



A
RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

City of Ypsilanti Amended Fee Schedule (FY 2025-26) (Res.)

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)	2024/25 Fees (\$)	2025/26 Fee (\$)	
		Notary Public Service - Signature and seal (per notarized document)	10	10	10	
		Freedom of Information Act (FOIA) Requests	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	
		Plan Review Note: If sent to 3rd party review additional fees may be incurred.	20% of permit cost as deposit +	20% of permit cost as deposit + balance of	20% of permit cost as deposit + balance of review costs due	
		Zoning review-accessory structures and fences	70	70	70	
Building	18-3	Building Permit				
		First \$1,000 of construction value or less	70	70	70	
		Each additional \$1,000 or fraction thereof up to \$1,000,000 in Building Value	11	11	11	
		For building values over 1,000,001 to \$5,000,000 in Building Value	0	10	10	
		For building values over \$5,000,001 and above in Building Value	0	9	9	
		Demolition Permit	70	90	90	
		First \$1,000 of work contract or less	11	11	11	
		Application for Trade Permits	0	30	30	
		Plumbing Permit (per inspection/service/unit/appliance)	70	75	75	
		Electrical Permit (per inspection/service/panel/unit)	70	75	75	
		Mechanical Permit (per inspection/service/system/unit/appliance)	70	75	75	
		Sign Permit	100	105	105	
		18-52 Building Blight		75	75	
		18-115 Property Maintenance Blight		75	75	
		94-193 Outdoor Café, Restaurant, and Beer Garden Annual Fee		90	90	
		All other permit (minimum fee)		80	80	
		14-13 Domestic Fowl and Bee permit application		25	25	
		Residential builders, alteration and maintenance		32	35	
		Sign contractor license/registration		32	35	
		Electrical contractor		32	35	
		Plumbing contractor		20	20	
		Mechanical contractor		15	20	
		18-31(h) Appeals to Building Board of Appeals per structure		County fees + 52	County fees + \$55	County fees + \$55
		Residential		50	50	
		18-153				
			Single Family* - Initial Inspection	\$150 per unit	\$155 per unit	\$155 per unit
			Single Family* - Recertification (2-year)	\$100 per unit	\$105 per unit	\$105 per unit
			Reinspection's	\$55 per inspection	\$60 per inspection	\$60 per inspection
			Multi-Family Building - Recertification (2-year)			
			20 or less units	\$75 per unit	\$75 per unit	\$75 per unit
			21 or more units	\$65 per unit	\$65 per unit	\$65 per unit
			Reinspection	\$55 per inspection	\$60 per unit	\$60 per unit
			Multi-Family Complex - Recertification (2-year)	\$250 per building inspected plus \$35	\$350 per building inspected plus \$50 per unit	\$350 per building inspected plus \$50 per unit
			Reinspection	\$55 per inspection	\$60 per inspection	\$60 per inspection
			Townhouse/Condo - recertification (2-year)	\$70 per unit	\$75 per unit	\$75 per unit
			Reinspection	\$55 per unit	\$60 per unit	\$60 per unit
			Rooming House - recertification	\$120 per structure	\$120 per structure	\$120 per structure
			Reinspection	\$55 per inspection	\$60 per inspection	\$60 per inspection
			No Show Fee - Multi family (per unit)	\$55 per inspection	\$60 per inspection	\$60 per inspection
			No Show Fee - 1 & 2 family (per unit)	\$85 per unit	\$85 per unit	\$85 per unit
			Late Payment Fees	Original fee plus 20% the original fee	Original fee plus 20% the original fee	Original fee plus 20% the original fee
			Lien Collection Fee	100	100	100
			Administrative Review Fee	\$50 per unit	\$75 per unit	\$75 per unit
			Search Warrants obtained for inspection	\$100 per unit	\$100 per unit	\$100 per unit
		18-153				
		Retail - Small (Under 2,500 SQ FT)	75	75	75	
		Retail - Large (Over 2,500 SQ FT)	150	150	150	
		Restaurant - Small (Under 2,500 SQ FT)	75	75	75	
		Restaurant - Large (Over 2,500 SQ FT)	150	150	150	
		Personal Service (barber, salon, tattoo, etc.)	100	100	100	
		Medical - Small (Under 2,500 SQ FT)	75	75	75	
		Medical - Large (Over 2,500 SQ FT)	150	150	150	
		Medical - Large (per additional floor)	75	75	75	
		Automotive (sales/repair/gas station)	175	175	175	
		Assembly (hall, church, etc.)	150	150	150	
		Industrial/Manufacturing/Warehousing - Small (Under 5,000 SQ FT)	250	250	250	
		Industrial/Manufacturing/Warehousing - Large (Over 5,000 SQ FT)	350	350	350	
		Business Occupancy Permit Application Fee (with and without chance of use)	90	90	90	
		Business (General - Large)	150	150	150	
		Business (General - Small)	75	75	75	
		Chapel/Funeral Home	150	150	150	
		Educational	100	100	100	
		Late Payment Fees	Original fee plus 20% the original fee	Original fee plus 20% the original fee	Original fee plus 20% the original fee	
		Lien Collection Fee	100	100	100	
		Inspection (2 or more)	55	55	55	
		Inspection No Show/Late Cancellation (per unit)	55	55	55	
	18-190	Vacant Building Inspection Fee	150	150	150	
		Escrow Account (Monthly)	300	300	300	
		Vacant building - not "regularly occupied"	75	75	75	
		New building/structure	50	50	50	
		All other vacant buildings - including dangerous buildings	300	300	300	
	42-69	Maintenance of exterior premises - City cleanup	50+*	50+*	50+*	
Planning and Development		General & Administrative				
