

Original - Respondent

Copies to: Bldg Dept, City Attorney, Administrative Hearings Officer, City Clerk

STATE OF MICHIGAN CITY OF YPSILANTI ADMINISTRATIVE HEARINGS BUREAU		Case No.
	RESPONDENT'S	
	PETITION TO SET ASIDE DEFAULT and JUDGMENT	

PETITIONER	Respondent name, address, telephone no :
CITY OF YPSILANTI One South Huron Street Ypsilanti MI 48197 734 483-1100	

1. This matter concerns the property located at: _____, Ypsilanti, Michigan.

2. The date the Default and Judgment in this case were issued was: _____.

3. Respondent requests that the Default and Judgment be set aside and a new hearing date be set for the following reason (choose one) :

___ Respondent was not provided with proper service of process pursuant to law. Please

state in what fashion the service of process was not proper pursuant to law: _____

___ This Petition has been filed with the Administrative Hearings Bureau within 28 days after the issuance of the Judgment and Respondent had good cause for failing to appear at the hearing. Please explain the good cause:

4. A Petition is deemed filed on the date that the completed Petition is received by the Administrative Hearings Bureau accompanied by the filing fee as set by Resolution of the Ypsilanti City Council. Upon receipt of both a Hearing will be scheduled on Respondent's Petition to Set Aside Default and Judgment. If at that Hearing the Administrative Hearings Officer grants Respondent's Petition, a new hearing on the underlying matter will be scheduled as soon as practical.

5. A Bond in the amount equal to the fine, fees, and costs assessed in the decision and order of default is required with the motion fee. Please indicate if you are indigent to these costs .

YES NO

Date

Respondent Signature

Respondent name (printed)

Address

City, State, Zip

Telephone No.
Completed Petition and fee received by
Administrative Hearings Bureau on _____.