prior to adoption by City Council, rather than of each project individually.
- Take such action as required on petitions, staff proposals, and City Council requests for amendments to the zoning ordinance.
- Review subdivision and condominium proposals and recommend appropriate actions to the City Council, in accordance with the Land Division Act, Public Act 288 of 1967.
- Prepare special studies and plans, as deemed necessary by the Planning Commission or City Council, for which appropriations of funds have been approved by the City Council, as needed.
- Prepare an annual written report to the City Council concerning its operations and the status of planning activities, including recommendations regarding actions by the City Council related to planning and development, with the report to be presented within 90 days of the beginning of each calendar year.
- Promote understanding of and interest in the master plan and the city zoning ordinance.
- Carry out duties and responsibilities as required by and in accordance with the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended.

Members of the Planning Commission consist of City residents representing different professions, occupations, and geographic areas of the City. Interest or training in land use related issues is beneficial, but not required. There are nine seats on the Planning Commission.

The Planning Commission's regular meetings are scheduled for the third Wednesday of each month at 7:00 p.m. in the City Council Chambers, City Hall, 1 S. Huron St., Ypsilanti, Michigan. Meetings generally last between fifteen minutes and five hours; an average meeting is approximately two hours. There are at least four regular meetings per year. Special meetings may be called as needed.