		Zoning Map or Text copies; Copies of adopted plans	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	
		Marihuana Location Letter	200	200	200	
		Code Compliance Letter	100	100	100	
		Zoning				
		122-303 Zoning Map amendment	1500	1500	1500	
		Zoning Text amendment	1000	1000	1000	
		Appeal of staff interpretation	500	500	500	
		Specific interpretation	500	500	500	
		Area Variance - SF Residential	500	500	500	
		Area Variance - other use	1000	1000	1000	
		All variance types: each variance requested beyond first on same site/application.	250	250	250	
		Pre-development meeting (related to site plan)	75	150	150	
		Administrative fee for site work started without issuance of applicable permit	50	75	75	
		Site Plan Review	500+*	1000+*	1000+*	
		*plus engineering review fees as applicable	*plus engineering review fees as applicable	*plus engineering review fees as applicable		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)	2024/25 Fees (\$)	2025/26 Fee (\$)
		Site Plan review (additional revision review)	400	400	400
		Sketch Plan Review	400	400	400
		Site inspections by P&D Dept. staff after first compliance inspection	35	50	50
		Special Exception permit for fee in-lieu of providing off street parking (per space)	345/Per Space Annually	600/Per Space Annually	600/Per Space Annually
		Address Assignment	100/Per address or 500/per development	100/Per address or 500/per development	100/Per address or 500/per development
		Special Use permit	400	750	750
		Designation of Special Nonconforming Status	400	750	750
		Temporary Use-Concession Sale Review	50	60	60
		Garden on vacant residential lot	25	25	25
		Use of a public commercial area parking space during construction, see Special Events Parking			
		Sidewalk Signs	See sign permit fee	See sign permit fee	See sign permit fee
	122-704	PUD Application *	1500+*	2000+*	2000+*
			*plus \$5/1,000 sf of new or redeveloped non-residential or \$5/unit of new or redeveloped residential construction and engineering review fees	*plus \$5/1,000 sf of new or redeveloped non-residential or \$5/unit of new or redeveloped residential construction and engineering review fees	*plus \$5/1,000 sf of new or redeveloped non-residential or \$5/unit of new or redeveloped residential construction and engineering review fees
		Meeting Fees: any development that requires over 3 meetings with staff shall pay a per meeting fee based on scale.		150	150
		PUD Application (Adaptive Re-Use)	550	550	550
	94-271	Alley/Street Closure (Application fee plus construction escrow)	750 fee + 1000 escrow	750 fee + 1000 escrow	750 fee + 1000 escrow
	94-291	Alley/Street Vacation	1500	1500	1500
	122-625	Lot split application	50	50	50
		Creation of a District (public notice, preparation for City Council)	1000	1000	1000
		Application Review and Recommendation	500	1000	1000
	54-81	Historic District work permit application fee	45+*	48+*	48+*
			*plus \$5 per \$3000 of labor and material	*plus \$5 per \$3000 of labor and material	*plus \$5 per \$3000 of labor and material
		Administrative Fee for HDC work started without issuance of applicable permit	50	60	60
		Historic District work permit application fee, flat fee for paint-only application	10	10	10
	122-309				
		Site Plan Review	500	500	500
		Site Plan Review-Beyond Initial Two	250	250	250
		Site Plan Review-Planned Unit Development-Adaptive Reuse PUD	500	500	500
		Site Plan Review-Planned Unit Development-Less Than 5 Acres	1000	1000	1000
		Site Plan Review-Planned Unit Development-More Than 5 Acres	1800	1800	1800
		Planned Unit Development Review-Beyond Initial Two	500	500	500
		Preapplication Meeting	200	200	200
	122-309				
		Construction Estimate Less Than \$50,000	6% - Minimum 500	6% - Minimum 500	6% - Minimum 500
		Construction Estimate Between \$50,000 - \$100,000	5% + Minimum 3,500	5% + Minimum 3,500	5% + Minimum 3,500
		Construction Estimate Between \$100,000 - \$500,000	3% - Minimum 6,000	3% - Minimum 6,000	3% - Minimum 6,000
		Construction Estimate More Than \$500,000	2.5% - Minimum 12,000	2.5% - Minimum 12,000	2.5% - Minimum 12,000
	122-309				
		Construction Estimate Less Than \$50,000	9.0% - Minimum 1,000 Construction	9.0% - Minimum 1,000 Construction Escrow	9.0% - Minimum 1,000 Construction Escrow
		Construction Estimate Between \$50,000 - \$100,000	6,000 + 8.0% of amount over 50,000	6,000 + 8.0% of amount over 50,000	6,000 + 8.0% of amount over 50,000 Construction Escrow
		Construction Estimate Between \$100,000 - \$500,000	11,500 + 6.0% of amount over 35,000 + 5.0% of amount over	11,500 + 6.0% of amount over 100,000	11,500 + 6.0% of amount over 100,000 Construction Escrow
		Construction Estimate More Than \$500,000	35,000 + 5.0% of amount over	35,000 + 5.0% of amount over 500,000	35,000 + 5.0% of amount over 500,000 Construction Escrow
		Notes: Engineering Site Plan and Engineering Plan Review fees are nonrefundable. Initial Engineering Site Plan Review Fee covers two reviews. Initial Engineering Plan Review Fee covers three reviews. Construction Escrow collected in excess of incurred costs will be refunded upon final acceptance of project. These fees are for the City Engineer only. Additional fees from other City Departments apply.			
