



# City of Ypsilanti Parking Violations Bureau

One South Huron • Ypsilanti, MI 48197  
Phone: (734) 483-1100  
[www.cityofypsilanti.com/parking](http://www.cityofypsilanti.com/parking)

## PARKING TICKET APPEAL FORM

To contest a parking ticket, you must complete, sign and return this form to the Ypsilanti Parking Bureau - City Clerk/Treasurer's Department, or complete and submit the form found online at [https://ypsilanti.rmcpay.com/..](https://ypsilanti.rmcpay.com/)

**Once received by the City, fines do not increase while the ticket is under review.  
You have 90 days from the ticket issued date to appeal.**

Most appeals will be referred to the 14A-2 District Court for their review and adjudication. More information about the court is available at <https://www.washtenaw.org/1045/14A-2> .

### Appellant

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

### Ticket

Ticket number \_\_\_\_\_

License plate state & number \_\_\_\_\_

Reason for contesting the ticket or explanation (attach additional documentation if needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Note:* The City asserts that appeals for the following reasons will likely be insufficient: lack of other available spaces, financial hardship, ignorance of regulations, bad weather or darkness, only parked illegally for a few minutes, running late, inconvenient assigned permit area, and unread or misunderstood signs.

### Signature

I certify that the details of my appeal are true and accurate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

This form may be returned by *postal mail* or *dropping off* to the Ypsilanti Parking Violations Bureau – Clerk/Treasurer, 1 S. Huron Street, Ypsilanti, MI 48197; or by *email* to [parkingticketappeals@cityofypsilanti.com](mailto:parkingticketappeals@cityofypsilanti.com).