



City of Ypsilanti Building Department

One South Huron • Ypsilanti, MI 48197

Phone: (734) 482-1025

www.cityofypsilanti.com

Office Use Only:

Receipt: _____

Method: _____

CONTRACTOR REGISTRATION

A COPY OF YOUR STATE LICENSE(S) AND A PHOTO I.D.
MUST BE SUBMITTED WITH THIS APPLICATION.

****SEPARATE FORM REQUIRED FOR EACH REGISTRATION****

I. License Type

<input type="checkbox"/> Building	<input type="checkbox"/> Electrical	<input type="checkbox"/> Mechanical*	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Sign	<input type="checkbox"/> Sewer/Excavator								
* List Mechanical Classifications					1. Hydronic heating and cooling and process piping 2. HVAC equipment 3. Ductwork 4. Refrigeration 5. Limited heating service 6. Unlimited heating service 7. Limited refrigeration and A/C service 8. Unlimited refrigeration and A/C service	9. Fire Suppression 10a. Solar Heating and Cooling 10b. Solid Fuel and Vented Decorative Gas Appliances 10c. LP Distribution Piping 10d. Fuel Gas Piping 10e. Fuel Gas Piping and Venting							
1	2	3	4	5	6	7	8	9	10 ^a	10 ^b	10 ^c	10 ^d	10 ^e
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

II. Applicant Information

Company Name				Licensee Name			
Address (Street No. and Name)				Email Address			
City		State	Zip Code	State License Number		Expiration Date	
Phone Number(s)			Federal Employer ID (or reason for exemption)				
Worker's Compensation Insurance Carrier (or reason for exemption)			MESC Employer Number (or reason for exemption)				
↓ For Plumbing and Electrical Licenses Only ↓							
Master Licensee Name			Master License Number		Master License Expiration Date		
Master Licensee Address (Street No. and Name)		City	State	Zip Code	Master Licensee Phone Number		

III. Applicant Signature

A COPY OF YOUR STATE LICENSE(S) AND A PHOTO I.D. MUST BE SUBMITTED WITH THIS APPLICATION.	
<p>BY SIGNING THIS APPLICATION I CERTIFY THAT I AM THE LICENSE HOLDER STATED ABOVE AND WILL TAKE RESPONSIBILITY FOR THE WORK PERFORMED PURSUANT TO A PERMIT ISSUED TO THE BUSINESS USING MY LICENSE. I UNDERSTAND THAT I AM TO PROVIDE WRITTEN AUTHORIZATION IF ANYONE OTHER THAN MYSELF IS TO PULL PERMITS IN THE CITY OF YPSILANTI. I AGREE TO COOPERATE WITH ALL INSPECTORS AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN AND THE CITY OF YPSILANTI. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.</p> <p>SECTION 23A of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.</p>	
Signature of Licensee:	Date:
Print Name:	How would you like the registration to be sent? <input type="checkbox"/> Email <input type="checkbox"/> First class mail

IV. Registration Fees – Separate fee and form required for each registration

Building	\$32.00	Sign Contractor	\$32.00	Frequently Called Numbers Miss Dig (800) 482-7171 YCUA (734) 484-4600 DTE (800) 477-4747
Electrical	\$32.00	Sewer/Excavator	\$32.00	
Mechanical	\$15.00	Fire/Security Alarm	\$32.00	
Plumbing	\$15.00	Architect/Engineer	\$32.00	