		City Charter	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
	6-31	"A" Hotel	500	500	500
		"B" Hotel	500	500	500
		"C" Hotel	500	500	500
		"Tavern" beer and by the glass	500	500	500
		"SDD" package liquor	500	500	500
		"SDM" package beer and wine	500	500	500
		If more than one class of license held (Fee per class held)	25	25	25
		Transfer of ownership, including partner	500	500	500
		Transfer of location	300	300	300
		Addition of space	300	300	300
		Deletion of partner	300	300	300
		Addition of special permit, i.e. entertainment, dancing or Sunday sales	315	315	315
		Wine Maker License	500	500	500
		Micro Brewer License	500	500	500
	6-43	Application for license to sell	500	500	500
	10-45	Additional fee for DDA location	110	110	110
	22-76	Bed and breakfast application fee	80	80	80
	22-80	Annual bed and breakfast, inn license fee	175	175	175
	22-117	Health club license application fee	80	80	80
	22-121	Annual health club fee	175	175	175
	22-178	Peddlers license application fee, investigation fee	100	100	100
	82-47	Secondhand dealer license application fee	100	100	100
	82-49	Issuance of annual 2nd hand dealer license	100	100	100
	22-182	House to house soliciting by established business, various fee (monthly rate)	80	80	80
		Mavor Officiating Wedding Ceremony	25	25	25
		Photocopy (Black and White Only)			1/per page
		Qualified Voter File (disks), Printed Voter Listing, Polling location maps	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
		Return check for NSF			
		first check	50	50	50
		second and subsequent NSF check from same person or entity within one year	60	60	60

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)			2024/25 Fees (\$)			2025/26 Fee (\$)			
		Online payment fees										
		Amount of payment due is between: \$2.00-\$66.00		2.00/payment			2.00/payment			2.00/payment		
		Payment amount that exceed \$67.00		3% of payment			3% of payment			3% of payment		
Administrative Hearings Bureau	Building Regulations		1st	2nd	3rd	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	18-52	State construction code	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$300, \$500	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	
	18-92	Property maintenance code	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$300, \$500	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	
	18-115	Violations generally	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$300, \$500	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	
	18-134 A&B	Allow occupancy without certificate of compliance	\$100, \$300, \$500	\$300, \$500, \$750	\$500, \$750, \$1000	\$200, \$400, \$600	\$400, \$600, \$800	\$600, \$800, \$1000	\$200, \$400, \$600	\$400, \$600, \$800	\$600, \$800, \$1000	
	Environment & Nuisance		1st	2nd	3rd	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	42-55	Property maintenance nuisance	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$300, \$500	\$50, \$100, \$200	\$100, \$200, \$300	\$200, \$300, \$500	\$50, \$100, \$200	\$100, \$200, \$300	\$200, \$300, \$500	
	42-68	Litter (see 70-38)	\$50, \$150, \$300, \$500	\$150, \$300, \$500, \$750	\$300, \$500, \$750, \$1000	\$50, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	\$50, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	
	71-72	Specific Violations (raw building materials, junk waste, abandoned refrigerators)	\$50, \$150, \$300, \$500	\$150, \$300, \$500, \$750	\$300, \$500, \$750, \$1000	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	\$75, \$150, \$300	\$150, \$300, \$500	\$300, \$500, \$750	
	50-34	Fire Prevention Code (when designated as blight violation)	\$100, \$300, \$500, \$750	\$300, \$500, \$750, \$1000	\$500, \$750, \$1000, \$1500	\$100, \$300, \$500	\$300, \$500, \$750	\$500, \$750, \$1000	\$100, \$300, \$500	\$300, \$500, \$750	\$500, \$750, \$1000	
	Solid Waste		1st	2nd	3rd	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	86-32	Disposal arrangements	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$225, \$300	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225, \$300	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225, \$300	
	86-33	Commercial properties	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$225, \$300	\$75 after 10 business days	\$125 after 10 business days	\$200, \$225 after 10 business days	\$75 after 10 business days	\$125 after 10 business days	\$200, \$225 after 10 business days	
	86-34	Residential properties	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$225, \$300	\$25, \$50, \$100	\$50, \$100, \$200	\$200, \$225 after 10 business days	\$25, \$50, \$100	\$50, \$100, \$200	\$200, \$225 after 10 business days	
	86-35	Multiple Dwellings	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$225, \$300	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225 after 10 business days	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225 after 10 business days	
