



## **Residential Lot Application Process**

Thank you for your interest in property owned by the City of Ypsilanti (City). The mission of the City is to return properties to productive and economically viable use. This application process will assist individuals interested in purchasing or acquiring properties the City owns.

1. Submit a completed application to the city at:

**City of Ypsilanti  
1 S. Huron St  
Ypsilanti, MI 48197  
Attention: Community Services Department**

2. Upon receipt of your completed application, a \$50.00 application fee, and the required documentation, the City will evaluate your application.
3. The applicant will be notified of the lottery date if one will take place. **Please submit your application with a \$50.00 check/money order. The city will contact the applicant to make arrangements for final payment if your application is selected.**

Again, thank you for your interest in the City of Ypsilanti Residential Lot Program. If you have any further questions, please feel free to contact us at **734.483.9646**

## **Residential Lot Application**

Applicants must meet the following criteria:

- (a) Applicant agrees that the property will be developed and maintained as at least a 50% principal residence use.
- (b) Applicant shall be current and have a record of staying current on all property taxes.
- (c) Applicant shall have no outstanding tickets or property violations within the City of Ypsilanti or a history of property violations.
- (d) If there is more than one applicant, priority will be given to residents of the City of Ypsilanti and first-time home buyers.

In its sole discretion, the City may choose to include or not include any given parcel of property in the residential program

**Residential Lot Application**

Residential Lot Cost: \$1,000 plus closing costs.

**PLEASE INCLUDE THE APPLICATION FEE OF \$50.00 WITH YOUR APPLICATION**

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_ Email Address \_\_\_\_\_

If Applicable, co-applicants Name \_\_\_\_\_

Are you a first-time homebuyer \_\_\_\_\_

**Property Information**

Property Address Applying for (include parcel identification/ward/item number) \_\_\_\_\_

Please describe your plan of use for the requested lot \_\_\_\_\_

**Necessary Attachments**

Please include the following with your application:

- Proof of identity (copy of Michigan Driver's License or State ID)
- List of properties owned by applicant in the City of Ypsilanti

Applicant Certification

I HEREBY CERTIFY THAT:

I am not in default of property taxes payable to any governmental taxing unit. I understand that the city will verify my tax status.

I understand that if there are other adjacent property owners and each owner desires to acquire the same adjacent property, the lot may be divided and transferred to the interested parties proportionate to their rightful share as determined by the city.

If the spouse's name appears on the conveyance document, both spouses must sign this application. If more than one person co-owns the property next to the adjacent lot, all must sign this application.

All copies of the materials submitted with this application are complete, accurate, and current. The copies will not be returned.

I further understand and agree that I must maintain the adjacent lot in accordance with all land use, zoning, and property maintenance laws and ordinances.

I also certify that I will pay all costs and fees associated with the adjacent lot, the closing of this transaction, and any future related transactional costs.

By signing below, I/we certify that I/we have read, understand, and agree to be bound by all terms of this application. I/We certify that all the statements this application outlines are true.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_