



Tax Abatement Application Fee Breakdown

December 2011

The following fee schedule applies to applications for the Obsolete Property Rehabilitation Act (OPRA) exemption, the Commercial Rehabilitation tax exemption, Industrial Facilities Tax Exemption and the Personal Property Tax Exemption.

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| A) Creation of district (public notice, preparation for City Council) | \$200 |
| B) Application review and recommendation: | \$350 |

Department/ Responsibility

City Clerk checks application for completeness; time stamps materials and application if complete; places on city council agenda; notifies taxing jurisdiction of public hearing; submits materials to State Tax Commission.

City Assessor prepares benefit analysis for Review Commission; reviews application materials; prepares recommendation to City Council with Planning and Development Department.

Administrative Services department schedules tax abatement review committee meeting; reviews materials for recommendation to City Council with Assessor; prepares materials for City Council resolution.

Tax Abatement with Creation of District Application Fee (A + B) = \$550

Tax Abatement without Creation of a District Application Fee (B only) = \$350

If no district is necessary, or a district already exists on the property, the \$200 for the creation of a district will be subtracted and the applicant will only pay the \$350 processing fee. For exemption recipients requesting an extension, the \$350 fee will be required to process and review the extension request.