	86-54	Peak Times	\$50, \$100, \$200, \$225	\$100, \$200, \$300	\$200, \$225, \$300	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225 after 10 business days	\$50, \$100, \$200	\$100, \$200, \$225	\$200, \$225 after 10 business days	
	Snow Removal		1st	2nd	3rd	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	94-136	Snow removal from sidewalk adjacent to residential and commercial premises	\$15, \$50, \$200, \$225	\$50, \$200, \$300	\$200, \$225, \$300	\$15, \$50, \$200	\$50, \$200, \$225	\$200, \$225 after 10 business days	\$15, \$50, \$200	\$50, \$200, \$225	\$200, \$225 after 10 business days	
	94-136	Snow removal from parking lot serving less than 10 dwelling units	\$15, \$50, \$200, \$225	\$50, \$200, \$300	\$200, \$225, \$300	\$15, \$50, \$200	\$50, \$200, \$225	\$200, \$225 after 10 business days	\$15, \$50, \$200	\$50, \$200, \$225	\$200, \$225 after 10 business days	
	94-136	Snow removal from parking lot serving 10 or more dwelling units	\$40 after 10 business days, \$75 after 10 business days, \$225 after 10 business days	\$75 after 10 business days, \$200, \$225	\$200, \$225, \$300	\$40 after 10 business days, \$75 after 10 business days, \$200, \$225	\$75 after 10 business days, \$200, \$225	\$200, \$225 after 10 business days	\$40 after 10 business days, \$75 after 10 business days, \$200, \$225	\$75 after 10 business days, \$200, \$225	\$200, \$225 after 10 business days	
	Vegetation		1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	110-34	Trees and shrubs	\$50, \$75 after 10 business days, \$100, \$125 after 10 business days, \$200, \$225	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225, \$300	\$75, \$100 after 10 business days, \$150, \$175 after 10 business days, \$300, \$325	\$150, \$175 after 10 business days, \$300, \$325	\$300, \$325 after 10 business days	\$75, \$100 after 10 business days, \$150, \$175 after 10 business days, \$300, \$325	\$150, \$175 after 10 business days, \$300, \$325	\$300, \$325 after 10 business days	
	110-81	Grass and weed control	\$50, \$75 after 10 business days, \$100, \$125 after 10 business days, \$200, \$225	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225, \$300	\$50, \$75 after 10 business days, \$100, \$125 after 10 business days, \$200, \$225	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225 after 10 business days	\$50, \$75 after 10 business days, \$100, \$125 after 10 business days, \$200, \$225	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225 after 10 business days	
	110-85	Lien collection charge for cost of cutting weeds										
	Zoning Violations		1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	1st violation	2nd violation	3rd violation	
	122-375	Zoning	\$50, \$75 after 10 business days, \$100, \$125 after 10 business days, \$200, \$225	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225, \$300	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225, \$300	\$500	\$100, \$125 after 10 business days, \$200, \$225	\$200, \$225	\$500	
	AHB Ordinance Costs											
		Abatement costs		Actual cost plus fee			Actual cost plus fee			Actual cost plus fee		
		Prosecution Costs		75			75			75		
		Building Costs		75			75			75		
		Administrative Hearings Bureau (AHB) Costs Formal		250			250			250		
		Administrative Hearings Bureau (AHB) Costs Informal					125			125		
		Administrative Hearings Bureau Costs - Waiver	Waive \$50 in AHB Costs if paid within 30 days				Waive \$50 in AHB Costs if paid within 30 days			Waive \$50 in AHB Costs if paid within 30 days		
		State JSA (set by state statute)		10			10			10		
		Continuance/Adjournment		50			75			75		
		Motion to Set Aside Default		50			50			50		
		Appeal								50		
		Subpoena								50		
	Department of Public Works		Right of Way permit (storage of materials/pods)	25/week residential; commercial see parking rental			25/week residential; commercial see parking rental			25/week residential; commercial paid \$50/day, commercial fee \$25/day		
			Right of Way permit (sidewalk repair/replacement)		50			50			50	
			Right of Way permit (not in roadway, includes; driveway approach repair replacement, new sidewalk installation, curbcut repair, borina/trenching)			100			100			100
			Right of Way permit (Aerial)			200			200			200
			Right of Way permit (roadway, including NEW curbcuts)			250.00			250.00			250.00
			Right of Way permit (street closure major streets)	\$2,500/day per lane			\$2,500/day per lane			\$2,500/day per lane		
			Right of Way permit (street closure local streets)	\$1,000/day per lane			\$1,000/day per lane			\$1,000/day per lane		
		Right of Way permit REinspection fee, per						50.00				
		Right of Way permit (street closure major streets with flagging, travel lanes)							\$500/day/travel lane			
		Right of Way permit (street closure local streets with flagging, travel lanes)										
