



CITY OF

Ypsilanti

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Child Care

This Fact Sheet is not a substitute for the ordinance, but addresses common questions about City ordinances. For further information, please call the Building Department.

All permit applications are available from the Building Department and at cityofypsilanti.com/permits.

Completed applications may be dropped off at the Planning Department.

City Hall

One South Huron
Ypsilanti, MI 48197

Building

3rd Floor, City Hall
Phone: (734) 482-1025
cityofypsilanti.com/building

Planning

4th Floor, City Hall
Phone: (734) 483-9646
cityofypsilanti.com/planning

Historic District

4th Floor, City Hall
Phone: (734) 483-9646
cityofypsilanti.com/hdc

All permits, fees, and factsheets can be found at cityofypsilanti.com/permits.

The following guidelines provide some basic information

regarding the operation of licensed child care operations within the City of Ypsilanti.

Permits Required: **State Child Care License**
Business License
Building, electrical, plumbing, HVAC, or mechanical permits *may* be necessary
Sketch Plan for Group Day Care Homes or Child Care Centers where no site work is proposed
Site Plan for Child Care Centers where site work is proposed
Historic District Work Permit *may* be necessary if exterior work performed and if located in the historic district

There are three general types of facilities defined and licensed by the State and the City.

Family Day Care Homes: these are private homes, licensed by the state, that care for up to six unrelated children. These are *permitted* when accessory to a residential use of property per State Act. State licensure and a business license are all that is required to operate; any improvements to the property must follow all other applicable

Group Day Care Homes: these are private homes, licensed by the state, that care for 7-12 unrelated children. These are a *special use in R1, CN, CN-Mid, and CN-SF zoning districts*, and only permitted when accessory to a residential use of property. A sketch plan and special use application are required. These are a permitted use in the HC, NC, GC, and HHS zoning districts; no sketch plan or special use application is required.

Child Care Center or Day Care Center: these are commercial facilities, and might also be called a preschool, day school, or nursery. Child care centers are a *permitted* use in HHS, NC, GC, and C; and are a *special use* in HC and MD. When a permitted use, a site plan may be required depending on the previous use and if there are any changes to the site. When a special use, a special use application will always be required, and a site plan may be required depending on the previous use and if there are any changes to the site.