		Stormwater Connection: Initial Application										
		Stormwater connection application (engineering review)									500.00	
		Stormwater Connection: Detailed Engineering										
		Construction Estimate Less Than \$50,000		6% - Minimum 500			6% - Minimum 500			6% - Minimum 500		
		Construction Estimate Between \$50,000 - \$100,000		5% + Minimum 3,500			5% + Minimum 3,500			5% + Minimum 3,500		
		Construction Estimate Between \$100,000 - \$500,000		3% - Minimum 6,000			3% - Minimum 6,000			3% - Minimum 6,000		
		Construction Estimate More Than \$500,000		2.5% - Minimum 12,000			2.5% - Minimum 12,000			2.5% - Minimum 12,000		
		Stormwater Connection: Construction Oversight										
		Construction Estimate Less Than \$50,000		9.0% - Minimum 1,000 Construction Escrow			9.0% - Minimum 1,000 Construction Escrow			9.0% - Minimum 1,000 Construction Escrow		
		Construction Estimate Between \$50,000 - \$100,000		6,000 + 8.0% of amount over 50,000 Construction Escrow			6,000 + 8.0% of amount over 50,000 Construction Escrow			6,000 + 8.0% of amount over 50,000 Construction Escrow		
	Construction Estimate Between \$100,000 - \$500,000		11,500 + 6.0% of amount over 100,000 Construction Escrow			11,500 + 6.0% of amount over 100,000 Construction Escrow			11,500 + 6.0% of amount over 100,000 Construction Escrow			
	Construction Estimate More Than \$500,000		35,000 + 5.0% of amount over 500,000 Construction Escrow			35,000 + 5.0% of amount over 500,000 Construction Escrow			35,000 + 5.0% of amount over 500,000 Construction Escrow			
	Notes:											
	Engineering Plan Review fees are nonrefundable. Initial Engineering Site Plan Review Fee covers two reviews. Initial Engineering Plan Review Fee covers three reviews. Construction Escrow collected in excess of incurred costs will be refunded upon final acceptance of project. These fees are for the City Engineer only. Additional fees from other City											
	Stamp removal				25				25.00			
	Penalty fee for failing to apply for Right of Way permit before work begins. Fee is in addition to permit fee.		TRIPLE INITIAL PERMIT FEE or 150, whichever is greater			TRIPLE INITIAL PERMIT FEE or 150, whichever is greater			TRIPLE INITIAL PERMIT FEE or 150, whichever is greater			
	Bond amount: Contractor shall furnish a performance bond acceptable to the City of Ypsilanti and in compliance will all requirements of law that is to remain in effect for a period of not less than 3 years from work start date.											
	property line to back of curb, other than sidewalk (includes new driveway approach or expansion)		\$	3,000		\$	3,000.00		\$	3,000.00		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)	2024/25 Fees (\$)	2025/26 Fee (\$)	
		Special Event Applicant shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement. [employee and equipment costs shall be reimbursed at hourly rate +75%.]				
Fiscal Services		Reprint of W-2/1099-R, Copy of Payroll check stub (non-public)	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	
Film Permit	10-312	Permit for Film on Public Property	250	250	500	
		Permit for Film on Private Property	100	100		
		Deposit (if City Services are required)	3000	3000	N/A	
		Daily Public Property Use-per day	107	107	5000 *see event fees	
Special Event Parking	10-312 /10-268	Parking Space Rental/per day	25 (commercial non-metered) / 50 (commercial metered)	25 (commercial non-metered) / 50 (commercial metered)	25 (commercial non-metered) / 50 (commercial metered)	
		Parking-Officer	50/hour	50/hour		
		Parking Lot Rental-(Class 1 and 2-Events)	350/day & up	0		
		Parking Lot Rental-(Class 3 and 4-Events)	1500/day and up	0		
		Notes: The City reserves the right to approve public parking lot rentals on a case by case basis as well as charge for parking during special events.				
Special Event		Labor-Fees				
		Police-Officer	59/hr	59/hr	*City police officers are not available as a security force, but will respond to emergency calls. The primary exception is on parade/5k routes, where officers will be stationed strategically at intersections to control traffic.	
		Police-Sergeant	74/hr	74/hr		
		Police-Lieutenant	76/hr	76/hr		
		Dispatcher	76/hr	76/hr		
		Dispatch-Supervisor	96/hr	96/hr		
		Dispatch	39/hr	39/hr		
		Firefighter	40/hr	40/hr		
		Firefighter-Officer	48/hr	48/hr		
		DPS-Operator	100/hr	100/hr		
		DPS-Supervisor	150/hr	150/hr		
		Administrative-Fees				
		Parade-Route	90/hr	90/hr		
		Traffic-Control-Plan	90/hr	90/hr		
		Walk/Run-Route	90/hr	90/hr		
		Special-Event Applicant shall reimburse the City for all actual costs incurred by the Ypsilanti Department of Public Works and Police Department related to the event as determined no later than 14 days prior to the event during pre-event meeting. Employee and equipment costs shall be reimbursed at hourly rate +150%.				
		Equipment- Police & Fire				
		Mobile-Command	13	13		
		Police-Cruiser	9	9		
		Class 1 Engine	495	495		
		Aerial-Truck	215	215		
		Support-Vehicle	165	165		
		Equipment- Department of Public Services				
		Traffic control devices	\$25 per item per day	\$25 per item per day		
		10-268				
			Special Events Application Fee (nonrefundable)	35	35	35
			Event Fees			
			Class 4a events (alcohol or marihuana, more than 10,000 participants)	2500/day	2000/day	2000/day
			Class 4 events (more than 10,000 participants)	2000/day	1500/day	2000/day
			Class 3a events (alcohol)	1500/day	1250/day	1500/day
		Class 3 events	1000/day	600/day	1500/day	
		Class 2 events	\$ 500	\$ 350	1000/day	
		Class 1 events	\$ 250	\$ 250	250/ four hours	
		Local Street Closure Permit (per street) (per day)	\$ 500	\$ 350	350	
		Major Street Closure Permit (per street) (per day)	\$ 1,500	\$ 1,000	1000	
		Recurring-Event-Permit		-See Special-Events-Policy		
		Wedding-Permit		-See Special-Events-Policy		
		Noise Permit	\$ 500	\$ 150		
		Parade, 5k, or similar "rolling closure" event			1500/intersection	
		Sign/Banner Permit Application	\$ 50	\$ 50	\$ 50	
		Banner installation & removal fees (non-refundable, due 30 days in advance)	\$50/banner, \$500 min	\$50/banner, \$500 min	\$50/banner, \$500 min	
		Security Deposit				
		Class 4a events (alcohol or marihuana, more than 10,000 participants)	\$ 10,000	\$ 6,000	7000	
		Class 4 events	\$ 5,000	\$ 5,000	6000	
		Class 3a events (alcohol or marihuana, less than 10,000 participants)	\$ 7,500	\$ 4,000	5000	
		Class 3 events	\$ 2,000	\$ 2,000	3000	
		Class 2 events	\$ 500	\$ 500	750	
		Class 1 events	\$ 500	\$ 250	500	
		Surety bond in lieu of damage deposit (subject to City Attorney approval)	\$ 25,000	\$ 25,000	25000	
		Additional damage deposit when any items requiring staking (ex: tents, bounce houses) are to be placed in Riverside Park			1000	
		Capital Park Improvement Fee				
		Class 1 events			N/A	
		Class 2 events			N/A	
		Class 3 Events	750/day	750/day	1500/day	
		Class 3a events	1500/day	1500/day	1500/day	

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)	2024/25 Fees (\$)	2025/26 Fee (\$)			
		Class 4 events	1500/day	1500/day	1500/day			
		Class 4a events	1500/day	1500/day	1500/day			
		Utility Fee-Electric						
		Class 4 events	-500/Day	-500/Day	-500/Day			
		Class 3 events	-250/Day	-250/Day	-250/Day			
		Class 2 events	-50/day	-50/day	-50/day			
		Class 1 events	-50/day	-50/day	-50/day			
		Utility Fee-Water						
		Class 4 events	-250/day	-250/day	-250/day			
		Class 3 events	-250/day	-250/day	-250/day			
		Class 2 events	-20/day	-20/day	-20/day			
		Class 1 events	-20/day	-20/day	-20/day			
		Trash and Clean Up						
		Applicant(s) shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement.		\$250, plus actual cost + 15%	\$250, plus actual cost + 15%	*actual cost will be retained from security deposit. These costs will be referenced as representative.		
			Trash per cubic yard	\$100 per cubic yard of bagged trash;	\$100 per cubic yard of bagged trash; additional			
	Site Restoration							
		Failure to restore site by 1:00 p.m.-day following event	200/day	200/day	200/day			
		City site restoration	\$500, plus actual cost + 15%	\$500, plus actual cost + 15%				
Marijuana Facilities	22-205	Marijuana Facility Application	5000	5000				
	22-205	License Revocation Appeal	1100					
				1100				
	22-205	Relocation Application	5000	5000				
	22-205	Application Renewal	5000	5000				
Freighthouse		Application Fee			100			
		Security Deposit			500 (plus 50% of total rental fee)			
			Private Resident/Private Non-Resident/Government/Public Community Nonprofit	Private Resident/Private Non-Resident/Government/Public Community Nonprofit	Resident or Employee	Non-resident	Community event	
		Entire Building -Weekdays	\$100/\$200/\$50/\$50	\$150/\$300/\$50/\$75	150	300	150	
		Entire Building - Weekends	\$200/\$300/\$100/\$150	\$350/\$500/\$100/\$175	350	500	350	
		Great Hall Only - Weekdays	\$50/\$100/\$50/\$50	\$100/\$200/\$20/\$75	100	200	100	
		Great Hall Only -Weekends	\$75/\$150/\$100/\$50	\$150/\$200/\$100/\$125	n/a	n/a	n/a	
		Café and Kitchen Only - Weekdays	\$50/\$100/\$50/\$50	\$100/\$200/\$50/\$75	100	200	100	
		Café and Kitchen Only -Weekends	\$75/\$150/\$100/\$50	\$150/\$200/\$100/\$125	n/a	n/a	n/a	
		Weddings - Weekdays	\$100/\$200	\$150/\$300	150	300	n/a	
		Weddings - Weekends	\$250/\$300	\$150/\$200/\$100/\$125	250	500	n/a	
	Fire	50-34	Fire Prevention					
		Initial Certificate of Occupancy for Fire Safety Inspection						
		This fee is included in certificate of occupancy application and is paid to the building department	75	75	75			
		First re-inspection	0	0	0			
		Additional re-inspections or no-show.	50 per re-inspection	50 per re-inspection	50 per re-inspection			
		Annual Fire Safety Inspection						
		Annual inspection (no fee if compliance is maintained since last year)	0	0	0			
		Additional necessary annual re-inspection or no show	50	50	50			
		Inspection in large facilities or requiring more than one hour	50/hr	50/hr	50/hr			
		Acceptance Tests						
		Sprinklers systems, fire alarms, fire pump...	50/hr	50/hr	50/hr			
		Plan Review						
		Occupancy calculation, fireworks, special venues, concerts...	50/hr	50/hr	50/hr			
		Fire Investigation						
		Origin and cause	50/hr	50/hr	50/hr			
38-135								
		CLASS 1 ENGINE	450 with crew	450 with crew	450 with crew			
		AERIAL TRUCK	650 with crew	650 with crew	650 with crew			
		SUPPORT VEHICLE	150 with crew	150 with crew	150 with crew			
		FIRE FIGHTER	36	36	36			
		FIRE OFFICER	43	43	43			
		FIRE INSPECTOR	43	43	43			
		EMS Standby (2 EMTs)	80 / Hour	80 / Hour	80/hour			
		Fire Standby Pyrotechnic (includes inspection)	250	250	250			
		Fire Display (includes inspection)	250	250	250			
	Fire inspection	75	75	75				
	* Fire re-inspection	50	50	50				
	Fire Investigation (Additional Fee if over 10 hours)	500	500	500				
	Fire permits	50	50	50				
38-40								
	First occurrence in a calendar year	Warning	Warning	Warning				
	Second occurrence in a calendar year	200	200	200				
	Third occurrence in a calendar year	400	400	400				
	Fourth occurrence in a calendar year	600	600	600				
	Each additional occurrence in calendar year	Add \$200 to previous fine	Add \$200 to previous fine	Add \$200 to previous fine				
38-40								
	Police							
	First occurrence in calendar year	Warning	Warning	Warning				
	Second occurrence in calendar year	100	100	100				
	Third occurrence in calendar year	200	200	200				
	Fourth occurrence in calendar year	300	300	300				
	Each additional occurrence in calendar year	Add \$100 to previous fine	Add \$100 to previous fine	Add \$100 to previous fine				
38-78		Incidents Involving Persons Driving Under The Influence						
	OWI	155	155	155				
	OWI with accident	205	205	205				
	OWI with blood draw	230	230	230				
	All reports	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy	Actual Cost; See FOIA Policy				
	Bicycle Registration Fees							
102-34		Bicycle registration fee	5	5	5			

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)			2024/25 Fees (\$)			2025/26 Fee (\$)		
	102-34	Bicycle registration fee - change of ownership			5			5			5
	102-34	Bicycle registration fee - loss of license plate			5			5			5
		Bike license			n/a			n/a			n/a
		Transfer of bike license			n/a			n/a			n/a
		Audio/Visual									
		Photographs, Audio, Video									
		Misc. Police Fees									
					Actual cost; See FOIA Policy			Actual cost; See FOIA Policy			Actual cost; See FOIA Policy
		Public vehicle license			30			30			30
		Replacement of valid public vehicle license			30			30			30
		Gold and silver registration (approval)			55			55			55
		Gold and silver registration (if denied)			35			35			35
		Preliminary Blood Testing (court ordered)			20			20			20
		Fingerprinting (court ordered and liquor control only)			No Charge			No Charge			No Charge
		Fingerprinting (Live scan)			65			65			65
		Fingerprinting (Ink prints)			20/card			20/card			20/card
		Gun purchase (first card)			0 (State law)			0 (State law)			0 (State law)
		Processing bond money for other departments			\$10 for notarizing			\$10 for notarizing			0 (State Law) \$10 for notarizing
		24 hour Liquor License			n/a			n/a			n/a
City Manager	102-255	Truck Route Special or Emergency Exception Permit			150			150			150
		Parking Fees									
	102-61 (a)	Parking rates: per hour			1			1			1
	101-104 (a) (3)	Service/Landlord Vehicle Pass			100			100			100
	101-104 (a) (3)	Contractor Service Pass			25			25			25
	102-132	Downtown Employee Parking (prorated monthly)									
		4 months			115			115			115
		1 Year			300			300			300
		West Cross Employee Parking (prorated monthly)									
		4 months			40			40			40
		1 Year			100			100			100
		Permits for Residents in C District (prorated monthly)									
		4 months			65			65*			65*
		1 Year			175			175*			175*
		Annual Renewal			175			175*			175*
	102-105 (d)	Residential parking permit fees									
		Each permit			45			45*			45*
		Renewal			30			30*			30*
		First Visitor Pass						0			0
		Second visitor pass			30			30*			30*
		Discount Downtown Permit (employee or resident, prorated monthly)									
		4 months			85			85*			85*
		1 Year			175			175*			175*
		Annual Renewal			135			135			135
		replace lost physical passes			25			25			25
		Online payments fees and credit card fees are set by the contract with the vendor									
	102-62	Impound Vehicles:									
		Impound - private property			30			30			30
		Impound - police - tow-admin. fee			40			40			40
		Impound Release Fee			40			40			40
		Parking Violation Fees									
	102-81 (a)	Parking: blocking fire hydrant			100.00			120.00			100.00
		Parking on street during maintenance hours (2 am to 6 am, where signed)			50.00			70.00			50.00
	102-82	Parking on margin			35.00			55.00			35.00
		Parking on front or side lawn			35.00			55.00			35.00
		Parking over legal limit			25.00	15.00		40.00			25.00
		Parking w/ expired meter			25.00	15.00		40.00			25.00
		Unauthorized parking on private property			50.00			70.00			50.00
		Unauthorized parking on city property			50.00			70.00			50.00
		Truck gvw >10,000 or length >22' on residential street more than 3 hours			25.00			45.00			25.00
		Use of a visitor permit by a resident			50.00			70.00			50.00
		Parking w/o permit / residential permit required			50.00			70.00			50.00
		Parking w/o permit / downtown permit required			50.00			70.00			50.00
		Counterfeit permit			100.00			120.00			100.00
		Parking in emergency snow route			150.00			170.00			150.00
		Parking in an alley (not loading/unloading)			25.00			45.00			25.00
		Display advertising			50.00			70.00			50.00
		Displaying cars "for sale" on City property or ROW			50.00			70.00			50.00
		Selling merchandise from vehicle unless authorized by a Special Events or Peddler's Permit			75.00			95.00			75.00
		Parking for over 48 hours			25.00			45.00			25.00
		Parking in prohibited zone, including bus stop, taxi stand and loading zone			75.00			95.00			75.00
		Parking not fully within metered space			25.00	15.00		45.00			25.00
		Parking to wash/polish/grease/repair vehicle			25.00			45.00			25.00
		Parking of inoperative vehicle			50.00			70.00			50.00
		Parking on a sidewalk			50.00			70.00			50.00
		Parking in front of a public or private driveway			75.00			95.00			75.00
		Within an intersection.			100.00			120.00			100.00
		Parking within 15 ft. of a fire hydrant			75.00			95.00			75.00
		On a crosswalk.			75.00			95.00			75.00
		Parking within 20 ft of a crosswalk, or if there is not a crosswalk, then within 15 feet of the intersection of property lines at an intersection of highways.			50.00			70.00			50.00
		Parking within 30 ft of a flashing beacon, stop sign, or traffic-control signal			25.00			45.00			25.00
		Between a safety zone and the adjacent curb or within 30 feet of a point on the curb immediately opposite the end of a safety zone			50.00			70.00			50.00
		Parking within 50 ft of nearest rail of a R/R crossing			100.00			120.00			100.00
		Parking opposite a fire station curb / Within 20 feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to a fire station within 75 feet of the entrance if properly marked by an official sign.			50.00			70.00			50.00
		Parking alongside/opposite street excavation, if the stopping, standing, or parking would obstruct traffic.			100.00			120.00			100.00
		Parking: double parking			50.00			70.00			50.00
		Upon a bridge or other elevated highway structure or within a highway tunnel.			50.00			70.00			50.00
		At a place where an official sign prohibits stopping or parking.			50.00			70.00			50.00
		In front of a theater.			50.00			70.00			50.00
		Blocking an emergency exit of a building			100.00			120.00			100.00
		Blocking a fire escape			100.00			120.00			100.00
		Parking in handicap space or zone (public or private property)			150.00			170.00			150.00
		Parking in or blocking a marked access for parking by persons with disabilities.			150.00			170.00			150.00
		Blocking or interfering with the use of a curb-cut or ramp by persons with disabilities.			100.00			120.00			100.00

Dept./Div.	Ordinance Sec. No.	Type of Fee	2023/24 Fee (\$)		2024/25 Fees (\$)		2025/26 Fee (\$)		
		In violation of an official sign restricting the period of time for or manner of parking.	50.00	70.00	50.00	70.00	50.00		70.00
		Parking: night parking in prohibited zone	50.00	70.00	50.00	70.00	50.00		70.00
		Blocking the delivery of mail to a rural mailbox by a carrier of the United States postal service.	50.00	70.00	50.00	70.00	50.00		70.00
		Blocking an alley	50.00	70.00	50.00	70.00	50.00		70.00
		Parking in or blocking a fire lane	100.00	120.00	100.00	120.00	100.00		120.00
		Parking over 12" from curb	25.00	45.00	25.00	45.00	25.00		45.00
		Parking left side to curb (except on one-way streets)	25.00	45.00	25.00	45.00	25.00		45.00
		Parking motor running, car unattended	25.00	45.00	25.00	45.00	25.00		45.00
		Improper Parking	33.00	53.00	33.00	53.00	33.00		53.00